



COUNTY OF HUMBOLDT

For the meeting of: April 25, 2017

Date: April 19, 2017
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of April 18, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 18, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of April 18, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 18, 2017 meeting.

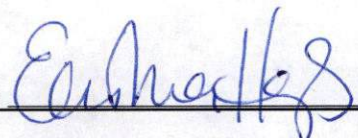
FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: 

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

Ayes Sundberg, Fennell, Bass, Bohn, Wilson
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Apr. 25, 2017

By: 
 Kathy Hayes, Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, April 18, 2017

9:00 AM

Regular Meeting

Supervisor Mike Wilson was absent from this meeting.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR**Auditor/Controller****1. Adopt New Classifications of the Auditor-Controller Office, Reallocate Staff as Defined**

Recommendation: That the Board of Supervisors adopt the new management and confidential classification of County Payroll Services Manager (class number 0107, salary range 467, bargaining unit 08); reallocate the Payroll/Position Control Manager position (class number 0113, salary range 427, position 01) currently occupied by Katherine Oliveira in budget unit 111 to County Payroll Services Manager (class number 0107, salary range 467); adopt the new management and confidential classification of Assistant County Payroll Services Manager (class number 0104, salary range 437, bargaining unit 08); reallocate the Assistant Payroll/Position Control Manager position (class number 0108, salary range 397, position 01) currently occupied by Kara Fales in budget unit 111 to Assistant County Payroll Services Manager (class number 0104, salary range 437); adopt the new classification of Auditor-Controller Payroll Specialist I/II (class number 0223, salary range 365/380, bargaining unit 9) into the classification plan; reallocate the Senior Fiscal Assistant position (class number 0123, salary range 365, position 01) currently occupied by Leslie Tully-Lund in budget unit 111 to Auditor-Controller Payroll Specialist II (class number 0223, salary range 380); reallocate the Senior Fiscal Assistant position (class 0123, salary range 365, position 04) currently occupied by Ruthie Boltzen in budget unit 111 to Auditor-Controller Payroll Specialist II (class number 0223, salary range 380); and reallocate the Senior Fiscal Assistant position (salary range 365, class 0123, position 01) currently occupied by Judy Blanchard in budget unit 111 to Auditor-Controller Payroll Specialist I (class number 0223, salary range 365). The requested changes should be made effective on the pay period following approval.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Board of Supervisors**2. Sale of Aviation Fuel to the Collings Foundation for Their Vintage Airplanes While at the California Redwood Coast Humboldt County Airport in McKinleyville (Supervisor Virginia Bass)**

Recommendation: That the Board of Supervisors approve the Collings Foundation request to purchase aviation fuel at the county's cost, and send a letter to Daniel D. Freitas, Event Organizer, Collings Foundation, 3542 Middlefield Lane, Eureka, CA 95501-2719, informing him of the approval.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

3. Letter of Support for the Yurok Tribe's Federal Lands Access Program (FLAP) Grant Funding Request for the Bald Hills Road Paving Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

4. 2017 Operating Budget for the Humboldt County Fair (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the 2017 Operating Budget for the Humboldt County Fair as submitted.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

5. Letter of Support for the McKinleyville Community Services District's Funding Request for the McKinleyville Community Forest Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Letter of Support.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

6. AB 1410 (Wood and Co-Author McGuire): Cannabis Cultivation Tax Collection Letter of Support as Amended on April 4, 2017 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

7. Finding Big Foot Festival Resolution (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

8. Letter of Support for AB 1665 (Garcia) Internet for All Now Act

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the letter of support.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Clerk of the Board**9. Approval of the Action Summary - Meeting of April 11, 2017**

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of April 11, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

10. Continue the Appointment to Fill the Vacancy of the At-Large Member on the Aviation Advisory Committee

Recommendation: That the Board of Supervisors continue the appointment to fill the vacancy of the At-Large member on the Humboldt County Aviation Advisory Committee until the April 25, 2017 meeting.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

County Administrative Office**11. Appointment to Fill Vacancies on the Headwaters Fund Board (HFB)**

Recommendation: That the Board of Supervisors appoint R. Bruce Rupp and Carl Hansen to fill the vacant seats on the Headwaters Fund Board.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Mental Health**12. Third Option to Extend the Lease at 824 Harris Street, Eureka with Rachel-Jill Hemmert**

Recommendation: That the Board of Supervisors approve exercising the third option to extend the lease at 824 Harris Street, Eureka with Rachel-Jill Hemmert for fiscal year 2017-18; authorize Public Works - Real Property Division to send a notice to Lessor that County is exercising the third option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works - Real Property Division.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health**13. Second Option to Extend Lease at 317 Second Street, Eureka for Fiscal Year 2017-18**

Recommendation: That the Board of Supervisors approve exercising the second option to extend the lease at 317 Second Street, Eureka, CA with Al Abrahamsen, Alice F. Abrahamsen, Kent H. Pryor and Alice Pryor for fiscal year 2017-18; authorize Public Works - Real Property Division to send a notice to Lessor that County is exercising the second option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works-Real Property Division.

This item was pulled from the agenda and will return at a later date.

Planning and Building Department**14. Letter of Support for Senate Bill 3 Affordable Housing Bond Act of 2018**

Recommendation: That the Board of Supervisors support Senate Bill (SB) 3 Affordable Housing Bond Act of 2018; and authorize the Chair to sign the attached letter of support.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Probation**15. Supplemental Budget for Budget Unit 294, for Contract Services (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve the attached supplemental budget for budget unit 1100-294, to increase the appropriation for contract services line item 2-325 (4/5 vote required).

