



COUNTY OF HUMBOLDT

For the meeting of: January 10, 2017

Date: January 3, 2017

To: Board of Supervisors

From: Amy S. Nilsen, County Administrative Officer *AN*

Subject: Measure Z Memorandum of Understandings

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the Chair of the Board to execute Memorandum of Understandings (MOU) with the Kneeland, Blue Lake and Willow Creek Fire Protection Districts (FPD) for Measure Z funding, a local half-cent sales tax; and
2. Direct the Clerk of the Board to return two original copies of each MOU to the County Administrative Office for processing.

SOURCE OF FUNDING: General Fund – Measure ZDISCUSSION:

In November of 2014 the citizens of Humboldt County approved a local half-cent sales and use tax. Your Board created the Citizens' Advisory Committee on Measure Z expenditures. This committee was created to make recommendations to your Board on how these funds should be spent. In April of 2016 the committee made recommendations to the County Administrative Office on the use of Measure Z funds. The County

Prepared by Elishia Hayes

CAO Approval *Cheryl D. Miller*

REVIEW:

Auditor *MSH*County Counsel *Sm*Human Resources *DF*

Other

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. M-1
 Meeting of: Aug. 23, 2016

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Wilson*

Ayes *Sundberg, Fennell, Bass, Behn, Wilson*
 Nays
 Abstain
 Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Jan. 10, 2017*By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board

Administrative Office included these recommendations in the fiscal year 2016-17 proposed budget that was before your Board on June 7, 2016. On June 28, 2016, your Board adopted the fiscal year 2016-17 budget with some changes to the committee's recommendations.

Now that the Measure Z allocations have been finalized for fiscal year 2016-17 the final step in the allocation of these funds is to approve MOUs with outside entities. On October 4, 2016, the MOUs with the City of Arcata, City of Blue Lake, City of Eureka, City of Ferndale, City of Fortuna, City of Rio Dell, City of Trinidad, Area 1 Agency on Aging, Humboldt County Fire Chief's Association, Humboldt Waste Management Authority and K'ima:w Medical Center were approved by your Board. Before your Board today are MOUs with the Kneeland, Blue Lake and Willow Creek FPDs. These three MOUs are the final agreements to be executed with outside agencies that are to receive Measure Z funding.

The MOUs with Kneeland, Blue Lake and Willow Creek FPDs are for the purpose of providing emergency services, including responding to traffic collisions and medical emergencies, in a critical emergency Service Gap Area (SGA) that has been identified through the sustainable fire services planning efforts. The SGA is the geographic area bordering the Kneeland, Blue Lake and Willow Creek FPDs, that does not fall within the boundaries of any of the aforementioned districts. The SGA includes all of the following areas: the Highway 299 corridor between Willow Creek and Blue Lake; Maple Creek; Butler Valley; Snow Camp; Friday Ridge; Three Creeks; Horse Mountain; Chezem; and Redwood Valley Areas, excluding the Korbel contract area.

The Kneeland FPD MOU is from July 1, 2016 to June 30, 2017 with a maximum compensation amount of \$50,938 for the purpose of providing emergency services, including responding to traffic collisions and medical emergencies, in a critical emergency SGA.

The Blue Lake FPD MOU is from July 1, 2016 to June 30, 2017 with a maximum compensation amount of \$94,963 for the purpose of providing emergency services, including responding to traffic collisions and medical emergencies, in a critical emergency SGA.

The Willow Creek FPD MOU is from July 1, 2016 to June 30, 2017 with a maximum compensation amount of \$106,954 for the purpose of providing emergency services, including responding to traffic collisions and medical emergencies, in a critical emergency SGA.

On August 23, 2016, your Board approved the option to allow allocation of 20 percent of the funding as a standby fee, to be paid in advance per the Fire Protection District Law of 1987 (California Health and Safety Code section 13878), with the remainder to be based on actual services provided by the FPDs. The attached MOU for Kneeland FPD reflects this option. Blue Lake and Willow Creek FPD opted not to include a standby fee as their historical call volume and budgets are supportive of the full funding allocation. Each FPD will submit quarterly statements to the County Administrative Office along with a quarterly report in order to receive payment. In addition, the FPDs will provide annual reports per the terms of the attached MOUs.

These MOUs come to your Board after the effective dates thereof due to a lengthy negotiation process with the FPDs.

FINANCIAL IMPACT:

The total allocation of Measure Z funding related to the attached MOUs is \$252,855. This includes \$50,938 for the Kneeland FPD, \$94,963 for the Blue Lake FPD and \$106,954 for the Willow Creek FPD. These amounts are consistent with the amounts adopted in the fiscal year 2016-17 budget.

This agenda item supports the Board's Strategic Framework by enforcing laws and regulations to protect residents, creating opportunities for improved health and safety and protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the contracts. This option is not recommended as this will leave these outside agencies without any way to receive Board approved allocation of Measure Z funds.

ATTACHMENTS:

1. Kneeland Fire Protection District Memorandum of Understanding
2. Blue Lake Fire Protection District Memorandum of Understanding
3. Willow Creek Fire Protection District Memorandum of Understanding