



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

I-3

For the meeting of: 03/28/2017

Date: 03/23/2017

To: Board of Supervisors

From: Thomas K. Mattson, Public Works Director *TH for T.M.*

**SUBJECT: RESOLUTION BY THE BOARD OF SUPERVISORS AND
RESOLUTION BY THE AIRPORTS LAND USE COMMISSION
REGARDING UPDATING THE AIRPORT LAND USE
COMPATIBILITY PLAN**

RECOMMENDATION(S): That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors.
2. Convene as the Governing Board of the Humboldt County Airports Land Use Commission and consider the following agenda.
3. Adopt the resolution recommending submittal of an application for a grant to update the Airport Land Use Compatibility Plan for Humboldt County airports (Attachment 1).
4. Public Appearance.
5. Adjourn as the Governing Board of the Humboldt County Airports Land Use Commission.

(continued)

Prepared by Robert W. Bronkall, Deputy Director

CAO Approval TLFR Karen Clower

REVIEW:

Auditor MSU County Counsel

Human Resources

Other

TYPE OF ITEM:

☐ Consent
☒ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. I-4

Meeting of: 01/06/1998

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor

Seconded by Supervisor

Ayes
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated:
By:

March 28, 2017
Kathy Hayes
Kathy Hayes, Clerk of the Board

6. Reconvene as the Humboldt County Board of Supervisors
7. Adopt the resolution authorizing submittal of an application to update the Airport Land Use Compatibility Plan for Humboldt County Airports, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation for an acquisition and development grant and certifying the availability of the county's share of matching funds (Attachment 2).
8. Authorize the Director of Public Works to develop agreements between the county, the City of Eureka, Hoopa Tribe and Resort Improvement District regarding the inclusion of Samoa Field, Hoopa Airport, and Shelter Cove Airport, respectively, in the update as well as participating financially in the cost.
9. Upon receipt of the grant, authorize the Department of Public Works (Department) to issue a Request for Proposal for updating the Airport Land Use Compatibility Plan.

SOURCE OF FUNDING: Aviation Fund

DISCUSSION: The county has an Airport Land Use Compatibility Plan that was prepared in March 1993 by Hodges and Shutt and was later adopted by the Airports Land Use Commission on 01/06/1998 (Agenda Item I-4). The basic purpose of the Airports Land Use Commission is to help ensure that proposed development in the vicinity of airports will be compatible with airport activities. The Airport Land Use Compatibility Plan sets forth the criteria and policies which the Airports Land Use Commission will use in assessing the compatibility between the public use airports in Humboldt County and proposed land use development in the areas surrounding them. The emphasis of the Airport Land Use Compatibility Plan is on review of local general and specific plans, zoning ordinances, and other land use documents covering broad geographic areas.

Certain individual land use development proposals also may be reviewed by the Airports Land Use Commission as provided for in the policies in the Airport Land Use Compatibility Plan. In most instances Department of Public Works staff is able to provide an administrative consistency determination for development projects adjacent to the airports without the need for a project to be heard by the Airports Land Use Commission.

The Airports Land Use Commission does not have authority over existing incompatible land uses or the operation of any airport.

In Humboldt County, the Airports Land Use Commission is the Board of Supervisors. This authority was established by the Board of Supervisors on 05/19/1981.

The plan is now about twenty-five (25) years old and needs to be updated. The Department notified the California Department of Transportation (Caltrans) Division of Aeronautics that the County would be interested in pursuing a Acquisition and Development grant to update the Airport Land Use Compatibility Plan. The Department was recently notified that funding is available. The grant will provide \$250,000 in funding together with a local match of \$27,778 for a total budget of \$277,778. The updated plan would include the six county maintained airports and would potentially include the airports maintained by the City of Eureka, Hoopa Tribe and Resort Improvement District.

The 1993 plan includes the following airports:

- Arcata/Eureka (now known as the California Redwoods- Humboldt County Airport)

- Dinsmore Airport
- Hoopa Airport (now maintained by the Hoopa Tribe)
- Murray Field
- Garberville Airport
- Kneeland Airport
- Rohnerville Airport
- Shelter Cove Airport (now maintained by the Resort Improvement District)

The 1993 plan did not include Samoa Field which is located on the north spit in unincorporated Humboldt County, but is maintained by the City of Eureka. It does not appear that the City of Eureka has an Airport Land Use Compatibility Plan for Samoa Field.

