



REQUEST FOR PROPOSAL
RFP NUMBER: SHF-22-001

For the Provision of a Humboldt County Sheriff's Patrol Boat and Trailer

Date Released: August 19, 2022

Request for Proposal Due: September 19, 2022, 3:00 PM PST

Humboldt County Sheriff's Office
826 4th Street,
Eureka, California 95501

REQUEST FOR PROPOSAL – NO. SHF-22-001
Humboldt County Sheriff’s Patrol Boat and Trailer

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1.0 DEFINITIONS

1.1 Terms

- 1.1.1 Bidder.** As used herein, the term “Bidder” refers to the individuals, agencies, firms, or companies that submit a proposal in response to this RFP (Request for Proposal).
- 1.1.2 County.** As used herein, the term “County” refers to the Humboldt County Sheriff’s Office, a political subdivision of the state of California.
- 1.1.3 Proposal.** As used herein, the term “Proposal” refers to the document or documents submitted by a Bidder in response to this Request for Proposal.
- 1.1.4 Service Agreement.** As used herein the term “Service Agreement” refers to the contract between the County and the Successful Bidder regarding the provision of on-call Services.
- 1.1.5 Successful Bidder.** As used herein, the term “Successful Bidder” refers to the individuals, agencies, firms or companies that the County chooses to enter into a final Service Agreement with after the review, evaluation, selection, contract negotiation and approval processes set forth in this Request for Proposal have been successfully completed.
- 1.1.6 Vendor.** As used herein, the term “Vendor” refers to any individual, agency, firm or company awarded the bid to this Request for Proposal.

1.2 Abbreviations

- 1.2.1 ABYC.** American Boat and Yacht Council
- 1.2.2 HCSO.** Humboldt County Sheriff’s Office
- 1.2.3 NMMA.** National Marine Manufacturers Association
- 1.2.4 RFP.** Request for Proposal
- 1.2.5 SAE.** Society of Automotive Engineers
- 1.2.6 USCG.** United States Coast Guard

1.3 Attachments

- 1.3.1** Exhibit A – Humboldt County Sheriff Signature Affidavit...Separate Document
- 1.3.2** County of Humboldt Standard Agreement Terms and Conditions...Separate Document
- 1.3.3** Sample Contract Attachment A-Description of Goods and Services...Separate Document
- 1.3.4** Weighted Scoring Example...Separate Document

2.0 **INTRODUCTION**

The Humboldt County Sheriff's Office ("Sheriff's Office") is issuing this Request for Proposal ("RFP") to solicit proposals from vendors interested in building a fast response patrol boat and trailer.

3.0 **PROJECT BACKGROUND AND DESCRIPTION**

The Humboldt County Sheriff's Office, hereinafter referred to the Sheriff's Office, was awarded funds through FEMA's Port Security Grant and is inviting proposals for qualified Boat Dealers to provide the Sheriff's Office with a patrol boat, trailer, and equipment. The boat and trailer must be delivered well in advance of the grant closing date of August 31, 2024. The Sheriff's Office is requesting delivery no later than June 30, 2024. It is the intent of these specifications to describe a commercial boat to be used for law enforcement patrol and rescue. It shall be capable of rapid responses and continuous operation during all weather conditions which occur on the Humboldt Bay as well as the Pacific Ocean. The weather conditions in Humboldt County range from calm and clear to weather producing very formidable choppy swells. The boat and trailer shall be designed and built to assure maximum durability and safety.

The vessel shall be used for general law enforcement, public education and safety, general patrols, patrols of vulnerable commercial enterprises, and search and rescue services. Patrol shifts are typically 10-12 hours a day. Boating enforcement and search and rescue is available 24-hours a day throughout the year.

The boat and trailer configuration shall allow stability, maneuverability, and durability on the waterways for all weather conditions that impact the Humboldt County Bay, various rivers, and Pacific Ocean under the HCSO jurisdiction, and for the intended patrol purpose described in the description of waterway(s) to be patrolled.

The selected dealer will be responsible for meeting or exceeding all boat and trailer specifications listed in the Request for Proposal (RFP).

Please read the Humboldt County Sheriff's Office Patrol Boat and Trailer Bid Specifications and Dealer Expectations.

