



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-30

For the meeting of: June 23, 2015

Date: June 3, 2015

To: Board of Supervisors

From: Phillip R. Crandall, Director *SBuchley*
Department of Health and Human Services – Public Health

Subject: Year End Supplemental Budgets in Fund 1175, Public Health for Fiscal Year 2014-15 and Transfer from General Fund Contingencies to Inmate Medical (Supplemental Budgets require a 4/5 vote)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Directs the Auditor-Controller to supplement Fund 1175, Budget Unit 407 – Childhood Lead Program, Budget Unit 414 – Health Education, Budget Unit 419 – TB Control, Budget Unit 422 – Clinic Services and Budget Unit 452 – Alcohol and Other Drug (AOD) Prevention, per Attachment A1-A5 (4/5 vote required); and
2. Approves a transfer from Contingencies (1100-990) (Attachment A6) in the amount of \$10,040 for fiscal year 2014-15 for unanticipated expenditures in the Inmate Medical budget (1100-490) (requires 4/5 vote).

SOURCE OF FUNDING:

Public Health Fund and General Fund

DISCUSSION:

The request before your Board today will adjust county budgets for Fiscal Year (FY) 2014-15 to account

Prepared by: Olivia Wilder, Budget Specialist *aw*

CAO Approval *Tracy Olsen*

REVIEW:

Auditor *he*

County Counsel _____

Human Resources _____

Other _____

TYPE OF ITEM:

- ☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Bass* Seconded by Supervisor *Sundberg*

Ayes *Sundberg, Fennell, Bohn, Bass*
Nays _____
Abstain _____
Absent *Lovelace*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *June 23, 2015*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

for changes that occurred during the year.

The supplemental budget for Budget Unit 407 – Childhood Lead Program, will increase the overall budget by \$35,000. The Childhood Lead Program is a state funded program to provide education to the community about the dangers of childhood lead poisoning. In addition to education the program provides case management and environmental testing to families whose child's blood lead test results were at the elevated level. In FY 2014-15, the program had an increase in lead cases that required multiple home visits, the increase in home visits resulted in an increase in the overall expenditures for the program. The increased costs exceed the total state allocation for the program; the supplemental budget will increase the line item for State Aid Realignment from \$17,569 to \$52,569 an overall increase of \$35,000.

The supplemental budget for Budget Unit 414 – Health Education, will decrease the overall budget by \$35,000. The Health Education Budget Unit acts as the administrative budget unit for the Healthy Communities Division. Expenditures were less than anticipated due to vacancies. The adjustment will reduce the budgeted amount in the line item for State Aid Realignment from \$560,708 to \$525,708. These saving will be used to offset the increase in the Childhood Lead Program.

The supplemental budget for Budget Unit 419 – TB Control, will increase the overall budget by \$32,000. The TB Control program investigates infectious disease outbreaks and works to prevent the spread of communicable diseases. In FY 2014-15, the program had an increase in staffing time due to the Ebola preparedness response and increased surveillance of Hepatitis B. The supplemental budget will increase the line item for State Aid Realignment from \$ 291,434 to \$323,434.

The supplemental budget for Budget Unit 422 – Clinic Services will decrease the overall budget by \$32,000. The Clinic Services budget experienced savings due to vacancies and reduced expenditures. The adjustment will reduce the budgeted amount in the line item for State Aid Realignment from \$313,355 to \$281,355. These savings will be used to offset the increased cost in TB Control.

The supplemental budget for Budget Unit 452 – AOD Prevention will increase the overall budget by \$18,000. The staffing level of the AOD Prevention Program increased in Fiscal Year 2014-15, this increase was necessary due to program demands. The supplemental budget will increase the line item for trust fund transfers from \$6,889 to \$24,889 an overall increase of \$18,000.

