



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-8

For the meeting of: April 4, 2017

Date: March 14, 2017
To: Humboldt County Board of Supervisors
From: Connie Beck, Director *CB*
Department of Health and Human Services
Subject: Extension of Extra Help Hours Past the 960 Hour Limit

RECOMMENDATION(S):

That the Board of Supervisors approves the extension of extra help hours for:

1. Emily Barnes, Nurse Case Manager to 1400 hours through June 30, 2017;
2. Shamielka Kiel, Vocational Assistant to 1400 hours through June 30, 2017;
3. Aenoi Khounsinvong, MH Cook to 1600 hours through June 30, 2017.

SOURCE OF FUNDING:

Mental Health Fund

DISCUSSION:

Nurse Case Manager Emily Barnes provides nurse case management, taking doctor's orders and processing refills and prior authorizations in order for clients to obtain medications. She also provides coverage in the clinic. Emily has been providing coverage for vacant positions and for staff on approved leave.

Prepared by Yvonne Winter, Deputy Director-ES

CAO Approval *E. Chas. Hayes*

REVIEW:

Auditor *MSH*

County Counsel

Personnel *DF*

Risk Manager

Other

TYPE OF ITEM:

☒ Consent

☐ Departmental

☐ Public Hearing

☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Wilson* Seconded by Supervisor *Fennell*

Ayes *Sundberg, Fennell, Bass, Wilson*

Nays

Abstain

Absent *Bohn*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Apr. 4, 2017*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

Vocational Assistant Shamielca Kiel provides support for Mobile Outreach. The demand has increased for support services from clients in outlying areas and clients who are homeless and served by Mobile Outreach and Street Outreach Services.

Mental Health Cook Aenoi Khounsinvong works in support of the 24-hour Psychiatric In-Patient Hospital providing coverage for staff on approved leave and position vacancies.

FINANCIAL IMPACT:

Mental Health assignments of Emily Barnes, Shamielca Kiel and Aenoi Khounsinvong will be funded through Mental Health fund; cost of these extra help positions are funded by Mental Health revenues from Medicare and Medicaid cost reimbursement, Behavioral Health Realignment allocations, Mental Health Services Act and Federal Mental Health Block Grant. The additional cost of extra help hours is \$38,409. There is sufficient appropriation in Mental Health Administration budget unit 1170-424 due to funded vacant positions for these additional extra help hours.

All extra help employees working beyond 960 hours are subject to paying into the California Public Employee Retirement System (PERS). The additional costs for PERS has been included in the above mentioned estimated salary costs. The department is aware that in accordance with the Affordable Care Act (ACA) extra help employees who have been identified as a full time employee under the ACA guidelines will be given the opportunity to enroll in the county's health insurance. Those employees will be identified by using the standard measurement period and associated stability period annual cycle set forth by those guidelines.

Approving the extension of extra help hours supports the Board's Strategic Framework by providing community-appropriate levels of service and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to extend hours; however, this is not recommended due to staffing levels and the workload.

ATTACHMENTS:

None.