

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, December 15, 2020

9:00 AM

Regular Meeting

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 970 4260 3179 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Resolution Recognizing Steve Werner on His Retirement (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[Steve Werner Retirement Resolution.pdf](#)

2. Resolution Recognizing Humboldt County Health Officer Dr. Teresa Frankovich (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[Resolution.pdf](#)

3. Recognition of Mercer-Fraser on their 150th Anniversary (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Recognize Mercer-Fraser on their 150th Anniversary.

Attachments: [Staff Report](#)
[MercerFraser.pdf](#)

Clerk of the Board

4. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Board Member Expense Reporting Forms.pdf](#)

5. Vacancies on the Humboldt County Resource Conservation District

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[ResourceConsDistVacancy12152020 .pdf](#)
[ResourceConservationDistrict12152020.pdf](#)

6. Letter of Appreciation to Gary Markegard for His Service on the Humboldt County Resource Conservation District

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)

7. Vacancy on the Assessment Appeals Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[AABVacancy12152020 .pdf](#)
[Assessment Appeals Board RosterFulladdress12152020.pdf](#)

8. Approval of the Action Summary - Meeting of December 8, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 8, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[12-8-2020 Action Summary](#)
[12-8-2020 Executed Action Summary.pdf](#)

County Administrative Office

9. Local Proposition 172 Fire District Allocations for Fiscal Year 2020-21 and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute agreements with Blue Lake, Ferndale, Fortuna, Garberville, Redway, Rio Dell and Samoa Fire Protection Districts, and Fieldbrook and Orleans Community Services Districts for revenue-sharing of the county's Fiscal Year 2020-21 Proposition 172 (Prop 172) funding;
2. Direct the Clerk of the Board to submit one executed copy of the agreement to the County Administrative Office for processing;
3. Approve the attached Supplemental Budget in fund 1100 budget unit 199 Contributions Other to carry forward Prop 172 allocations to fire districts approved in fiscal year (FY) 2019-20 into FY 2020-21 (4/5 vote required);
4. Authorize the Auditor-Controller to tender FY 2019-20 Prop 172 allocations to Fire Districts as approved by your Board on Jul. 7, 2020; and
5. Approve and authorize the County Administrative Officer, or a designee thereof, to execute any and all future agreements regarding the allocation of Prop 172 to local fire districts following Board approval of the fire district allocations.

Attachments: [Staff Report](#)
[Allocation Spreadsheet.pdf](#)
[Agreements.pdf](#)
[Supplemental Budget.xlsx](#)
[Executed Agreements.pdf](#)

10. Assignment of Acting Supervisor Out of Class Temporary Pay Assignment of Tyson Sanchez from Senior Information Technology (IT) Technician to IT Systems Supervisor

Recommendation: That the Board of Supervisors:

1. Approve the acting supervisor out of class temporary pay assignment of Tyson Sanchez from Senior IT Technician (Class 188, Range 445) to IT Systems

Supervisor (Class 645, Range 468) pursuant to American Federation of State, Municipal and County Employees (AFSCME) Memorandum of Understanding section 12.4, retroactively from October 19, 2020.

Attachments: [Staff Report](#)

County Counsel

11. Annual Resolutions Authorizing New Chair and Vice-Chair of the Board of Supervisors for 2021 to take all Acts Necessary to Act as Chair and Vice-Chair, Including Authorized Signatures on Necessary Documents on Financial Transactions

Recommendation: That the Board of Supervisors:

1. Adopt the attached three resolutions authorizing the new Chair Virginia Bass, and new Vice-Chair Mike Wilson of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions for acceptance and consent to grants and real property, and authorize the Chair to sign said resolutions.

