

**SHERIFF'S OFFICE  
COUNTY OF HUMBOLDT**826 FOURTH STREET  
EUREKA, CALIFORNIA 95501-0516 PHONE (707) 445-7251

For the meeting of: July 22, 2014

Date: July 08, 2014  
To: BOARD OF SUPERVISORS  
From: MICHAEL T. DOWNEY, SHERIFF  
Subject: GOVERNING BODY RESOLUTION, CERTIFICATION AND GRANT ASSURANCES FOR THE  
FEDERAL FISCAL YEAR 2014 HOMELAND SECURITY GRANT PROGRAM

**RECOMMENDATION(S):**

That the Board of Supervisors

1. Authorize the Chair to sign, in blue ink, the Governing Body Resolution and Certification and direct the Clerk of the Board to certify, for a grant request to the State for the Federal Fiscal Year (FFY) 2014 Homeland Security Grant Program;
2. Authorize the Sheriff to sign the Grant Assurances, cover sheet and other grant documents as Authorized Agent.
3. Direct the Clerk of the Board to return the completed documents to the Sheriff's Office, Attention Linda Modell, by Friday, July 25, 2014, for further processing.

**SOURCE OF FUNDING:** State Office of Emergency Services**DISCUSSION:**

The Federal Government will award California new Homeland Security-related funding in the amount of \$213,644 for FFY 2014. That funding will be distributed to local government entities throughout the County starting around November 2014 and continue through around December 2015. This is a 100% reimbursement grant, with no match, which allows \$10,682 allocated to the County for its management and administrative costs.

The FFY 2014 grant is an extension of the FFY 2003 through FFY 2013 grants provided by the Department of Homeland Security. Previous "terrorism-related" grants in 1999 through 2002 were provided by the Federal Emergency Management Agency and by the Department of Justice. The state Office of Homeland Security is to

Prepared by Linda Modell

CAO Approval Amey Olsen**REVIEW:**Auditor MM County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_**TYPE OF ITEM:**

\_\_\_\_ Consent  
\_\_\_\_ Departmental  
\_\_\_\_ Public Hearing  
\_\_\_\_ Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Beas  
Seconded by Supervisor Sundberg  
And unanimously carried by those members present,  
The Board hereby adopts the recommended action  
contained in this report.

**PREVIOUS ACTION/REFERRAL:**

Board Order No. \_\_\_\_\_

Dated: July 22, 2014  
Kathy Hayes, Clerk of the Board

Meeting of: \_\_\_\_\_

By: Tracey Downey

distribute the funding with assistance from the state Office of Emergency Services, and all local government funding, approximately 80% of the total, is to be distributed to the 58 California counties as the grantees. Each County Office of Emergency Services is to manage the grant process at the local government level.

The table below shows the amounts received by Humboldt County in previous years.

FFY1999	\$36,401	State Domestic Preparedness Needs Assessment and Equipment Procurement Program
FFY2000 & FFY2001	\$107,643	State Domestic Preparedness Equipment Program (distribution combined after 9-11)
FFY2002	\$170,552	State Domestic Preparedness Program
FFY2003	\$466,034	State Homeland Security Grant Program
FFY2004	\$607,664	State Homeland Security Grant Program
FFY2005	\$436,320	State Homeland Security Grant Program
FFY2006	\$321,613	State Homeland Security Grant Program
FFY2007	\$322,815	State Homeland Security Grant Program
FFY2008	\$372,368	State Homeland Security Grant Program
FFY2009	\$360,386	State Homeland Security Grant Program
FFY2010	\$363,332	State Homeland Security Grant Program
FFY2011	\$254,384	State Homeland Security Grant Program
FFY2012	\$152,788	State Homeland Security Grant Program
FFY2013	\$175,542	State Homeland Security Grant Program

Humboldt County's first responder agencies have been allocated a total of \$4,203,818 through FFY 2013 since the inception of the "terrorism grant" process in FFY1999. The current FFY 2013 grant is active through 31 May 2015. The total amount awarded to Humboldt County for FFY14 will be \$213,644 which brings the total amount awarded to Humboldt County since 1999 to \$4,417,462.

