



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

H-1

For the meeting of: September 2, 2014

Date: August 25, 2014  
To: Board of Supervisors  
From: Kathy Hayes, Clerk of the Board  
Subject: Update on New Agenda Management System (Granicus) and Recording of Failed Motions and Meeting Actions of the Board of Supervisors

### RECOMMENDATION(S):

That the Board of Supervisors approve staff's recommendation for recording actions of the Board of Supervisors as follows:

1. On Agenda Items where the Board of Supervisors takes an action other than what was recommended in the Staff Report, the Clerk of the Board will now record that action on the "Action Summary" document, rather than generating a separate "Board Order" to record the final action of the Board.
2. All motions where Board Members vote be recorded in the "Action Summary" for that meeting, regardless of whether the motion passes or fails.

SOURCE OF FUNDING: N/A

DISCUSSION: In April, 2014, the Clerk of the Board's office began an agenda management system upgrade from the current system (Questys CMX) to a new agenda management system (Granicus). The overall goal of moving from Questys to Granicus was to simplify and improve access to the Board of Supervisors records, by County Departments and members of the public.

Prepared by Kathy Hayes

Signature Amey Olsen

#### REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

#### TYPE OF ITEM:

\_\_\_\_ Consent  
\_\_\_\_ Departmental  
\_\_\_\_ Public Hearing  
XX Other Departmental (10 min)

#### PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

#### BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Lovelace

Ayes Sundberg, Lovelace, Bohn, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent Fennell

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sept. 2, 2014  
By: Amey Olsen  
Kathy Hayes, Clerk of the Board

This upgrade has allowed us to streamline our processes and provide more transparency and clarity to the public. It has also allowed us to address another concern of the Board related to recording failed motions of the Board of Supervisors.

As you recall, on May 27, 2014, the Board of Supervisors directed staff to bring back a plan for managing failed motions of the Board of Supervisors. While failed motions of the Board are not considered an official action, staff is recommending that all motions where Board Members vote, be recorded in the "Action Summary" for that meeting, regardless of whether the motion passes or fails. This is common practice in many counties around the state.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Example: "Action Summary"





AGENDA ITEM NO.

C-4

## COUNTY OF HUMBOLDT

For the meeting of: June 3, 2014

Date: May 29, 2014

To: The Honorable Board of Supervisors

From: Ana Hartwell, Deputy Clerk of the Board of Supervisors

Subject: **APPROVAL OF THE BOARD ORDERS—MEETING OF MAY 27, 2014**

**RECOMMENDATION:** That the Board of Supervisors approve Board Orders from May 27, 2014; authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**SOURCE OF FUNDING:** General Fund

**DISCUSSION:** Board Order No. B-1 and C-3 from the meeting of May 27, 2014 are attached. The Board Orders from the meeting of May 27, 2014 that are not attached are those agenda items that were approved as submitted by staff with no changes.

**FINANCIAL IMPACT:** None

**OTHER AGENCY INVOLVEMENT:** None

**ALTERNATIVES TO STAFF RECOMMENDATIONS:** Direct the Clerk of the Board to prepare corrected Board Order(s) *(if necessary)*.

Prepared by Ana Hartwell, Deputy Clerk of the Board of Supervisors CAO Approval

**REVIEW:**

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Lovlace Seconded by Supervisor Bass

Ayes Sundberg, Lovlace, Behn, Fennell, Bass

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 3, 2014

By: Ana Hartwell  
Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA  
Certified Copy of Portion of Proceedings, Meeting of Tuesday, May 27, 2014

**SUBJECT:** Approval of the Board Orders - Meeting of May 20, 2014  
**ACTION:** A motion was made to remove Board Order L-1(a) from the agenda item and ask staff to bring back a plan for a different way to manage failed motions.

Adopted on motion by Supervisor Fennell and seconded by Supervisor Sundberg and the following vote:

AYES:	Supervisors:	Sundberg, Lovelace, Bohn, Fennell, Bass
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a

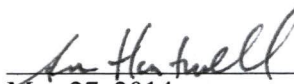
STATE OF CALIFORNIA       )  
County of Humboldt       )       s.s.