Attachments: [Staff Report](#)
[Resolution Authorizing Chair and Vice Chair for 2021 to Accept and Consent to Grants](#)
[Resolution Authorizing Certain County Officers to Sign Documents re Financial Assets](#)
[Resolution Designating Persons to Sign and Endorse Checks and Other Instruments](#)
[Resolution 20-113.pdf](#)
[Resolution 20-114.pdf](#)
[Resolution 20-115.pdf](#)

Department of Health and Human Services: Administration

12. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Emergency Shelter, Case Management and Supportive Services to Individuals and Families Who Are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of emergency shelter, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County for the period of Aug. 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Certificate 9-20 - 9-21](#)
[Executed Agreement.pdf](#)

13. Appoint Veronica Meggerson and Megan Blanchard to the First Five Humboldt Commission

Recommendation: That the Board of Supervisors:
1. Approve the appointment of Veronica Meggerson and Megan Blanchard to the First Five Humboldt Commission.

Attachments: [Staff Report](#)
[Children and Families Commission Roster 01282020redacted](#)

Department of Health and Human Services: Behavioral Health

14. Approval of Paul Bugnacki, LCSW, as Clinical Director and Hospital Administrator of Humboldt County Behavioral Health - Sempervirens Psychiatric Health Facility

Recommendation: That the Board of Supervisors:
1. Adopts the statements of qualifications and duties pertaining to the position of Clinical Director and Hospital Administrator;
2. Acting as the Governing Body of Sempervirens Psychiatric Health Facility, approve the appointment of Paul Bugnacki, LCSW, as Clinical Director and Hospital Administrator of Humboldt County Behavioral Health Sempervirens Psychiatric Health Facility, effective October 2, 2020; and
3. Directs the Clerk of the Board to forward one (1) certified copy of the Board Report to the Department of Health and Human Services ("DHHS") - Contract Unit for transmittal to DHHS - Behavioral Health Administration.

Attachments: [Staff Report](#)
[Clinical Director Statement of Facts \(2020-10\) with coco edits](#)
[Hospital Administrator Statement of Facts \(2020-10\)](#)
[Org Chart - Sempervirens](#)

15. Application Process for Mental Health Services Act Prevention and Early Intervention Program - Local Implementation Agreements Regarding the Provision of Professional Services Intended to Reduce the Impact of Mental Illness within Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve the attached Mental Health Services Act Prevention and Early Intervention Program - Local Implementation Agreement Application Package;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to utilize application packages that are substantially similar to the attached application package, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Approve the attached local implementation agreement templates regarding the provision of professional services intended to reduce the impact of mental illness within Humboldt County;
4. Authorize the Department of Health and Human Services - Behavioral Health Director to execute local implementation agreements that are substantially similar to the attached local implementation agreement templates, and any and all subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to return one certified copy of the Board Order pertaining to this item to the Department of Health and Human Services - Contract Unit.

Attachments:

[Staff Report](#)

[PEI Local Implementation Agreement Guidelines FY 20-21](#)

[PEI Local Implementation Agreement Request FY 20-22](#)

[FY 20-21 PEI Local Implementation Agreement Template \(Non-Tribal Organizations\) \(](#)

[FY 20-21 PEI Local Implementation Agreement Template \(Tribal Organizations\) \(11-16](#)

16. Professional Services Agreement with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System of Support Coalition within Humboldt County for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any subsequent amendments to the attached memorandum of understanding with the Humboldt County Office of Education after review, and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached memorandum of understanding with the Humboldt County Office of

Education to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Memorandum of Understanding with Humboldt County Office of Education Regarding Executed MOU.pdf](#)

17. Memorandum of Understanding with Partnership HealthPlan of California Regarding Implementation of a Behavioral Health Integration Incentive Program in Humboldt County

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with Partnership HealthPlan of California;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached memorandum of understanding with Partnership HealthPlan of California regarding implementation of a Behavioral Health Integration Incentive Program in Humboldt County for the period of Jan. 1, 2021 through Dec. 31, 2022; and
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Staff Report](#)
[Memorandum of Understanding with Partnership HealthPlan of California Regarding In](#)

Department of Health and Human Services: Public Health

18. Women, Infants and Children (WIC) Memorandum of Understanding (MOU) Regarding Registered Dietitian Services Provided to County of Del Norte