Prior to submitting the request to seek grant funding, the Department coordinated with the City of Eureka, Hoopa Tribe, and Resort Improvement District to seek preliminary support of including their airports, should a grant become available. If the City of Eureka, Hoopa Tribe, and Resort Improvement District wish to have their airports included in the update of the Airport Land Use Compatibility Plan, a formal agreement with each participating agency will be necessary to document each party's responsibilities and obligations.

In order to apply for the grant, the Board of Supervisors must adopt a resolution that 1) Authorizes the filing the application for the project in the 2016 Aeronautics Program; 2) Authorizes accepting the allocation of funds for the Airport Land Use Compatibility Plan for Humboldt County Airports; 3) Certifies the availability of the County's ten percent (10%) matching funds; and 4) Authorizes the Director of Public Works to execute the Grant Agreement and any other documents required to apply for and accept these funds on behalf of the County of Humboldt. Because the Airports Land Use Commission carries out the mission of the Airport Land Use Compatibility Plan, the Airport Land Use Commission must also adopt a resolution that recommends commencement of a work plan and an application for grant funding for the preparation of an update to the Airport Land Use Compatibility Plan for Humboldt County Airports.

The Department has developed a work plan to carry out the grant, should it be funded. In general, the proposed work plan is as follows:

1. Apply for grant funding.
2. The Department will seek partnerships with the City of Eureka, Hoopa Tribe, and Resort Improvement District to commit financially to the project in order to include Samoa Field, Hoopa Airport, and Shelter Cove Airport, respectively. The Department will bring these agreements to the Board of Supervisors for execution.
3. The Department will then proceed with a Request for Qualifications for a firm to update the Airport Land Use Compatibility Plan.
4. Ask the Board of Supervisors to consider the consultant recommendations of the Department and ultimately enters into an agreement with the consultant.
5. The consultant conducts stake holder meetings and prepares the updated Airport Land Use Compatibility Plan.
6. The Environmental Services Division prepares the necessary California Environmental Quality Act (CEQA) documentation.
7. The updated plan Airport Land Use Compatibility Plan is then presented to the Airports Land Use Commission for adoption.

FINANCIAL IMPACT: The maximum grant amount of \$250,000 is being awarded. The grant requires a county match of \$27,778. This results in a total project budget of \$277,778. Financial commitments from the City of Eureka, Hoopa Tribe and Resort Improvement District may offset the county's match.

At a minimum, the updated plan would include all six county maintained airports. Based upon the willingness of the City of Eureka, Hoopa Tribe, and Resort Improvement District to commit financially to the project, the update may also include Samoa Field, Hoopa Airport, and Shelter Cove Airport, respectively.

This item conforms with the Board of Supervisors' Core Role of providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

- California Department of Transportation (Caltrans)
- City of Eureka (Samoa Field)
- Hoopa Tribe (Hoopa Airport)
- Resort Improvement District (Shelter Cove Airport)

ALTERNATIVES TO STAFF RECOMMENDATIONS:

1. Not accept the grant. This alternative is not recommended as not having an updated Airport Land Use Compatibility Plan may result in the loss of eligibility for future funding for the airports.
2. Update only the six county maintained airports. This alternative is not recommended as it may be difficult for the City of Eureka, Hoopa Tribe, and Resort Improvement District to individually secure funding to prepare their own Airport Land Use Compatibility Plans.

ATTACHMENTS:

- Attachment 1 – Resolution recommending submittal of an application for a grant to update the Airports Land Use Compatibility Plan for Humboldt County airports
- Attachment 2 – Resolution authorizing submittal of an application to update the Airport Land Use Compatibility Plan for Humboldt County Airports, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation for an acquisition and development grant and certifying the availability of the county's share of matching funds
- Attachment 3 – Acquisition and Development Grant-Application

Attachment 1

**Resolution recommending submittal of an application for a grant to update the
Airport Land Use Compatibility Plan for Humboldt County airports**

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA
SITTING AS THE HUMBOLDT COUNTY AIRPORTS LAND USE COMMISSION**

Certified copy of portion of proceedings, Meeting of March 28, 2017

RESOLUTION NO. 17-30

**RESOLUTION RECOMMENDING SUBMITTAL OF AN APPLICATION FOR A GRANT TO
UPDATE THE AIRPORT LAND USE COMPATIBILITY PLAN FOR HUMBOLDT COUNTY
AIRPORTS**

WHEREAS, the California Transportation Commission has adopted the 2016 Aeronautics Program for airport improvement projects; and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code and California Aid to Airports Program (CAAP) regulations, requires local government approval authorizing the application and certifying the availability of ten percent (10%) matching funds, a sum from other than state or federal sources; and

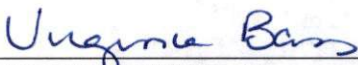
WHEREAS, the Land Use Compatibility Plan for Humboldt County Airports was prepared in 1993; and

WHEREAS, a grant opportunity to fund the update of the Land Use Compatibility Plan for Humboldt County Airports has become available.

