



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-14

For the meeting of: December 15, 2015

Date: December 10, 2015

To: Board of Supervisors

From: Dan Fulks, Director of Human Resources

Subject: Amend the implementation date of the approved adjustment to the salary for the classification of Director – Department of Health and Human Services.

### RECOMMENDATION(S):

That the Board of Supervisors:

1. Adopt Resolution No. 15-130 (attachment B), which amends Resolution No. 15-95 (Compensation Plans for Management and Confidential Employees and for Elected and Appointed County Officials) to adjust the monthly salary of Director – Department of Health and Human Services from \$14,166 to \$13,667,

effective December 29, 2015.

SOURCE OF FUNDING: DHSS Administration

Prepared by David Gauthier, HR Analyst II

CAO Approval

TLFR

#### REVIEW:

Auditor MSA County Counsel am Personnel DF Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

#### TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

#### PREVIOUS ACTION/REFERRAL:

Board Order No. C-9

Meeting of: September 8, 2015

#### BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Lovelace Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Fennell, Bohn, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Dec. 15, 2015

By: Kathy Hayes  
Kathy Hayes, Clerk of the Board

### DISCUSSION:

On September 8, 2015 (agenda item C-9), the Board of Supervisors approved the adoption of the revised classification of Director - Department of Health and Human Services and adjusted the monthly salary for the classification from \$14,166 to \$13,667 beginning February 1, 2016. Because the incumbent Director – Department of Health and Human Services is separating from the County sooner than anticipated, the implementation date for the classification's salary adjustment needs to be changed from February 1, 2016 to December 29, 2015 in order to establish the adjusted salary prior to the start date of the incoming replacement Director – Department of Health and Human Services.

### FINANCIAL IMPACT:

None.

### OTHER AGENCY INVOLVEMENT:

None.

### ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to amend the start date of the salary adjustment for Director – Department of Health and Human Services. However, this is not recommended as it will have a negative impact on the hiring process for the incoming Director – Department of Health and Human Services.

### ATTACHMENTS:

- Attachment A – Copy of Resolution No. 15-95
- Attachment B – Resolution No. 15-130
- Attachment C – Attachment 1 Monthly Salaries for Appointed Department Heads Unit 10 to the Compensation Plan for Elected and Appointed County Department Heads

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of September 8, 2015

**COPY**

RESOLUTION NO. 15-95

**RESOLUTOIN AMENDING RESOLUTION NO. 14-93 (COMPENSATION PLANS FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES AND FOR ELECTED AND APPOINTED OFFICIALS)**

**WHEREAS**, the Board of Supervisors of the County of Humboldt (County) is authorized by the provisions of Section 25300 of the Government Code of the State of California to provide for the number, compensation, tenure, appointment and conditions of employment of County employees by resolution; and

**WHEREAS**, on November 14, 2014, the Board of Supervisors adopted Resolution No. 14-93, providing for the compensation plans for management and confidential employees and for elected and appointed County officials; and

**WHEREAS**, the Board of Supervisors desires to amend Resolution No. 14-93 to establish the salary for certain classifications.

**NOW, THEREFORE**, the Board of Supervisors of the County of Humboldt resolves as follows:

1. Amend Attachment 1 to Exhibit B of Resolution No. 14-93, effective February 1, 2016, adjusting the monthly salary of Director - Department of Health and Human Services from \$14,166 to \$13,667.
2. This resolution shall become effective upon adoption by the Board of Supervisors and includes the implementation date stated therein.

Dated: September 8, 2015



ESTELLE FENNELL, Chair  
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Sundberg, seconded by Supervisor Bohn, and the following vote:

AYES:	Supervisors	Sundberg, Lovelace, Fennell, Bohn, Bass
NAYS:	Supervisors	--
ABSENT:	Supervisors	--
ABSTAIN:	Supervisors	--



**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of September 8, 2015

RESOLUTION NO. 15-95

STATE OF CALIFORNIA   )  
County of Humboldt    )

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.



By ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the  
County of Humboldt, State of California

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of December 15, 2015

RESOLUTION NO. 15-130

**RESOLUTION AMENDING RESOLUTION NO. 15-95 (COMPENSATION PLANS FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES AND FOR ELECTED AND APPOINTED OFFICIALS)**

**WHEREAS**, the Board of Supervisors of the County of Humboldt (County) is authorized by the provisions of Section 25300 of the Government Code of the State of California to provide for the number, compensation, tenure, appointment and conditions of employment of County employees by resolution; and

**WHEREAS**, on September 8, 2015, the Board of Supervisors adopted Resolution No. 15-95, providing for the compensation plans for management and confidential employees and for elected and appointed County officials; and

**WHEREAS**, the Board of Supervisors desires to amend Resolution No. 15-95 to establish the salary for certain classifications.

**NOW, THEREFORE**, the Board of Supervisors of the County of Humboldt resolves as follows:

1. Amend Attachment 1 to Exhibit B of Resolution No. 15-95, effective December 29, 2015, adjusting the monthly salary of Director - Department of Health and Human Services from \$14,166 to \$13,667.
2. This resolution shall become effective upon adoption by the Board of Supervisors and includes the implementation date stated therein.

Dated: December 15, 2015



ESTELLE FENNELL, Chair  
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Lovelace, seconded by Supervisor Bass, and the following vote:

AYES:	Supervisors	Sundberg, Lovelace, Fennell, Bohn, Bass
NAYS:	Supervisors	--
ABSENT:	Supervisors	--
ABSTAIN:	Supervisors	--

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting of December 15, 2015

RESOLUTION NO. 15-130

STATE OF CALIFORNIA    )  
County of Humboldt        )

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.



By ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the  
County of Humboldt, State of California

ATTACHMENT 1  
MONTHLY SALARIES FOR  
APPOINTED DEPARTMENT HEADS  
UNIT 10  
ADOPTED 12-15-15

CLASS	SALARY RANGE EFFECTIVE 12-29-15
Agricultural Commissioner-Sealer of Weights and Measures	\$9,151
Chief Probation Officer	\$10,294
Children and Families Commission Director	\$6,623
Conflict Counsel	\$11,119
County Administrative Officer	\$14,365
County Counsel	\$12,956
County Librarian	\$8,715
<b>Director - Department of Health and Human Services</b>	<b>\$13,667</b>
Director of Child Support Services	\$10,222
Director of Human Resources	\$11,051
Director of Planning & Building	\$9,204
Director of Public Works	\$10,767
Public Defender	\$11,675