



## COUNTY OF HUMBOLDT

For the meeting of: May 16, 2017

Date: May 10, 2017  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of May 9, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of May 9, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of May 9, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their May 9, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: E. Shier Hayes

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

Ayes Sundberg, Fennell, Bass, Bahn, Wilson  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: May 16, 2017

By: Kathy Hayes  
 Kathy Hayes, Clerk of the Board

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, May 9, 2017**

**9:00 AM**

**Regular Meeting**

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*Supervisor Ryan Sundberg was absent from this meeting.*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Proclaim August 19, 2017 as Bridge Fest Day (Supervisor Estelle Fennell)

***Recommendation:*** That the Board of Supervisors adopt the Proclamation, and direct the Clerk of the Board to send a fully executed copy of the Proclamation to Chantal Campbell, P.O. Box 3, Bridgeville, California 95526.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Clerk of the Board****2. Approval of the Action Summary - Department Budget Reports Meeting of May 1, 2017**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of May 1, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**3. Approval of the Action Summary - Meeting of May 2, 2017**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of May 2, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Code Enforcement Unit****4. Funding Transfer and Supplemental Budget. Abatement of Four (4) Nuisance Recreational Vehicles Located in Humboldt County (4/5 Vote Required).**

**Recommendation:** That the Board of Supervisors authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$7,000 to the County Counsel's revenue account #1100-121-631-130 to cover the cost of the abatement of four (4) nuisance recreational vehicles located in Humboldt County, and to pay the expenses associated therewith, out of account 1100-121-2-403; and authorize the Humboldt County Auditor-Controller to execute the supplemental budget shown in Attachment A for fiscal year 2016-2017 (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**County Administrative Office**

5. Ratification of Ordinance No. 01 of the Humboldt Bay Fire Joint Powers Authority which Adopts the 2016 California Fire Code and Certain Local Amendments Thereto

**Recommendation:** That the Board of Supervisors ratify Ordinance No. 01 of the Humboldt Bay Fire Joint Powers Authority which adopts the 2016 California Fire Code and certain local amendments thereto; direct the Clerk of the Board to transmit the Board of Supervisors' determination to the Humboldt Bay Fire Joint Powers Authority within fifteen (15) days of such determination; and direct staff to file a copy of the findings of the Humboldt Bay Fire Joint Powers Authority, and any findings of the Humboldt County Board of Supervisors, along with a copy of the ratified version of Ordinance No. 01 that is expressly marked to identify the provisions to which each finding refers, with the California Department of Housing and Community Development.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**County Counsel**

6. Request for Extension of Extra Help Hours - Measure Z (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Lacy Mitchell, Legal Office Assistant, to a maximum of 1,200 hours, effective immediately, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Department of Health and Human Services: Mental Health**

7. Second Amendment to the Pharmacy Services Agreement with Diamond Drugs, Incorporated Dated June 23, 2015

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair to execute, the attached second amendment to the pharmacy services agreement with Diamond Drugs, Incorporated dated June 23, 2015; and direct the Clerk of the Board to return two (2) signed originals of the attached second amendment to the Department of Health and Human Services ("DHHS")-Contract Unit for forwarding to DHHS-Mental Health Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Department of Health and Human Services: Public Health**

8. Second Amendment to State Standard Agreement 15-10156 with California Department of Public Health for the California Home Visiting Program

**Recommendation:** That the Board of Supervisors approve the second amendment (A02) to State Standard Agreement 15-10156 for the term of July 1, 2015 to June 30, 2019; authorize the Chair of the Board to sign two (2) originals of the second amendment; authorize the Chair of the Board to sign one (1) original of the DOS OLS 04-CA Civil Rights Laws Attachment; authorize the Chair of the Board to sign one (1) original of the CCC 307, Contractor Certification; direct the Clerk of the Board to return two (2) executed originals of the second amendment, one (1) signed original of the DOS OLS 04-CA Civil Rights Laws Attachment, one (1) signed original of the CCC 307, Contractor Certification and one (1) fully executed Board Agenda Item to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health; and authorize the Public Health Director or Designee to sign any subsequent amendments and documents directly related to the State Standard Agreement 15-10156 upon County Counsel and Risk Management review and approval.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

9. State Standard Agreement with State Water Resources Control Board for Water Testing by the Public Health Laboratory for the Period of July 1, 2017 through June 30, 2019