The supplemental budget for Budget Unit 490 – Medical Care will increase the expense category by \$10,040. The increase is needed to cover the monthly payments to California Forensics Medical Group (CFMG), a contractor who provides medical care for the jail. The contracted amount with CFMG changes annually based on the Consumer Price Index, the adjusted amount was determined after the submission of the county budgets. This adjustment will increase the budget to cover the increase. The supplemental budget will increase the overall budget for Medical Care from \$2,724,667 to \$2,734,707. Healthcare for inmates is a cost mandated by the State of California under California Administrative Code Section 1200, Title 15 and therefore requires a transfer from Contingencies.

FINANCIAL IMPACT:

Approval of the attached supplemental budgets is necessary for the Auditor's Office to close the books for FY 2014-15. This action will increase the overall budget for Fund 1175, Public Health, Department of Health and Human Services, by \$18,000.

Budget Name	Adjusted Budget	Increase/Decrease	Revised Budget
Childhood Lead Program	74,326	35,000	109,326
Health Education	739,958	(35,000)	704,958
TB Control	317,421	32,000	349,421
Clinic Services	343,355	(32,000)	311,355
AOD Prevention	6,889	18,000	24,889
Total for Fund 1175	1,481,949	18,000	1,499,949

The Inmate Medical budget unit had no additional revenues available to cover the increased costs and therefore a transfer from Contingencies in the amount of \$10,040 is required. The current balance in the General Fund Contingency account for FY 2014-15 is \$2,648,807.

Budget Name	Adjusted Budget	Increase/Decrease	Revised Budget
Medical Care	2,724,667	10,040	2,734,707
Total for Fund 1100	2,724,667	10,040	2,734,707

The proposed Agreement supports the Board's Strategic Framework by protecting vulnerable populations and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose to not approve the recommendations; however, this is not recommended because these adjustments are needed as part of the year end procedures.

ATTACHMENTS:

Attachment A

- A1. Childhood Lead Program
- A2. Health Education
- A3. TB Control
- A4. Clinic Services
- A5. AOD Prevention
- A6. Medical Care

Attachment A - Supplemental Budgets

- A1. Childhood Lead Program**
- A2. Health Education**
- A3. TB Control**
- A4. Clinic Services**
- A5. AOD Prevention**
- A6. Medical Care**

1175407 - Childhood Lead Program

Year End Supplemental Budget Request

	Board Adopted Budget	Adjusted Budget	Adjustment Needed	Supplemental Budget
Revenue Accounts				
526527 St Childhood Lead Prev. Health	56,757.00	56,757.00	-	56,757.00
586499 State Aid Health Realignment	17,569.00	17,569.00	35,000.00	52,569.00
Total	74,326.00	74,326.00	35,000.00	109,326.00
Total Revenue Accounts	74,326.00	74,326.00	35,000.00	109,326.00
Expenditure Accounts				
2106 Communications	315.00	315.00	25.00	340.00
2107 Duplicating	700.00	225.00	-	225.00
2109 Household Expense	10.00	10.00	5.00	15.00
2110 Insurance	407.00	426.00	-	426.00
2112 Maintenance-Equipment	-	6,785.00	-	6,785.00
2114 Medical Dental & Lab Supplies	1,000.00	1,000.00	-	1,000.00
2116 Postage	100.00	200.00	-	200.00
2117 Office Supplies	150.00	20.00	-	20.00
2120 Rents & Leases - Equipment	4,556.00	12.00	-	12.00
2121 Rents & Leases - Structures	12.00	2,565.00	1,000.00	3,565.00
2123 Special Departmental Expense	3,065.00	10.00	-	10.00
2125 Transportation & Travel	200.00	350.00	-	350.00
2126 Utilities	350.00	286.00	-	286.00
2147 Media	286.00	250.00	-	250.00
2225 Transportation-Out of County	250.00	2,140.00	-	2,140.00
2614 Staff Development & Training	4,150.00	2,010.00	-	2,010.00
Total	15,551.00	16,604.00	1,030.00	17,634.00
3125 Information Services Charges	616.00	574.00	-	574.00
3137 A-87 Overhead Charges	945.00	1,157.00	-	1,157.00
3928 Expense Transfers	57,170.00	55,905.00	33,970.00	89,875.00
3930 Building Maintenance Costs	44.00	44.00	-	44.00
3940 Central Service Charges		42.00	-	42.00
Total	58,775.00	57,722.00	33,970.00	91,692.00
Total Expenditure Accounts	74,326.00	74,326.00	35,000.00	109,326.00
Total Revenue Accounts	74,326.00	74,326.00	35,000.00	109,326.00
Net	-	-	-	-

