



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

**C-1**

March 7, 2017

For the meeting of: ~~February 21, 2017~~

Date: February 6, 2017  
To: Board of Supervisors  
From: Jeff M. Dolf, Agricultural Commissioner/Sealer of Weights & Measures  
Subject: **SUPPLEMENTAL BUDGET REQUEST (4/5 VOTE REQUIRED)**

### RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Supplemental Budget request for FY 2016/17 in Budget unit 1100-261 (4/5 vote required).

Revenue:	1100261-611050	Weights & Measures Income	\$1,750.00
	1100261-611060	Pest Control Fees	\$1,250.00
Expenditure:	1100261-2117	Office Supplies	\$3,000.00

### SOURCE OF FUNDING:

Weights & Measures and Pesticide Use Enforcement Program administrative civil penalties.

Prepared by John Day CAO Approval E. Cashier

REVIEW:

Auditor MBW

County Counsel \_\_\_\_\_

Human Resources \_\_\_\_\_

Other \_\_\_\_\_

TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

Ayes Sundberg, Fennell, Bass, Bohn, Wilson  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: March 7, 2017

By: Kathy Hayes  
Kathy Hayes, Clerk of the Board

### DISCUSSION:

As prescribed by state law, the Agricultural Commissioner/Sealer of Weights & Measures (Commissioner/Sealer) is responsible for the local administration and enforcement of all laws and regulations that pertain to the office of the Department of Agriculture in Humboldt County. These goals are accomplished through the management of programs designed to ensure compliance with State laws by regulated businesses through public outreach, education and enforcement authority. When inspections of regulated entities identify egregious violations or violations that mandate fine actions, the Business and Professions Code (Section 12015.3(a)) and Food and Agriculture Code (Section 12999.5) authorize the Agricultural Commissioner's Office to levy civil penalties. In this case, the Commissioner's Office assessed two separate administrative civil penalties resulting in \$3,000.00 of unanticipated revenue.

### FINANCIAL IMPACT:

The unanticipated \$3,000 from administrative civil penalties will be used to replace aging computer equipment. When resources allow the Agricultural Commissioner's Office replaces one computer every year. This computer equipment replacement schedule ensures that no computer in the Commissioner's Office is ever more than 6 years old and annual costs for replacement and maintenance of computers, related equipment and supporting infrastructure remain sustainable within limited budgetary resources. The approval of this supplemental budget request is consistent with the Board's Strategic Priority Framework in that it provides funding that supports the Commissioner's Office core program roles of enforcing laws and regulations that protect the agricultural industry and Humboldt County residents.

### OTHER AGENCY INVOLVEMENT:

Auditor-Controller

### ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could decline to approve the supplemental budget request, but this alternative is not recommended due to the need to maintain equipment that supports the Agricultural Commissioner's Office ability to efficiently serve the needs of the agricultural community and consumers.

### ATTACHMENTS:

None