



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-15

For the meeting of: March 28, 2017

Date: March 9, 2017

To: Board of Supervisors

From:  Thomas K. Mattson, Public Works Director

Subject: RESCIND RECOMMENDATIONS 4 AND 5 FROM ITEM C25 ON THE MARCH 7, 2017 BOARD OF SUPERVISORS' AGENDA; *LEASE/PURCHASE OF A PORTABLE GENERATOR AND A TRUCK MOUNTED BOOM LIFT ASSEMBLY, AUTHORIZATION TO ENTER INTO TWO LEASE/PURCHASE AGREEMENTS AND DECLARE EQUIPMENT SURPLUS*

RECOMMENDATION(S):

That the Board of Supervisors:

Rescind Recommendations 4 and 5 from Item C25 on the Board of Supervisor's March 7, 2017 Agenda.

Lease/Purchase of a Portable Generator and a Truck Mounted Boom Lift Assembly, Authorization to Enter into Two Lease/Purchase Agreements and Declare Equipment Surplus.

4. Declare the Genie TMZ 34/19 trailer man lift surplus.
5. Authorize the Purchasing Agent to dispose of the surplus property deposit the revenue from the sale in the Roads Heavy Equipment Internal Service Fund (ISF) line item 3540330-705020.

SOURCE OF FUNDING: N/A

Prepared by Brooke Epperly

CAO Approval



REVIEW:

Auditor  County Counsel  Human Resources _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____






PREVIOUS ACTION/REFERRAL:

Board Order No. C-25

Meeting of: March 7, 2017

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor  Seconded by Supervisor 

Ayes    
Nays _____
Abstain _____
Absent 

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: March 28, 2017

By: 
Kathy Hayes, Clerk of the Board

DISCUSSION:

Humboldt County Department of Public Works (Department) submitted the agenda item for the March 7, 2017, Board of Supervisors' Meeting with the intent of purchasing a truck mounted boom lift assembly and declaring the Genie TMZ 34/19 trailer man lift surplus. The Department has found a use for this piece of equipment in the Facility Management Division and does not wish to have it declared surplus.

The Department is not asking for any changes to Recommendations 1, 2, and 3.

FINANCIAL IMPACT:

The Roads Heavy Equipment ISF, line item 3540330-705020 would not receive any revenue from the sale of the item. However, Facility Management would have a piece of equipment that will serve them for many years.

This equipment supports the county's core roles, to provide community appropriate levels of service.

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could let this item stand as is, but a piece of useful equipment would be sold.

ATTACHMENTS:

Agenda Item C-25 from March 7, 2017 Agenda

RESCIND RECOMMENDATIONS 4 AND 5 FROM ITEM C25 ON THE MARCH 7, 2017 BOARD OF SUPERVISORS' AGENDA; LEASE/PURCHASE OF A PORTABLE GENERATOR AND A TRUCK MOUNTED BOOM LIFT ASSEMBLY, AUTHORIZATION TO ENTER INTO TWO LEASE/PURCHASE AGREEMENTS AND DECLARE EQUIPMENT SURPLUS

Attachment 1
Agenda Item C25



COUNTY OF HUMBOLDT


AGENDA ITEM NO.

C-25

For the meeting of: March 7, 2017

Date: February 24, 2017

To: Board of Supervisors

From:  Thomas K. Mattson, Director of Public Works

Subject: LEASE/PURCHASE OF A PORTABLE GENERATOR AND A TRUCK MOUNTED BOOM LIFT ASSEMBLY, AUTHORIZATION TO ENTER INTO TWO LEASE/PURCHASE AGREEMENTS AND DECLARE EQUIPMENT SURPLUS (4/5 VOTE REQUIRED)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the lease/purchase of a portable generator and truck mounted boom lift assembly.
2. Authorize the Purchasing Agent to enter into two lease/purchase agreements with Umpqua Bank.
3. Approve the donation of the portable generator to the Roads Heavy Equipment Internal Service Fund (ISF).
4. Declare the Genie TMZ 34/19 trailer man lift surplus.
5. Authorize the Purchasing Agent to dispose of the surplus property deposit the revenue from the sale in the Roads Heavy Equipment Internal Service Fund (ISF) line item 3540330-705020.

