



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-14

For the meeting of: December 8, 2015

Date: November 16, 2015

To: Board of Supervisors

From: Phillip R. Crandall, Director *Ph. Crandall*
Department of Health and Human Services - Public Health

Subject: Agreement with California Department of Public Health (CDPH) for the Immunization Program for Fiscal Years 2015 - 2017

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve agreement #15-10421 with the California Department of Public Health (CDPH) for the Immunization Program in Fund 1175, Budget Unit 428 for fiscal year 2015-17 in the amount of \$182,064.
2. Authorize the Chair of the Board to sign three (3) originals of the attached agreement and certifications.
3. Direct the Clerk of the Board to return the signed documents and one (1) copy of the Board Motion to the Department of Health and Human Services Contract Unit for transmittal to DHHS - Public Health.

SOURCE OF FUNDING:

Public Health Fund

DISCUSSION:

Your Board approved Standard Agreement 13-10536 on December 3, 2013 for the period of July 1, 2013 through June 30, 2017 in the amount of \$308,692 for the Department of Health and Human Services, Public Health Immunization Program, which provided up to \$77,173 per year. Agreement number 15-10421 before your Board today supersedes the final two years of agreement #13-10536 and provides more

Prepared by Anne Davis-Gervan, AA II *ADG*

CAO Approval *Cashier Hayes*

REVIEW:

Auditor *AD*

County Counsel

Human Resources

Other

TYPE OF ITEM:

☒ Consent

☐ Departmental

☐ Public Hearing

☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. C-11; C-12

Meeting of: 12/3/13; 12-13-11

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor

Seconded by Supervisor *Bass*

Ayes *Sundberg, Lovelace, Fennell, Bohn, Bass*

Nays

Abstain

Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

1 Dated: *Dec. 8, 2015*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

funding. It funds the Immunization Program for the period of July 1, 2015 – June 30, 2017 in the amount of \$182,064, or \$91,032 per year. Sections 120325-120380 of the Health and Safety Code, Chapter 435, require immunizations against childhood diseases prior to school admittance. Local Health Department Health Officers are required to organize and maintain a program to make the required immunizations available. Public Health meets these requirements by providing immunization clinics at three different locations throughout the county.

The goal of the Public Health Immunization Program is to raise immunization levels among infants, preschool age children, kindergarten entrants and incoming transfer students; to provide provider education, prevention, surveillance and outbreak control; to reduce, and if possible eliminate illness, disability and death due to vaccine preventable diseases within Humboldt County.

This Agreement is coming to your Board after the start date due to late receipt from the state.

FINANCIAL IMPACT:

Approval of the Agreement with CDPH will allow Public Health to be reimbursed for up to \$91,032 per year for Fiscal Years (FY) 2015/16 through 2016/17 in Fund 1175-428 - Immunization Program. The Agreement is an increase of \$13,859 per year from the previous amount of \$77,173. While these funds were not anticipated to be received from CDPH, we did anticipate that the total program costs would exceed the grant amount. The additional costs were budgeted to be covered with a transfer of immunization fees. The new award amount will decrease the need for this transfer. The additional amount for FY 2016/17 will be incorporated into the budget process.

This Agreement supports the Board's Strategic Framework by protecting vulnerable populations and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

California Department of Public Health

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the Agreement with CDPH. However, this is not recommended as it would result in a loss of funding and services to the community.

ATTACHMENTS:

1. Three (3) original State Standard Agreement #15-10421 signature pages
2. Two (2) originals of Exhibit F, Certification Regarding Lobbying

CALIFORNIA IMMUNIZATION PROGRAM
RFA # 15-10146 Immunization Local Assistance Grant
Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”
TO

County of Humboldt, hereinafter “Grantee”

Implementing the project, “Provide Immunization Services to the General Public,”
hereinafter “Project”

GRANT AGREEMENT NUMBER 15–10421

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code, Section 120325-120380 of the Health & Safety Code, Chapter 435, which requires immunizations against childhood diseases prior to school admittance and Federal Grant # 5H23IP000717-03.