1175414 - Health Education **Year End Supplemental Budget Request**

	Board Adopted Budget	Adjusted Budget	Adjustment Needed	Supplemental Budget
50 Other Governmental Agencies				
523210 Safe Routes to Schools	120,000.00	120,000.00	-	120,000.00
531113 Community Transformation Grant	59,250.00	59,250.00	-	59,250.00
586499 State Aid Health Realignment	560,708.00	560,708.00	(35,000.00)	525,708.00
Total	739,958.00	739,958.00	(35,000.00)	704,958.00
60 Charges for Current Services				
631300 Sate - I.V. Drug Diversion	-	-	-	-
Total	-	-	-	-
70 Other Revenues				
707254 Other Grants	-	16,500.00		16,500.00
707263 Donations	200.00	200.00	-	200.00
Total	200.00	16,700.00	-	16,700.00
Total Revenue Accounts	740,158.00	756,658.00	(35,000.00)	721,658.00
Expenditure Accounts				
1 Salaries & Employee Benefits				
1100 Salaries And Wages	1,781,220.00	1,781,220.00	(35,000.00)	1,746,220.00
1400 Extra Help	48,652.00	47,802.00	-	47,802.00
1450 Unemployment Insurance	13,795.00	13,795.00	-	13,795.00
1460 Overtime	-	850.00		850.00
1470 Health Insurance	348,791.00	348,791.00	-	348,791.00
1471 Life & Air Travel Insurance	1,465.00	1,465.00	-	1,465.00
1472 Dental Insurance	34,417.00	34,417.00	-	34,417.00
1475 Salaries Reimbursed	(2,594,921.00)	(2,594,921.00)	-	(2,594,921.00)
1500 Retirement	405,175.00	405,175.00	-	405,175.00
1600 FICA	139,985.00	139,985.00	-	139,985.00
1700 Workers' Compensation	89,145.00	89,145.00	-	89,145.00
Total	267,724.00	267,724.00	(35,000.00)	232,724.00
2 Services and Supplies				
2106 Communications	4,500.00	4,583.00		4,583.00
2107 Duplicating	1,800.00	1,800.00		1,800.00
2109 Household Expense	100	100		100.00
2110 Insurance	2,457.00	2,374.00		2,374.00
2113 Maintenance-Structures		3,200.00		3,200.00
2116 Postage	750	1,950.00		1,950.00

