



COUNTY OF HUMBOLDT

For the meeting of: December 8, 2015

Date: November 20, 2015
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of November 17, 2015**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of November 17, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of November 17, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their November 17, 2015 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of November 17, 2015

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Tracy Orsen

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Lovelace Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Fennell, Bohn, Bass
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Dec. 8, 2015

By: Ana Hartwell
 Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MARK LOVELACE
Vice Chair - Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, November 17, 2015

9:00 AM

Regular Meeting

-
- A. SALUTE TO THE FLAG**
B. MODIFICATIONS TO THE AGENDA
C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.
D. CONSENT CALENDAR

Board of Supervisors

1. Certificate of Achievement for Bryce Ontiveros for Achieving the Rank of Eagle Scout
(Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorization for the Chair to sign the Certificate of Achievement, and direct the Clerk of the Board to mail the Certificate to Brian Ontiveros - Troop Committee Chairman, P.O. Box 892, Fortuna, CA 95540

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Letter of Support for Cal Trout's request to the Coastal Conservancy for funding for an Eel River Estuary and Centerville Slough Enhancement Project (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Letter of Support.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

3. Approval of the Action Summary - Meeting of November 10, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of November 10, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Administrative Office

4. Adoption of Ordinance Amending State Video Franchises Code

Recommendation: That the Board of Supervisors adopts Ordinance No. _____, amending section 855-7 of the Humboldt County Code (State Video Service Franchises).

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Administration

5. Automated Vital Statistics System (AVSS) Data Use and Disclosure Agreement with California Department of Public Health

Recommendation: That the Board of Supervisors authorize the Director of Public Health or designee to sign the Automated Vital Statistics System (AVSS) Data Use and Disclosure Agreement with California Department of Public Health (CDPH), for a term of three (3) years from the date of final execution by both parties; and authorize the Director of Public Health to sign all future amendments for the term of this agreement.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

6. State Water Resources Control Board Agreement Number 15-061-110 for Public Health Laboratory Analytic and Reporting Services

Recommendation: That the Board of Supervisors adopt the accompanying resolution (Attachment A) granting authority to the Director of Public Health or designee to apply for and sign grant agreements and amendments with the California State Water Resources Control Board (SWRCB), North Coast Regional Water Quality Control Board (Regional Water Board) and County of Humboldt for laboratory analysis of water samples from date of execution to June 30, 2017; and direct the Clerk of the Board to transmit a certified copy of the accompanying resolution to the Department of Health and Human Services (DHHS), Contract Unit.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health

7. California Home Visiting Program Agreements with Siskiyou County for Fiscal Year 2015-2019

Recommendation: That the Board of Supervisors approve the California Home Visiting Program (CHVP) agreement with Siskiyou County for the period of four years from 2015 to 2019 in the amount of \$827,134; authorize the Chair to sign four (4) original agreements with Siskiyou County; direct the Clerk of the Board to return three (3) Siskiyou County CHVP agreements to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Public Health Administration; and authorize the Public Health Director or Designee to sign any future amendments to this agreement.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

8. California Home Visiting Program Agreement with County of Del Norte for Fiscal Year 2015-2019

Recommendation: That the Board of Supervisors approve the California Home Visiting Program (CHVP) agreement with County of Del Norte for the period of four years from 2015 to 2019 in the amount of \$672,248; authorize the Chair to sign four (4) original agreements with County of Del Norte; direct the Clerk of the Board to return three (3) fully executed agreements to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Public Health Administration; and authorize the Public Health Director or Designee to sign any future amendments to this agreement.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Social Services**9. Agreement with ClientTrack, Inc. for Software License and Software as a Service Subscription**

Recommendation: That the Board of Supervisors approve the Agreement with ClientTrack, Inc. for Software License and Software as a Service (SaaS) Subscription for an initial three year term (thirty-six months) effective December 1, 2015 through November 30, 2018; approve the automatic renewal of this Agreement with ClientTrack, Inc. Software License and (SaaS) to occur after the initial term expires on November 30, 2018; authorize the Chair to execute three (3) originals of the Agreement; and direct the Clerk of the Board to route two (2) fully executed originals to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to the Director of DHHS-Social Services.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Libraries**10. Staffing Change Increasing One Part Time Position from .4 FTE to 1.0 FTE**

Recommendation: That the Board of Supervisors approve and authorize the staffing change of one Senior Library Assistant position (657-07) from .4 Full Time Equivalent (FTE) to 1.0 FTE.

This item was pulled for discussion.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Planning and Building Department**11. Adoption of Ordinance Amending Chapter 1 through 5, Inclusive, to Division 11 of Title III of the Humboldt County Code Relating to Fire Safe Regulations**

Recommendation: That the Board of Supervisors adopt Ordinance No. ____ amending Chapters 1 through 5, Inclusive, to Division 11 of Title III of the Humboldt County Code relating to Fire Safe Regulations.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

12. Request for Qualifications to Provide Engineering and Environmental Services for the Bay Trail South Segment of the Humboldt Bay Trail Project

Recommendation: That the Board of Supervisors authorize Public Works to issue the attached Request for Qualifications, and direct Public Works to bring the Agreement for Professional Services with the selected consulting firm back to the Board for review and approval.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. License Agreement for the Polasek Stockpile Site and Temporary Equipment Storage Area, APN 101-051-007, Mattole Road, Ferndale, California

Recommendation: That the Board of Supervisors authorize the Chairperson to sign, in duplicate, the License Agreement between the County of Humboldt and Darrel C. Polasek and Carole A. Polasek, as trustees for the Polasek Revocable Trust, for the storage of imported spoils, stockpiling of road maintenance materials, and intermittent staging of a road grader and other appurtenant equipment at the Polasek Sand Quarry property (APN 101-051-007); and direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Francis Creek Culvert Replacement on Port Kenyon Road (2H010) PM 0.45 to PM 0.64, Agreement No.: P1210308, Contract No.: 211303

