

**BOARD OF SUPERVISORS**

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First District  
ESTELLE FENNEL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
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Fourth District  
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County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, February 11, 2020

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Letter of Support for the Crowley Site and "Q" Qualified Combining Zone District Text and Local Coastal Program Amendments to the North Coast District California Coastal Commission (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter.

**Attachments:** [Staff Report](#)  
[Letter of Support.pdf](#)  
[Executed Letter of Support.pdf](#)

**Clerk of the Board****2. Notice of Vacancy on the Headwaters Fund Board**

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Vacancy.pdf](#)  
[Roster.pdf](#)

**3. Letter of Appreciation to Greg Seiler for his service on the Headwaters Fund Board**

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Attachments:** [Staff Report](#)  
[Letter of Appreciation\\_Redacted.pdf](#)

**4. Humboldt County Fire Safe Council Membership Update**

**Recommendation:** That the Board of Supervisors:  
1. Review the staff report and supporting documentation regarding the appointment of new Humboldt County Fire Safe Council members and alternates;  
and  
2. Approve the attached list of Humboldt County Fire Safe Council member appointees and alternates.

**Attachments:** [Staff Report](#)  
[Roster.pdf](#)  
[Support Letters.pdf](#)

**5. Notice of Vacancy on the Workforce Development Board**

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[WDB Vacancy.pdf](#)  
[Press Release.pdf](#)

6. Approval of the Action Summary - Meeting of February 4, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 4, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)

[Action Summary 2-4-20](#)

**County Administrative Office**

7. Bid Award Authorization for the Juvenile Probation Division Americans with Disabilities Act (ADA) Modification Project; Project Number 2018-103

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for the Juvenile Probation Division Americans with Disabilities Act (ADA) Modification Project;
2. Award the project to the lowest responsible and responsive bidder, Lucchesi Builders D.B.A. Pacific Builders; and
3. Authorize the Purchasing Agent to sign the construction agreement with Lucchesi Builders D.B.A. Pacific Builders in the form of the attached sample agreement subject to approval from County Counsel and Risk Management.

**Attachments:** [Attachment 1- Juvenile Probation Division- Bid Results](#)

[Staff Report](#)

[Attachment 2- Construction Agreement- Lucchesi Builders D.B.A. Pacific Builders](#)

**Department of Health and Human Services: Social Services**

8. Agreement with Changing Tides Family Services to Assist with CalFresh Outreach and Support Activities

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Changing Tides Family Services to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households in an amount not to exceed \$319,661.00; and
2. Direct the Clerk of the Board to route one fully executed copy of the agreement to DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

*Attachments:*        [Staff Report](#)  
[Changing Tides CF Outreach FY 2019-2020](#)  
[2019-2020 CTFS -HumCo and Waiver Subrogation 10.17.19](#)  
[Executed Changing Tides CF Outreach FY 2019-2020.pdf](#)

### **Human Resources**

9. Extension of Extra-Help Hours - Personnel (130) (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:  
1. Extend Dr. Jeremy Michael Clark extra-help employment of 960 hours to a maximum of 1,680 hours for Fiscal Year 2019-2020 pursuant to Section 7 of the Humboldt County Salary Resolution. (4/5 vote required)

*Attachments:*        [Staff Report](#)

### **Planning and Building Department**

10. Resolution Authorizing the Submittal and Signature of a CalHome Program Grant Application for a First Time Homebuyer Loan Program and an Accessory Dwelling Unit Construction Loan Program

*Recommendation:* That the Board of Supervisors:  
1. Adopt the attached Resolution No. \_\_\_\_:  
a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the 2019 CalHome Grant Program for up to \$4,800,000; and  
b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments.

*Attachments:*        [Staff Report](#)  
[BOS Resolution 1.doc](#)  
[Attachment 2.xlsm](#)  
[Attachment 3.docx](#)  
[Resolution 20-12](#)  
[Executed Attachment 3](#)

### **Probation**

11. Supplemental Budget for Motorpool Vehicle Replacement Upcharge and Vehicle Cage (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:  
1. Approve the attached supplemental budget for budget unit 235 to increase

appropriation in object codes 2123 and 8771 for the upcharge of a fleet vehicle replacement/upgrade and the purchase of the corresponding cage (4/5 vote required); and

2. Establish the fixed asset 8771 in Probation budget unit 235 for the upcharge of a replacement fleet vehicle which is being upgraded.