All proposals and materials submitted become the property of the county and are subject to disclosure under the Public Records Act (Government Code § 6250 et seq.). However, if prior to the award of a contract further negotiations are contemplated, the county must discern whether public disclosure should await the completion of the negotiations. In these circumstances the county must establish that the public interest in nondisclosure clearly outweighs the public's interest in disclosure (Government Code § 6255; *Michaelis, Montanari and Johnson v. Superior Court (Los Angeles)*, 38 Cal. 4th 1065 (2006)).

The RFP and all responses are considered public information with the exception noted above and for trade secrets specifically identified, which will be handled according to state statutes or other laws. Any information that contains trade secrets aka Confidential Information shall be communicated to county by the proposer. Any page of the proposal that is deemed to be a trade

secret by the proposer shall be clearly marked “PROPRIETARY OR CONFIDENTIAL INFORMATION” at the top of the page.

4.0 RESERVATION OF RIGHTS: HCSO reserves the right to do any of the following in relation to this RFP:

- Cancel the RFP process at any time.
- Amend or modify the project description and/or desired specifications prior to the submission of proposals as necessity may dictate.
- Cancel the RFP after opening but prior to awarded if HCSO determines that cancellation is in the best interest of the county for reasons including but not limited to those listed below:
 1. The service(s) are no longer required.
 2. Proposals received are at an unreasonable cost.
 3. Proposals did not independently arrive in open competition, were collusive or were not submitted in good faith.
 4. The county determines, after analysis of the proposals that needs can be satisfied through an alternative method.
- Negotiate terms and conditions with any qualified proposer.
- Reject any response which is in any way not in compliance with the RFP.
- Decline award of contract.

5.0 SCOPE OF SERVICES:

This section presents a scope of services to generally communicate the Sheriff’s Office’s expectations for the provision of Services by the Successful Bidder. All Bidders shall be strictly held to the requirements as indicated, set forth in this RFP. Such requirements will be incorporated into the final Service Agreement between the Sheriff’s Office and the Successful Bidder. All plans and designs will be reviewed and approved by the Sheriff’s Office.

5.1 Humboldt County Sheriff’s Office Patrol Boat and Trailer Bid Specifications and Dealer Expectations

All work done, when and where governed, must comply with current U.S Coast Guard (USCG), National Marine Manufacturers Association (NMMA) and American Boat and Yacht Council (ABYC) regulations.

The boat and trailer design must be a design of a recognized manufacturer of heavy aluminum watercraft that has been in business continuously for a minimum of 24 consecutive months.

Warranties will include:

Engine and pump/IO = full manufacturer’s warranty

Hull = minimum 10 years on materials and workmanship

Equipment = manufacturer's warranty or California law

The manufacturer of the vessel shall use materials and equipment that are new, shall be marine grade and shall meet appropriate Federal and industry standards for material and installation. The manufacturer shall give a minimum 10-year warranty on materials and workmanship.

The vessel and trailer must be manufactured and delivered to the County of Humboldt Sheriff's Office on or before June 30, 2024. Freight and delivery charges are to be set out, and included, in this bid. Failure to meet this deadline will result in a penalty of \$500.00 per day for each day beyond the deadline date.

Sheriff's Patrol Vessel Requirements

The vessel shall meet U.S. Coast Guard (USCG), State of California and Department of Boating and Waterways standards and regulations at the time of manufacture. The manufacture of the vessel shall conform to all safety orders of the California Division of Industrial Safety and current OSHA requirements. All Materials and equipment shall be new, shall be marine grade, and shall meet Federal and industry standards for material and installation.

The vessel will be used for general law enforcement and search & rescue. The vessel will be primarily used in the waters of Humboldt Bay and the Pacific Ocean. The vessel configuration, balance, and construction must be strong and lightweight. A cruising speed of 40 to 45 MPH is desirable. The vessel will be used all year, both day and night, and in all weather and be able to operate in shallow waters.

