



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-14

For the meeting of: February 14, 2017

Date: January 18, 2017
To: Board of Supervisors
From: Michael T. Downey, Sheriff
Subject: Fiscal Year 2016-17 Supplemental Budget Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

Approve a supplemental budget request in FY 2016-17 Budget Unit 265 Sheriff's Drug Task Force to allow for asset forfeiture distributions to member agencies (4/5 vote required).

Revenue	1100-265-705800	Transfer from Trust	\$372,744
Expense	1100-265-2118	Professional & Special Services	\$372,744

SOURCE OF FUNDING:

Trust Fund 3644 Drug Task Force SIB – Operating Expense

Prepared by *Norma S. Lorenzo*
Norma S. Lorenzo, Deputy Director Sheriff Admin

CAO Approval *Joe M. Downey*

REVIEW:

Auditor *MBH* County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell*
Seconded by Supervisor *Sundberg*

Ayes *Sundberg, Fennell, Bass, Bohn, Wilson*

Nays _____

Abstain _____

Absent _____

And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: *Feb. 14, 2017*

By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

DISCUSSION:

The Humboldt County Drug Task Force (DTF) is comprised of local law enforcement agencies that each dedicates staff to combat mid-level to major narcotic offenders in all jurisdictional boundaries of the County. Operating expenses for the DTF are provided through grants and state and federal asset forfeiture revenues. These asset forfeiture revenues are maintained in county trust funds and administered by the Sheriff's Office.

DTF intends to maintain a three-year operating budget amount in Trust 3644 SIB- Operating Expense to ensure the availability of continued resources for drug enforcement activities. Excess revenues are distributed annually to participating member agencies, per the Memorandum of Understanding (MOU), with the last distribution in November 2015.

At the regular monthly Drug Task Force board meeting on January 11, 2017 the Executive Board voted in favor of a distribution of excess asset forfeiture funds to member agencies. The total distribution is explained in the table below and a supplemental adjustment to budget unit 1100-265 in the amount of \$372,744 is required to transfer funds from the trusts to an expense line item that will allow payments to local agencies.

Funds distributed to Humboldt County District Attorney and Sheriff's Office will be transferred from Trust 3644 to the appropriate department trust with a journal and are included in the total asset forfeiture distribution, however, not included in the supplemental request.

FINANCIAL IMPACT:

A supplemental budget adjustment in budget unit 1100-265 Drug Task Force in the amount of \$372,744 is requested to cover the distribution of excess asset forfeiture revenues as described below. Trust 3644 balance as of December 31, 2016 totals \$1,533,984 and the trust will maintain a balance of \$540,000 after distribution, which is equal to approximately three years DTF operating expenses.

Trust Transfer 3644		Amount
1100-265-705800	Drug Task Force SIB – Operating Expense	\$372,744
Total Trust Transfer		\$372,744
Distribution to Local Agency		
1100-265-2118	Professional & Special Services City of Arcata Police Department	\$124,248
1100-265-2118	Professional & Special Services City of Eureka Police Department	\$124,248
1100-265-2118	Professional & Special Services City of Fortuna Police Department	\$124,248
Total Local Agency Distribution		\$372,744
Journal to County Department		
3644-000-808000	Special Investigations Trust 3921 Humboldt County District Attorney	\$248,496
3644-000-808000	Sheriff's Trust 6642 Seized Funds Humboldt County Sheriff's Office	\$372,744
Total Distribution		\$621,240
Total 2016 Asset Forfeiture Distribution		<u>\$993,984</u>

The supplemental budget adjustment meets the Board of Supervisors Strategic Framework Plan goal of providing community-appropriate levels of service by building interjurisdictional and regional cooperation and providing core services in ways that safeguard the public trust by managing resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT:

City of Arcata Police Department
City of Eureka Police Department
City of Fortuna Police Department
Humboldt County District Attorney

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the request to approve the supplemental budget adjustment, however, this is not recommended as Budget Unit 265 for the Sheriff Office's Drug Task Force would be unable to meet the asset forfeiture distribution policy described in the MOU.

ATTACHMENTS:

None