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Memorandum of Understanding (MOU) between County of Humboldt's Public Health (PH) WIC program and County of Del Norte's PH WIC program for the period of Jan. 1, 2021 through April 30, 2021;
2. Authorize the Department of Health & Human Services (DHHS) - Public Health Director or designee to sign the MOU;
3. Authorize the DHHS - Public Health Director or designee to sign future amendments and documents directly related to the MOU upon County Counsel and Risk Management review and approval; and
4. Direct the Clerk of the Board to return one copy of the certified agenda item to DHHS - Public Health.

Attachments:

[Staff Report](#)

[MOU between Humboldt County and Del Norte County & associated Exhibits.](#)

Department of Health and Human Services: Social Services

19. First Amendment to Software License and Support Services Agreement with JUMP Technology Services, L.L.C. Regarding the Provision, Support and Maintenance of an Electronic Case Management System

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the software license and support services agreement with JUMP Technology Services, L.L.C. regarding the provision, support and maintenance of an electronic case management system for the period of July 1, 2019 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the software license and support services agreement with JUMP Technology Services, L.L.C., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to the software license and support services agreement with JUMP Technology Services, L.L.C. to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[First Amendment to FY 19-20 Jump Technology Services Software License and Support Services Executed Agreement with JUMP Technology Services](#)
[County-of-Humboldt_JUMP-Technology_2019-2020 COI Executed First Amendment.pdf](#)

District Attorney

20. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return a certified copy of the attached

resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

Attachments: [Staff Report](#)
[Original Grant Award LTR 07222020](#)
[Additonal Grant Award LTR 11192020](#)
[WC Supplemental Budget 36k](#)
[Board of Supervisors Resolution FY2020-21 WC Resolution 20-116.pdf](#)

21. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

Attachments: [Staff Report](#)
[Grant Award LTR 09162020](#)
[AF Supplemental Budget](#)
[Board of Supervisors Resolution FY2020-21 AF Resolution 20-117.pdf](#)

Human Resources

22. Designation of Humboldt County's Primary and Alternative Representative to the Public Risk Solutions and Management (PRISM) Board of Directors

Recommendation: That the Board of Supervisors:

1. Approve the delegation of the Director of Human Resources as the primary representative to the PRISM Board of Directors and the Assistant Director of Human Resources, as alternate, effective immediately.

Attachments: [Staff Report](#)

23. Extension of Extra-Help Hours - Personnel (130) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Extend Carolann Aggeler extra-help employment of 960 hours to a maximum of 1,680 hours for Fiscal Year 2020-2021 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

Attachments: [Staff Report](#)

24. Approval of a Side Letter of Agreement with the American Federation of State, County, and Municipal Employees (AFSCME) Local 1684 for Units 1-4

Recommendation: That the Board of Supervisors:
1. Approve and authorize the Chair of the Board, County Administrative Officer and Human Resources Director to sign a Side Letter of Agreement with the AFSCME Units 1-4 regarding Holiday Pay.

Attachments: [Staff Report](#)
[Side Letter of Agreement between the AFSCME Units 1-4 and the County of Humboldt Executed Letter of Agreement.pdf](#)

25. Ratification of Side Letters of Agreement with All Bargaining Groups for December 24, 2020 Holiday

Recommendation: That the Board of Supervisors:
1. Approve and authorize the Chair of the Board, County Administrative Officer and Human Resources Director to sign Side Letters of Agreement with the following bargaining groups for a December 24, 2020 holiday:
* American Federation of State, County, and Municipal Employees (AFSCME) Units 1-4 (Attachment #1) amending Article 20.
* County Attorney's Association (CAA) Unit 5 (Attachment #2) amending Article 13.
* Humboldt Deputy Sheriff's Organization (HDSO), Law Enforcement Non-Management Unit 6 (Attachment 3) amending Article 19.
* HDSO, Law Enforcement Management (LEM) Unit 7 (Attachment #4) amending Article 17.
* Management & Confidential (M&C) Employees Units 8 & 9 (Attachment#5) amending Article 6.
* Elected & Appointed Department Heads Unit 10 & 11 (Attachment #6)