Boat, Trailer, and Equipment Information

The vessel shall have a total center length of at least 28 feet. The vessel shall have a beam of at least 10 feet. The vessel shall be a rigid-hulled inflatable style vessel. The vessel shall have a Step-Chine Hull. The hull of the vessel shall be constructed of marine grade aluminum. The bottom plate shall be of a thickness of at least .25 inches. The side plate thickness shall be at least .19 inches. The vessel shall have a welded aluminum bow eye and tie downs. The vessel shall have a minimum of eight welded aluminum cleats with backing plates. The cleats shall be at least 10 inches. All inside hull standing and walking surfaces should be decked and covered with a non-skid type material. The vessel shall have an enclosed walk around style cabin. The cabin shall at minimum have three doors with one located on the aft side, one located on the port side, and one located on the starboard side. All doors and windows shall be capable of being locked. The cabin shall have sufficient space for at least four persons. The cabin of the vessel shall be placed on the centerline of as to balance the vessel with a full fuel tank and two personnel onboard. The deck of the boat shall be "Self-Bailing" in style with at least two Scupper Valves. The vessel shall be equipped with a bilge pump rated at a minimum of 2000 G.P.H. All materials and equipment shall be new and shall meet appropriate federal and industry standards. The vessel shall be powered by two outboard motors with a desirable horsepower rating of 300 HP each.

Material: New Marine Grade Aluminum

LOA: 27 - 32 feet Beam: 120 to 132 inches

Chine Beam: 94 - 99 inches

Construction: Welded Fuel Capacity: 180 gallons minimum

Minimum Thickness Bottom: .250 inches

Minimum Side Thickness: .190 inches

Power: minimum 600 hp, with full manufacturer's warranty

The vessel shall be manufactured to meet or exceed both ABYC, NMMA, and USCG Standards.

It is intended that the manufacturer, when selecting components, materials and design practices for the specified boat and trailer, will use those which are best available in the industry for type operation and

conditions to which the boat and trailer will be subjected. All components, materials and design practices will be selected to give maximum requirements of the specifications.

Bids are to include a detailed quote which include design specific characteristics of the vessel (i.e., dimensions thickness of materials, types of materials used). The quote shall also include detailed descriptions of all equipment on the vessel (this shall include brand names). A diagram or schematic is highly desired. All cost to the finished boat, trailer and listed equipment included labor, materials, all applicable taxes, delivery to purchaser at designated location, and all other costs for a completely operational boat, and trailer upon receipt.

A representative of the purchasing agency will have advance notice, from manufacturer, of various stages of construction. The successful bidder/proposer is to provide for the total cost of one (1) on-site inspection by two representatives during the construction period. The primary purpose of the inspection will be to assure compliance with all designs, specifications, and installation instructions.

The manufacturer of vendor awarded this bid, without additional charges, will accommodate a minimum of two personnel from the Humboldt County Sheriff's Office to participate in final sea trials of vessel for inspection and is expected to spend time necessary to instruct personnel how to operate and maintain this boat and trailer.

The manufacturer of vendor awarded this bid, without additional charges, will deliver the completed boat and trailer to a location designated by the awarding agency.

The manufacturer of vendor awarded this bid will allow outside vendors to access and perform work aboard the vessel, while at the bidder's facility as agreed upon by vendor and purchaser for installation of any electronics or other equipment not provided and/or installed by vendor.

The motors and trailer must be able to be serviced or repaired by a certified vendor/ mechanic within Humboldt County.

Hull

Self-Bailing Decks: Fully self-bailing deck with two oversize scupper ponds located at the aft deck corners. Drains to have mechanical flapper style non-return valves to prevent water ingress. All standing and walking surfaces to be covered in non-skid material.

Delta Pad: Minimum of 24-inch width.

Cleats: Eight Heavy duty 10-inch cast aluminum cleats with welded backing plates.

Beaching plate: minimum of 16 inches wide and 9 feet long .250-inch thickness.

Freeing Ports: Minimum of one per side with clam shell shield to prevent water intrusion on hard turns or heavy seas.

Inspection Hatches: The vessel shall have sufficient inspection ports / hatches in compliance with A.B.Y.C. requirements.

Sacrificial Anodes: The vessel shall have at minimum two sacrificial anodes for cathodic protection.

Bow Eye: Heavy duty aluminum bow eye.

Lifting Eyes: Four heavy duty welded lifting eyes.

Tie Downs: Two cast aluminum, heavy duty transom tie downs. One to be located on the port side and one to be located on the starboard side of the lower transom.

Tie Down Pockets: Four welded aluminum tie-down pockets in deck. Two forward deck and two aft deck.

Engine Mounting: Twin Engine “Offshore” style bracket for mounting of outboard engines

Crash Guard: Outboard Motor protection / Crash guard to be minimum of 2 inches in diameter.

