



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-6

For the meeting of: April 4, 2017

Date: March 16, 2017
To: Board of Supervisors
From: Amy S. Nilsen, County Administrative Officer *AN*
Subject: New appointments and reappointments to the Humboldt County Workforce Development Board (HC-WDB).

RECOMMENDATIONS:

That the Board of Supervisors:

1. Review the attached membership applications for Dean Kerstetter, Jeff Hunerlach, Prudence Ratliff, and Tamara Wolski;
2. Appoint new applicants Dean Kerstetter, Jeff Hunerlach, Prudence Ratliff, and Tamara Wolski to the HC-WDB for two year terms effective immediately, in accordance with the HC-WDB bylaws; and
3. Reappoint current members Robert Christensen, Deanna Sisk, Dan Heinen, Michael Hetticher, Kari Love, Libby Maynard, and David Wells to the HC-WDB for two year terms effective July 1, 2017, in accordance with the HC-WDB bylaws.

SOURCE OF FUNDING:

Economic Development Fund

DISCUSSION:

The HC-WDB is a commission appointed by the Board of Supervisors and required by the Workforce Innovation and Opportunity Act (WIOA) to oversee the workforce system and WIOA funds that come into

Prepared by Debbie Damiano, Admin Analyst

CAO Approval *Elisha Hef*

REVIEW:	
Auditor _____	County Counsel _____
Personnel _____	Risk Manager _____
Other _____	
TYPE OF ITEM:	
<input checked="" type="checkbox"/> Consent	
<input type="checkbox"/> Departmental	
<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Other _____	
PREVIOUS ACTION/REFERRAL:	
Board Order No. <u>C-4</u>	
Meeting of: <u>1/24/2017</u>	

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Wilson* Seconded by Supervisor *Fennell*
Ayes *Sundberg, Fennell, Bass, Wilson*
Nays _____
Abstain _____
Absent *Bohn*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Apr. 4, 2017
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

County (the Local Workforce Development Area). The mission of the HC-WDB is to bring together resources to meet employer and employee needs and advance the prosperity of local communities. WIOA requires certain public agencies and labor unions to be appointed members of the HC-WDB. HC-WDB membership must be balanced with an equal number, plus one, of private sector members, as WIOA regulations require that at least 51 percent of the HC-WDB membership is composed of the private sector.

The HC-WDB Executive Committee received and reviewed four applications to fill current vacancies and recommended appointment of all four applicants at their March 16, 2017, meeting. The proposed appointments are in accordance with the HC-WDB bylaws. Dean Kerstetter represents Humboldt Redwood Company, LLC, and was nominated by 1st District Humboldt County Supervisor Rex Bohn to fill a required private sector membership seat. Jeff Hunerlach represents the Operating Engineers Local No. 3 Union and was nominated by The Humboldt and Del Norte Central Labor Council to fill a required labor union seat. Prudence Ratliff was nominated by College of the Redwoods to fill a required institution of higher learning membership seat. Tamara Wolski was nominated by College of the Redwoods to fill a required adult education membership seat.

Members up for reappointment who wish to continue on the HC-WDB include Robert Christensen, Deanna Sisk, Dan Heinen, Michael Hetticher, Kari Love, Libby Maynard, and David Wells. Their terms expire on June 30, 2017, and all were recommended for reappointment at the March 16, 2017 HC-WDB meeting. The proposed reappointments are in accordance with the HC-WDB bylaws.

FINANCIAL IMPACT:

The requested action has no financial impact.

Appointments and reappointments to the HC-WDB support your Board's Strategic Framework Core Roles of supporting business and workforce development.

OTHER AGENCY INVOLVEMENT:

No other agency involvement.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint/reappoint these individuals and instead direct the HC-WDB to conduct an additional search for applicants.

