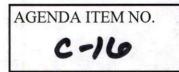


# COUNTY OF HUMBOLDT



For the meeting of: January 10, 2017

Date: December 12, 2016

To: Board of Supervisors

From: Michael T. Downey, Sheriff

Subject: Fiscal Year 2016-17 Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of Computer for 3-D Scanner Camera

#### **RECOMMENDATION(S)**:

That the Board of Supervisors:

Approve a budget adjustment (Attachment 1) request in the amount of \$10,250 in Budget Unit 221 Sheriff – Operations to establish a fixed asset line item in fiscal year budget 2016-17 for the purchase of a computer for 3-D Scanner camera.

SOURCE OF FUNDING:

Remote Access Network Trust 3495

Prepared by Mrnuk Arcuso Norma S. Lorenzo, Deputy Director Sheriff Adm	_ CAO Approval	29
REVIEW: Auditor   Auditor County Counsel	uman Resources	other

TYPE OF ITEM:

Χ	Consent
	Departmental
	Public Hearing
	Other

PREVIOUS ACTION/REFERRAL:

Board Order No.

Meeting of:

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT Upon motion of Supervisor Fennell Seconded by Supervisor Wilson

Ayes Sundberg, Fennell, Bass, Bohn, Wilson Nays

Abstain Absent

And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: By: Kathy Hayes, Clerk of the Board

#### **DISCUSSION:**

The Humboldt County the Sheriff's Office administers the collection of the increased vehicle registration fingerprint identification fees and provides equipment and support for eight Livescan fingerprinting locations at participating agencies in the county. The Remote Access Network (RAN) Board provides oversight of the funds collected and administered by the county. In November 2015 the RAN Executive Committee approved a total distribution of \$615,000 to participating agencies. Funds collected under California Vehicle Code Section 9250.19 must be used for personnel or equipment related to crimes associated with driving under the influence, vehicular manslaughter or other motor vehicle-related crimes. The Sheriff's portion of that distribution was \$348,447.

On April 26, 2016 the Board of Supervisors approved a purchase of a 3-D scanner camera from the Sheriff's portion of the distribution. The 3-D scanner camera enables the Sheriff's Office to create enhanced crime scene documentation and reconstructions. The Leica camera was recently received, and during setup support technicians and Administrative Office County Information Technology Team realized that existing desktop computers will not accommodate many of the 3-D scanner functions, or the massive amount of data generated. In order to fully utilize Leica Map360 capabilities and other 3-D functions, a more robust computer system is required.

A budget adjustment (Attachment 1) in the amount of \$10,250 is requested in budget unit 221 to establish a fixed asset expense line to record computer costs. All costs for the 3-D scanner computer will be covered by the Sheriff's distribution from the RAN Trust Fund 3495.

#### FINANCIAL IMPACT:

A budget adjustment in the amount of \$10,250 (Attachment 1) is requested to establish a line item in the approved FY 2016-17 budget unit 221 for the Humboldt County Sheriff's Operations, under Fixed Asset – Computer (1100-221-8025). The budget adjustment is requested for the purchase of a new computer to accommodate the 3-D scanner camera and related software.

Revenue to cover the cost of the computer is included in the FY 2016-17 approved budget in revenue line 1100-221-707520 as carry-forward from the RAN Trust Sheriff's distribution from FY 2015-16. The current unspent balance of the Sheriff's FY 2015-16 distribution is \$229,047. RAN funds will pay 100 percent of the cost of the new computer and no contribution from the General Fund is required.

The budget adjustment meets the Board of Supervisors Strategic Framework Plan goal of managing resources to ensure sustainability of services for providing and maintaining infrastructure for the benefit of the community.

#### OTHER AGENCY INVOLVEMENT:

None

#### ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the request to approve the budget adjustment request, however, this is not recommended as the purchase of existing desktop computer will not accommodate the data and mapping required by the 3-D scanner camera.

#### ATTACHMENTS:

Attachment 1 Request for Budget Transfer/Adjustment

### ATTACHMENT 1

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## Request for Budget Transfer/Adjustment

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#### COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

	DEPARTMENT:	Sheriff	DEPARTMENT #:	221	POSTING DATE:	12/12/2016
1)	The reason for this b	oudget transfer request is:				49 17
		Transfer within expenditure/rev	venue category (with Auditor Approval)			Original only
		Transfer between expenditure,	/revenue category (with CAO & Auditor Ap	oproval)		Original +1
		Increase/decrease Intrafund T	ransfer account (with Board Approval)*			Original +1
	Transfer to or from Contingencies (with Board Approval)*					Original +1
	Increase/decrease budget unit appropriation (with Board approval)*					Original +1
		Establish/transfer funds in Fixed	Assets <\$10,000 (CAO & Auditor Approval	)		Original +1
	XX	Establish/transfer funds in Fixed	Assets >\$10,000 (with Board Approval)*			Original +1
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	3-D scanner purch	ased in FY 2013-16. E	xisting desktop comp	uter will	i noi nanale a		idpping.	
	Department Authoriz	ation:		Date	12.15.16	(signed)	Drina Kreux	
1	Account balances v	erified by Auditor-Contro	bller	Date	12/15/16	(signed)	M.f. Mellet	
	/Approved	/Not approve	d/Recommen	nded	/Not rec	ommende	ed	
	County Adminis	strative Officer:		Date		(signed)		
_			INSTRUCT	TIONS				
	O ORIGINAL REQUEST FO	OR BUDGET TRANSFER DI	RECTLY TO THE AUDITOR-	CONTRO	OLLER.			
Re	equires copy of Board (	Order to be attached	Revised 05/	16	F	Posted by	1	

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