



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-14

For the meeting of: April 4, 2017

Date: March 15, 2017

To: Board of Supervisors

From: Thomas K. Mattson, Public Works Director

Subject: Memorandum of Understanding between City of Eureka, County of Humboldt and Humboldt Community Services District for Development of Storm Water Resource Plan

RECOMMENDATION(S):

That the Board of Supervisors authorizes the Chair to sign the attached Memorandum of Understanding between City of Eureka, County of Humboldt and Humboldt Community Services District for Development of Storm Water Resource Plan.

SOURCE OF FUNDING: State Water Resources Control Board – Proposition 1 Storm Water Grant Program

DISCUSSION:

The City of Eureka is leading a collaborative project to develop a Storm Water Resource Plan for the Eureka Area Watershed. A letter describing the project is included in Attachment 1. Tasks include public outreach and engagement, storm water infrastructure mapping, hydrologic and hydraulic modeling, assessment of potential sewer and storm water system interconnections, and assessment of the vulnerability of storm water outfalls to sea level rise. The Storm Water Resource Plan will develop a prioritized list of projects to address storm water conveyance, dry weather runoff capture, water quality improvement, and sea level rise adaptation for storm water-

Prepared by: Hank Seemann

CAO Approval: Helen Clower

REVIEW:

Auditor: WBA

County Counsel: Sm

Human Resources: _____

Other: _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Fennell

Ayes: Sundberg, Fennell, Bass, Wilson

Nays: _____

Abstain: _____

Absent: Bohn

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Apr. 4, 2017

By: Kathy Hayes

Kathy Hayes, Clerk of the Board

related infrastructure. The State Water Resources Control Board, which is providing funding for the project, requires a Memorandum of Understanding between the collaborating parties (Attachment 2).

FINANCIAL IMPACT:

The recommended action will have no impact to the General Fund. The City of Eureka's grant includes a total of \$6,635 for Public Works staff to assist with the project. These funds will be incorporated into the Fiscal Year 2017-18 budget.

The requested action will advance two of the Board of Supervisors' core roles: providing for and maintaining infrastructure, and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

City of Eureka, Humboldt Community Services District, State Water Resources Control Board

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion

ATTACHMENTS:

Letter from City of Eureka (February 28, 2017) with Memorandum of Understanding



CITY OF EUREKA PUBLIC WORKS DEPARTMENT

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Administration: 707-441-4203 • Engineering: 707-441-4194
Building: 707-441-4155 • Utility Operations: 707-441-4364
publicworks@ci.eureka.ca.gov • www.ci.eureka.ca.gov

Hank Seemann
Deputy-Director
Humboldt County Public Works
1106 Second Street
Eureka, CA 95501

February 28, 2017

RE: Proposition 1 Grant for Eureka Area Watershed Storm Water Resource Plan

Dear Hank:

The City of Eureka has been offered a grant from the State Water Resources Control Board to develop a Storm Water Resource Plan (Plan) for the Eureka Area Watershed. In March 2016 we coordinated with your department and the Humboldt Community Services District (HCSD) in the preparation of the grant application, and you submitted a letter of support.

This project provides a tremendous opportunity for the City, County, and HCSD to collaborate, for the first time, on watershed-scale planning and project development. This project will enable the County to expand its mapping and analysis of storm water infrastructure. One of the outcomes will be a better understanding of connections with the City's storm water system and potential connections (direct and indirect) with HCSD's sanitary sewer system. The Plan will serve as a road map for applying integrated water management principles to achieve multiple benefits for water quality, water supply reliability, and flood risk reduction within the Eureka area. These efforts will support protection and enhancement of beneficial uses in Humboldt Bay, Elk River, Ryan Creek, and other tributaries to the bay.

The City's grant includes a total of \$6,635.43 to reimburse your department, following receipt of an invoice, for staff time to participate in a technical advisory committee and assist with project technical reviews and support. The local match for the grant includes funds expended by your department to develop the Low Impact Development Manual which was completed in 2016.

Please execute the enclosed Memorandum of Understanding to allow this project to proceed.

Sincerely,

Jesse Willor

Deputy Director of Public Works – Engineering

Engineering

Construction
Development
Transportation

Field Operations

Water Distribution
Wastewater Collection
Equipment Operations

Building

Construction Regulation
Code Enforcement

Utility Operations

Water and Wastewater Treatment
Stormwater
Pretreatment

**Memorandum of Understanding
Between
City of Eureka, County of Humboldt and Humboldt
Community Services District
For Development of a
Storm Water Resource Plan**

This Memorandum of Understanding (MOU) is entered into between the City of Eureka (City), the County of Humboldt (County) and Humboldt Community Services District (HCSD).

This MOU does not establish additional requirements for communication or consultation with each party to the MOU but serves to build partnerships and consensus to effectively plan for future storm water infrastructure improvements in the Greater Eureka Area. This MOU establishes no obligation, nor contractual duty on any party, nor does it contain any exchange of promises.

Section 1. Storm Water Planning Relationship

City, County and HCSD rely upon the cooperative relationships that are part of the ongoing local and regional storm water planning process. This process is continuous, cooperative and comprehensive and each entity recognizes they have a shared interest in or responsibility for local and regional storm water and related activities and priorities.

Section 2. Purpose and Objective

The purpose of this MOU is to provide a framework for the development of a Storm Water Resources Plan (Plan).

The objective of the MOU and the resulting Plan is to formally identify storm water infrastructure and storm water resource needs within the areas of the City and County and the required improvements.

Section 3. Plan Development

The following steps are recognized as necessary for the development of the Plan:

1. Enter into a Memorandum of Agreement (MOU) to develop the Plan.
2. Identify data needs within the Plan Area.
3. Identify the required improvements and associated costs.

**Memorandum of Understanding
Between
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District
For Development of a**

Storm Water Resource Plan

4. Develop a project prioritization and implementation methodology.
5. Conduct outreach on the Plan.

Section 4. Ongoing Support and Cooperation

The City, County and HCSD agree to cooperate and mutually support each other in developing the Plan.

IN WITNESS THEREOF, the parties hereto have executed this Memorandum of Understanding the day and year first written above by their duly authorized representatives, having full authority to so act for and on behalf of the parties hereto.

CITY OF EUREKA

By:  _____
City Manager
Date 1/24/17

COUNTY OF HUMBOLDT

By:  _____
Chairperson of the Board of Supervisors
Date 4-4-2017

HUMBOLDT COMMUNITY SERVICES DISTRICT

By:  _____
General Manager
Date 10/12/2016