ATTACHMENTS:

HC-WDB Applications for Appointment:

- Dean Kerstetter
- Jeff Hunerlach
- Prudence Ratliff
- Tamara Wolski

ATTACHMENTS:

Humboldt County Workforce Development Board Applications for Appointment



HUMBOLDT WDB
WORKFORCE DEVELOPMENT BOARD

APPLICATION FOR APPOINTMENT

PART I: Personal Information			
Applicant Name (Last, First, and Middle Initial) Kerstetter, Dean, L.	Home Telephone [REDACTED]	E-Mail Address dkerstetter@mendoco.com	
Mailing Address [REDACTED]	City Ukiah	State CA	Zip 95482
Residence Address (if different from mailing address) [REDACTED]	City Santa Rosa	State CA	Zip 95492
Name of Business, Agency, or Tribe Humboldt Redwood Company, LLC	Occupation/Title Executive Vice President		
Business Address 125 Main Street	City Scotia	State CA	Zip 95565
Business Phone 707-468-1718	Business Fax 707-463-5530		

Please provide three references (name, address, phone # and e-mail)

1. Rex Bohn, [REDACTED]
2. Ron Borges, [REDACTED]
3. Brian Wilson, [REDACTED]

Please indicate which industry you represent

☒ **PRIVATE INDUSTRY** (please specify which sector you represent)

- ☐ Diversified Health Care
- ☐ Building and Systems Construction
- ☐ Management and Innovation Services
- ☒ Forest Products
- ☐ Other:

- ☐ Specialty Food, Flowers, and Beverages
- ☐ Investment Support Services
- ☐ Niche Manufacturing
- ☐ Tourism

☐ **PUBLIC INDUSTRY** (please specify which sector you represent)

- ☐ Wagner-Peyser Act
- ☐ Board of Supervisors Representative
- ☐ Assembly/State Representative
- ☐ Education (specify)
 - ☐ Adult
 - ☐ K-12

- ☐ Economic Development
- ☐ Vocational Rehabilitation
- ☐ Labor Organization
- ☐ College of the Redwoods

- ☐ Community Based Organization (specify)
 - ☐ Native American Employment Development
 - ☐ Employ People with Barriers
 - ☐ Train People with Barriers

- ☐ Child Care
- ☐ Youth Employment, Training, or Education
- ☐ Federally Fund Programs/Services for Low-Income Residents

PART II - Guidelines

The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members.

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive/operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Be formally nominated by an open-membership business organization (i.e., a chamber of commerce or a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors. *Your nomination must be secured prior to submitting this application by completing Part III below.*
3. Forward the completed application to:

Workforce Development Board
520 E Street
Eureka, CA 95501
Attn: Cindy Harrington, WDB Executive Director
charrington@co.humboldt.ca.us

Applicants selected for employment will be required to file Form 700, Statement of Economic Interest.

For questions or additional information, please call (707) 445-7745
or visit our website @ <http://humboldt.gov.org/1709/Workforce-Development-Board>

PART III - Nomination

PLEASE NOTE: Applicant must secure the nomination and signature of an appropriate Agency, Organization, or Association as described in Part II - #3 above, prior to submitting the application to the Workforce Development Board.

Humboldt County Board of Supervisors, Rex Bohn, 1st District Supervisor
(Agency/Organization/Association Name)

hereby formally nominates

Dean Kerstetter
(Applicant's Name)

for appointment to the Workforce Investment Board of Humboldt County


Signature of Chair/Director/Chief of Nominating Agency

2/14/17
Date

PART IV - Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.


Signature of Applicant

2/10/2017
Date

FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submittal Date:



HUMBOLDT WDB
WORKFORCE DEVELOPMENT BOARD

APPLICATION FOR APPOINTMENT

PART I – Personal Information			
Applicant Name (Last, First, and Middle Initial) Jeff Hunerlach	Home Telephone [REDACTED]	E-Mail Address [REDACTED]	
Mailing Address 1330 Bayshore Way, Suite #103	City Eureka	State CA	Zip 95501
Residence Address (if different from mailing address)	City	State	Zip
Name of Business, Agency, or Tribe Operating Engineers Local #3 Union	Occupation/Title District Representative		
Business Address 1330 Bayshore Way, Suite #103	City Eureka	State CA	Zip 95501
Business Phone 707-443-7328	Business Fax 707-443-9238		