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Public Works**16. Award Authorization for Eureka Veterans Memorial Building Seismic Repair Project, Approve Use of the 2016 Finance Plan, and Supplemental Budget for FY 2016-17 (4/5 Vote Required)**

Recommendation: That the Board of Supervisors receive and file the bids for the Eureka Veterans Memorial Building Seismic Repair Project; award the project to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc., Eureka, CA, in the amount of \$6,848,000 for the base bid; authorize the Board Chair to execute the agreement with Adams Commercial General Contracting, Inc., after staff approves the bonds and insurance; approve use of 2016 Finance Plan for the Eureka Veterans Memorial Seismic Repair Project for \$594,035 to secure the county's twenty-five percent (25%) match requirement per the supplemental California Office of Emergency Services for Damage Survey Report (Attachment 1); and adopt the attached supplemental budget (4/5 vote required) for FY 2016-17.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the

recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

17. Approval of License Agreement with Healy Senior Center and Sublicense Agreement with the American Legion Post No. 494 and Veterans of Foreign Wars Post No. 6354

Recommendation: That the Board of Supervisors approve and sign the license agreement with the Healy Senior Center; direct the Clerk of the Board to return one original of the executed license agreement to Real Property for transmittal to the Licensor; approve and sign the sublicense agreement with the American Legion Post No. 494 and Veterans of Foreign Wars Post No. 6354; and direct the Clerk of the Board to return one original of the executed sublicense agreement to Real Property for transmittal to the Sublicensee.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

18. Appointment of John Friedenbach to the North Coast Resource Partnership Technical Peer Review Committee

Recommendation: That the Board of Supervisors appoint John Friedenbach to fill the vacancy in one of Humboldt County's two seats on the North Coast Resource Partnership Technical Peer Review Committee.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Registrar of Voters/Recorder/County Clerk

19. Supplemental Budget Request for Special Elections and Voter Notification of District Cycle Changes (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for FY 2016-17 in the amount of \$124,513 (4/5 vote required).

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Sheriff**20. Sheriff's Office Computer-Aided Dispatch and Report Management System Professional Services Negotiations**

Recommendation: That the Board of Supervisors authorize the Sheriff, or a designee thereof, to enter into negotiations with Sun Ridge Systems, Inc. regarding professional services for an integrated suite of public safety software products for computer-aided dispatch, records management and report writing; authorize the Sheriff, or a designee thereof, to enter into negotiations with one of the two remaining alternate firms if negotiations with Sun Ridge Systems, Inc. are unsuccessful; and direct the Sheriff's Office staff to return to the Board once negotiations are completed requesting authorization to enter into a negotiated contract for professional services relating to the integrated suite of public safety software products for computer-aided dispatch, records management and report writing.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

D. PUBLIC COMMENT ON NON-AGENDA ITEMS**E. SPECIAL PRESENTATIONS****Board of Supervisors****1. Godwit Days Proclamation (Supervisor Mike Wilson)**

Recommendation: That the Board of Supervisors adopt the proclamation.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

2. Resolution Honoring Shelly Beck on Her Retirement from the Humboldt County Sheriff's Office (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

3. National Telecommunications Week Proclamation - April 9-15, 2017 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

4. Proclaim April 2017 as Alcohol Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the proclamation.

This item was pulled from the agenda.

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

Child Support Services

1. Presentation of Debbie Frahm Leadership Award to M. Lisa Dugan, Director of North Coast Regional Department of Child Support Services

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

County Administrative Office

2. Presentation on 2017 Community Budget Roadshow and Public Input on Measure S Allocations

Recommendation: That the Board of Supervisors receive the presentation and discuss the 2017 Community Budget Roadshow and public input on priorities for Measure S allocations.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Administration

3. Winter Shelter Program and Budget Updates for Winter 2016-2017

Recommendation: That the Board of Supervisors receive and file a presentation by Connie Beck, Department of Health and Human Services (DHHS) Director.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

J. ADMINISTRATIVE ABATEMENT HEARINGS

K. PUBLIC HEARINGS**Planning and Building Department**

1. Nature's Peace, LLC Lot Line Adjustment and Joint Timber Management Plan Application. File No.: APN 522-174-005, 522-174-009. Case No.: LLA-15-004, JTMP-15-005. Willow Creek Area (4/5 Vote Required)

Recommendation: That the Board of Supervisors open the Public Hearing and receive the staff report and public testimony; find the project to be exempt from environmental review pursuant to Sections 15061(b)(3) and 15305 of the State CEQA Guidelines, approve the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.), make all the required findings (Attachment D) and approve the Nature's Peace, LLC Lot Line Adjustment to result in two parcels of approximately 141 and 68 acres, and approve the division of an assessor parcel zoned Timberland Production Zone (TPZ) for which a Declaration of Covenants, Conditions and Restrictions (Declaration) (Attachment A) has been executed and for which the aforementioned JTMP and Guide has been prepared (Note: A 4/5th vote is required); direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party; and close the Public Hearing.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

L. DISCUSSION ITEMS**M. CLOSED SESSION****N. ADJOURNMENT**

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



April 18, 2017



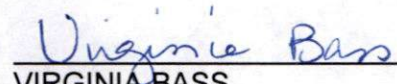
MINUTES
TUESDAY, APRIL 18, 2017
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 25, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn, Wilson
NAYS: Supervisors: n/a
ABSENT: Supervisors: n/a



ANA HARTWELL
Deputy Clerk of the Board



VIRGINIA BASS
Chair of the Board