**Attachments:** [Staff Report](#)  
[Supplemental Budget Jeep & Cage.xlsx](#)

**12. Supplemental Budget for Probation, Budget Unit 254, to Repair Electronic Panel and Door (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:  
1. Approve the attached supplemental budget for Probation budget unit 254. (4/5 vote required)

**Attachments:** [Staff Report](#)  
[Relocation Security equipment.pdf](#)  
[Supplemental Budget RF Repairs.xlsx](#)

**Public Works**

**13. Adoption of Ordinance Amending Sections 421-1 through 421-7, Relating to Stop Signs in the Shelter Cove Area; Amending Section 431-2, Relating to Accessible Parking Spaces for Persons with Disabilities in the Redway Area; Amending Sections 431-21.5, 431-52, 431-63, 431-65, 431-86.5 and 431-109, Relating to Parking Restrictions in the McKinleyville, Loleta, Samoa, Cutten and Eureka Areas; Adding Section 431-61.2, Relating to Parking Restrictions in the Hydesville Area; and Amending Section 435-3, Relating to Bicycle Lanes in the Hoopa Area, of Title IV of the Humboldt County Code**

**Recommendation:** That the Board of Supervisors:  
1. Adopt Ordinance No. \_\_\_\_\_, Amending Sections 421-1 through 421-7, Relating to Stop Signs in the Shelter Cove Area; Amending Section 431-2, Relating to Accessible Parking Spaces for Persons with Disabilities in the Redway Area; Amending Sections 431-21.5, 431-52, 431-63, 431-65, 431-86.5 and 431-109, Relating to Parking Restrictions in the McKinleyville, Loleta, Samoa, Cutten and Eureka Areas; Adding Section 431-61.2, Relating to Parking Restrictions in the Hydesville Area; and Amending Section 435-3, Relating to Bicycle Lanes in the Hoopa Area, of Title IV of the Humboldt County Code.

**Attachments:** [Staff Report](#)  
[Board Order # \\_\\_\\_\\_\\_, Dated Feb. 4, 2020- Introduction of FY 19-20 Parking, Stop Sign Ordinance Amending Sections 421-1 through 421-7, Relating to Stop Signs in the Shelter Cove Area, and Post-Adoption Summary Re FY 19-20 Parking, Stop Sign and Bicycle Lane Ordinance 2640](#)

**14. Extension of Extra Help Hours - Roads-Maintenance 1200 325 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the extension of extra-help employment hours for Road Maintenance Worker I, Jennifer Ogden, to a maximum of 1920 hours for Fiscal Year (FY) 2019-20. (4/5 vote required)

**Attachments:** [Staff Report](#)

**15. Cancellation of Contract, Release of Deposit and Cancellation of Escrow for the Commercial Property Purchase Agreement and All Amendments for the Purchase of 1017 4th Street, 1023 & 1025 4th Street, and 1031, 1035 & 1039 4th Street, Eureka, California**

**Recommendation:** That the Board of Supervisors:

1. Approve the Cancellation of Contract, Release of Deposit and Cancellation of Escrow Form;
2. Authorize the Director of Public Works to sign and date the Cancellation of Contract, Release of Deposit and Cancellation of Escrow Form;
3. Authorize staff to identify and locate former tenants to determine eligibility for relocation assistance benefits; and
4. Approve payment of relocation assistance benefits to eligible former tenants.

**Attachments:** [Staff Report](#)  
[Attachment No. 1 - Cancellation](#)

**Sheriff****16. Supplemental Budget for Cal-ID Remote Access Network (RAN) Budget Unit 3495-126 and Immediate Replacement of Live Scan Machines (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve a supplemental budget for FY2019-20 for Cal-ID RAN budget unit 3495-126 in the amount of \$147,993 for the purchase of seven new live scan machines (Attachment 1). (4/5 vote required)

**Attachments:** [Staff Report](#)  
[Supplemental Budget for 3495-126](#)

**D. ITEMS PULLED FROM CONSENT**

## E. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

*Attachments:*      [Public Comment Sign-In Sheet and Handouts.pdf](#)

## F. SPECIAL PRESENTATIONS

## G. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. Resolution and Presentation on Creating the 2020 Census Partnership (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the resolution;
2. Hear the presentation; and
3. Take appropriate action if needed.