Please provide three references (name, address; phone # and e-mail)

1. Mariann Hassler, [REDACTED]
2. Danny Roles [REDACTED]
3. <u>JENNIFER MCKENZIE</u> [REDACTED]

Please indicate which industry you represent

☐ PRIVATE INDUSTRY (please specify which sector you represent)

- ☐ Diversified Health Care
- ☐ Building and Systems Construction
- ☐ Management and Innovation Services
- ☐ Forest Products
- ☐ Other:

- ☐ Specialty Food, Flowers, and Beverages
- ☐ Investment Support Services
- ☐ Niche Manufacturing
- ☐ Tourism

☐ PUBLIC INDUSTRY (please specify which sector you represent)

- ☐ Wagner-Peyser Act
- ☐ Board of Supervisors Representative
- ☐ Assembly/State Representative
- ☐ Education (specify)
 - ☐ Adult
 - ☐ K-12

- ☐ Economic Development
- ☐ Vocational Rehabilitation
- ☒ Labor Organization
- ☐ College of the Redwoods

- ☐ Community Based Organization (specify)
 - ☐ Native American Employment Development
 - ☐ Employ People with Barriers
 - ☐ Train People with Barriers

- ☐ Child Care
- ☐ Youth Employment, Training, or Education
- ☐ Federally Fund Programs/Services for Low-Income Residents

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charrington@co.humboldt.ca.us

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Humboldt & Del Norte Central Labor Council

(Agency/Organization/Association Name)

hereby formally nominates

Jeff Hunerlach

(Applicant's Name)

for appointment to the Workforce Investment Board of Humboldt County

[Signature]
Signature of Chair/Director/Chief of Nominating Agency

2-14-17
Date

PART IV – Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.

Jeff Hunerlach

Signature of Applicant

2-14-17

Date

FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submittal Date:



HUMBOLDT WDB
WORKFORCE DEVELOPMENT BOARD

APPLICATION FOR APPOINTMENT

PART I – Personal Information			
Applicant Name (Last, First, and Middle Initial) Ratliff, Prudence H.	Home Telephone [REDACTED]	E-Mail Address pru-ratliff@redwoods.edu	
Mailing Address 525 D Street	City Eureka	State CA	Zip 95501
Residence Address (if different from mailing address) [REDACTED]	City Eureka	State CA	Zip 95503
Name of Business, Agency, or Tribe College of the Redwoods	Occupation/Title Director, Community Education		
Business Address 525 D Street	City Eureka	State CA	Zip 95501
Business Phone 707-476-4503	Business Fax 707-443-3417		

Please provide three references (name, address, phone # and e-mail)

1. Dr. Angelina Hill, [REDACTED]
2. Dr. Keith Snow-Flamer, [REDACTED]
3. Libby Maynard, [REDACTED]

Please indicate which industry you represent:

☐ **PRIVATE INDUSTRY** (please specify which sector you represent)

- | | |
|---|---|
| <input type="checkbox"/> Diversified Health Care | <input type="checkbox"/> Specialty Food, Flowers, and Beverages |
| <input type="checkbox"/> Building and Systems Construction | <input type="checkbox"/> Investment Support Services |
| <input type="checkbox"/> Management and Innovation Services | <input type="checkbox"/> Niche Manufacturing |
| <input type="checkbox"/> Forest Products | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Other: | |

☒ **PUBLIC INDUSTRY** (please specify which sector you represent)