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the  
County of Humboldt, State of California

  
May 27, 2014

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice Chair - Second District  
MARK LOVELACE  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
WENDY B. CHAITIN  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

**Tuesday, August 26, 2014**

**9:00 AM**

**Regular Meeting**

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*Supervisor Estelle Fennell was absent from this meeting.*

- A. SALUTE TO THE FLAG**
- B. MODIFICATIONS TO THE AGENDA**
- C. CONSENT CALENDAR**

**Board of Supervisors**

1. Resolution Recognizing Marie Giampaolo for Her Work at the Humboldt County Fair (Supervisor Rex Bohn)

***Recommendation:*** That the Board of Supervisors ratify the Resolution.

***A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg



**Clerk of the Board****2. Approval of the Board Orders - Meeting of August 12, 2014**

**Recommendation:** That the Board of Supervisors approve Board Orders from August 19, 2014; and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote::**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Mental Health****3. Agreement between Humboldt County and Davis Guest Home for Fiscal Years 2014-2015 and 2015-2016**

**Recommendation:** That the Board of Supervisors approve the Agreement with Davis Guest Home for fiscal years 2014-2015 and 2015-2016; authorize the Chair of the Board of Supervisors to execute three (3) originals of the Agreement effective July 1, 2014; and direct the Clerk of the Board to return two (2) executed originals of this Agreement to Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Mental Health Administration.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health****4. Agreement with California Department of Public Health (CDPH) for Various Emergency Preparedness Programs and Supplemental Budget for FY 2014-15 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve agreement #14-10503 with the Emergency Preparedness Office of CDPH (EPO) for various Emergency Preparedness Programs in Fund 1175, Budget Unit 455 (Emergency Preparedness and Response) for Fiscal Years 2014-17 in the amount of \$1,887,696; authorize the Chair of the Board to sign Three (3) originals of the attached agreement and certifications; direct the Clerk of the Board to return the signed documents to the Department of Health and Human Services Contract Unit; and approve a Supplemental Budget in Fund 1175, Budget Unit 455 - Public Health Preparedness and Response in the amount of \$9,954 for Fiscal Year 2014-15 per Attachment A (4/5 vote required).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Planning and Building Department**

5. Supplemental Budget for Fund 1100, Budget Unit 262, Building Inspection Division, Planning and Building Department FY2014-2015 (4/5 vote required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget in Fund 1100, Budget Unit 262, Building Inspection Division of the Planning and Building Department (4/5 vote required); and direct the Auditor-Controller to incorporate the supplemental budget attached.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Sheriff**

6. Equitable Sharing Agreement and Certification

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board of Supervisors and the Sheriff to sign the Equitable Sharing Agreement and Certification; and instruct the Clerk of the Board to return the original signed document to the Sheriff's Office for further processing.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

7. Acceptance of Donation from Blue Lake Rancheria Tribe for the Humboldt County Sheriff's Office in the Amount of \$100,000 and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors accept a donation in the amount of \$100,000 from the Blue Lake Rancheria Tribe for the Humboldt County Sheriff's Office use; and approve attached supplemental budget in the amount of \$100,000 (4/5 vote required).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

8. Agreement with Coplogic and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the Sheriff to sign DeskOfficer Online Reporting System (DORS) Support and Maintenance Agreement and DORS Setup and Subscription License Agreement; and approve a supplemental budget (4/5 vote required) in Sheriff's Budget 1100 221 for setup and installation of online reporting program.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg



**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclamation Recognizing September, 2014 as Lesbian, Gay, Bisexual, and Transgender Awareness Month in Humboldt County (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Proclamation.

**A motion was made by Supervisor Lovelace, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Proclaim September 2014 as Adult Literacy Awareness Month in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Lovelace, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Libraries**

1. Donations Made to the Humboldt County Library

**Recommendation:** That the Board of Supervisors accept donations and grants made to the County Library in the amount of \$124,474.64 in support of the Library's programs and services during the period October 2013 through June 2014.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. CLOSED SESSION****J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

1. Public Appearance Sign In Sheet and Handouts



**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****County Administrative Office**

1. County Administrative Officer Report: Letter from Bureau of Reclamation and Various Other Topics

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer regarding the response letter to the County's request for funding received from the Bureau of Reclamation, and various other topics, and take action as may be required.

*Per Order Of The Chair*

**Board of Supervisors**

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**