



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

H-2

For the meeting of: June 2, 2015

Date: May 18, 2015
To: Board of Supervisors
From: Phillip Smith-Hanes, County Administrative Officer *PSH*
Subject: Proposed Fiscal Year (FY) 2015-16 Budget

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receives and reviews Humboldt County's Proposed FY 2015-16 Budget;
2. Approves a one-year waiver of the Board policy on Balanced Budget to allow the General Fund's fund balance (savings) to be used for on-going expenses;
3. Adopts the draft Resolutions Authorizing Inter-Fund Loans for the Aviation Fund (3530) and Forest Resources and Recreation Fund (1710) (Attachment I and II);
4. Continues budget discussion to the public hearings scheduled for Monday, June 8, 2015 (1:30 p.m. and 6 p.m.);
5. Directs the County Administrative Officer to return to the Board on June 23, 2015, to consider adoption of the final budget for FY 2015-16; and
6. Takes other action as appropriate.

Prepared by Amy S. Nilsen

CAO Approval *Chyl Dillingham*

REVIEW:

Auditor *MSH* County Counsel *Sm* Human Resources _____ Other _____

TYPE OF ITEM:

☐ Consent
☒ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Sundberg*
Seconded by Supervisor *Lovlace*
And unanimously carried by those members present,
The Board hereby adopts the recommended action
contained in this report.

Dated: *June 2, 2015*
Kathy Hayes, Clerk of the Board

By: *Asst. Marshall*

SOURCE OF FUNDING: All County funds

DISCUSSION:

Annually, the County Administrative Office (CAO) presents a proposed budget. California Government Code Sections 29000 through 30200, known as The County Budget Act, as applied through rules issued by the Office of the State Controller, provide the legal requirements pertaining to the content of the proposed budget, adoption procedures, and dates by which action must be taken. The CAO, as designated by the Board is responsible for completing the budget process within the confines of state code.

Locally, the budget process is lengthy and includes the below steps.

- On February 6, 2015, your Board revised the Board's Strategic Framework and these have been integrated into the FY 2015-16 Proposed Budget.
- On February 10, 2015, as part of the Mid-Year Budget report your Board set parameters for the development of the FY 2015-16 budget for General Fund allocations and the budget calendar. The parameters included direction to distribute 98 percent of discretionary revenue growth to General Fund departments.
- A community meeting was held on February 26, 2015. The CAO worked with public access television and local schools to facilitate this multi-site, interactive public meeting to solicit public input on the County Budget. The feedback received from this meeting can be found on the county's website at <http://humboldt.gov.org/DocumentCenter/View/51293>. In addition, the community was able to provide feedback via Open Humboldt, an online forum that gives citizens an opportunity to provide additional recommendations and insights into the prioritization of Measure Z funding.
- Preparation of the proposed budget began on March 2, 2015, when the CAO presented to departments the parameters for development of their FY 2015-16 budget requests. Departments submitted their requests to the CAO by April 8, 2015. The CAO reviewed budget and Additional General Fund Appropriation requests (funding requests) in April and May, 2015.
- On May 5, 2015, as part of the Third Quarter Budget Report your Board directed the CAO to prepare a FY 2015-16 budget proposal that used available resources with the below priority:
 - To accept Additional General Fund Appropriation Requests (additional funding requests) in the FY 2015-16 budget that are one-time funding requests and/or prevent the discontinuation of public safety services.
- Presentation of the proposed budget is before your Board today.
- Public hearings on the proposed budget are scheduled to be held on June 8, 2015. The final budget is anticipated to be adopted on June 23, 2015.

The proposed FY 2015-16 budget takes into consideration the Six Key Goals which state FY 2015-16 is expected to be another year of slow growth in revenues, with growth in necessary expenditures consuming

all available growth in revenues. Your Board recognizes the need to continue supporting core services, and the vast majority of this proposed budget does exactly that. Where there are resources that may be either identified or made available, however, your Board wishes to prioritize the allocation of resources using the following Six Goals. These Goals include:

1. **Emphasizing public safety** as a key component of county decision-making.
2. In order to ensure the sustainability of County services, the Board of Supervisors will place a high priority on **rebuilding reserve and contingency accounts**.
3. In order to ensure the sustainability of County services, the Board of Supervisors will continue to examine **streamlining the inventory of County properties (including through sale where appropriate)**, to levels that are easier to manage with current resources.
4. In order to ensure the sustainability of County services, the Board of Supervisors will consider **targeted investments that generate long-term savings**.
5. In order to ensure the sustainability of County services, the Board of Supervisors will encourage **efforts to reorganize the provision of services** to achieve cost-effectiveness.
6. In order to build interjurisdictional and regional cooperation, engage in discussions of our regional economic future and engage and influence issues of statewide concern, the Board will seek to allocate resources to **support travel, training and electronic meeting costs for staff and elected officials**.

