



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

**C-4**

For the meeting of: December 15, 2015

Date: November 12, 2015  
To: Board of Supervisors  
From: Phillip Smith-Hanes, County Administrative Officer *PSH*  
Subject: New appointments to the Humboldt County Workforce Development Board (HC-WDB).

### RECOMMENDATIONS:

That the Board of Supervisors:

1. Reviews the attached membership applications for the following community members:
  - Kari Love
  - Michael Hetticher
2. Appoints Kari Love and Michael Hetticher to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB bylaws.

SOURCE OF FUNDING: Workforce Innovation and Opportunity Act administrative funds.

### DISCUSSION:

The WDB is a commission, appointed by the Board of Supervisors, required by the Workforce Innovation and Opportunity Act (WIOA) to oversee the workforce system and WIOA funds that come into Humboldt County, the Local Workforce Investment Area. The mission of the HC-WDB is to bring together resources to meet employer and employee needs and advance the prosperity of local communities. WIOA requires certain public agencies and labor unions to be members of the WDB, and for that membership to be balanced with an equal number, plus one of private sector members, so that the private sector makes up at least 51 percent of the WIB membership.

Prepared by Cindy Harrington, HC-WDB Executive Director

CAO Approval

*Cashier Hayes*

#### REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

#### TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

#### PREVIOUS ACTION/REFERRAL:

Board Order No. C-7

Meeting of: 8/18/2015

#### BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor \_\_\_\_\_ Seconded by Supervisor *Bass*

Ayes *Sundberg, Lovelace, Fennell, Bohn, Bass*  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Dec. 15, 2015  
By: *Kathy Hayes*  
Kathy Hayes, Clerk of the Board

Kari Love represents Redwood Community Action Agency (RCAA), was nominated by the RCAA Board and fulfills the community based organization who serves individuals with barriers to employment membership requirement. Michael Hetticher represents American Postal Workers Union, Local 1056, was nominated by the Central Labor Council and fulfills the labor union membership requirement. The WDB Executive Committee reviewed Ms. Love's and Mr. Hetticher's applications and recommended both appointments at their November 5, 2015 meeting. The proposed appointments are in accordance with the WDB bylaws.

FINANCIAL IMPACT:

The requested action has no financial impact. Appointments to the HC-WDB support your Board's Strategic Framework Core Roles of supporting business and workforce development.

OTHER AGENCY INVOLVEMENT:

No other agency involvement.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint this applicant and ask the HC-WDB to conduct an additional search for applicants.

ATTACHMENTS:

HC-WDB Applications for Appointment:

- Kari Love
- Michael Hetticher





# HUMBOLDT COUNTY WORKFORCE DEVELOPMENT BOARD

## APPLICATION FOR APPOINTMENT

### Part I. PERSONAL INFORMATION

Name of Nominee (Last, First, and Middle Initial) Kari Love	Home Telephone [REDACTED]	Email Address kari@rcaa.org	
Mailing Address (include apartment number, if any) [REDACTED]	City [REDACTED]	State CA	Zip Code [REDACTED]
Residence Address (if different from mailing address)	City	State	Zip Code
Name of Business, Agency, or Tribe Redwood Community Action Agency	Occupation/Title Senior Planner II		
Business Address 904 G Street	City Eureka	State CA	Zip Code 95501
Business Phone 707-269-2022	Business Fax 707-445-0884		

Please provide three references (name, address, phone number & email)

Zuretti Goosby, [REDACTED]
Jeanette Nelson, [REDACTED]
Val Martinez, [REDACTED]

Please indicate which industry you represent:

☐ **PRIVATE INDUSTRY**

Which business sector do you represent?