NOW, THEREFORE, BE IT RESOLVED, that the Airports Land Use Commission:

1. Recommends commencement of a work plan and an application for grant funding for the preparation of an update to the Airport Land Use Compatibility Plan for Humboldt County Airports.

Dated: March 28, 2017



VIRGINIA BASS, Chair
Humboldt County Board of Supervisors


Adopted on motion by Supervisor Fennell, seconded by Supervisor Sundberg, and the following vote:

AYES:	Supervisors	Sundberg, Fennell, Bass, Bohn, Wilson
NAYS:	Supervisors	--
ABSENT:	Supervisors	--
ABSTAIN:	Supervisors	--

STATE OF CALIFORNIA)
County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand
and affixed the Seal of said Board of Supervisors.



By ANA HARTWELL
Deputy Clerk of the Board of Supervisors of the County of
Humboldt, State of California

Attachment 2

Resolution authorizing submittal of an application to update the Airport Land Use Compatibility Plan for Humboldt County Airports, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation for an acquisition & development grant and certifying the availability of the county's share of matching funds

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of March 28, 2017

RESOLUTION NO. 17-31

RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION TO UPDATE THE AIRPORT LAND USE COMPATIBILITY PLAN FOR HUMBOLDT COUNTY AIRPORTS, ACCEPTANCE OF AN ALLOCATION OF FUNDS AND EXECUTION OF A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR AN ACQUISITION & DEVELOPMENT GRANT AND CERTIFYING THE AVAILABILITY OF THE COUNTY'S SHARE OF MATCHING FUNDS

WHEREAS, the California Transportation Commission has adopted the 2016 Aeronautics Program for airport improvement projects; and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code and California Aid to Airports Program (CAAP) regulations, requires local government approval authorizing the application and certifying the availability of ten percent (10%) matching funds, a sum from other than state or federal sources; and

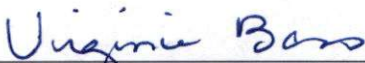
WHEREAS, the Humboldt County is submitting an application for an update to the Airport Land Use Compatibility Plan for Humboldt County Airports; and

WHEREAS, on the Humboldt County Airports Land Use Commission adopted a resolution recommending commencement of a work plan and an application for grant funding for the preparation of an update to the Airport Land Use Compatibility Plan for Humboldt County Airports.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors:

1. Finds that all of the recitations made hereinabove are true and correct.
2. The Board of Supervisors authorizes filing the application for the project in the 2016 Aeronautics Program.
3. Authorizes accepting the allocation of funds for the Airport Land Use Compatibility Plan for Humboldt County Airports.
4. Certifies the availability of the County's ten percent (10%) matching funds; and
5. Authorizes the Director of Public Works to execute the Grant Agreement and any other documents required to apply for and accept these funds on behalf of the County of Humboldt.

Dated: March 28, 2017



VIRGINIA BASS, Chair
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Fennell, seconded by Supervisor Sundberg, and the following vote:

AYES:	Supervisors	Sundberg, Fennell, Bass, Bohn, Wilson
NAYS:	Supervisors	--
ABSENT:	Supervisors	--
ABSTAIN:	Supervisors	--

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of March 28, 2017

RESOLUTION NO. 17-31

STATE OF CALIFORNIA)
County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.



By ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the
County of Humboldt, State of California

Attachment 3

Acquisition and Development Grant-Application

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
ACQUISITION & DEVELOPMENT GRANT - APPLICATION
DOA-0010 (REV 05/2011)

PLEASE PRINT OR TYPE AND COMPLETE ALL ITEMS

PART I. AIRPORT INFORMATION

PUBLIC ENTITY <u>Humboldt County</u>	AIRPORT NAME <u>Arcata/Eureka</u>	PERMIT NO.
CONTACT NAME <u>Thomas K. Mattson</u>	TITLE <u>Director of Public Works</u>	
BUSINESS ADDRESS <u>1106 Second Street, Eureka, CA 95501</u>	BUSINESS PHONE <u>707.445.7491</u>	

PART II. PROJECT INFORMATION

Verify that project is within the Department's most recent Capital Improvement Plan: ☒ YES ☐ NO If no, then project is not eligible for grant funds.