**Recommendation:** That the Board of Supervisors approve state standard agreement 17-010-110 with the State Water Resources Control Board (SWRCB) for water testing by the Department of Health and Human Services (DHHS) Public Health Laboratory for up to \$53,480 for the period of July 1, 2017 through June 30, 2019; authorize the Chair to sign two (2) originals of the agreement and one (1) original of the Contractor Certification Clause (CCC-417); authorize the Public Health Director to sign future amendments to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return two (2) signed agreements and one (1) CCC-417 to DHHS-Contract Unit to forward to the Public Health Department.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**District Attorney**

10. California Governor's Office of Emergency Services (Cal OES) Grant Augmentation - Fiscal Year (FY) 2016-2017 and First Quarter FY 2017-18 Victim Witness Assistance Program

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the attached Grant Award Face Sheet, Grant Subaward Amendment and the (2) Certifications of Assurance of Compliance; and direct the Clerk of the Board to process and return the original Grant Award Face Sheet, original Grant Subaward Amendment and the (2) Certifications of Assurance of Compliance to the District Attorney's (DA) Office, attention Rachelle Davis, for submission to the State.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Planning and Building Department**

11. Adoption of an Ordinance Amending Chapter 7.5, Division 2 of Title III of the Humboldt County Code Relating to Merger of Parcels

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_ amending Chapter 7.5, Division 2 of Title III of the Humboldt County Code relating to merger of parcels.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**Public Works**

12. Proposed Sale of Assessor Parcel Number 010-183-007, 2956 D Street, Eureka, California

**Recommendation:** That the Board of Supervisors declare the real property, Assessor Parcel Number 010-183-007, to be surplus real property; direct staff to order an appraisal and obtain a preliminary title report on the property; and direct the Clerk of the Board to return one copy of the executed agenda item to the Public Works Real Property Division.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

13. Request for Qualifications No. DPW2017-005 Regarding On-Call Professional Land Surveying Services

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to advertise and distribute the attached Request for Qualifications regarding on-call professional land surveying services for various state and federal funded roadway projects.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**14. Construction Waste and Clean Debris Placement Agreement with Humboldt Redwood Company, LLC**

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute in duplicate, the attached construction waste and clean debris placement agreement with Humboldt Redwood Company, LLC; and direct the Clerk of the Board to return one (1) executed original of the attached construction waste and clean debris placement agreement to the Department of Public Works - Road Division for transmittal to Humboldt Redwood Company, LLC.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**

**Board of Supervisors**

**1. Resolution Recognizing Deputy Roy Reynolds on His Retirement (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**2. Proclaim May 2017 as Mental Health Month in Humboldt County (Supervisors Virginia Bass)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

**3. Proclaim May 6-12, 2017 as Nurses Week in Humboldt County (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

*Supervisor Virginia Bass left the meeting. Supervisor Estelle Fennell took over Chair duties in the absence of Supervisor Bass.*



**4. National Association of Letter Carriers' Food Drive Day Proclamation (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Rex Bohn, Estelle Fennell, and Mike Wilson

Not 1 - Virginia Bass

Present:

*Supervisor Virginia Bass rejoined the meeting.*

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Film Commission Annual Report (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

***This item was pulled from the agenda and will return at a later date.***

**2. Discussion of Solutions to Cannabis Applications in Violation of the Commercial Medical Marijuana Land Use Ordinance (Supervisor Ryan Sundberg and Supervisor Estelle Fennell)**

**Recommendation:** That the Board of Supervisors receive report regarding cannabis applications in violation of the Commercial Medical Marijuana Land Use Ordinance; discuss possible solutions to cannabis applications in violation of the Commercial Medical Marijuana Land Use Ordinance; and direct staff on possible temporary solutions for the purpose of negotiating settlement agreements, as discussed on the attached.

**A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to direct Director Ford to take the information presented in today's discussion and act on it. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

*Supervisor Rex Bohn left the meeting.*

**I. DEPARTMENT REPORTS****J. ADMINISTRATIVE ABATEMENT HEARINGS****K. PUBLIC HEARINGS**



**County Administrative Office****1. Public Meeting on Renewal of the Humboldt County Tourism Business Improvement District**

**Recommendation:** That the Board of Supervisors receive public comment on the proposed renewal of the Humboldt County Tourism Business Improvement District and the assessment to be levied thereunder.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Virginia Bass, and Mike Wilson

Not 1 - Rex Bohn

Present:

**L. DISCUSSION ITEMS****M. CLOSED SESSION****N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*




May 9, 2017

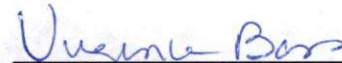


MINUTES  
TUESDAY, MAY 9, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 16, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn, Wilson  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
ANA HARTWELL  
Deputy Clerk of the Board

  
VIRGINIA BASS  
Chair of the Board