Budget Unit 213 was originally established by the Board of Supervisors in May 2003 for the State Homeland Security Grant Program. At that time, the Board agreed the Office of Emergency Services would administer the grant and oversee purchasing of items for all area agencies. The actual purchase of items is handled by County Purchasing. The County provides funding, up front, for equipment purchases and other grant activities for many local fire, police, and first responder agencies in Humboldt County. As has been practiced with FFY2003 through FFY2013 grant funding, items will be purchased and then given to local agencies. The County will bill the state for 100% reimbursement cost which is paid within 60 days of billing. Some County entities will receive equipment and other assistance from the FFY2014 grant.

#### **FINANCIAL IMPACT:**

Purchases are 100% reimbursable with no match required. The County will receive an administrative fee of 5% of the total allocation or \$10,682 for managing the grant funds.

This grant conforms with the Board's Strategic Framework by improving public safety.

#### **ALTERNATIVE TO STAFF RECOMMENDATIONS:**

The Board may choose not to accept the grant funding. This is not recommended as the grant provides funding for many agencies throughout the County that would otherwise not be able to purchase necessary equipment and training.

#### **OTHER AGENCY INVOLVEMENT:**

California Office of Emergency Services.

#### **ATTACHMENTS:**

1. Governing Body Resolution and Certification

## ***Governing Body Resolution***

BE IT RESOLVED BY THE \_\_\_\_\_ Board of Supervisors  
(Governing Body)

OF THE \_\_\_\_\_ County of Humboldt \_\_\_\_\_ THAT  
(Name of Applicant)

\_\_\_\_\_, OR  
Chair, Board of Supervisors  
(Name or Title of Authorized Agent)

\_\_\_\_\_  
Sheriff, Director of Emergency Services  
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.

Passed and approved this \_\_\_\_\_ 22<sup>nd</sup> \_\_\_\_\_ day of \_\_\_\_\_ July \_\_\_\_\_, 2014 \_\_\_\_\_

### ***Certification***

I, \_\_\_\_\_ Rex Bohn \_\_\_\_\_, duly appointed and  
(Name)

\_\_\_\_\_,  
Chair \_\_\_\_\_ of the \_\_\_\_\_ Board of Supervisors  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the \_\_\_\_\_ Board of Supervisors \_\_\_\_\_ of the \_\_\_\_\_ County of Humboldt \_\_\_\_\_ on the  
(Governing body) (Name of Applicant)

\_\_\_\_\_ 22<sup>nd</sup> \_\_\_\_\_ day of \_\_\_\_\_ July \_\_\_\_\_, 2014 \_\_\_\_\_

\_\_\_\_\_  
Chair, Humboldt County Board of Supervisors  
(Official Position)

\_\_\_\_\_  
Rex Bohn  
(Signature)

\_\_\_\_\_  
7-22-2014  
(Date)

# Instruction Sheet for the Governing Body Resolution & Addendum to GBR

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## Purpose

The purpose of the Governing Body Resolution (GBR) is to appoint individuals to act on behalf of the governing body and the OA.

**Note:** Self Certifications are not accepted as a valid Governing Body Resolution. You cannot self certify that you are an authorized agent. Another Board member will need to sign the lower portion of the GBR.

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## Authorized Agent(s)

The Governing Body Resolution allows for the appointment of individuals or positions. **For each person or position appointed by the governing body, you must submit the following information, with the resolution, to Cal OES on the applicant's letterhead:**

- |   |  |
|---|--|
| <input type="checkbox"/> Name                             | <input type="checkbox"/> Title               |
| <input type="checkbox"/> Jurisdiction                     | <input type="checkbox"/> E-Mail Address      |
| <input type="checkbox"/> Street Address (City & Zip Code) | <input type="checkbox"/> Phone & Fax Numbers |
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## Authorized Agent Changes

- If the Governing Body Resolution identified Authorized Agents by position and/or title, changes can be made by submitting new Authorized Agent information to Cal OES, as indicated above.
- If the Governing Body Resolution identified Authorized Agents by name, a new Resolution is needed when any changes are made. The information list above must also be submitted with the new Resolution.