Aft Mast: To be hinged to fold for highway transport. Radar antenna, Radio Antenna, and FLIR at top of mast for full 360-degree visibility with FLIR camera.

Tow Bit: 3-inch tow bit with cross pin and welded cap to be located on stern.

Rope Reel: located on stern forward of tow bit. Rope reel should have removable handle and be sized appropriately to hold at least 250 feet of tow rope.

Welded Bow Safety Rails: 1.25-inch diameter. Approximately 72 inches in length.

Welded Stern Rails: 1.25-inch diameter. Approximately 48 inches in length.

Sponson system: The vessel shall be collared with an inflatable or partially inflatable / foam sponson system. The sponson shall be made of heavy-duty material and shall be covered with a rub strake material on the tube sides. Additional heavy duty fendering shall be installed at the bow.

Bilge Pumps: A minimum of two bilge pumps rated at a minimum of 2000 GPH each with auto float switches shall be included in the vessel.

Washdown Pump: A washdown pump including a coil hose and trigger nozzle shall be installed on the vessel.

Engines & Controls:

Engines: Twin outboard Engine installation and rigging package. Engines shall be a minimum of 300 horsepower each, making total engine horsepower 600 horsepower. One engine to have standard rotation and one to be counter rotating. Engines to be equipped with stainless steel three blade propellers. One propeller to be standard rotating and one to be counter rotating. Engines to be controlled by electronic start. Main engine harness and all necessary engine installation wiring to be included.

Engine Control: Dual binnacle shift and throttle control. Twin engine key switch with emergency stop lanyard. Twin engine start/stop panel.

Steering System: Twin ram power assist hydraulic steering system with stainless 13.5” steering wheel. Hydraulic pump and all required hoses and wiring to be included.

Trim Tabs: 12" x 9" 12-volt trim tabs with trim indicator on dash / helm area.

Engine Display: Multi-function engine display to monitor engine RPM, trim, engine hours, battery voltage, fuel tank level, fuel burn rates and water pressure.

Fuel Tank: Fuel tank to have a minimum of 180-gallon capacity. Tank to be constructed of 5052 aluminums with appropriate interior baffles, neoprene rubber and seaboard isolation mounting beds and brackets to prevent tank movement while underway. Tank to have two 3/8" pickup fittings, two 5/8" vent fittings, a 1.5" fill pipe. Fuel tank to be equipped with electric fuel level sending unit and gages mounted on helm if not integrated with engine display monitor. Deck plates should be installed to access tank fittings as needed. The tank shall be accessible for removal by being accessed via a deck plate over the entire fuel tank. Fuel tank installation and components are to comply with ABYC and EPA standards in effect at the time of manufacture. Tank to be pressure tested and certified.

Fuel Filter / Water Separators: One installed per engine and each to have low point drains.

Cabin Specifications:

Walk around Cabin: Approximately 9 feet in length with shortened cuddy trunk for additional storage and access to electrical wiring. Walk around cabin to have padded matting to assist in shock mitigation on all standing surfaces. Cabin to have one locking hinged door centered on the aft side with a window. Cabin to have a locking sliding door with a window on the port side and the starboard side. Vessel to be balanced appropriately for weight of cabin aft. Grab handles vertical port and star aft, on port dash, and vertical port and star on forward face of console. Cabin walls, ceiling, and floor to have insulation. The windshield of the cabin shall have an electric multi speed wiper system with a washer fluid reservoir.

Interior Cabin Roof Rails: To be mounted on the ceiling of the cabin and run along outboard sides of the cabin aisleway.

Passenger grab rail: .750-inch Welded aluminum grab rail on passenger side of dash.

Exterior Cabin roof handrails: 1-inch welded aluminum grab rail to run along cabin roof gutters. Rails to run fore and aft along length of cabin.

Radio Rack: Overhead radio rack mounting panel for overhead electronics installations. Rack to be designed so that it does not block the operator's line of sight.

Additional Storage: Sufficient storage compartments to store additional equipment and carriage items shall be included in the cabin design. One locking storage compartment capable of being used as a gun locker shall be included in design.

Charting table: A charting table with a desktop surface for writing and use of a computer shall be included in design. This should also have drawers/cabinets underneath it for additional storage. Electrical power shall be wired to this location. This table should be located at the aft of the cabin on the starboard side.