Today, the total proposed budget (or spending plan) before your Board for FY 2015-16 is \$318,655,867, which includes \$114,883,535 in spending from the County's General Fund. The total proposed budget represents an increase of \$13,114,204, or four percent over the budget your Board adopted for the current fiscal year, 2014-15. This increase includes \$8.9 million for Measure Z expenditures as discussed further below and the remainder is attributable to salary and benefit increases in Health and Human Services as health insurance and retirement continue to rise.

In the General Fund, projected revenues for FY 2014-15 will be \$111,803,172, which is \$5,289,990 or five percent higher than in FY 2014-15. Revenues are growing. This revenue increase is primarily due to Measure Z (\$8.9 million), secured and unsecured property taxes (\$1 million), base sales tax (\$294,118), and other dedicated funding sources such as Public Safety's Proposition 172 (\$494,000). Of the total General Fund revenues more than half or \$60,382,052 is available to be spent on your Board's priorities and projects. There are also decreases in other General Fund revenues in FY 2015-16 including \$4 million less in reimbursement from the state for 2010 earthquake capital projects and \$1.3 million less in Proposition 84 grant funding.

Despite revenue increases, revenues are not keeping pace with expenditures. This budget proposes that your Board appropriate \$114,883,535 in General Fund expenditures. This is an increase of \$5,585,002, or five percent, from last year. For FY 2015-16 this means there is a proposed deficit of \$3 million.

This budget includes the county's half-cent sales tax measure, Measure Z, which passed in November, 2014. Measure Z is anticipated to bring in \$8.9 million in revenue for the community in FY 2015-16. Your Board appointed a nine-member Citizens' Advisory Committee to make recommendations on the use of these funds. This committee has played an integral part in reviewing \$18.66 million in Measure Z funding requests. In early May 2015, the committee submitted their Measure Z funding recommendations totaling \$8,922,075.89 to the CAO for inclusion in the proposed budget. The CAO reduced the committee's recommendations by \$39,983 in order to be consistent with the \$8,882,092 revenue estimate provided by Hinderliter, DeLlamas and Associates. The Sheriff, District Attorney and Probation requests were reduced by \$39,983 collectively. The FY 2015-16 proposed budget includes a recommended \$1.5

million for the District Attorney's (DA) Office, \$602,724 for Probation and \$3.4 million for the Sheriff. In addition, other local agencies will receive Measure Z funding: \$10,452 for Area 1 Agency on Aging; \$267,543 for K'ima:w Medical Center; \$400,000 for the Eureka Police Department; and \$2.6 million for rural fire. More detail on all the proposals submitted for Measure Z funding can be found in the Appendix of the FY 2015-16 Proposed Budget Book.

In order to transparently display \$8.9 million in Measure Z expenditures the CAO placed all recommended funding into unique Measure Z budget units. This will give staff, the Citizens' Advisory Committee and the public the ability to see where and how much of the funds are spent. The Measure Z budget units are:

1100	197	Contributions Other Measure Z
		• Area 1 Agency on Aging
		• K'ima:w Medical Center
		• Eureka Police Department
		• Fire Districts (rural fire)
1100	295	DA Measure Z
1100	296	Probation Measure Z
1100	297	Sheriff Measure Z

Contained in staff recommendations is a request for a one-year waiver of the Board policy on Balanced Budget (adopted October 7, 2008) to allow the General Fund's fund balance (savings) to be used for on-going expenses. This policy states the use of available fund balance shall be limited to one-time only expenditures. The proposed budget includes the use of \$3 million in fund balance, of which \$1.5 million is on-going. Staff believes this waiver is appropriate due to the estimated ending fund balance of \$5.5 million at the end of FY 2014-15. The County has also dipped into General Fund savings (fund balance) in the past. However, there is risk. Economic uncertainties and estimating revenues, which can be unpredictable at times, will likely lead to differences between projections and actual amounts. There is the chance that revenues will not grow at the rates estimated which would result in the need for spending reductions. At the time of the Third Quarter report, staff was estimating a \$2.2 shortfall for FY 2015-16. This has increased to \$3 million, due to expenditure recommendations describe below. This increase is necessary to fund a contribution to the General Reserve as previously approved by your Board, state mandated on-going costs and the preservation of public safety services.

In addition, the Board policy on Contingencies and Reserves (adopted October 7, 2008) requires the CAO to note when the General Reserve is below eight percent. A contribution of \$172,737 was made in FY 2014-15. This brought the General Reserve balance up to a \$1,172,737 million. The proposed FY 2015-16 budget does contain a contribution to the General Reserve of \$400,000. Per Board adopted policy the County's General Reserve should total approximately \$8.95 million (between 8 and 10 percent of total General Fund revenues). General Fund Contingencies are proposed at \$1,200,000. This is significantly less than the targeted 6 percent of total General Fund revenues identified in Board policy. Due to the ongoing structural deficit in the General Fund it is not possible to meet policy targets without significant reductions to departmental operations.

The Board policy on Deferred Maintenance funding (adopted October 7, 2008) requires the CAO to note when the contribution is less than the targeted five percent, or \$1,435,000 of the total deferred maintenance costs of \$28.7 million. The proposed budget includes only \$64,250 in funding for deferred maintenance. This means that the proposed contribution is only four percent of the targeted contribution.

Departments submitted over \$8.3 million in additional funding requests, as shown in Attachment 3. The recommended budget does include funding for a small number of one-time costs and some on-going expenses. While all of the departmental requests have merit, the CAO is proposing to direct the limited financial resources in the General Fund to one-time costs and the preservation of public safety services in accordance with the Board's direction in the mid-year and third quarter report, and state mandated costs. The recommended funding requests are:

One-time expenditures:

- \$325,868 Elections (1100-140) – for two Elections in FY 2015-16 with one being the Presidential Partisan Primary. The Presidential Partisan Primary is anticipated to increase ballot costs as the department will need to print ballots for each qualified party and a required amount of ballots on hand for provisional, walk-in, and newly or re-registered voters. This supports the Board's Strategic Framework, Priorities for New Initiatives by inviting civic engagement and fostering transparent, accessible, welcoming and user friendly services.
- \$400,000 Contribution Other Funds (1100-199) – a contribution to the General Reserve previously approved by your Board in the first quarter and mid-year budget reports of fiscal year 2014-15. This supports the Board's Strategic Framework, Sex Key Goals by rebuilding reserves.
- \$50,000 Contribution Other Funds (1100-199) – a loan to the Forest Resources and Recreation Fund for the McKay Community Forest. The community forest is a working forest with periodic revenues from timber harvests. Revenues from timber harvests are projected to increase over time as trees grow and stand volumes increase. A loan is necessary during the approximately 30-year start-up period when costs exceed revenues, based on the condition of paying off the loan with future timber harvest revenues. This supports the Board's Strategic Framework, Core Roles by providing for and maintaining infrastructure.

State mandated and on-going expenditures:

- \$159,699 General Relief (1100-525) – for assistance payments as the General Relief caseload continues to increase and for the transportation assistance program which provides voluntary relocation assistance for indigents individuals and families. This brings the county's contribution to the General Relief program to \$2.49 million. This supports the Board's Strategic Framework Core Roles by protecting vulnerable populations.
- \$100,000 Courts County Contribution (1100-250) – in fiscal year 2013-14 this budget unit exceeded its General Fund allocation by \$210,538 for a total cost to the General Fund of \$516,311 and it is anticipated that in fiscal year 2014-15 the allocation will be exceed by approximately \$100,000 for a total cost to the General Fund of \$405,648. Therefore it is anticipated that these state mandated expenditures will require an ongoing General Fund increase in the amount of \$100,000. This supports the Board's Strategic Framework Core Roles by enforcing laws and regulations and protecting vulnerable populations.
- \$89,957 Inmate Medical (1100-490) – this budget unit provides medical care for inmates through a contract with California Forensic Medical Group. The anticipated contract amount for FY 2015-16 is \$2,804,056. The contract with CFMG includes a consumer price index (CPI) increase every fiscal year. For FY 2015-16 the CPI is two and half percent. This supports the Board's Strategic

Framework Core Roles by enforcing laws and regulations and protecting vulnerable populations.

On-going expenditures:

- \$575,000 Probation (1100-235) – to replace lost state and federal funding. Revenues were lost due to changes in regulations and methodology for claiming under Title IV-E of the Social Security Act, for preventative services provided to avoid removal from the home and placement in foster care of juvenile offenders. Over the past few years, the department averaged \$945,000 in annual revenue from this source. Current (and future) year projections are estimated at \$300,000. The requested funds would maintain the existing level of community supervision services and supports the Board's Strategic Framework Core Roles by enforcing laws and regulations to protect residents, as well as the one of the Six Key Goals of emphasizing public safety as a key component of county decision-making. This additional funding request was for \$700,000. The recommendation is to partially fund the request in the amount of \$575,000 due to limited on-going funding being available. This request is partially offset by a decrease in Contingencies of \$300,000.
- \$2,818 UC Cooperative Extension (1100-713) - to provide funding to maintain services at current levels. Health insurance and copier costs increased by more than the department's General Fund allocation growth. This request supports the Board's Strategic Framework Priorities for New Initiatives by providing core services that support the self-reliance of citizens. Because of the small dollar amount required to continue existing service levels, this request is recommended for funding.

Inter-Fund Loans, Recommendation 3

As approved by your Board in the third quarter budget report on May 5, inter-fund loans are necessary for two funds, the Aviation Fund and the Forest Resources and Recreation Fund. Resolution #1 before your Board today authorizes the General Fund to loan \$50,000 to the Forest Resources and Recreation Fund against the expected payment from future timber harvests. Resolution #2 before your Board today authorizes the Motor Pool fund to loan \$500,000 as temporary cash flow to allow the airport to make structural changes to its operations. Funds involved are as follows:

Fund Number	Fund Name	Current Fund Balance	Amount Borrowed	Amount to be Received
1100	General Fund	\$6.9 million	\$50,000	
3500	Motor Pool	\$8.8 million	\$500,000	
1710	Forest Resources and Recreation Fund	\$52,199		\$50,000
3530	Aviation Fund	(\$826,468)		\$500,000
		Total	\$550,000	\$550,000

FINANCIAL IMPACT:

Funding is as shown in the Humboldt County FY 2015-16 Proposed Budget document.

The total proposed county budget is \$318,655,867.¹ Proposed General Fund expenditures are \$114,883,535 including a Contingency Reserve of \$1,200,000. The Contingency Reserve represents less

¹ The County's internal service funds generally appropriate as expenditures funding that already appears as expenditures in other County budgets, so to avoid double-counting they are excluded from the budget totals above. The proposed appropriations in the funds not included in the County total are as follows:

than one percent of General Fund revenues, far less than the six percent target identified in Board policy. Per policy contingencies should be proposed at \$6,708,190 (six percent of \$111,803,172). Given the current economic climate, resources are not available in FY 2015-16 to increase Contingency Reserve to the level identified in policy without seriously impacting the provision of county services.

OTHER AGENCY INVOLVEMENT:

All county departments and agencies, as well as several community organizations that receive county funding, are affected.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board's discretion.

ATTACHMENTS:

1. Resolution Authorizing Inter-Fund Loan for the Forest Resources and Recreation Fund
2. Resolution Authorizing Inter-Fund Loan for the Aviation Fund
3. Additional General Fund Appropriation Requests
4. Humboldt County FY 2015-16 Proposed Budget (copy on file with the Clerk of the Board and available online at <http://www.humboldtgov.org/>)

3500 – Motor Pool Fund	\$ 3,606,347
3520 – Risk Management Fund	\$ 781,254
3521 – Communications Fund	\$ 319,927
3522 – Employee Benefits	\$ 456,189
3523 – Workers Compensation Fund	\$ 5,727,968
3524 – Liability Insurance Fund	\$ 2,727,902
3525 – Medical Plan Fund	\$ 18,161,361
3526 – Dental Plan Fund	\$ 1,562,972
3527 – Unemployment Insurance Fund	\$ 668,00
3528 – Purchased Insurance Premiums	\$ 1,000,892
3530 – Airport Enterprise Fund	\$ 2,711,671
3539 – Aviation Capital Projects	\$ 2,562,850
3540 – Heavy Equipment Fund	\$ 2,887,125
3550 – Information Technology Fund	\$ 3,894,940
3555 – Purchasing Central Service Fund	\$ 355,017

Attachment 1

Resolution Authorizing Inter-Fund Loan For Aviation Enterprise Fund

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of June 2, 2015

RESOLUTION NO. 15-57

**RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS
AUTHORIZING AN INTER-FUND LOAN FROM THE MOTOR POOL FUND TO THE
AVIATION ENTERPRISE FUND**

WHEREAS, operating costs in the Aviation Enterprise Fund have exceeded income for the last seven fiscal years resulting in a decline in the available fund balance; and

WHEREAS, the continued operation of the county's six airports and continued air service at the California Redwood Coast Humboldt County Airport is important to local businesses, the community and the economy; and

WHEREAS, it is anticipated that income from the California Redwood Coast Humboldt County Airport will exceed operational costs in the future; and

WHEREAS, the Aviation Enterprise Fund does not have adequate funds on hand to finance the fiscal year 2015-16 budget; and

WHEREAS, adequate funds to make a loan to the Aviation Enterprise Fund are available in the Motor Pool Fund.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That an inter-fund loan is hereby authorized from the Motor Pool Fund to the Aviation Enterprise Fund in an amount not to exceed \$500,000.
2. That the loan is to be repaid from future revenues anticipated to be received before 2025, together with interest as calculated by the Auditor Controller based on the county pooled interest rate provided by the Treasurer Tax Collector.
3. That accelerated payment may be required if cash requirements so dictate.

Dated: June 2, 2015



ESTELLE FENNELL, Chair
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Sundberg, seconded by Supervisor Lovelace, and the following vote:

AYES:	Supervisors	Sundberg, Lovelace, Bohn, Fennell
NAYS:	Supervisors	--
ABSENT:	Supervisors	Bass
ABSTAIN:	Supervisors	--

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of June 2, 2015

RESOLUTION NO. 15-57

STATE OF CALIFORNIA)
County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.


By ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the
County of Humboldt, State of California

Attachment 2

Resolution Authorizing Inter-Fund Loan for Forest Resources and Recreation Fund

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of June 2, 2015

RESOLUTION NO. 15-58

**RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS
AUTHORIZING AN INTER-FUND LOAN FROM THE GENERAL FUND TO THE
FOREST RESOURCES AND RECREATION FUND**

WHEREAS, the Humboldt County Board of Supervisors accepted the Phase 1 property of the McKay Community Forest and established the Forest Resources and Recreation Fund on November 4, 2014; and

WHEREAS, the McKay Community Forest will be a working forest with periodic revenues from timber harvest which are projected to increase over time as trees grow and stand volumes increase; and

WHEREAS, it is anticipated that for approximately 30-years costs for infrastructure and operation of the McKay Community Forest will exceed revenues available; and

WHEREAS, the Forest Resources and Recreation Fund was established to account for operation of the McKay Community Forest and does not have adequate funds on hand to finance the fiscal year 2015-16 budget; and

WHEREAS, adequate funds to make a loan to the Forest Resources and Recreation Fund are available in the General Fund.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That an inter-fund loan is hereby authorized from the General Fund to the Forest Resources and Recreation Fund in an amount not to exceed \$50,000.
2. That the loan is to be repaid from future timber harvest sales revenue from the McKay Community Forest anticipated to be received before 2045, together with interest as calculated by the Auditor Controller based on the county pooled interest rate provided by the Treasurer Tax Collector.
3. That accelerated payment may be required if cash requirements so dictate.

Dated: June 2, 2015



ESTELLE FENNELL, Chair
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Sundberg, seconded by Supervisor Lovelace, and the following vote:

AYES:	Supervisors	Sundberg, Lovelace, Bohn, Fennell
NAYS:	Supervisors	--
ABSENT:	Supervisors	Bass
ABSTAIN:	Supervisors	--

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings, Meeting of June 2, 2015

RESOLUTION NO. 15-58

STATE OF CALIFORNIA)
County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.



By ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the
County of Humboldt, State of California

Attachment 3

Additional General Fund Appropriation Requests

**Master List of Departmental Additional General Fund Appropriation Requests
for FY 2015-16**

Fund	Budget #	Department	Priority	Description	ONE TIME Net County Cost Requested	ON GOING Net County Cost Requested	SAVINGS/Year	Recommended	Detail
1100	101	Board of Supervisors	1	Cell phones and subsequent bills.			unknown		
1100	101	Board of Supervisors	2	Board member travel.		\$7,500	unknown		
1100	101	Board of Supervisors	3	Extra-help for records management and archiving.		\$20,000	unknown		
				Total for BOS	\$47,912		\$0	\$0	
1100	103	County Administrative Office	1	Multi-site interactive community budget meeting.		\$3,500	unknown		
				Total for CAO	\$3,500			\$0	
1100	111	Auditor Controller	1	Fiscal Assistant I/II due to increased workload as a result of Measure Z.		\$52,414	unknown		
			2	Office improvements such new flooring, paint and work stations.	\$30,000		unknown		
				Total Auditor Controller	\$82,414		\$0	\$0	
1100	113	Assessor	1	Appraisal Technician to discover new and unpermitted construction. New construction would be added to the assessment rolls thereby increasing General Fund revenues.		\$54,000	unknown		
				Total Assessor	\$54,000			\$0	
1100	121	County Counsel	1	Code Compliance Officer, a Code Enforcement Attorney, and a Legal Office Assistant I/II to increase service to county residents between the time of referral of a code violation and its resolution and to provide additional avenues for effective and lasting enforcement.		\$230,273	unknown		
				Total Auditor Controller	\$230,273		\$0	\$0	
1100	140	Elections	1	Elections is requesting an additional \$325,868 for two Elections in FY 2015-16 with one being the Presidential Partisan Primary. The Presidential Partisan Primary is anticipated to increase ballot costs as the department will need to print ballots for each qualified party and a required amount of ballots on hand for provisional, walk-in, and newly or re-registered voters.	\$325,868		N/A	\$325,868	
				Total for Elections	\$325,868			\$325,868	
1100	250	Courts - County Contribution	1	Costs for indigent defense costs continue to rise, necessitating an increase in the General Fund contribution.		\$100,000	N/A	\$100,000	
				Total for Courts	\$100,000			\$100,000	
1101	277	Planning and Building	2	Wiring to upgrade the outdated and failing phone system in the Planning and Building department.	\$41,222		unknown	\$0	
				Total Planning and Building	\$41,222			\$0	
1100	199	Aviation	1	Funding to cover structural deficit in Aviation budget for FY 2015-16.		\$440,000	unknown		
1100	199	Aviation	2	Improvements to jet fuel truck to meet California Air Resource Board regulations to reduce diesel particulates required by December 2016.	\$125,000		unknown		Sales of fuel generates revenue for the airport.
1100	713	Parks	3	Restore funding for transportation, due to increased insurance costs beyond the growth in the Parks General Fund allocation transportation was cut. The proposed budget is not sufficient to cover actual required driving to support park maintenance.	\$37,629		unknown		
1100	199	Aviation	4	The Aviation Division is mandated by the Transportation Security Administration to provide security services at ACV. The Aviation budget currently does not have sufficient resources to provide the local match for this service.		\$85,000	unknown		
1100	170	Capital Projects	5	Review, enhance, and consolidate existing ADA lists into one master list encompassing all county owned buildings and provide a strategic framework for planning and building all necessary remaining accessibility upgrades.	\$250,000		unknown		Long-term savings will be achieved by limiting the County's liability for accessibility issues.

**Master List of Departmental Additional General Fund Appropriation Requests
for FY 2015-16**

Fund	Budget #	Department	Priority	Description	ONE TIME Net County Cost Requested	ON GOING Net County Cost Requested	ON GOING SAVINGS/Year Recommended	Detail
1100	170	Capital Projects	6	The county owns five Veteran's buildings that are in need of repairs and renovation to meet current health, safety and ADA standards. Improvements to the kitchens are especially needed because they are an important feature used extensively by the Veterans and community and are not built to current code requirements. The Federal Aviation Administration recognizes and supports this project and will provide 90% of the funds needed. This request is for the local match required for this project. Removal of airport obstructions is needed to insure that no hazards exist that could impact navigable air space. This project is eligible for federal funding and only the local match is needed.	\$250,000		unknown	
1100	199	Aviation	7	The airport aircraft rescue and fire fighting facility is in need of improvements. The Federal Aviation Administration recognizes and supports this project and will provide 90% of the funds needed. This request is for the local match required for this project. Removal of airport obstructions is needed to insure that no hazards exist that could impact navigable air space. This project is eligible for federal funding and only the local match is needed.	\$37,292		unknown	
1100	199	Aviation	8	The weights and measures facility at the Ag Center is in need of replacement due to age and weather damage. Funds have already been allocated for design and now funding is needed for construction of the replacement building. This building houses sensitive and expensive equipment used by Sealer staff in the performance of State mandated weights & measures functions.	\$84,060		unknown	Leverages funding
1100	170	Capital Projects	9	Currently only one of the two cooling units on the IT building is functional. If this unit were to fail there could be serious damage to equipment and the county's technology infrastructure. The request is to replace the failed cooling unit with a new unit.	\$1,250,000		unknown	Savings from not needing to lease space
1100	170	Capital Projects	10	Replacement of the heating, ventilation and air conditioning system at the Regional Facility. Age and corrosion are impacting the reliability of the equipment and resulting in failures of the equipment.	\$96,000			Savings from increased energy efficiency
1100	170	Capital Projects	11	Replacement of the heating, ventilation and air conditioning system at the at the Courthouse that serves the Office of Emergency Services. The existing system is old and not fully functional a new system is needed to provide heating and cooling and improved air quality to this space which functions as the command center in the event of a disaster.	\$160,000		unknown	Savings from increased energy efficiency
1100	170	Capital Projects	12	Courthouse building management system (BMS) upgrade to include floors 3, 4 & 5. Currently mechanical controls for these floors are monitored and adjusted manually. This request would automate the equipment and tie into the existing upgraded BMS.	\$39,500			Reduced staffing to maintain and increased energy efficiency.
1100	170	Capital Projects	13	Design of the building currently occupied by the Public Defender. The estimate is for \$1.2 million for design and \$8.5 million for construction. This building has extensive maintenance issues and is not in compliance with current accessibility codes. An initial review indicates that it is not cost effective to make improvements to this building and that replacement is the best option. The location is close to Courthouse and the site is underutilized a new larger facility could be built on this site.	\$56,000		unknown	This could result in savings from reduced maintenance and relocating county offices and programs to the new facility.
1100	170	Capital Projects	14	Update the 2008 Facilities Master Plan for the County and examine opportunities to take strategic action on various recommendations. The existing Plan is somewhat outdated, with changes in leased and owned facilities having happened since the report was released.	\$1,200,000		unknown	Long term savings from making decisions regarding facilities in a strategic manner.
1100	170	Capital Projects	15	Update the Aviation Airport Layout Plan for ACV. This plan is required for the airport to qualify for funding from the Federal Aviation Administration. The request is for the local match required.	\$100,000		unknown	Allow the airport to qualify for funding for capital improvements.
1100	199	Aviation	16	Purchase required aircraft rescue and fire fighting equipment. Existing equipment will exceed its useful life in FY 2015-16.	\$7,783		unknown	
1100	199	Aviation	17	Update the Aviation Airport Layout Plan for Murray Field. This plan is required for the airport to qualify for funding from the Federal Aviation Administration. The request is for the local match required.	\$23,200			
1100	199	Aviation	18	Additional extra-help maintenance mechanic to help back-fill when staff is out on vacation or sick leave.	\$8,333			Allow the airport to qualify for funding for capital improvements.
1100	162	Facilities	19	On-Call Mechanic for off hours Monday-Friday. Equipment failures, leaks, broken windows and doors, electrical outages and other emergencies occur at all hours of the day and night currently there is no staff on-call to respond to these issues.		\$51,850	unknown	Saving from not needing to utilize outside vendor for off hours emergency repairs at 24 hour facilities.
1100	162	Facilities	20			\$25,000	unknown	

**Master List of Departmental Additional General Fund Appropriation Requests
for FY 2015-16**

Fund	Budget #	Department	Priority	Description	ONE TIME Net County Cost Requested	ON GOING Net County Cost Requested	SAVINGS/Year	Recommended	Detail
1100	162	Facilities	21	Two additional facility maintenance mechanic positions to maintain and service the county's facilities. Due to budget cuts there are currently only four mechanics for over 100 buildings which is not sufficient to perform required preventative maintenance resulting in most work being done in an immediate need or emergency basis. This is not efficient or sustainable in the long run.					
				Total for Public Works	\$4,468,647		unknown		Maintain integrity of county buildings resulting in reduced maintenance costs.
						\$142,000		\$0	
1100	278	Animal Shelter		This request is for one animal shelter care attendant. The shelter is not able to keep up with the demand. Animal control officers, and on occasion office assistants, are often called upon to perform attendant duties and are pulled away from the services they should be providing.		\$52,289	unknown		Potential to reduce extra-help and overtime costs
				Total for Sheriff	\$52,289			\$0	
				This application seeks only funding which would restore the office to an adequate staffing level, and provide funds to cover the increased costs of experts/witness travel expenses which will be incurred in prosecuting the large number of homicides cases currently in the office waiting to go to trial.					
				The funds would be used for: (2) two Deputy District Attorneys I/II/III/IV, (1) one new Deputy District Attorney I/II/III/IV, (2) two District Attorney Investigators, (1) one current Victim Witness Program Coordinator, (1) one Senior Legal Office Assistant, (3) three Legal Office Assistants I/II, (1) one Office Assistant I/II and funding for expert witnesses and essential travel by witnesses that will enhance the prosecution of violent crimes.					
1100	205	District Attorney		Total for District Attorney	\$1,507,934		unknown		\$0
1100	170	Capital Projects		This request would provide funding for additional unanticipated costs related to the Juvenile Hall replacement project. The original cost estimates did not include funding for structural improvements needed for the existing Probation building resulting from the demolition of the current Juvenile Hall. These additional costs will result in reductions to the scope of the new Juvenile Hall if they are not funded.	\$325,000		unknown		
				The Probation Department is seeking funding to replace state and federal revenues lost in fiscal year 2014-15 in order to simply maintain its existing level of community supervision services. The sum needed to backfill this loss is \$705,005, and is based on the average receipts of Title IV-E over the last few years as well as current year cuts in state funding under SB678, which has been used to retain 4 positions up to the present (avoiding even deeper cuts). After multiple years of leaving vacant positions unfilled and unfunded (23 currently), the Department has reached a point where the only positions left to cut that are not mandated functions are those currently providing community supervision or other Department administrative services (not mandates) that are funded by County General Funds. This request is an equivalent of 8 positions.				\$575,000	
1100	235	Probation		Total for Probation	\$1,030,005		unknown		\$575,000
1100	490	Inmate Medical		Inmate Medical Services are required to be provided by Section 1200, Title 15, of the California Administrative Code. Medical service are provided via contract with a private firm. This contract increases annually due to a consumer price index adjustment each year.		\$89,957			\$89,957
				Total for Inmate Medical	\$89,957				
1100	525	General Relief		The General Relief program is mandated by California Welfare and Institutions Code Section 17000 to provide cash and in-kind assistance to the county's indigent population.		\$159,699			\$159,699
				Total for General Relief	\$159,699				

**Master List of Departmental Additional General Fund Appropriation Requests
for FY 2015-16**

Fund	Budget #	Department	Priority	Description	ONE TIME		ON GOING		Detail
					Net County Cost Requested	Net County Cost Requested	SAVINGS/Year	Recommended	
1100	199	Library	1	Restore General Fund contribution to the Library to pre-recession level.		\$47,000	unknown		
1100	199	Library	2	Increase General Fund contribution to cover increases in fixed costs. Without additional funding Library fund balance will continue to decline.		\$21,682	unknown		
1100	199	Library	3	The Library was constructed in 1995 and will be celebrating its 20th anniversary this November. Resurfacing and striping of public parking lot has been identified as a priority project by the Library to demonstrate visible support of the facility.		\$58,500	unknown		
Total for Library					\$127,182			\$0	
1100	632	Cooperative Extension		This request is to restore funding for travel and increased copier costs. The base General Fund allocation was not sufficient to cover actual increases in health insurance costs which went up 33%.		\$2,818	unknown		\$2,818
Total for Cooperative Extension					\$2,818			\$2,818	
COUNTYWIDE TOTALS:					\$8,323,720	\$4,446,887	\$0	\$1,253,342	