- |   |  |
|---|--|
| <input type="checkbox"/> Diversified Health Care            | <input type="checkbox"/> Specialty Food, Flowers and Beverages |
| <input type="checkbox"/> Building and Systems Construction  | <input type="checkbox"/> Investment Support Services           |
| <input type="checkbox"/> Management and Innovation Services | <input type="checkbox"/> Niche Manufacturing                   |
| <input type="checkbox"/> Forest Products                    | <input type="checkbox"/> Other:                                |
| <input type="checkbox"/> Tourism                            |  |

☒ **PUBLIC INDUSTRY**

- |  |   |
|--|---|
| <input type="checkbox"/> Wagner-Peyser Act   | <input type="checkbox"/> Economic Development   |
| <input type="checkbox"/> Board of Supervisors Representative   | <input type="checkbox"/> Vocational Rehabilitation  |
| <input type="checkbox"/> Assembly/State Representative   | <input type="checkbox"/> Labor Organization   |
| <input type="checkbox"/> Education:<br><input type="checkbox"/> Adult <input type="checkbox"/> K-12 <input type="checkbox"/> College of the Redwoods                     |   |
| <input checked="" type="checkbox"/> Community-Based Organization:<br><input type="checkbox"/> Native American Employment Development <input type="checkbox"/> Child Care |   |
| <input checked="" type="checkbox"/> Employ People with Barriers  | <input checked="" type="checkbox"/> Youth Employment, Training, or Education                    |
| <input checked="" type="checkbox"/> Train People with Barriers   | <input checked="" type="checkbox"/> Federally Funded Programs/Services for Low-Income Residents |

## Part II. GUIDELINES

The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members:

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive or operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Be formally nominated by an open-membership business organization (i.e., a chamber of commerce, a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors, using Part III, below.
3. Forward the completed Application to:

Workforce Development Board  
Attention: Jacqueline Debets, WDB Executive Director  
520 E Street  
Eureka, CA 95501  
jdebets@co.humboldt.ca.us

*Applicants selected for appointment will be required to file Form 700, Statement of Economic Interest.*

For more information, call Debbie Damiano, WDB Administrative Analyst, (707) 476-4808.

## Part III. NOMINATION

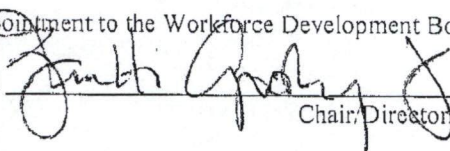
To nominate a representative, please complete the following:

The Redwood Community Action Agency  
Agency/Organization/ Association

formally nominates Kari Love  
Name of Nominee

for appointment to the Workforce Development Board of Humboldt County.

Signed

  
Chair/Director/Chief

Date 10-15-15

## Part IV. DATE & SIGNATURE

TO BE ACCEPTED, YOU  
MUST SIGN AND DATE  
THIS APPLICATION.

All answers and statements are true and complete to the best of my knowledge. I understand that the county may verify information, and that untruthful or misleading answers are cause for rejection of this application.

Date:

10/15/15

Signature:

Kari Love

### FOR OFFICE USE ONLY:

Received Date: \_\_\_\_\_ Staff: \_\_\_\_\_

Submittal Date: \_\_\_\_\_





HUMBOLDT WDB  
WORKFORCE DEVELOPMENT BOARD

APPLICATION FOR APPOINTMENT

<b>PART I - Personal Information</b>			
Applicant Name (Last, First, and Middle Initial) Hetticher, Michael J		Home Telephone [REDACTED]	
E-Mail Address [REDACTED]			
Mailing Address [REDACTED]	City [REDACTED]	State Ca	Zip [REDACTED]
Residence Address (if different from mailing address)	City	State	Zip
Name of Business, Agency, or Tribe Central Labor Council / American Postal Workers Union Local 1056		Occupation/Title President	
Business Address 840 E 5th Suite 7	City Eureka	State CA	Zip 95501
Business Phone	Business Fax		

Please provide three references (name, address, phone # and e-mail)