SOURCE OF FUNDING:

Road Fund (1200325) Roads Heavy Equipment ISF (3540330)

Prepared by Art Reeve/Renee Fleck

CAO Approval



REVIEW:

Auditor _____ County Counsel JS Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

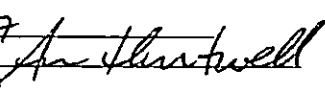
Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

Ayes Sundberg, Fennell, Bass, Bohn, Wilson

Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Mar 7, 2017

By: 
Kathy Hayes, Clerk of the Board

DISCUSSION:

The County Road Division is requesting entering into lease agreements for a portable generator and truck mounted boom lift. The portable generator will replace the 1994 Onan portable generator that was declared surplus by your Board on October 2, 2012, due to the equipment being rated Tier O, which does not meet the State of California's emission requirements. The proposed portable generator the Public Works Department (Department) wishes to lease/purchase is rated Tier 4 Final, which meets the State of California's emission requirements. The portable generator will be used to power the equipment that takes raw materials and produces road base material. For the last five years, the Department has been forced to rent a portable generator because there was not a Tier 4 Final available for purchase. The rental cost per month was \$4,816, and was needed approximately six (6) months a year. The annual lease payments will be a more cost effective method to supply the generator.

The Department is also requesting entering into a lease/purchase agreement for a truck mounted boom lift assembly. In 2007, the Department purchased a man lift trailer, Genie TMZ 34/19, for maintaining the traffic signals and Department maintained street lights. Since then, the Department has installed more traffic signals, street lights, and installed over 30 radar feedback signs. The Department has recently installed Emergency Vehicle Detection System on our traffic signals so emergency vehicles will have green signal in the direction they are traveling. With all these addition needs, a truck mounted boom lift, similar to the ones used by California's Department of Transportation (Caltrans), Pacific Gas and Electric Company (PG&E), American Telephone and Telegraph (AT&T), and Suddenlink vehicles, is the appropriate tool for the job. The lift truck has more stability, better maneuverability, more reach, takes up less road space, can respond to incidents faster, and is a safer working platform. If the Board approves the lease/purchase of the truck mounted boom lift assembly, the existing man lift trailer will be surplus and the revenue from the sale deposited in the Roads Heavy Equipment Internal Service Fund (ISF).

The Department received proposals from two companies for the portable generator; Caterpillar Inc. at \$161,291 and Cummins at \$119,000. The Department also received two proposals for the truck mounted boom lift assembly; Utility Crane & Equipment, Inc. (UCE) at \$67,585.74 and Altec Industries, Inc. at \$102,000. The best prices were Cummins on a contract price of \$129,115.00, which includes sales tax, and shipping and UCE on a contract price of \$67,585.74, which includes sales tax, shipping and license fee.

Dooring Lease Management Corporation, a division of Umpqua Bank, has financed previous lease/purchases for Humboldt County Road Department and is the most competitive financing option. The amount to be financed for both items, including the sales tax, shipping, and license fee is \$196,701.00 and the monthly payments will be \$3,565.96. The financing term will be for sixty (60) months. The new generator will be donated to the Roads Heavy Equipment ISF (3540330) for capitalization, maintenance and insurance. The man lift is a replacement item currently in Roads Heavy Equipment inventory.

FINANCIAL IMPACT:

The monthly lease payment for the two items of, \$3,565.96, is less than the monthly rental fee, \$4,816.88, for the generator. Also, the Department's previous lease agreement for four tractor/ brush cutters that were purchased five years ago ends September 1, 2017.

The new lease is dependent on when the equipment is received. The monthly generator payment of \$2,340.71 will be made from Roads Fund (1200325) and the monthly man lift payment of \$1,225.25 will be made from Roads Heavy Equipment (3540330).

The lease payments will replace the rental fee if received in the current fiscal year. Future payments will be budgeted annually during the budget process.

This equipment supports the Board's Strategic Framework by managing resources to ensure the sustainability of services that the county provides to the public.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The request could be postponed but that would require the continued rental of the generator and would not update the Departments traffic control maintenance equipment. This is not recommended.

ATTACHMENTS:

1. Lease agreement for the generator.
2. Lease agreement for the truck mounted boom lift assembly.
3. Quotes on the generator from CAT and Cummings Pacific
4. Quotes on the truck mounted boom lift assembly from UNE and Altec