Seating: The cabin shall have seating for at minimum four persons. The operator seat shall be a shock mitigating seat with folding arm rests. The navigator's seat located on port side of cabin shall be a shock mitigating seat with folding armrest. The bench of both the operator and the navigator's seat shall fold down to allow for operation of the vessel in a standing position and easy ingress/egress through sliding side doors. Directly behind the operator and navigator seats shall be two additional shock mitigating seats (It is desired that the manufacturer also includes in their quote an option to have these aft seats be non-shock mitigating to show the price difference). These seats are to be installed on top of a small riser to allow for additional storage underneath. In the aft port side of the cabin behind the rear passenger seat, an optional bench seat with storage can be installed. If no bench seat is built at this location, a storage cabinet shall be built here. All seating shall be upholstered with a strong wear resistant material.

Cabin Ventilation: A minimum of two fans shall be installed in the cabin for ventilation. Two passive vents to be in cabin roof (one forward one aft).

Cabin dome lighting: At minimum, four Red/White overhead cabin dome lights shall be installed. These lights shall be LED.

Carbon Monoxide Detection: A carbon monoxide detector shall be installed in the interior of the cabin.

Electrical Rigging

The electrical system of the vessel shall include at minimum four batteries and shall be of quality and sufficient to run all electronics. Wire from battery to fuse block to be 4 gauge insulated red and black wire. A 12-volt accessory panel with labeled breakers and lighted rocker switches shall be installed. A minimum of six spare breakers shall be included. There shall be a master battery disconnect switch located inside the cabin. A minimum of four 12-volt power outlets shall be installed throughout the cabin. **Marine batteries must be used.**

All electrical wiring and coaxial cables shall be run through conduit where exposed, and through grommets where passing through bulkheads. All terminal ends shall be sealed with silicone gel after installation.

Lighting

Navigational Lighting: USCG "International Rules" approved navigation lighting shall be installed. All lights shall be LED.

Flood/Deck Lights: A minimum of four LED flood lights shall be installed with one being placed on each corner of the cabin facing downward to illuminate the deck of the vessel.

Search Light: A remote controlled roof mounted LED spotlight will be installed on forward of cabin roof.

Emergency Lighting: LED emergency light bar with strobing blue light.

Scene Lights: Minimum of three LED Flood lights. One facing aft, one facing port side, and one facing starboard side. All lights to be independently switched.

Electronics & Navigation Installations

Compass: A magnetic compass shall be installed on the dash where it will not interfere with electronics or line of sight of the operator.

Electronic Navigation: A minimum of two marine chart plotter screens such as the Garmin GPSMAP 8612 or “approved equal” shall be installed at the helm. These display screens shall also be capable of integration with sonar, radar and FLIR. They shall be installed in a location as to not obstruct the operator’s line of sight. An external GPS antenna shall be installed on the cabin roof. A radar system such as the Garmin GMR 18 or “approved equal” shall be installed on the cabin roof.

VHF Radio: A VHF Radio with exterior fiberglass antenna shall be installed. The antenna shall be 8 foot in length and installed on a folding base.

Siren & Speaker: One weather resistant siren amplifier with a 100-watt output rating such as the Whelen WPA112 or “approved equal”. One weather resistant 100 watt rated siren speaker such as the Whelen SA315P or “approved equal”. One weather resistant siren control such as the Whelen WPA3FM or “approved equal.”

Ropes and Rigging

Tow Rope: 250 feet of 1 ¼” tow rope to be installed on rope reel.

Dock Lines: Four pre-spliced 5/8” by 35’ dock lines.

Life ring: USCG approved orange ring buoy with stainless steel mounting/hanging bracket.

Boat hook: One telescoping boat hook with stainless steel mounting brackets.

Trailer

Trailer must meet Federal and SAE requirements.

Triple axel aluminum I-beam style trailer with a minimum 13,500 pound carrying capacity. Trailer to have surge disc brakes. Trailer to include LED lighting compliant with California Vehicle Code requirements and heavy-duty winch. Tires to be on galvanized rims.

Paint Options

Install agency specific graphics package to include at minimum, Agency name and logo in reflective vinyl on sides of cabin, agency name on sponsons both port and starboard side.

Exterior cabin paint to be white

Interior cabin paint to be gray.

Interior hull paint to be gray.