2117 Office Supplies	500	500.00	
2118 Professional & Special Service	3,083.00	3,083.00	
2120 Rents & Leases - Equipment	40	40.00	
2121 Rents & Leases - Structures	250	250.00	
2125 Transportation & Travel	24,506.00	24,506.00	
2126 Utilities	2,000.00	1,550.00	
2148 Computer Software	1,585.00	1,585.00	
2194 Recruiting and Employment Cost	267	267.00	
2217 Books & Periodicals	1,000.00	1,000.00	
2225 Transportation-Out of County	200	200.00	
2317 Office Expense - Equipment	1,500.00	1,250.00	
2324 Special Dept Exp-Donations	1,200.00	5,277.00	
2439 State-OTS-B & P Safety	200	400.00	
2471 Safe Communities	218,000.00	207,500.00	
2556 Safe Routes to School	120,000.00	120,000.00	
2614 Staff Development & Training	2,500.00	2,423.00	
Total	383,838.00	383,838.00	-
3 Other Charges			
3017 Small Grants Program	-	16,500.00	
3023 Health Access	34,281.00	66,648.00	
3125 Information Services Charges	4,107.00	3,331.00	
3137 A-87 Overhead Charges	12,925.00	7,558.00	
3206 Mental Health		2,995.00	
3441 Nutrition Education	267,493.00	223,819.00	
3451 'MAA/TCM' Admin Costs/Health		4,393.00	
3512 Social Services		500.00	
3513 Communications/Utility Charges	589.00	589.00	
3928 Expense Transfers	34,438.00	44,000.00	
3940 Central Service Charges	2,256.00	2,256.00	
Total	356,089.00	372,589.00	-
9 Intrafund Transfers			
9336 SSB Charges to Other Co Dept	-	10,000.00	
9356 RX Personnel	-	1,500.00	
9367 CalFresh (SSB)	(267,493.00)	(278,993.00)	
Total	(267,493.00)	(267,493.00)	-
Total Expenditure Accounts	740,158.00	756,658.00	(35,000.00)
Total Revenue Accounts	740,158.00	756,658.00	(35,000.00)
Net	-	-	-

1175419 - TB Control
Year End Supplemental Budget Request

	Board Adopted Budget	Adjusted Budget	Adjustment Needed	Supplemental Budget
514003 State Aid TB Control	9,118.00	9,118.00	-	9,118.00
514007 St-ADAP Admin	3,877.00	3,877.00	-	3,877.00
514009 State Aid - AIDS/LPHA	12,992.00	12,992.00	-	12,992.00
586499 State Aid Health Realignment	291,434.00	291,434.00	32,000.00	323,434.00
Total	317,421.00	317,421.00	32,000.00	349,421.00
Total Revenue Accounts	317,421.00	317,421.00	32,000.00	349,421.00
Expenditure Accounts				
2106 Communications	1,053.00	1,013.00		1,013.00
2107 Duplicating	620.00	836.00		836.00
2109 Household Expense	5.00	5.00		5.00
2110 Insurance	3,177.00	2,429.00		2,429.00
2114 Medical Dental & Lab Supplies	1,800.00	-		-
2115 Memberships	50.00	240.00		240.00
2116 Postage	260.00	160.00		160.00
2117 Office Supplies	150.00	150.00		150.00
2118 Professional & Special Service	1,240.00	340.00		340.00
2120 Rents & Leases - Equipment	34.00	24.00		24.00
2125 Transportation & Travel	840.00	440.00		440.00
2126 Utilities	2,984.00	2,984.00		2,984.00
2225 Transportation-Out of County	2,400.00	900.00		900.00
2504 Interpreters	400.00	-		-
2515 St TB-Housing	56,228.00	55,475.00		55,475.00
2544 CLaSP	7,588.00	13,788.00		13,788.00
2614 Staff Development & Training	318.00	363.00		363.00
Total	79,147.00	79,147.00	-	79,147.00
3109 Grant Fund Disbursements	8,500.00	-		-
3125 Information Services Charges	1,750.00	1,838.00		1,838.00
3137 A-87 Overhead Charges	7,856.00	5,536.00		5,536.00
3502 State ADAP Grant	12,897.00	12,897.00		12,897.00
3503 State-Aid AIDS/LPHA	18,174.00	18,174.00		18,174.00
3928 Expense Transfers	203,137.00	213,869.00	32,000.00	245,869.00
3940 Central Service Charges	460.00	460.00		460.00
Total	252,774.00	252,774.00	32,000.00	284,774.00
Total Expenditure Accounts	331,921.00	331,921.00	32,000.00	363,921.00
Total Revenue Accounts	317,421.00	317,421.00	32,000.00	349,421.00
Net	(14,500.00)	(14,500.00)	-	(14,500.00)