*Attachments:*      [Staff Report](#)  
[2020CensusPartnership 02112020](#)  
[Resolution 20-13](#)

## H. DEPARTMENT REPORTS

### County Administrative Office

1. Mid-Year Budget Review for Fiscal Year (FY) 2019-20, Budget Outlook for FY 2020-21, and Recommendations for Budget Adjustments (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:

1. Receive and file a review of the current FY 2019-20 and projected FY 2020-21 budget years;
2. Direct the County Administrative Office (CAO) to prepare the FY 2020-21 budget based on the following parameters:
  - a. Set departmental allocations from the General Fund to increase by 5% based on current year General Fund allocations;
  - b. Accept and consider requests for additional General Fund appropriations with a preference given to one-time requests that support infrastructure improvements;
  - c. Set an annual departmental contribution to Public Agency Retirement Services (PARS) up to 2% of salaries;

3. Review the estimated unallocated Measure Z revenues along with the recommendations from the Measure Z Citizens' Advisory Committee (Attachment I) and provide direction on whether to allocate funding (4/5 vote required);
4. Approve the list of budget adjustments (Attachment II) and authorize CAO and Auditor-Controller staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
5. Allocate 1.0 full-time equivalent (FTE) Public Information Specialist (job class 0195, salary range 427) and 1.0 FTE Deputy County Administrative Officer (job class 0599, salary range 536) to budget unit 103 Management and Budget Team;
6. Direct staff to return at third quarter only if the budget parameters set forth for FY 2020-21 require substantial changes; and
7. Provide additional direction to staff as appropriate.

**Attachments:** [Citizens' Advisory Committee - Recommendations for Measured Z Expenditures - 1 Staff Report](#)  
[Budget Adjustments.pdf](#)  
[Appropriation Transfer.pdf](#)  
[Budget Calendar 20-21 With Measure Z.docx](#)

## I. PUBLIC HEARINGS

### Planning and Building Department

1. Appeal of the Planning Commission Approval of the Brown Quarry Modification Application  
Case Numbers: CUP-14-013XMA; RP-14-001XMA; SMP-14-001XMA  
Application Number 13702  
Assessor Parcel Number 316-061-011  
Willow Creek Area

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing, and receive the staff report, testimony by the appellant, the project applicant and public; close the public hearing;
2. Adopt the Resolution \_\_\_\_\_ (Attachment A) to take the following actions:
  - a. Adopt the Mitigated Negative Declaration (MND), with substitute mitigation measures, and the Mitigation Monitoring and Reporting Program;
  - b. Make the findings required for approval of the project;
  - c. Deny the appeal; and
  - d. Approve the Brown Quarry Modification Application subject to the conditions of approval and incorporating changes set forth in the Revision of the Mining and Reclamation Plan and the Expansion Dewatering Plan.
3. Direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the agent, and any other interested party; and
4. Direct the Planning and Building Department - Planning Division to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act.



***Attachments:***      [Staff Report](#)  
[Attachment A - Resolution.docx](#)  
[Attachment B - Appeal Letter.pdf](#)  
[Attachment C - PC Resolution.pdf](#)  
[Attachment D\\_1\\_CUP 14-013XM Staff Report.pdf](#)  
[Attachment D-2\\_Subsequent Mitigated Negative Declaration.pdf](#)  
[Attachment D-3\\_Appendix A Viewshed Analysis](#)  
[Attachment D-4\\_Appendix B\\_Botanical Survey.pdf](#)  
[Attachment D-5\\_BrownSons Quarry\\_Response to Comments No 1.pdf](#)  
[Attachment D-6\\_BrownSons Quarry\\_Response to Comments No. 2.pdf](#)  
[Attachment D-7\\_Figures.pdf](#)  
[Attachment D-8\\_Timberland Conversion Permit.pdf](#)  
[Attachment E - Action Summary Excerpt from PC 7.13.2017.pdf](#)  
[Attachment F - Third Party Geologic and Geotechnical Review.pdf](#)  
[Attachment G - February 2019 Revision to Mining Plan.pdf](#)  
[Attachment H - R. Brown Quarry Dewatering Plan.pdf](#)  
[Attachment I - Brown Quarry email from W Verick.pdf](#)  
[Attachment J - Mitigation Monitoring Reporting Program.pdf](#)  
[Resolution 20-14](#)

## **J. DISCUSSION ITEMS**

## **K. MATTERS SET FOR TIME CERTAIN**

## **L. CLOSED SESSION**

## **M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*All persons in attendance at public meetings are requested to observe the following rules of civil debate:*

- 1. We may disagree, but we will be respectful of one another.*
- 2. All comments will be directed to the issue at hand.*
- 3. Personal attacks are unacceptable.*
- 4. Applauding or other displays of approval/disapproval are discouraged.*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**