The vessel, motor, trailer, and listed equipment will all be considered as one unit.

The bidder is to specify the grade of aluminum used throughout, the type of electrical wire used, brand and type of batteries, fuel filter, blue light and GPS/Depth sounder model used.

Sheriff's Patrol Vessel --- Special Considerations

It is not the intent of these bid specifications to restrict manufacturers ingenuity in design. Deviations from these bid specifications are to be submitted in writing. Questions concerning these bid specifications should be directed to Lieutenant Josh McCall (707-382-0710)

6.0 **BID SELECTION CRITERIA**

The successful bidder will be selected on the consideration of the following:

1. Company History
2. Qualifications and experience of project team
3. Proven successful completion of like builds
 - a. References for similar projects and builds
4. Demonstrated understanding of scope of work and suggested approach to the project
5. Capacity to perform the work within schedule and budget
6. ***Certified local repair for engines and trailer a must***
7. Vendor ability to meet outlined specifications
8. Ability to deliver locally
9. Total Price
10. Ability to accommodate Humboldt County Sheriff's Boating staff for onsite inspection and review of work aboard the vessel at the bidder's facility
11. Ability to accommodate Humboldt County Sheriff's Boating staff for onsite sea trials
12. Vendor must sign certification that they are not presently disbarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency

7.0 **REQUIRED INFORMATION**

Please fill out information in the following documents completely as possible. Use additional pages as needed using document number, title, and add page numbers.

Humboldt County Sheriff's Office

RFP# SHF-22-001

7.1 Organization Information

Proposer's Organization Name:			
Chief Executive - Name/Title:			
Tel:		E-mail:	
Headquarters Street Address:			
Headquarters City/State/Zip:			
<i>(Provide information requested below if different from above)</i>			
Lead Point of Contact for Proposal - Name/Title:			
Tel:		E-mail:	
Headquarters Street Address:			
Headquarters City/State/Zip:			

- The above-named organization is the legal entity entering into the resulting agreement with the Department should they be awarded the contract.
- The undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

To the best of my knowledge, all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.

Name (Print):	Title:
Authorized Signature:	Date:

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7.2 QUALIFICATIONS & EXPERIENCE FORM

Proposer's Organization Name:	
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<p>Present a brief statement of qualifications. Describe the history of the Proposer's organization, especially regarding skills pertinent to the specific work required by the RFP and any special or unique characteristics of the organization which would make it especially qualified to perform the required work activities. You may expand this form and use additional pages to provide this information.</p>

7.3 Reference One	
Name & Title:	
Organization:	
Telephone:	
E-Mail:	
Brief Description of Project or Service	

Reference Two	
Name & Title:	
Organization:	
Telephone:	
E-Mail:	
Brief Description of Project or Service	

Reference Three	
Name & Title:	
Organization:	
Telephone:	
E-Mail:	
Brief Description of Project or Service	

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7.4 SCOPE OF SERVICES FORM

**Proposer's Organization
Name:**

Indicate your response to the following questions with a "Y" for yes or a "N" for no.

Following the questionnaire, Discuss the Bid Specifications-Scope of Services referenced in this RFP and what the Proposer will offer. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. Please reference title and page number if adding additional documents.

The Proposer's: Specific Y/N Questions?

- ☐ Proposer is capable of completing project within designated time frame.
- ☐ Proposer's vessel and trailer design will be of a recognized manufacturer of heavy aluminum watercraft that has been in business continuously for a minimum of 24 consecutive months.
- ☐ Proposer's trailer and engines can be serviced by a certified repair shop within Humboldt County.
- ☐ Proposer is capable of completing project in accordance with all industry standards.
- ☐ Proposer has trained technicians to work on either Yamaha, Honda, Mercury, or Other marine engines and equipment (please describe)
- ☐ Proposer will allow outside vendors to access and perform work aboard the vessel while at the Proposer's facility as agreed upon by vendor and purchaser for installation of any electronics or other equipment not provided and/or installed by vendor.
- ☐ Proposer will allow Sheriff's Department personnel access to inspect and review work aboard the vessel while at the Proposer's facility. This will be at a minimum of one visit by department personnel for inspection and review of work during build process.
- ☐ Proposer will accommodate a minimum of two personnel from the Humboldt County Sheriff's Office to participate in final sea trial of vessel for inspection and training purposes. This is to be conducted at an agreed upon location.
- ☐ Are there any additional services the Proposer intends on providing? If so, indicate below:

Additional Services Continued:

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7.5 COST PROPOSAL FORM

Proposer's Organization Name:	
Include additional information or supporting documents as necessary regarding Proposer's cost proposal.	
<div style="margin-bottom: 10px;"><input type="checkbox"/> Indicate if the Proposer is including detailed quote. If so, attach with this RFP.</div> <div>Comments/Additional Information:</div> <div style="height: 400px; border: 1px solid black; margin-top: 10px;"></div>	

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7.6 SUBMITTED QUESTIONS FORM

Organization Name:	
RFP Section & Page Number	Question

** If a question is not related to any section of the RFP, state "N/A" under "RFP Section & Page Number".*

*** Add additional rows, if necessary.*

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7.7 LITIGATION, LICENSURE/CERTIFICATION, CERTIFICATE OF
INSURANCE FORM

Proposer's Organization Name:	
Indicate your response to the following questions and include additional information or supporting documents as necessary. Please reference Appendix and page number if adding additional documents.	
<p>LITIGATION</p> <p><input type="checkbox"/> Indicate if the Proposer is subject to current litigation or there are cases that have closed within the past five (5) years in which Proposer paid the claimant either as part of a settlement or by decree. <i>If you have checked above, attach a list of current and past litigation. For each case, list the entity bringing suit, the complaint, the accusation, amount, and outcome.</i></p> <p>Comments:</p> <p>LICENSURE/CERTIFICATION</p> <p><input type="checkbox"/> Indicate if the Proposer maintains factory trained or certified technicians and/or may perform warranty work on marine engines.</p> <p>Indicate which engine manufacturers this applies to:</p> <p><input type="checkbox"/> Yamaha <input type="checkbox"/> Honda <input type="checkbox"/> Mercury <input type="checkbox"/> Other; list: _____</p> <p><i>Attach other licenses or certifications held that are applicable to the services being requested.</i></p> <p>Comments:</p> <p>CERTIFICATE OF INSURANCE</p> <p><input type="checkbox"/> Indicate if the Proposer holds a certificate of insurance for general liability, professional liability, and any other relevant liability insurance</p> <p><i>Attach a copy of the certificate of insurance on a standard Acord form (or the equivalent) evidencing the Proposer's relevant liability insurance policies that might be associated with the proposed services.</i></p> <p>Comments:</p>	

Litigation, Licensure/Certification, Certificate of Insurance Form Additional Comments:

**Humboldt County Sheriff's Office
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7.8 DEBARMENT, PERFORMANCE and NON-COLLUSION CERTIFICATION

Proposer's Organization Name:	
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*By signing this document, I certify to the best of my knowledge and belief that the
aforementioned organization, its principals, and any subcontractors named in this proposal:*

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:*
 - i. Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or contract.*
 - ii. Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;*
 - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and*
 - iv. Have not within a three (3) year period preceding this proposal had one or more federal, state, or local government transactions terminated for cause or default.*
- c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

Failure to provide this certification may result in the disqualification of the Proposer's proposal, at the discretion of the Department.

Name (Print):	Title:
Authorized Signature:	Date:

8.0 EVALUATION CRITERIA AND SELECTION PROCESS

After the Proposals are received and opened by the Sheriff's Office, the Sheriff's Office will review and evaluate all Proposals to this RFP. Evaluators will determine whether the Proposer possesses the qualifications necessary for satisfactory completion of proposed patrol vessel and trailer. The Sheriff's Office may also investigate qualifications of each Proposer/Bidder to whom it is contemplating awarding. In doing so, the Sheriff's Office may request clarifications of Proposals directly from one or more Proposers.

9.0 SCORING

The Humboldt County Sheriff's Office review team will use a consensus approach to evaluate and score a weighted scorecard. Members of the review team will not score sections individually but, instead, will arrive at a consensus as to assignment of points for each of those sections. Criteria will be grouped in like categories and given a percentage based on importance. There are 5 categories totaling 100% overall. Each line within the category will be weighted by a percentage totaling the whole of the category. Points will be given to each line and multiplied by the weighted percentage assigned to that line within the category. Scoring will be: 10=Fully Meets Objectives, 7=Mostly Meets Objectives, 3=Partially Meets Objectives, and 0=Not Suitable. Once all points are assigned, they will be multiplied by the weighted percentage creating a weighted total score. The highest weighted total score from all categories, and determination of fulfillment of needs criteria will determine the award.