Recommendation: That the Board of Supervisors authorize the Director of Public Works to sign Contract Change Order Number 1 for the total amount of \$91,700.00; and direct the Auditor-Controller to transfer \$91,700 to 1200321-0318 per the attached appropriation transfer.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

15. Lease Agreement with Stericycle, Inc., a Delaware Corporation, at the Arcata/Eureka Airport (4/5 Vote Required)

Recommendation: That the Board of Supervisors by a 4/5's vote approve and authorize the Chairperson to execute the attached Lease Agreement, in duplicate, with Stericycle, Inc., a Delaware Corporation; and direct the Clerk of the Board to return one of the executed Lease Agreements to the Land Use Division for transmittal to Lessee.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

16. Request to Use County Equipment in the Annual Truckers' Parade

Recommendation: That the Board of Supervisors authorize the use of County Road trucks and heavy equipment in the annual Truckers' Parade.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Recorder/County Clerk**17. Appointment of Special District Directors**

Recommendation: That the Board of Supervisors receive staff report; and appoint attached slates of individuals to special district governing boards, pursuant to California Election Code, §10515 and §10517, with exception of one district nominee who does not meet Election Code qualifications.

This item was pulled for discussion.

A motion was made by Supervisor Bohn, seconded by Supervisor Sundberg, to pull this item from the agenda and reset the item for the meeting of November 24, 2015. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

18. Extension of HAVA 301 Grant and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize County to execute the extension of Help America Vote Act (HAVA) 301 Contract Agreement Number 11G30118 in the amount of \$204,357.32, and authorize Kelly E. Sanders, Clerk/Recorder/Registrar of Voters, or her authorized agent to execute all necessary documents and the attached contract to carry out the purpose of the Board's Order. It is further recommended that the Board direct the Auditor to implement the attached Supplemental Budget (4/5 vote required).

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Sheriff**19. Fiscal Year 2015-16 Supplemental Budget Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve a supplemental budget request in Budget Unit 265 Sheriff's Office Drug Task Force to allow for asset forfeiture distributions to member agencies (4/5 vote required).

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Treasurer/Tax Collector**20. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation**

Recommendation: That the Board of Supervisors appoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date and for the 2016 calendar year: Bruce Rupp, Greg Bowen, Russ Harris.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

E. SPECIAL PRESENTATIONS**Board of Supervisors****1. Proclaim November 16th - 20th, 2015 as International Education Week (Supervisor Mark Lovelace)**

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. November 2015 Adoption Awareness Month (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Resolution Honoring Wendy Rowan, First Five Humboldt Executive Director for her Service and Family-Focused Leadership (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Retirement Resolution for Deputy Phil Daastol on his Retirement from the Humboldt County Sheriff's Office (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Medical Marijuana Ad Hoc Committee Update (Supervisor Estelle Fennell and Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors hear the report and take appropriate action, if required.

Approved per order of the Chair.

I. DEPARTMENT REPORTS**County Administrative Office**

1. Board Meetings - Calendar Year 2016

Recommendation: That the Board of Supervisors cancels Board meetings on the following dates in Calendar Year 2016 and directs the Clerk of the Board to notify all County departments of these cancelled meetings:

Tuesday, February 16, 2016 (Presidents' week)
Tuesday, March 29, 2016 (5th Tuesday)
Tuesday, May 31, 2016 (5th Tuesday)
Tuesday, August 2, 2016 (Summer break)
Tuesday, August 9, 2016 (Summer break)
Tuesday, August 30, 2016 (5th Tuesday)
Tuesday, November 22, 2016 (Thanksgiving week)
Tuesday, November 29, 2016 (5th Tuesday/CSAC Conference)
Tuesday, December 20, 2016 (Christmas break)
Tuesday, December 27, 2016 (Christmas break)

A motion was made by Supervisor Lovelace, seconded by Supervisor Bass, to cancel Board meetings on the following dates in Calendar Year 2016 and direct the Clerk of the Board to notify all County departments of these cancelled meetings:

<i>Tuesday, February 16</i>	<i>Tuesday, August 30</i>
<i>Tuesday, March 29</i>	<i>Tuesday, November 22</i>
<i>Tuesday, May 17</i>	<i>Tuesday, November 29</i>
<i>Tuesday, July 26</i>	<i>Tuesday, December 20</i>
<i>Tuesday, August 2</i>	<i>Tuesday, December 27</i>

and that the Board schedule a special Board meeting for Tuesday, May 31. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

J. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

This item was pulled from the agenda.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the appointment for the position of Director of Department of Health and Human Services pursuant to Government Code sections 54954.5 and 54957. The position of Director of Department of Health and Human Services was offered to Kristin Brinks and was accepted. Her start date is January 11, 2016.

3. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (d)(1); T.R., a minor v. Sempervirens Psychiatric Health Facility, et al; USDC 1:14-CV04839-NJV.

The Board of Supervisors met in conference with Legal Counsel on existing litigation pursuant to Government Code section 54956.9 subd. (d)(1); T.R., a minor v. Sempervirens Psychiatric Health Facility, et al; USDC 1:14-CV04839-NJV. There was no action to report.

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****M. DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




November 17, 2015



MINUTES
TUESDAY, NOVEMBER 17, 2015
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, December 8, 2015, with the vote as shown below.

AYES:	Supervisors:	Sundberg, Lovelace, Fennell, Bohn, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a



ANA HARTWELL
Deputy Clerk of the Board



ESTELLE FENNELL
Chair of the Board