1175422 - Clinic Services
Year End Supplemental Budget Request

	Board Adopted Budget	Adjusted Budget	Adjustment Needed	Supplemental Budget
586499 State Aid Health Realignment	313,355.00	313,355.00	(32,000.00)	281,355.00
588802 Federal Reimbursement-MAA"	30,000.00	30,000.00	-	30,000.00
Total	343,355.00	343,355.00	(32,000.00)	311,355.00
631005 Adult Health-Willow Creek	2,000.00	2,000.00	-	2,000.00
631040 Immunization Fees Humboldt	88,000.00	88,000.00	-	88,000.00
631253 Adult Health Clinics	10,000.00	10,000.00	-	10,000.00
631254 Garberville Clinic	1,500.00	1,500.00	-	1,500.00
643091 Medical Marijuana ID	18,814.00	18,814.00	-	18,814.00
Total	120,314.00	120,314.00	-	120,314.00
707010 Misc Revenue			-	-
707282 Seasonal Flu	8,000.00	8,000.00	-	8,000.00
Total	8,000.00	8,000.00	-	8,000.00
Total Revenue Accounts	471,669.00	471,669.00	(32,000.00)	439,669.00
Expenditure Accounts				
2106 Communications	3,134.00	4,071.00		4,071.00
2107 Duplicating	2,600.00	2,877.00		2,877.00
2109 Household Expense	1,071.00	1,161.00		1,161.00
2110 Insurance	5,967.00	4,663.00		4,663.00
2112 Maintenance-Equipment	200	200		200.00
2113 Maintenance-Structures	225	225		225.00
2114 Medical Dental & Lab Supplies	6,468.00	6,468.00		6,468.00
2115 Memberships	200	200		200.00
2116 Postage	200	200		200.00
2117 Office Supplies	1,000.00	1,000.00		1,000.00
2118 Professional & Special Service	4,735.00	4,735.00		4,735.00
2120 Rents & Leases - Equipment	82	82		82.00
2121 Rents & Leases - Structures	400	400		400.00
2125 Transportation & Travel	500	500		500.00
2126 Utilities	7,340.00	7,340.00		7,340.00
2146 Medical Marijuana	24,535.00	24,535.00		24,535.00

2214 Pharmacy	89,000.00	89,000.00	(12,000.00)	77,000.00
2217 Books & Periodicals				-
2225 Transportation-Out of County	1,200.00	1,200.00		1,200.00
2261 Client Related Transportation	35	35		35.00
2324 Special Dept Exp-Donations	50	50		50.00
2467 Willow Creek Clinic	1,000.00	1,000.00		1,000.00
2477 Garberville Clinic	1,000.00	1,000.00		1,000.00
2614 Staff Development & Training	100	100		100.00
Total	151,042.00	151,042.00	(12,000.00)	139,042.00
3125 Information Services Charges	4,208.00	4,208.00		4,208.00
3137 A-87 Overhead Charges	18,640.00	18,640.00		18,640.00
3441 Nutrition Education	4,000.00	4,000.00		4,000.00
3451 'MAA/TCM' Admin Costs/Health	2,727.00	2,727.00		2,727.00
3465 Immunization Prog-PH Nursing	26,520.00	26,520.00		26,520.00
3512 Social Services	6,000.00	6,000.00		6,000.00
3513 Communications/Utility Charges	108	108		108.00
3928 Expense Transfers	330,595.00	320,595.00	(20,000.00)	300,595.00
3940 Central Service Charges	2,590.00	2,590.00		2,590.00
Total	385,388.00	385,388.00	(20,000.00)	365,388.00
9 Intrafund Transfers				
9336 SSB Charges to Other Co Dept	(38,595.00)	(38,595.00)		(38,595.00)
9367 CalFresh (SSB)	(26,166.00)	(26,166.00)		(26,166.00)
Total	(64,761.00)	(64,761.00)	-	(64,761.00)
Total Expenditure Accounts	471,669.00	471,669.00	(32,000.00)	439,669.00
Total Revenue Accounts	471,669.00	471,669.00	(32,000.00)	439,669.00
Net	-	-	-	-