- | | |
|---|--|
| <input type="checkbox"/> Wagner-Peyser Act | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Board of Supervisors Representative | <input type="checkbox"/> Vocational Rehabilitation |
| <input type="checkbox"/> Assembly/State Representative | <input type="checkbox"/> Labor Organization |
| <input checked="" type="checkbox"/> Education (specify) | <input checked="" type="checkbox"/> College of the Redwoods |
| <input type="checkbox"/> Adult | |
| <input type="checkbox"/> K-12 | |
| <input type="checkbox"/> Community Based Organization (specify) | |
| <input type="checkbox"/> Native American Employment Development | <input type="checkbox"/> Child Care |
| <input type="checkbox"/> Employ People with Barriers | <input type="checkbox"/> Youth Employment, Training, or Education |
| <input type="checkbox"/> Train People with Barriers | <input type="checkbox"/> Federally Fund Programs/Services for Low-Income Residents |

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Attn: Cindy Harrington, WDB Executive Director
charrington@co.humboldt.ca.us

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College of the Redwoods
(Agency/Organization/Association Name)

hereby formally nominates

Prudence Ratliff
(Applicant's Name)

for appointment to the Workforce Investment Board of Humboldt County


Signature of Chair/Director/Chief of Nominating Agency

2/8/12
Date

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Signature of Applicant

Date

FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submittal Date:



HUMBOLDT WDB

WORKFORCE DEVELOPMENT BOARD

APPLICATION FOR APPOINTMENT

PART I - Personal Information			
Applicant Name (Last, First, and Middle Initial)	Home Telephone	E-Mail Address	
Wolski, Tamara R.	[REDACTED]	tamara-wolski@redwoods.edu	
Mailing Address	City	State	Zip
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Residence Address (if different from mailing address)	City	State	Zip
Name of Business, Agency, or Tribe	Occupation/Title		
College of the Redwoods, Adult Education	Manager of Adult Education		
Business Address	City	State	Zip
310 3rd St., Suite C	Eureka	CA	95501
Business Phone	Business Fax		
707-476-4523			

Please provide three references (name, address, phone # and e-mail)

1. Angelina Hill, College of the Redwoods, 707-476-4109, Angelina-Hill@redwoods.edu
2. Ann Fielding, College of the Redwoods, 707-476-4521, Ann-Fielding@redwoods.edu
3. Edith Ramirez, College of the Redwoods, 707-476-4525, Edith-Ramirez@redwoods.edu

Please indicate which industry you represent

☐ PRIVATE INDUSTRY (please specify which sector you represent)

- | | |
|---|---|
| <input type="checkbox"/> Diversified Health Care | <input type="checkbox"/> Specialty Food, Flowers, and Beverages |
| <input type="checkbox"/> Building and Systems Construction | <input type="checkbox"/> Investment Support Services |
| <input type="checkbox"/> Management and Innovation Services | <input type="checkbox"/> Niche Manufacturing |
| <input type="checkbox"/> Forest Products | <input type="checkbox"/> Tourism |
| <input type="checkbox"/> Other: | |

☐ PUBLIC INDUSTRY (please specify which sector you represent)

- | | |
|---|--|
| <input type="checkbox"/> Wagner-Peyser Act | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Board of Supervisors Representative | <input type="checkbox"/> Vocational Rehabilitation |
| <input type="checkbox"/> Assembly/State Representative | <input type="checkbox"/> Labor Organization |
| <input type="checkbox"/> Education (specify) | <input checked="" type="checkbox"/> College of the Redwoods |
| <input type="checkbox"/> Adult | |
| <input type="checkbox"/> K-12 | |
| <input type="checkbox"/> Community Based Organization (specify) | |
| <input type="checkbox"/> Native American Employment Development | <input type="checkbox"/> Child Care |
| <input type="checkbox"/> Employ People with Barriers | <input type="checkbox"/> Youth Employment, Training, or Education |
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College of the Redwoods

(Agency/Organization/Association Name)

hereby formally nominates

Tamara R. Wolski

(Applicant's Name)

for appointment to the Workforce Investment Board of Humboldt County

N/A
Signature of Chair/Director/Chief of Nominating Agency

signature not required for this seat
Date

PART IV – Applicant Certification and Signature

I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.

Tamara Wolski

Signature of Applicant

3/6/17

Date

FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submittal Date: