AGENDA ITEM NO.



# COUNTY OF HUMBOLDT

For the meeting of: December 2, 2014

Date:	November 26, 2014	
To:	The Honorable Board of Supervisors	
From:	Tracy Damico, Deputy Clerk of the Board of Supervisors	
Subject:	Approval of the Action Summary – Meeting of November 14, 2014	

<u>RECOMMENDATION</u>: That the Board of Supervisors approve the Action Summary from the meeting of November 14, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

<u>DISCUSSION</u>: The Action Summary from the meeting of November 14, 2014 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their November 14, 2014 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

<u>ALTERNATIVES TO STAFF RECOMMENDATIONS</u>: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of November 14, 2014

Prepared by	Tracy Damico, Dep	uty Clerk of the Board	CAO Approval: 7	trust	) 2sen
REVIEW: Auditor	County Counsel	Personnel	Risk Manager	Other	,

TYPE OF ITEM:

X	_ Consent			
	Departmental			
- Se .	Public Hearing			
140.14	Other			

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT Upon motion of Supervisor Lordace Seconded by Supervisor Bass

Ayes<mark>Sundberg, Lorelace, Bohn, Fernell, Bass</mark> Nays Abstain Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: By: Hartwell, Deputy Clerk of the Board

#### **BOARD OF SUPERVISORS**

REX BOHN Chair - First District ESTELLE FENNELL Vice Chair - Second District MARK LOVELACE Third District VIRGINIA BASS Fourth District RYAN SUNDBERG Fifth District



**COUNTY STAFF** 

PHILLIP SMITH-HANES County Administrative Officer WENDY B. CHAITIN County Counsel KATHY HAYES Clerk of the Board

# BOARD OF SUPERVISORS COUNTY OF HUMBOLDT

# 825 FIFTH STREET EUREKA, CA 95501 SUPERVISORS' CHAMBER, FIRST FLOOR

# **ACTION SUMMARY**

Friday, November 14, 2014

9:00 AM

**Special Meeting** 

### A. SALUTE TO THE FLAG

#### **B. MODIFICATIONS TO THE AGENDA**

### C. CONSENT CALENDAR

#### Agricultural Commissioner

- 1. Approval of Standard Agreement No. 14-0147, Exotic Pest Detection Trapping Contract in the Amount of \$7,469.00
  - **Recommendation:** That the Board of Supervisors approve Standard Agreement No. 14-0147, known as the Exotic Pest Detection Trapping Program Contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and the Contractor Certification, then return all signed copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

2. Informational Report on the Appointment of Craig Tucker to the McKinleyville Municipal Advisory Committee as a District Five Representative (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Open Door Community Health Centers Letters of Support (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the letter of support.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Informational Report on the Appointment of Charles Acridge to the Human Rights Commission Representing District 2 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

## Clerk of the Board

5. Approval of the Action Summary - Meeting of November 4, 2014

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of November 4, 2014 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

#### **County Administrative Office**

6. County Close of Business on December 26, 2014

**Recommendation:** That the Board of Supervisors delegate authority to County department heads to close their offices for business for one day, Friday, December 26, 2014 subject to posting notice seven days in advance.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### Department of Health and Human Services: Administration

7. Allocate One 1.00 FTE Mental Health Clinician I/II and Allocate One 1.00 FTE Mental Health Case Manager for Community Mobile Response Team

**Recommendation:** That the Board of Supervisors approve the allocation of one (1.00) FTE Mental Health Clinician I/II (job class 0909A/0909B, salary 408/438) position in budget unit 424; and approve the allocation of one (1.00) FTE Mental Health Case Manager (job class 0907, salary 340) position in budget unit 424.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

8. Adopt the New 40 Hour Job Classification of Psychiatric Physician's Assistant and Approve the Reallocation of 2 Current Vacant Mental Health Positions in Budget Unit 424 to the Job Classification of Psychiatric Physician's Assistant in Budget Unit 424

Recommendation: That the Board of Supervisors adopt the new 40 hour job classification of Psychiatric Physician's Assistant (salary range 482, class 0921, in the employee unit 04) into the classification plan; reallocate one (1) vacant 1.00 FTE Mental Health Mid-Level Psychiatric Practitioner (salary range 501, class 0912, position 03) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424; and reallocate one (1) vacant 1.00 FTE Mental Health Assistant Director of Nursing (salary 482, class 0922, position 02) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424 to Psychiatric Physician's Assistant (salary range 482, class 0921) position in budget unit 424, effective immediately.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

#### Department of Health and Human Services: Mental Health

9. Humboldt County-Mental Health Agreement with AdvancedPractice.com, LLC

**Recommendation:** That the Board of Supervisors approve the Agreement with AdvancedPractice.com, LLC for fiscal years 2014-15 and 2015-16 for temporary locum tenens Psychiatric Nurse Practitioners and Psychiatric Physicians' Assistants; authorize the Chair of the Board of Supervisors to execute three (3) originals of the Agreement; direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Department of Health and Human Services (DHHS)-Contracts Unit for forwarding to DHHS-Mental Health Administration; and approve and authorize the DHHS-Mental Health Director to execute substantially similar Agreements for temporary locum tenens Psychiatric Nurse Practitioners and Psychiatric Physicians' Assistants with other Locum Tenens contractors after review and approval by County Counsel and Risk Management.

# A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

## Department of Health and Human Services: Public Health

- CalMHSA Small County Mental Health Community Dialogue Grant Extension and Supplemental Budget for Fiscal Year 2014-15 (4/5 Vote Required)
  - **Recommendation:** That the Board of Supervisors approve the Agreement between Humboldt County and Runyon, Saltzman & Einhorn, Inc. (RSE) for the administration of California Mental Health Services Authority (CalMHSA) Small County Mental Health Community Dialogue Grant Extension funds in the amount of \$11,864 for the period of July 1, 2014 through December 31, 2014; authorize the Chair of the Board to sign three (3) originals of the signature page of the Agreement; direct the Clerk of the Board to return two (2) originals of the Agreement to DHHS-Contracts Unit; and direct the Auditor-Controller to supplement the budget as outlined in Exhibit C (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

#### **Department of Health and Human Services: Social Services**

- 11. Approve Agreement with St. Joseph Health to Assist with CalFresh Outreach and Support Activities
  - **Recommendation:** That the Board of Supervisors approve Agreement with St. Joseph Health to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the Agreement (Attachment 1); authorize the Department of Health and Human Services (DHHS)-Director of Social Services to sign any future amendments to this Agreement that do not increase the annual maximum amount; and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

## Human Resources

12. Ratification of 2014-2015 Memorandum of Understanding between the County of Humboldt and the County Attorneys' Association (CAA) for Representation Unit 5

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_ (attached) approving the Memorandum of Understanding (MOU) between the County of Humboldt and the County Attorneys' Association (CAA) for Unit 5; and authorize the Chairman of the Board of Supervisors to execute the Memorandum of Understanding.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Resolution to Adopt Compensation Plans for Management & Confidential Employees and Elected and Appointed Department Heads for Fiscal Year 2014-2015

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_ Management and Confidential Employees and Elected and Appointed Department Heads for fiscal year 2014-2015.

# A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

 Corrected Appendix A (AFSCME Salary Schedule) of the 2014-2015 Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) for Representation Units 1 - 4

**Recommendation:** That the Board of Supervisors approve the attached corrected Appendix A (AFSCME Salary Schedule) to the 2014-2015 Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1684 for Units 1 - 4.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **Public Works**

- Construction of Myrtle Avenue (F3K300) Bike Lane (PM 1.73-2.68) & Earthquake Repair Project; Project NO.: BTA 1213-01-HUM-01 & ER-4820(031), Contract No.: 213002 & 210240
  - **Recommendation:** That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between Mercer Fraser Company and Humboldt County for the construction of the Myrtle Avenue bike lane and earthquake repair project; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$12,314.08. This will bring the total amount paid to 100% of the contract.

# A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

16. Fleet Reduction and Vehicle Purchase (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the purchase of a 1/2 ton 4 wheel drive (4WD) truck with winch by the Motor Pool to be assigned to the Sheriff Department; adopt the attached supplemental budget (4/5 vote) for Fiscal Year 2014-15; authorize the sale of two Jeep Wrangler Rubicon vehicles; and authorize the Purchasing Agent to dispose of the surplus property.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

17. Project Acceptance for Correctional Facility Seismic Repair Project, County of Humboldt, Project No.210501, DSR (Disaster Survey Report) 2986, 2944, 2364 and 2372

**Recommendation:** That the Board of Supervisors accept the work of Danco Builders Northwest as substantially complete for the Correctional Facility Seismic Repairs Project; and authorize the Public Works Director to file the Notice of Completion for the project as required.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

 Construction of Storm Damage Repairs on Mattole Road at PM 42.17, Project No.: ER-4400(071), Contract No.: 206407

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to sign Contract Change Order Number 1 for the total amount of\$28,395.20; and approve the attached Appropriation Transfer to provide funding.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote::

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **Recorder/County Clerk**

19. Appointment of Special District Directors

**Recommendation:** That the Board of Supervisors appoint attached slates of individuals to special district governing boards pursuant to California Election Code 10515.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### Sheriff

**20.** Differential Pay as Acting Correctional Lieutenant for Sheriff's Compliance Officer Duane Christian and Acting Correctional Supervisor for Senior Correctional Officer Tim Hammer

**Recommendation:** That the Board of Supervisors authorize Sheriff's Compliance Officer Duane Christian to be compensated at the rate of Correctional Lieutenant beginning November 9, 2014, and continuing for a period of 180 days, or until the Correctional Lieutenant returns to work, pursuant to AFSCME MOU Article 12.4.1 Acting Supervisor; and authorize Senior Correctional Officer Tim Hammer to be compensated at the rate of Correctional Supervisor beginning November 9, 2014, and continuing for a period of 180 days, or until the Correctional Supervisor returns to the position, pursuant to AFSCME MOU Article 12.4.1 Acting Supervisor.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

#### Treasurer/Tax Collector

21. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation

**Recommendation:** That the Board of Supervisors appoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) for the 2015 calendar year: Bruce Rupp, Greg Bowen, Don Ehnebuske.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

- 22. Resolution for Chapter 8 Sale of Tax-Defaulted Properties to the Shelter Cove Resort Improvement District
  - **Recommendation:** That the Board of Supervisors approve Resolution #\_\_\_\_\_ for sale of tax-defaulted properties to the Shelter Cove Resort Improvement District No 1. (Attachment 1); and approve and authorize the 'Agreement to Purchase Tax Defaulted Property' with the Shelter Cove Resort Improvement District No. 1 (Attachment 4).

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **D. SPECIAL PRESENTATIONS**

## E. MATTERS SET FOR TIME CERTAIN

#### F. ITEMS PULLED FROM CONSENT

# G. MATTERS INITIATED BY BOARD MEMBERS

#### **Board of Supervisors**

 Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

#### **H. DEPARTMENT REPORTS**

#### Agricultural Commissioner

1. Presentation by the Agricultural Commissioner on the Development of an Enforcement Program as Required by the Humboldt County Genetic Contamination Prevention Ordinance (Measure P)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

Per Order of the Chair

### Clerk of the Board

2. Consider Making Appointment to Fill Open (Alternate) Seat on the Humboldt County Assessment Appeals Board

**Recommendation:** That the Board of Supervisors consider making appointment to fill the open Alternate seat on the Humboldt County Assessment Appeals Board.

A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, to appoint Richard Phillis to the Assessment Appeals Board. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **County Administrative Office**

3. Potential Consolidation of Offices of Sheriff and Coroner-Public Administrator

**Recommendation:** That the Board of Supervisors direct staff to return with an ordinance consolidating the elected offices of Sheriff, Coroner and Public Administrator, effective January 30, 2015.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. County Administrative Officer Report: Measure Z Results and Various Other Topics

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer regarding unofficial results of the countywide vote on Measure Z, and various other topics, and take action as may be required.

A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, directing the CAO staff to bring back options for forming a nine (9) member committee consisting of five (5) members appointed by the Supervisors (one (1) appointment from each), two (2) At Large members appointed by the entire Board, and two (2) members appointed as representatives of the Public Safety sector including options of how to represent the specific interests. The Board requested that an Alternate be included in the formation. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### I. CLOSED SESSION

 Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); Humboldt Coalition for Property Rights v. County of Humboldt et.al; Humboldt County Superior Court Case No. CV 120232.

The Board of Supervisors met in conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); Humboldt Coalition for Property Rights v. County of Humboldt et.al; Humboldt County Superior Court Case No. CV 120232. There is no action to report. 2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the County Librarian pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in Closed Session to consider the Public Employee Performance Evaluation for the position of the County Librarian pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

 Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); Janelle Egger v. Humboldt County Board of Supervisors; Humboldt County Superior Court Case No. CV140631.

The Board of Supervisors met in conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); Janelle Egger v. Humboldt County Board of Supervisors; Humboldt County Superior Court Case No. CV140631. The Board voted unanimously to defend the law suit.

4. Conference with Legal Counsel - Anticipated or Potential Litigation pursuant to Government Code section 54956.9 subd. (d)(2) and subd. (e)(1). (one case).

The Board of Supervisors met in conference with Legal Counsel - Anticipated or Potential Litigation pursuant to Government Code section 54956.9 subd. (d)(2) and subd. (e)(1). (one case). There was no action to report.

#### J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

# K. ADMINISTRATIVE ABATEMENT HEARINGS

#### L. PUBLIC HEARINGS

#### **Planning and Building Department**

- Fred M. van Eck Forest Foundation General Plan Amendment Petition; Application Number 9052, Case Number GPP 14-003; Assessor Parcel Numbers 512-171-009, 512-181-038, 512-181-039, 516-011-006, 516-011-010, 516-011-014, 516-011-015, 516-011-019, 516-011-020; Fieldbrook Area
  - **Recommendation:** That the Board of Supervisors open the public hearing and receive the staff report and public comment; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's Office and any other interested party.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

# M. AFTERNOON DISCUSSION ITEMS

#### **N. ADJOURNMENT**

COUNTY OF HUMBOLDT

#### **ACTION SUMMARY**

I, TRACY DAMICO, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

# TRACY DAMICO

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

Lenie Ma



# MINUTES FRIDAY, NOVEMBER 14, 2014 Special Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, December 2, 2014, with the vote as shown below.

AYES: NAYS: ABSENT: Supervisors: S Supervisors: r Supervisors: r

Sundberg, Lovelace, Bohn, Fennell, Bass n/a n/a

ANA HARTWELL

Deputy Clerk of the Board

REX BOHN Chair of the Board