1175452 - AOD Prevention
Year End Supplemental Budget Request

	Board Adopted Budget	Adjusted Budget	Adjustment Needed	Supplemental Budget
Revenue Accounts				
707800 Trust Fund Transfer	6,889.00	6,889.00	18,000.00	24,889.00
Total	6,889.00	6,889.00	18,000.00	24,889.00
Total Revenue Accounts	6,889.00	6,889.00	18,000.00	24,889.00
Expenditure Accounts				
2106 Communications	1,031.00	1,031.00	500.00	1,531.00
2107 Duplicating	500.00	460.00	-	460.00
2109 Household Expense	250.00	175.00	-	175.00
2110 Insurance	35.00	35.00	-	35.00
2112 Maintenance-Equipment	1,138.00	1,515.00	-	1,515.00
2114 Medical Dental & Lab Supplies	100.00	100.00	-	100.00
2116 Postage	100.00	100.00	-	100.00
2117 Office Supplies	300.00	300.00	-	300.00
2120 Rents & Leases - Equipment	20.00	20.00	-	20.00
2121 Rents & Leases - Structures	10,588.00	10,588.00	2,000.00	12,588.00
2123 Special Departmental Expense	850.00	850.00	-	850.00
2125 Transportation & Travel	685.00	685.00	-	685.00
2126 Utilities	450.00	400.00	500.00	900.00
2147 Media		40.00	-	40.00
2225 Transportation-Out of County	765.00	1,395.00	-	1,395.00
2435 Friday Night Live/Club Live	6,000.00	6,000.00	-	6,000.00
2614 Staff Development & Training	55.00	395.00	-	395.00
Total	22,867.00	24,089.00	3,000.00	27,089.00
3125 Information Services Charges	1,821.00	2,176.00	-	2,176.00
3137 A-87 Overhead Charges	1,333.00	1,820.00	-	1,820.00
3928 Expense Transfers	54.00	54.00	-	54.00
3930 Building Maintenance Costs	178,168.00	176,104.00	15,000.00	191,104.00
3940 Central Service Charges	84.00	84.00	-	84.00
Total	181,460.00	180,238.00	15,000.00	195,238.00
9321 AOD Prevention	(197,438.00)	(197,438.00)		(197,438.00)
Total	(197,438.00)	(197,438.00)	-	(197,438.00)
Total Expenditure Accounts	6,889.00	6,889.00	18,000.00	24,889.00
Total Revenue Accounts	6,889.00	6,889.00	18,000.00	24,889.00
Net	-	-	-	-

1100490 - Medical Care
Year End Supplemental Budget Request

	Board Adopted Budget	Adjusted Budget	Adjustment Needed	Supplemental Budget
530000 Tobacco Lawsuit Settlement	1,215,245.00	1,215,245.00		1,215,245.00
Total	1,215,245.00	1,215,245.00	-	1,215,245.00
707004 Prescription Card Fee	6,500.00	6,500.00		6,500.00
Total	6,500.00	6,500.00	-	6,500.00
Total Revenue Accounts	1,221,745.00	1,221,745.00	-	1,221,745.00
Accounts				
3147 CMSP Participation Fee	430,851.00	-	-	-
3171 Jail Medical Costs	2,710,167.00	2,710,167.00	24,430.00	2,734,597.00
3175 Jail Medical Catastrophic Care	14,500.00	14,500.00	(14,390.00)	110.00
Total	3,155,518.00	2,724,667.00	10,040.00	2,734,707.00
Total Expenditure Accounts	3,155,518.00	2,724,667.00	10,040.00	2,734,707.00
Total Revenue Accounts	1,221,745.00	1,221,745.00	-	1,221,745.00
Net	(1,933,773.00)	(1,502,922.00)	(10,040.00)	(1,512,962.00)