Attachments:

[Staff Report](#)

[Side Letter with AFSCME](#)

[Side Letter with CAA](#)

[Side Letter Agreement with HDSO- Non-Management](#)

[Side Letter with LEM](#)

[Side Letter with M&C](#)

[Side Letter with Elected & Appointed Department Heads](#)

[Executed Side Letters of Agreement.pdf](#)

Planning and Building Department

26. Adoption of Ordinance approving the Development Agreement between the Samoa Pacific Group and the County of Humboldt

APNs: 401-031-055, 401-031-070

Case No.: DA-17-001; Application No. 13646

Recommendation: That the Board of Supervisors:

1. Adopt Ordinance No. _____ approving the Development Agreement between the Samoa Pacific Group and the County of Humboldt.

Attachments:

[Staff Report](#)

[Attachment 1 - Ordinance.docx](#)

[Attachment 1A - Development Agreement.docx](#)

[Attachment 1B Exhibits A-G bookmarked.pdf](#)

[Attachment 2 - Post-Adopt Summary.docx](#)

[Executed Agreement.pdf](#)

[Ordinance 2663.pdf](#)

[Final Executed Agreement.pdf](#)

27. Pre-Qualification List of Contractors and Consultants to Assist the Code Enforcement Unit with Performing County Abatements

Recommendation: That the Board of Supervisors:

1. Receive and accept the recommended pre-qualification list for contractors and consultants to perform abatement of various public nuisances;
2. Authorize the Director of Planning and Building to execute professional service agreements with the prequalified contractors and consultants for the purpose of performing County abatement of nuisance properties in a form substantially similar to the professional services agreement attached hereto as Attachment C;
3. Authorize the Director of Planning and Building to sign any modifications and/or amendments and documents relating to the agreements as may be required upon review and approval of County Counsel and Risk Management; and
4. Authorize the Director of Planning and Building to execute any and all future task order agreements with qualified contractors for the purpose of establishing project specific terms and details after review and approval of County Counsel and Risk Management.

Attachments:

[Staff Report](#)

[Attachment A - RFP 20-02 CEU Abatement Services.pdf](#)

[Attachment B - List of Abatement Services & Rotational Queue.pdf](#)

[Attachment C - Sample Professional Services Agreement.docx](#)

[Attachment D - Sample Task Order.docx](#)

Probation**28. Award Recommendation for Juvenile Delinquency Prevention Grant**

Recommendation: That the Board of Supervisors:
1. Accept the recommendation of the Merit Review Committee to award funds for the Juvenile Delinquency Prevention Grant.

Attachments: [Staff Report](#)
[Two Feathers.pdf](#)

29. Semi-Annual Humboldt County Sanctuary Ordinance Report- Probation Department

Recommendation: That the Board of Supervisors:
1. Receive the report as required by ordinance.

Attachments: [Staff Report](#)
[20201202_BOS_Report.docx](#)

Public Works**30. Approval of Second Option to Extend the Lease at 2420 Sixth Street for the Department of Child Support Services**

Recommendation: That the Board of Supervisors:
1. Approve exercising the second option to extend the lease at 2420 Sixth Street, Eureka, with Humboldt Partners, for the period of Jan. 1, 2021, through Dec. 31, 2025.

Attachments: [Attach 1 - 2015-10-06 BOS 1st Opt to Ext Lease at 2420 6th St.pdf](#)
[Staff Report](#)
[Attach 2 - ADA Access Compliance Assessment - Child Support Services - 2-26-20](#)
[Attach 3 - 2420 6th DCSS - Open ADA Barrier responsible parties.docx](#)
[Attach 4 - 2020-11-3 2420 6th DCSS Option 2 Approval Letter.docx](#)

31. Allocation of Senior Environmental Analyst in Natural Resources Planning Division

Recommendation: That the Board of Supervisors:
1. Approve the allocation of one 1.0 full time equivalent (FTE) senior environmental analyst position (salary range 433, class 520) in the Natural

Resources Planning Division (budget unit 289) of Public Works effective the pay period following Board approval; and
2. Approve the attached appropriation transfer.

