



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-5

For the meeting of: October 11, 2016

Date: September 19, 2016
To: Board of Supervisors
From: Amy S. Nilsen, County Administrative Officer *ASN*
Subject: Board Meetings - Calendar Year 2017

RECOMMENDATION(S):

That the Board of Supervisors cancels Board meetings on the following dates in Calendar Year 2017 and directs the Clerk of the Board to notify all County departments of these cancelled meetings:

Tuesday, January 31, 2017 (5th Tuesday)
Tuesday, February 21, 2017 (Presidents' week)
Tuesday, May 30, 2017 (5th Tuesday)
Tuesday, July 4, 2017 (County holiday)
Tuesday, August 1, 2017 (Summer break)
Tuesday, August 8, 2017 (Summer break)
Tuesday, August 29, 2017 (5th Tuesday)
Tuesday, September 26, 2017 (RCRC conference)
Tuesday, October 31, 2017 (5th Tuesday)
Tuesday, November 21, 2017 (Thanksgiving week)
Tuesday, November 28, 2017 (CSAC conference)
Tuesday, December 19, 2017 (Holiday break)
Tuesday, December 26, 2017 (Holiday break)

Prepared by Amy S. Nilsen

CAO Approval *E. Ashman*

REVIEW:

Auditor _____ County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fornell* Seconded by Supervisor *Bass*

Ayes
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *10/11/16*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING: N/A

DISCUSSION:

County Code Section 211-1 provides that your Board will meet “on each Tuesday at 9:00 a.m., except for the fifth Tuesday of a month.” During 2017, months with five Tuesdays are January, May, August and October.

In addition, the Code provides that: “The Board of Supervisors, for cause, may dispense with any regular meeting or provide a different meeting location by an order entered in its minutes.” The Board has traditionally cancelled the Tuesday meeting after the Presidents’ Day holiday in February, two weeks in August for a summer break, a week in November for the Thanksgiving holiday, the week of the annual California State Association of Counties (CSAC) conference, and the last two weeks in December (Christmas break). Additionally, your Board on September 6, 2016 chose to cancel the last meeting in September due to your Board’s attendance at the RCRC conference.

Changes Your Board May Wish to Consider for 2017

Do not cancel August 29: The Board typically cancels two weeks for a summer break. Traditionally, this has been for the first two weeks in August. Should your Board accept staff’s recommendation to cancel the first two meetings in August there will only be two Board meetings in August, the 15th and 22nd, with August 29 being a fifth Tuesday.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS:

1. Board Calendar for 2017

January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 County Holiday	3 Regular BOS, 9 a.m.	4	5	6	7
8	9	10 Regular BOS, 9 a.m.	11	12	13	14
15	16 County Holiday	17 Regular BOS, 9 a.m.	18	19	20	21
22	23	24 Regular BOS, 9 a.m.	25 Strategic Framework 2017 1:30 p.m.	26	27	28
29	30	31 Board Break				

February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Regular BOS, 9 a.m.	8	9	10	11
12	13 County Holiday	14 Regular BOS, 9 a.m.	15	16	17	18
19	20 County Holiday	21 Board Break	22	23	24	25 NACo Legislative Conference
26 NACo Legislative Conference	27 NACo Legislative Conference	28 Regular BOS, 9 a.m. NACo Legislative Conference				

March 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 NACo Legislative Conference	2 Community Budget Meeting 6 to 9 p.m.	3	4
5	6	7 Regular BOS, 9 a.m.	8	9	10	11
12	13	14 Regular BOS, 9 a.m.	15	16	17	18
19	20	21 Regular BOS, 9 a.m.	22	23	24	25
26	27	28 Regular BOS, 9 a.m.	29	30	31 County Holiday	

April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Regular BOS, 9 a.m.	5	6	7	8
9	10	11 Regular BOS, 9 a.m.	12	13	14	15
16	17	18 Regular BOS, 9 a.m.	19	20	21	22
23	24 Departmental Budget Presentations 1:30 p.m.	25 Regular BOS, 9 a.m.	26	27	28	29
30						

May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Departmental Budget Presentations 1:30 p.m.	2 Regular BOS, 9 a.m.	3	4	5	6
7	8	9 Regular BOS, 9 a.m.	10	11	12	13
14	15	16 Regular BOS, 9 a.m.	17	18	19	20
21	22	23 Regular BOS, 9 a.m.	24	25	26	27
28	29 County Holiday	30 Board Break	31			

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Hold for GPU	6 Propose Budget Regular BOS, 9 a.m.	7	8	9	10
11	12	13 Regular BOS, 9 a.m.	14	15	16	17
18	19 Budget Hearings 1:30 p.m. and 6:30 p.m.	20 Regular BOS, 9 a.m.	21	22	23	24
25	26 Hold for GPU	27 Adopt Budget Regular BOS, 9 a.m.	28	29	30	

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 County Holiday	5	6	7	8
9	10 Hold for GPU	11 Regular BOS, 9 a.m.	12	13	14	15
16	17 Hold for GPU	18 Regular BOS, 9 a.m.	19	20	21 NACO Annual Conference	22 NACO Annual Conference
23 NACO Annual Conference	24 NACO Annual Conference	25 Regular BOS, 9 a.m.	26	27	28	29
30	31					

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Board Break	2	3	4	5
6	7	8 Board Break	9	10	11	12
13	14	15 Regular BOS, 9 a.m.	16	17	18	19
20	21 Hold for GPU	22 Regular BOS, 9 a.m.	23	24	25	26
27	28	29 Board Break	30	31		

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 County Holiday	5 Regular BOS, 9 a.m.	6	7	8	9
10	11	12 Regular BOS, 9 a.m.	13	14	15	16
17	18	19 Regular BOS, 9 a.m.	20	21	22	23
24	25	26 Board Break – RCRC Annual Conference	27 RCRC Annual Conference	28 RCRC Annual Conference	29 RCRC Annual Conference	30

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Regular BOS, 9 a.m.	4	5	6	7
8	9	10 Regular BOS, 9 a.m.	11	12	13	14
15	16	17 Regular BOS, 9 a.m.	18	19	20	21
22	23	24 Regular BOS, 9 a.m.	25	26	27	28
29	30	31 Board Break				

November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Regular BOS, 9 a.m.	8	9	10 County Holiday	11
12	13	14 Regular BOS, 9 a.m.	15	16	17	18
19	20	21 Board Break	22	23 County Holiday	24 County Holiday	25
26	27	28 Board Break CSAC Annual Conference	29 CSAC Annual Conference	30 CSAC Annual Conference	CSAC Annual Conference	

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 CSAC Annual Conference	2
3	4	5 Regular BOS, 9 a.m.	6	7	8	9
10	11	12 Regular BOS, 9 a.m.	13	14	15	16
17	18	19 Board Break	20	21	22	23
24	25	26 Board Break	27	28	29	30
31						