In case of a tie the review team has determined that the tied vendors sealed bid response date, to the RFP, will determine the tie breaker. If there is a situation where there is a tie in the response delivery date for those tied vendors, then a random draw will take place to determine the vendor selected for the award.

Provide Delivery Date _____

DEALER:_____

ADDRESS:_____

PHONE:_____

AUTHORIZED REPRESENTATIVE:_____

SIGNATURE:_____

MAKE:_____ MODEL:_____ YEAR:_____ LENGTH:_____
BEAM:_____ TRANSOM:_____

Single Boat, Trailer & Equipment Purchase

UNIT SALE PRICE PER BOAT, TRAILER & EQUIPMENT: _____

SALES TAX PER BOAT, TRAILER & EQUIPMENT: _____

SHIPPING COST PER BOAT, TRAILER &

EQUIPMENT: _____

TOTAL PRICE PER BOAT, TRAILER & EQUIPMENT: _____

COSTS STATED WITHIN THE UNIT SALES PRICE ARE ALL-INCLUSIVE FOR SPECIFICATIONS LISTED. SIGNING THIS PROPOSAL GUARANTEES DELIVERY BEFORE JUNE 30, 2024

If possible, include a diagram or schematic of proposed build.

10.0 SCHEDULE OF EVENTS:

The following schedule of events represents the Sheriff's Office's best estimate of the schedule that will be followed with regard to this RFP process. Unless otherwise specified, the time of day for the following events will be between 8:00 a.m. and 3:00 p.m. Pacific Standard Time ("PST"). The Sheriff's Office hereby reserves the right, at its sole discretion, to modify this tentative schedule as it deems necessary, including, without limitation, extending the deadline for submission of Proposals.

EVENT	DATE
RFP issued by Sheriff's Office:	August 19, 2022
Deadline for Submission of Questions:	September 12, 2022
Deadline for Filing RFP: No later than 3:00 p.m. PST	September 19, 2022
THE FOLLOWING DATES ARE TENTATIVE AND MAY BE SUBJECT TO CHANGE	
Staff Review of Proposals	September 22, 2022 & September 23, 2022
Agenda Item-Recommendation of Award to County Board of Supervisors	October 11, 2022
Award of Purchase	October 14, 2022

11.0 GENERAL INFORMATION:

11.1 Submission of Proposals:

Bidders shall prepare and submit four (4) original Proposals by **3:00 p.m. PST, on September 19, 2022.**

Submittal of response by fax is not acceptable.

Postmark date will not constitute timely delivery. Responses received after the above time will not be considered. Proposers are solely responsible for ensuring timely receipt of their Proposals.

Proposals shall be signed by an authorized agent of the Bidder and must be placed in a sealed envelope clearly marked: **“Response to RFP Number SHF-22-001: Humboldt County Sheriff’s Patrol Boat and Trailer Request for Proposal.”**

The name and address of the Bidder and the closing date and time for submission of Proposals shall also be clearly marked on the sealed envelope. Proposals that are unsigned or signed by an individual not authorized to bind the prospective vendor will be considered nonresponsive and rejected. Proposals shall be personally delivered or mailed to:

SHERIFF’S OFFICE: Humboldt County Sheriff’s Office
Attention: Lieutenant Josh McCall
826 4th Street
Eureka, California 95501

Proposals submitted to any other County office will be rejected and returned to the Bidder unopened. Additionally, time is of the essence, and any Proposals received after the above-referenced date and time for submittal, whether by mail or otherwise, will be rejected and returned to the Bidder unopened. It is the sole responsibility of the Bidder to ensure that its Proposal is received before the submittal deadline and postmarks will not be accepted in lieu of this requirement. However, nothing in this RFP precludes the Sheriff’s Office from extending the deadline for submission of Proposals, or from requesting additional information at any time during the evaluation process.

Contact with Humboldt County or Humboldt County Sheriff’s Department personnel, other than those listed above regarding this RFP may be grounds for elimination from the selection process.

The Humboldt County Sheriff’s Office shall not pay any cost incurred or associated in the preparation of any proposal or participation in this RFP process.