Attachments: [Staff Report](#)
 [Budget-Adjustment-289 Sr Environmental Analyst](#)

32. Second Amended Planning Agreement for the Potter Valley Project and Memorandum of Understanding for Cost Sharing for Integrated Licensing Process Consultant

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Second Amended Planning Agreement for the Potter Valley Project;
2. Approve, and authorize the Chair of the Board to execute, the attached Memorandum of Understanding for Cost Sharing for Integrated Licensing Process Consultant;
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Second Amended Planning Agreement for the Potter Valley Project to the Department of Public Works - Environmental Services for further processing; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Memorandum of Understanding ("MOU") for Cost Sharing for Integrated Licensing Process Consultant to the Department of Public Works - Environmental Services for further processing.

Attachments: [Staff Report](#)
 [1 - Fully Executed Amended Planning Agreement](#)
 [2 - First Amendment to Potter Valley Planning Agreement](#)
 [3 - Second Amended Planning Agreement \(Signature Copy\)\(10-21-2020\)](#)
 [4 - Potter Valley ILP Cost-Sharing MOU](#)
 [Signed MOU.pdf](#)
 [Signed Second Amended Agreement.pdf](#)

D. ITEMS PULLED FROM CONSENT

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Discussion Related to Limiting Short-term Vacation Rentals for all but Documented Essential Personnel During the Pandemic through an Emergency Ordinance (which requires a 4/5 Vote) or through a Public Health Order (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Consider limiting short-term vacation rentals for all but documented essential personnel during the Pandemic through an Emergency Ordinance (4/5 vote required) or through a Public Health Order.

Attachments: [Staff Report](#)
[Trinidad Urgency Moritorium on Vacation Rentals Information .pdf](#)
[Shelter in Place Order signed 03.30.20 ADA 202004091445262439 \(1\).pdf](#)
[Comments Received Post Publication G1](#)

H. DEPARTMENT REPORTS

County Administrative Office

1. Adoption of the 2021 Legislative Platform

Recommendation: That the Board of Supervisors:

1. Review the changes made to the legislative platform statement regarding Richardson Grove proposed at the Dec. 8 meeting and provide input and direction on those platforms (Attachment 1);
2. Review the changes made to the legislative platform statement regarding invasive weed management proposed at the Dec. 8 meeting and provide input and direction on those platforms (Attachment 2);
3. Review the changes made to the legislative platform statement regarding Redwood Creek proposed at the Dec. 8 meeting and provide input and direction on those platforms (Attachment 3);
4. Provide input and direction to staff as desired on state and federal policy issues to receive priority advocacy services;
5. Adopt the proposed state and federal legislative platforms (Attachment 5), incorporating any changes desired by the Board, as the final platforms for 2021;
6. Direct the County Administrative Officer (CAO) to submit the final version to the county's state delegation, federal congressional representatives, Governor Gavin Newsom, the incoming presidential administration, and the county's lobbyists and member associations; and
7. Authorize and direct the CAO to advocate as needed to support the county's

legislative platform, and resolutions adopted by the Board, during 2021.

Attachments: [Staff Report](#)
[Richardson Grove - Redline.pdf](#)
[Invasive Weed Management - Redline.pdf](#)
[Redwood Creek - Redline.pdf](#)
[2021 Legislative Platform - Redline.pdf](#)
[2021 Legislative Platform - Revised Final.pdf](#)
[Public Comment](#)
[Comments Received Post Publication.pdf](#)
[Richardsons Grove CalTrans PowerPoint.pdf](#)

County Counsel

2. Request of the Auditor-Controller for Outside Counsel Representation

Recommendation: That the Board of Supervisors:
1. Deliberate on the request of the Auditor-Controller.