PURPOSE: The Department shall provide a grant to and for the benefit of the Grantee; the purpose of the Grant is to provide immunization services to the general public. Local Health Department (LHD) Health Officers are required to organize and maintain a program to make the required immunizations available. This grant assists the Grantee in defraying costs of the program which supports the State's objectives to control diseases that are preventable by vaccines. It is the California Department of Public Health's (CDPH) responsibility to provide this assistance to LHDs. The Grantee is to conduct a general immunization program which provides the general public with vaccines recommended by the Advisory Committee on Immunization Practices (ACIP). In addition, the Grantee identifies target populations in need of immunizations and initiates corrective action to improve immunization levels.

GRANT AMOUNT: The maximum amount payable under this Grant shall not exceed One Hundred Eighty-Two Thousand Sixty-Four dollars (\$182,064).

TERM OF GRANT: The term of the Grant shall begin on July 1, 2015, or upon approval of this grant, and terminates on June 30, 2017. No funds may be requested or invoiced for work performed or costs incurred after June 30, 2017.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

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| California Department of Public Health | Grantee: |
| Immunization Branch Attn: Rossana A. Ordonez, Health Program Specialist | County of Humboldt Name: Susan Wardrip |
| Address: 850 Marina Bay Pkwy., Bldg. P, 2 nd Floor | Address: 529 I Street |

| | |
|-------------------------------------|------------------------------------|
| City, ZIP: Richmond, CA 94804 | City, ZIP: Eureka, CA 95501 |
| Phone: (510) 620-3768 | Phone: (707) 268-2155 |
| Fax: (510) 620-3774 | Fax: (707) 445-6091 |
| E-mail: rossana.ordonez@cdph.ca.gov | E-mail: swardrip@co.humboldt.ca.us |

Direct all inquiries to:

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|--|------------------------------------|
| California Department of Public Health, Immunization Branch | Grantee: County of Humboldt |
| Attention: Cindy Klaisle, Field Representative | Attention: Susan Wardrip |
| Address: 11484 B Avenue | Address: 529 I Street |
| City, ZIP: Auburn, CA 95603 | City, Eureka, CA 95501 |
| Phone: (530) 886-3679 | Phone: (707) 268-2155 |
| Fax: (530) 886-3670 | Fax: (707) 445-6091 |
| E-mail: cindy.klaisle@cdph.ca.gov | E-mail: swardrip@co.humboldt.ca.us |

Either party may change its Project Representative upon written notice to the other party.

STANDARD PROVISIONS. The following exhibits are attached and made a part of this Grant by this reference:

- Exhibit A GRANT APPLICATION
The Grant Application provides the description of the project.
- Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS
The approved budget supersedes the proposed budget in the Grant Application.
- Exhibit C STANDARD GRANT CONDITIONS
- Exhibit D REQUEST FOR APPLICATIONS #15-10146
Including all the requirements and Attachments contained therein
- Exhibit E ADDITIONAL PROVISIONS
- Exhibit F FEDERAL TERMS AND CONDITIONS

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies, and regulations.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: 12/8/2015



Estelle Fennell, Chair
Board of Supervisors
County of Humboldt
825 5th Street, Room 111
Eureka, CA 95501

Date: _____

Yolanda Murillo, Chief
Contracts and Purchasing Services Section
California Department of Public Health
1616 Capitol Avenue, Suite 74.317
MS 1802, P.O. Box 997377
Sacramento, CA 95899-7377

STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

County of Humboldt

Name of Grantee

15-10421

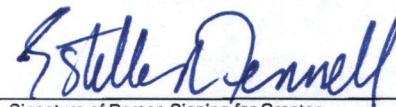
Contract / Grant Number

12/8/2015

Date

Estelle Fennel

Printed Name of Person Signing for Grantee



Signature of Person Signing for Grantee

Chair, Humboldt County Board Supervisors

Title

After execution by or on behalf of Grantee, please return to:

California Department of Public Health
Immunization Branch
850 Marina Bay Pkwy., Bldg. P, 2nd Floor
Richmond, CA 94804

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.