



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-13

For the meeting of: November 15, 2016

Date: October 15, 2016
To: Board of Supervisors
From: Kelly Sanders, County Clerk, Recorder and Registrar of Voters *KS*
Subject: Biennial Conflict-of-Interest Code – School and Special Districts

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive staff report; and
2. Approve the changes being requested by Eureka City Schools District, Northern Humboldt Union High School District, Pacific Union School District, Humboldt Community Services District, Redway Community Services District, Humboldt No. 1 Fire Protection District, North Humboldt Recreation and Park District, and Resort Improvement District No. 1.

SOURCE OF FUNDING: n/a

DISCUSSION:

As the local Conflict-of-Interest Code reviewing body, the County of Humboldt is required under Government Code, Section 87306.5, to issue Biennial Notices to local agencies that are directed therein to review their Conflict-of-Interest Codes and to advise the County of Humboldt of any changes. Resulting changes in a local agency code are required to be submitted to the Board of Supervisors, who in accordance with Government Code, Section 87303, may: (1) approve proposed changes; (2) revise proposed changes

Prepared by Lucinda J. Jackson *LJ*

CAO Approval *[Signature]*

REVIEW:

Auditor _____ County Counsel *[Signature]* Human Resources _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Bass*

Ayes *Fennell, Bass, Lovelace, Sundberg, Bohn*

Nays

Abstain

Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *November 15, 2016*

By: *[Signature]*

Kathy Hayes, Clerk of the Board

and approve with the modified language; or (3) return proposed changes for revision and resubmission to your Board for review. If no changes are required, the local agency must advise the County in writing of the same.

On July 1, 2016, the Office of Elections notified districts that a biennial Conflict-of-Interest code review was required and requested districts to verify in writing whether the district determined that code changes were necessary. Attachment 1 summarizes responses received from school and special districts regarding necessity for code changes.

Code Changes

The below districts determined Conflict-of-Interest changes were necessary. Each district drafted proposed changes and submitted said changes to its governing district board for review and approval. Attachment 2 includes copies of each district's code with proposed changes for your Board's review and approval.

Schools

Eureka City Schools District
Appendix B

Northern Humboldt Union High School District
Revised entire code

Pacific Union School District
Revised entire code

Special Districts

Humboldt Community Services District
Section 1
Section 9
Section 10

Redway Community Services District
Revised entire code

Humboldt No. 1 Fire Protection District
Appendix A

North Humboldt Recreation and Park District
Revised entire code

Resort Improvement District No. 1
Policy 1020
Appendix A

Code Review

The below districts are in the process of reviewing their Conflict-of-Interest codes to determine if changes are necessary. Districts that have made findings between the date of this agenda item and your Board's meeting date of November 15, 2016, are incorporated as determined relevant.

Schools

Hydesville Elementary School District
Rio Dell Elementary School District

Special Districts

Fruitland Ridge Fire Protection District

No Code Changes

The below districts determined Conflict-of-Interest code changes were not necessary.

Schools

Arcata School District
Big Lagoon Union School District
Blue Lake Union School District
Bridgeville School District
Cuddeback Union School District
Cутten Elementary School District
Ferndale Unified School District
Fortuna Elementary School District
Fortuna Union High School District
Freshwater School District
Garfield School District
Humboldt County Office of Education
Kneeland Elementary School District
McKinleyville Union School District
Orick Elementary School District
Peninsula Union School District
Scotia Union School District
South Bay School District
Trinidad Union School District

Special Districts

Big Lagoon Community Services District
Briceland Community Services District
Carlotta Community Services District
Fieldbrook Glendale Community Services District
Hydesville Water District
Jacoby Creek County Water District
Loleta Community Services District
Manila Community Services District
McKinleyville Community Services District
Miranda Community Services District
Orick Community Services District
Palmer Creek Community Services District
Patrick Creek Community Services District
Phillipsville Community Services District
Riverside Community Services District
Weott Community Services District
Westhaven Community Services District
Willow Creek Community Services District
Arcata Fire Protection District
Bridgeville Fire Protection
Myers Flat Fire Protection District
Petrolia Fire Protection District
Redway Fire Protection District
Rio Dell Fire Protection District
Telegraph Ridge Fire Protection District
Willow Creek Fire Protection District
Garberville Sanitary District
Humboldt Bay Municipal Water District

No Response

To date, the Office of Elections has received no written response to the Biennial Notice from the below districts. The Office of Elections initially notified each district on July 1, 2016; a second notification was provided on September 8, 2016. We are continuing to investigate next steps in these situations.

Schools

Fieldbrook Elementary School District
Green Point Elementary School
Jacoby Creek School District
Loleta Union Elementary School District
Maple Creek Elementary School District
Mattole Unified School District

Special Districts

Orleans Community Services District
Blue Lake Fire Protection District
Briceland Fire Protection District
Ferndale Fire Protection District
Garberville Fire Protection District
Kneeland Fire Protection District
Samoa Peninsula Fire Protection District
Alderpoint County Water District
Humboldt Bay Harbor, Recreation & Conservation

FINANCIAL IMPACT: n/a

OTHER AGENCY INVOLVEMENT:

City and County Schools

City and County Community Services Districts

City and County Fire Districts

City and County Water Districts

Other County Districts

ALTERNATIVES TO STAFF RECOMMENDATIONS: None

ATTACHMENTS:

Attachment 1: District Response Summary

Attachment 2: Proposed Changes to Conflict-of-Interest Codes