PROJECT DESCRIPTION	ESTIMATED TOTAL COST	APPLICANT'S FUNDS	CAAP FUNDS
Update County-wide Airport Land Use Compatibility Plan with environmental documentation for Arcata/Eureka, Dinsmore, Garberville, Kneeland, Murray Field, Rohnerville, and possibly add/update Samoa Field, Shelter Cove & Hoopa airports	\$277,778.00	\$27,778.00	\$250,000.00

PART III. REQUIRED SUPPORTING DOCUMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4064 of the CAAP Regulations, submit the following documents with this application:

- Local government approval (*resolution or minute order*) as described in Section 4064(a).
- FAA's final determination regarding submitted FAA forms, such as FAA Forms 7460-1 and 7480-1, if applicable.
- Verification of full compliance with the California Environmental Quality Act (CEQA) by submitting information to fulfill either 1. or 2. below:
 - Copy of Notice of Exemption or provide the Categorical Exemption Class # 6* (CEQA Guidelines Sections 15300-15333)
 - Copy of Notice of Determination or provide the following information:
 - Environmental Impact Report (Title/Date) _____ State Clearinghouse (SCH)# _____ or
 - Negative Declaration (Title/Date) _____ State Clearinghouse (SCH)# _____ or
 - National Environmental Policy Act (NEPA) document (Title/Date) _____
(NEPA documents-Environmental Impact Statement or Finding of No Significant Impact must comply with CEQA provisions)
- 11 x 17-inch Drawing or Airport Layout Plan showing project location(s) and dimensions. **SEE ATTACHED MEMO REGARDING CEQA**
- Completed CAAP Certification (Form DOA-0007), if not submitted to the Division of Aeronautics earlier for this fiscal year.

PART IV. AUTHORIZATION

AUTHORIZED OFFICIAL'S SIGNATURE	TITLE
PRINT NAME	DATE

SEND COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO:

CALIFORNIA DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS - MS #40
P. O. BOX 942874
SACRAMENTO, CA 94274-0001



DEPARTMENT OF PUBLIC WORKS
COUNTY OF HUMBOLDT

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579
AREA CODE 707

ARCATA-EUREKA AIRPORT TERMINAL
McKINLEYVILLE
FAX 839-3596

PUBLIC WORKS BUILDING
SECOND & I ST., EUREKA
FAX 445-7409

CLARK COMPLEX
HARRIS & H ST., EUREKA
FAX 445-7388

AVIATION 839-5401

ADMINISTRATION 445-7491
BUSINESS 445-7652
ENGINEERING 445-7377
FACILITY MAINTENANCE 445-7493

NATURAL RESOURCES 445-7741
NATURAL RESOURCES PLANNING 267-9540
PARKS 445-7651
ROADS & EQUIPMENT MAINTENANCE 445-7421

LAND USE 445-7205

ENVIRONMENTAL SERVICES DIVISION MEMORANDUM

TO: Thomas K. Mattson, Director

FROM: Hank Seemann, Deputy Director

DATE: 03/13/2017

RE: **CEQA COMPLIANCE FOR GRANT APPLICATION TO UPDATE THE
COUNTY-WIDE AIRPORT LAND USE COMPATIBILITY PLAN
(ALUCP) FOR HUMBOLDT COUNTY**

The County is pursuing a grant to update the ALUCP for the following County owned airports: Arcata/Eureka, Dinsmore, Garberville, Murray Field, and Rohnerville. In addition, if funding permits and if the airport owner agrees, the grant may also include updating the Hoopa Airport, which is owned by the Hoopa Tribe; include updating the Shelter Cove Airport, which is owned by the Resort Improvement District; and adding Samoa Field which is owned by the City of Eureka.

The *Acquisition & Development Grant – Application* (DDA-010), Part III, requires verification of compliance with the California Environmental Quality Act (CEQA). The exact method of complying with CEQA must be based on a factual evaluation of the environmental factors associated with the proposed project, which cannot be determined at this time. The appropriate method of complying with CEQA will be determined after a draft plan has been prepared and this evaluation can be performed. Based on this evaluation, the County will develop the appropriate environmental documentation and make the applicable findings under CEQA when the plan is adopted.

As noted on the application, the project may be eligible for a Categorical Exemption Class No. 6 (CEQA Guidelines Section 15306). The project may also be eligible for an exemption under CEQA Guidelines Section 15061(b)(3). Alternatively, the environmental factors may warrant preparation of an Initial Study and Negative Declaration, or potentially (but highly unlikely) an Environmental Impact Report.

// END //