



COUNTY OF HUMBOLDT

For the meeting of: September 1, 2015

Date: August 27, 2015
 To: The Honorable Board of Supervisors
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of August 25, 2015**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of August 25, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of August 25, 2015 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their August 25, 2015 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of August 25, 2015

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *Tracy D. Jensen*

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Sondberg* Seconded by Supervisor *Lovelace*
 Ayes *Sondberg, Lovelace, Fennell, Behn, Bass*
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *September 1, 2015*

By: *Ana Hartwell*

Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MARK LOVELACE
Vice Chair - Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, August 25, 2015

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

- 1. Freedom from Workplace Bullies Week Proclamation (Supervisor Estelle Fennell)**

Recommendation: That the Board of Supervisors adopt the Proclamation and direct the Clerk of the Board to mail a fully executed copy to Michelle Smith, Citizen Advocate and Co-founder of California Workplace Advocates, 6387 Mother Lode Drive, #33, Placerville, CA 95667.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

- 2. Appreciation Letters to Bryan Plumley and Charlie Jordan for Service on the Workforce Development Board (Supervisor Estelle Fennell)**

Recommendation: That the Board of Supervisors authorize the Chair to sign the letters of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Informational Report on the Re-Appointment of Lora Canzoneri to the Housing Authority Commission Representing District 5 (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Diamond D Ranch Conservation Easement Project Letter of Support (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Informational Report on the Re-Appointment of Elizabeth Conner to the Housing Authority Commission Representing District 3 (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Lovelace, seconded by Supervisor Bohn, that the recommendations be approved as amended. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Clerk of the Board

6. Approval of the Action Summary - Meeting of August 18, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of August 18, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

County Administrative Office

7. Authorize and Execute Promissory Note for the Ninth District Agricultural Association (Redwood Acres Fairgrounds)

Recommendation: That the Board of Supervisors:

1. Approves and authorizes the Chair of the Board to execute two (2) originals of the attached promissory note with the Ninth District Agricultural Association.
2. Directs the Clerk of the Board to return one signed copy of the promissory note to the County Administrative Office for processing.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Department of Health and Human Services: Public Health

8. Request to Exercise the First Options to Extend the Leases with Rynecki and Rynecki, LLC and 2nd and H Street, LLC for Office Space at 100 H Street and Parking Lot at Second and H Street

Recommendation: That the Board of Supervisors approve exercising the first option to extend the Lease with Rynecki and Rynecki, LLC (Lessor) for office space at 100 H Street, Eureka through November 30, 2016; approve exercising the first option to extend the Lease with 2nd and H Street, LLC (Lessor) for the parking lot at Second and H Street, Eureka through November 30, 2016; authorize Public Works-Real Property Division to send notices to Lessors that the County is exercising the first options to extend the Leases through November 30, 2016; and direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Probation

9. Approval of Agreement with Criminal Justice Research Foundation and Approval of Supplemental Budget in Budget Unit 294 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the Consultant Agreement with Criminal Justice Research Foundation to develop Humboldt County's proposal for a Humboldt County Corrections Reentry and Day Reporting Center under Senate Bill 863; authorize the chairperson of the Board to sign two copies of the Consultant Agreement; authorize the Clerk of the Board to forward two copies of the Consultant Agreement to Probation Attention: Elisha Hardison, Legal Office Business Manager; and approve the Probation Department Supplemental Budget request to increase the Contract Services line of Probation Public Safety Realignment Budget Unit 294 (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Defender

10. Software License and Support Agreement with Journal Technologies for a Paperless Case Management System

Recommendation: That the Board of Supervisors approve the selection of Journal Technologies, Inc., formerly known as New Dawn Technologies, as the vendor to implement and provide ongoing hosting, support and maintenance services for a paperless case management system; and authorize the Board Chair to execute the attached software license and support agreement with Journal Technologies, Inc., for an amount not to exceed \$139,000 for the implementation of services and first year of license and maintenance fees and annual fees for years two through five totaling \$167,448.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Public Works

11. Greater Eureka Area Traffic Impact Fee

Recommendation: That the Board of Supervisors authorize the Director of Public Works (Director) to negotiate an agreement with TJKM Transportation Consultants to prepare the Greater Eureka Area Traffic Impact Fee; and authorize the Director of Public Works to enter into an agreement with TJKM Transportation Consultants to prepare the Greater Eureka Area Traffic Impact Fee for an amount not to exceed \$115,000.00 after review by County Counsel and Risk Manager.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

12. City Requests for Pacific Gas and Electric Company's Rule 20A Funding Transfers for Utility Line Undergrounding Projects

Recommendation: That the Board of Supervisors authorize Pacific Gas and Electric Company (PG&E) to transfer \$1,371,545.00 from the County Rule 20A funds to the City of Fortuna; authorize PG&E to transfer \$2,397,000.00 from the County Rule 20A funds to the City of Ferndale; and authorize PG&E to transfer \$25,000.00 from the County Rule 20A funds to the City of Trinidad to close out the Trinidad undergrounding project.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Sheriff

13. Resolution Authorizing the Sheriff to Submit a Grant Application and Proposal for Senate Bill 863 Adult Local Criminal Justice Facilities Construction

Recommendation: That the Board of Supervisors adopt Resolution No. ____ authorizing the Humboldt County Sheriff to execute documents necessary to submit a grant application and proposal as allowed in Senate Bill 863 (SB 863), on behalf of the County, to the Board of State and Community Corrections for the purpose of building and operating an adult criminal justice facility.

A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

D. SPECIAL PRESENTATIONS

Board of Supervisors

1. Neighborhood Watch Block Party Day Proclamation (Supervisor Virginia Bass and Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation

A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. California Cannabis Voice Humboldt Follow-Up Presentation Related to Public Input (Supervisor Estelle Fennell and Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Per Order of the Chair

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT**G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Local Health Emergency Declaration Caused by Air Quality Impacts Due to Smoke from Wildfires that Began on July 30, 2015 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors affirm the existence of a local health emergency caused by air quality impacts due to smoke from wildfires that began on July 30, 2015.

A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

H. DEPARTMENT REPORTS**County Administrative Office**

1. Selection of Board Members to Attend Integrated Emergency Management Course

Recommendation: That the Board of Supervisors select two Board members to attend training in Emmitsburg, Maryland, May 16-19, 2016, and direct the Clerk of the Board to transmit the selections to the Emergency Services Manager.

A motion was made by Supervisor Bohn, seconded by Supervisor Bass, to select Supervisor Sundberg and Supervisor Fennell to attend the Integrated Emergency Management Course. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

I. CLOSED SESSION**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS**

M. AFTERNOON DISCUSSION ITEMS**County Administrative Office**

1. County Administrative Officer Report: Community Choice Aggregation and Various Other Topics

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer providing an update on a community choice aggregation local ordinance, and various other topics, and take action as may be required.

Per Order of the Chair

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


August 25, 2015



MINUTES
TUESDAY, AUGUST 25, 2015
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 1, 2015, with the vote as shown below.

AYES:	Supervisors:	Sundberg, Lovelace, Fennell, Bohn, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a

ANA HARTWELL
Deputy Clerk of the Board

ESTELLE FENNELL
Chair of the Board