Attachments: [Staff Report](#)
[Att 1 Letter RE Investigation Notice](#)
[Att 2 Response Letter](#)
[Att 3 GC 31000.6](#)
[20201125 Letter RE Conflict](#)
[20201204 Letter Billingsley](#)
[Public Comment](#)
[Comments Received Post Publication H2](#)

I. PUBLIC HEARINGS

Planning and Building Department

1. Hooven Zone Reclassification (4/5 Vote Required) Case Number ZR-17-008, Assessor Parcel Number 511-501-002 McKinleyville Area

Recommendation: That the Board of Supervisors:
1. Introduce Ordinance No. ____ (Attachment 2) by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comments;

3. Close the public hearing;
4. Consider the Addendum to the Environmental Impact Report (EIR) for the Humboldt County General Plan, State Clearinghouse No. 2007012089, adopted by the Board of Supervisors on October 23, 2017 pursuant to the California Environmental Quality Act;
5. Make the necessary findings approving the proposed zone reclassification and adopt by 4/5ths vote Resolution No. ____ (Attachment 1) and Ordinance No. ____ (Attachment 2), amending Section 311-7 of Humboldt County Code by reclassifying, through a ten-year non-renewal, approximately 20 acres of Timberland Production Zone (TPZ) into Agriculture General with a Special Building Site combining zone that specifies a 5-acre minimum parcel size (AG-B-5(5));
6. Direct the Clerk of the Board to record Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment 3) on the parcels pursuant to Sections 51117 and 51141 of the California Government Code, after attaching a copy of the fully executed Ordinance (Attachment 2);
7. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after the adoption of the Ordinance;
8. Direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, and any other interested party; and
9. Direct Planning staff to prepare and file a Notice of Determination pursuant to the California Environmental Quality Act.

Attachments:

[Staff Report](#)
[Attachment 1 - Resolution.docx](#)
[Attachment 2 - Ordinance.docx](#)
[Attachment 3 - Cert of Rezone.docx](#)
[Attachment 4 - Post-adopt summary.docx](#)
[Attachment 5 - PC Staff Report.pdf](#)
[Attachment 6 - PC Resolution.pdf](#)
[Resolution 20-118.pdf](#)
[Ordinance 2664.pdf](#)
[Executed Cert. of Rezoning.pdf](#)

2. Continuation of a Scheduled Hearing for Revocation of the Approved Bear Butte Farms, LLC Conditional Use Permit (PLN-11676-CUP) Allowing 21,780 Square Feet of Existing Outdoor Cannabis Cultivation on Assessor's Parcel Number (APN) 221-230-003

Recommendation: That the Board of Supervisors:
1. Continue the hearing on revocation to a date uncertain.

Attachments:

[Staff Report](#)
[Attachment 1 - 11676 Combined NOV and License Revocation 10.06.2020.pdf](#)
[Attachment 2 - Bear Butte Farms LLC Public Comment.pdf](#)

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 9:00 a.m. - Assemblymember Wood End of the Year Wrap Up (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

Attachments: [Staff Report](#)

Board of Supervisors - Closed Session

2. 10:00 a.m. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d) (2) & (e)(2) Letter from attorney Cyndy Day-Wilson regarding judicial action to seek appointment of outside counsel.

Attachments: [Att 1 Letter RE Investigation Notice](#)

Clerk of the Board

3. 12:00 p.m. - Recognition of Supervisor Estelle Fennell as Chair of the Humboldt County Board of Supervisors by California State Senator Mike McGuire

Recommendation: That the Board of Supervisors:

1. Hear the presentation and take appropriate action as needed.

Attachments: [Staff Report](#)

L. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(3) to discuss a claim filed by on behalf of E. Schwenk.

Attachments: [Claim of Eric Schwenk_Redacted](#)

2. Pursuant to Government Code section 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of Aviation Director.

3. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>