



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-12

For the meeting of: August 18, 2015

Date: August 7, 2015  
To: Board of Supervisors  
From: Phillip Smith-Hanes, County Administrative Officer *PSH*  
Subject: Transfer from General Fund Contingencies to the Courts-County Contribution Budget (requires 4/5 vote)

### RECOMMENDATION(S):

That the Board of Supervisors approves a transfer from Contingencies (1100-990) (Attachment A) in the amount of \$25,000 for fiscal year 2014-15 for unanticipated expenditures in the Courts-County Contribution (1100-250) budget (requires 4/5 vote).

SOURCE OF FUNDING: General Fund

### DISCUSSION:

The Courts-County Contribution (1100-250) had a General Fund allocation of \$405,648 to provide outside counsel, investigators and experts for indigent defense that could not be assigned to the Humboldt County Public Defender Offices. Additionally utility costs for the state court areas are paid from this budget unit. There are unexpected overages totaling an estimated \$25,000 for FY 2014-15. The overdrafts in the services and supplies are due to an increase in homicide trials and court appointed counsel. A number of overlapping mandates from the United States Constitution to the California Penal Code require the county to provide indigent defense.

Prepared by Cheryl Dillingham

CAO Approval *[Signature]*

#### REVIEW:

Auditor *[Signature]*

County Counsel

Human Resources

Other

#### TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other

#### PREVIOUS ACTION/REFERRAL:

Board Order No. M-1

Meeting of: 5/5/15

#### BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Lovelace* Seconded by Supervisor *Sundberg*  
Ayes *Sundberg, Lovelace, Fennell, Bohn, Bass*  
Nays  
Abstain  
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Aug. 18, 2015*

By: *[Signature]*  
Kathy Hayes, Clerk of the Board

The fiscal year 2014-15 third quarter budget report contained a supplemental budget of \$100,000 for Courts County Contribution. However, increased costs in family law-assigned counsel continued to rise above projections necessitating today's recommendation.

It is recommended that the Board approve the attached transfer in the amount of \$25,000 from the General Fund Contingency to the Courts-County Contribution budget in order to balance and close the FY 2014-15 budget.

FINANCIAL IMPACT:

Unexpected costs created additional spending in the Courts-County Contribution budget totaling \$25,000. These expenses have been incurred and were required to provide mandated services in FY 2014-15. The impacted budget unit had no additional revenues available to cover the increased costs and therefore a transfer from Contingencies is required. The current balance in the General Fund Contingency Account for FY 2014-15 is \$2,494,767. The approval of this transfer will obligate one percent of the county's contingency funding.

The transfers from contingencies support the Board's Strategic Framework by protecting vulnerable populations and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the appropriation transfer. However, the Auditor's office is not able to process remaining payments and close FY 2014-15 until each budget unit balances. In order to do this, other funds would have to be identified to cover the outlined expenses.

ATTACHMENTS: Request for Budget Appropriation Transfer/Adjustment



COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Courts County Contribution

DEPARTMENT #: 250/990

POSTING DATE: 6/30/2015

1.) The reason for this budget transfer request is:

_____	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
_____	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
_____	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
<u>X</u>	Transfer to or from Contingencies (with Board Approval)*	Original +1
_____	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
_____	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
_____	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

Amount:	Transfer to Account:	Transfer from Account:
\$ 25,000.00	1100250-2601	1100990-2010
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

- a. See attached agenda item
- b. \_\_\_\_\_
- c. \_\_\_\_\_

4.) Department Authorization:

Date 8/12/15 (signed) Cheryl Dillig

5.) Account balances verified by Auditor-Controller

Date 8/13/15 (signed) M. J. Maltz

6.) \_\_\_\_\_/Approved \_\_\_\_\_/Not approved \_\_\_\_\_/Recommended \_\_\_\_\_/Not recommended

County Administrative Officer:

Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

\* Requires copy of Board Order to be attached

Posted by \_\_\_\_\_