1. Kimberlie Cobb	[REDACTED]
2. David Harmon	[REDACTED]
3. Heather McTigue	[REDACTED]

Please indicate which industry you represent

☐ PRIVATE INDUSTRY (please specify which sector you represent)

- ☐ Diversified Health Care
- ☐ Building and Systems Construction
- ☐ Management and Innovation Services
- ☐ Forest Products
- ☐ Other:

- ☐ Specialty Food, Flowers, and Beverages
- ☐ Investment Support Services
- ☐ Niche Manufacturing
- ☐ Tourism

☐ PUBLIC INDUSTRY (please specify which sector you represent)

- ☐ Wagner-Peyser Act
- ☐ Board of Supervisors Representative
- ☐ Assembly/State Representative
- ☐ Education (specify)
  - ☐ Adult
  - ☐ K-12

- ☐ Economic Development
- ☐ Vocational Rehabilitation
- ☒ Labor Organization
- ☐ College of the Redwoods

- ☐ Community Based Organization (specify)
  - ☐ Native American Employment Development
  - ☐ Employ People with Barriers
  - ☐ Train People with Barriers

- ☐ Child Care
- ☐ Youth Employment, Training, or Education
- ☐ Federally Fund Programs/Services for Low-Income Residents

## PART II – Guidelines

**The following guidelines have been developed to assist the Board of Supervisors in the process of recruiting and appointing new Workforce Development Board members.**

To become a member of the Workforce Development Board, you must:

1. Represent the sector for which you are applying (be an owner of a business, a chief executive/operating officer of a business or agency, or other business executive or employer with optimum policy-making or hiring authority).
2. Be formally nominated by an open-membership business organization (i.e., a chamber of commerce or a professional or business organization such as Kiwanis or Rotary), a business trade association, or an agency board of directors. **Your nomination must be secured prior to submitting this application by completing Part III below.**
3. Forward the completed application to:

Workforce Development Board  
520 E Street  
Eureka, CA 95501  
Attn: Cindy Harrington, WDB Executive Director  
[charrington@co.humboldt.ca.us](mailto:charrington@co.humboldt.ca.us)

**Applicants selected for employment will be required to file Form 700, Statement of Economic Interest.**

For questions or additional information, please call (707)445-7745  
or visit our website @ <http://humboldt.gov.org/1709/Workforce-Development-Board>

## PART III – Nomination

**PLEASE NOTE: Applicant must secure the nomination and signature of an appropriate Agency, Organization, or Association as described in Part II - #3 above, prior to submitting the application to the Workforce Development Board.**

REFERENCE LETTER ATTACHED

(Agency/Organization/Association Name)

hereby formally nominates

\_\_\_\_\_  
(Applicant's Name)

for appointment to the Workforce Investment Board of Humboldt County

\_\_\_\_\_  
Signature of Chair/Director/Chief of Nominating Agency

\_\_\_\_\_  
Date

## PART IV – Applicant Certification and Signature

**I hereby certify all answers and statements are true and complete to the best of my knowledge. I understand the County may verify information and that untruthful or misleading answers are cause for rejection of this application.**

[Signature]

Signature of Applicant

10/22/15

Date

### FOR OFFICE USE ONLY:

Date Rec'd:

Staff:

Submittal Date:





Humboldt and Del Norte County  
Central Labor Council  
*Organizing in our communities to promote economic and  
social justice for all working people.*  
Labor Temple  
840 E Street Suite 7, Eureka CA 95501  
(707) 442-1751

2 September 2015

Workforce Investment Board  
525 5<sup>th</sup> Street  
Eureka, CA 9550

Dear Chairperson;

With the resignation of Mark Greenleaf, the Central Labor Council would like to recommend Michael Hetticher, President of the American Postal Workers Union Local 1056 to replace him. His recent work with Congressman Huffman to maintain local mail services shows his community spirit and we feel his presence would prove to be of great value to the board.

In Solidarity,

Tim McDermond  
President

John Frahm  
Secretary-Treasurer