

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNELL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, December 10, 2019**

**9:00 AM**

**Regular Meeting**

---

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Approval of the State Standard Agreement No. 19-0235, Exotic Pest Detection Trapping Contract in the amount of \$19,185.00

***Recommendation:*** That the Board of Supervisors:

1. Approve the State Standard Agreement No. 19-0235, known as the Exotic Pest Detection Trapping Program Contract, with the California Department of Food and Agriculture;
2. Authorize the Chair to sign the original agreement, one copy of the cover page, and the contractor certification, then return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:**     [Staff Report](#)  
                          [Standard Agreement No. 19-0235 Exotic Pest Detection](#)  
                          [Contractor Certification \(CCC 4-2017\)](#)

### **Board of Supervisors**

2. Letter of Appreciation for Stephanie Weldon for her service on the McKinleyville Municipal Advisory Committee (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:**     [Staff Report](#)  
                          [Weldon\\_Redacted.pdf](#)  
                          [Resignation.pdf](#)

3. Appoint Twila Sanchez to the McKinleyville Municipal Advisory Committee as a 5th District Representative (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:**     [Staff Report](#)  
                          [MMACRoster\\_Redacted.pdf](#)

### **Clerk of the Board**

4. Letter of Appreciation for Peter Bussman for his Service on the Humboldt County Resource Conservation District

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Attachments:**     [Staff Report](#)  
                          [Letter of Appreciation.pdf](#)  
                          [Vacancy.pdf](#)

5. Vacancy on the Humboldt County Resource Conservation District

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:**     [Staff Report](#)  
                          [Vacancy.pdf](#)  
                          [Bussmanltr.pdf](#)  
                          [Updated Roster.pdf](#)

6. Notice of Vacancy on the Assessment Appeals Board

**Recommendation:** That the Board of Supervisors:  
1. Receive and file this report.

**Attachments:** [Staff Report](#)  
[Roster.pdf](#)  
[Vacancy.pdf](#)

7. Approval of the Action Summary - Meeting of Nov. 19, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of Nov. 19, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 11-19-19](#)

**County Administrative Office****8. New Appointments to the Humboldt County Workforce Development Board (HC-WDB)**

- Recommendation:** That the Board of Supervisors:
1. Review the attached membership applications for Rosemary Den Ouden and Jessica Dalton; and
  2. Appoint Rosemary Den Ouden and Jessica Dalton to the HC-WDB for a 2-year term effective immediately and pursuant to WDB By-Laws.

**Attachments:** [Staff Report](#)  
[Dalton, Jessica - Redacted.pdf](#)  
[Den Ouden, Rosemary - Redacted.pdf](#)

**County Clerk/Recorder/Registrar of Voters****9. Advanced Step Appointment for Election Specialist I (4/5 Vote Required)**

- Recommendation:** That the Board of Supervisors:
1. Approve advanced step appointment for Election Specialist I Juan Cervantes (Class 0132A, Salary Range 318) in Budget Unit 140 to salary step "C" effective October 7, 2019.

**Attachments:** [Staff Report](#)

**10. Resolution Requesting Consolidation of Cuddeback Union School District Bond Election with the March 3, 2020, Presidential Primary Election**

- Recommendation:** That the Board of Supervisors:
1. Direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Cuddeback Union School District;
  2. Consolidate this election with the Presidential Primary Election to be held on March 3, 2020;
  3. Direct Cuddeback Union School District to reimburse the County of Humboldt for costs incurred pursuant to Resolution No. 2019-2020-03; and
  4. Request the Clerk of the Board forward the signed Board Order and copy of Cuddeback Union School District Resolution No. 2019-2020-3 to the Humboldt County Office of Elections.

**Attachments:** [Staff Report](#)  
[Attachment 1: Resolution No. 2019-2020-03.pdf](#)  
[Attachment 2: Full Text of Bond Measure.pdf](#)  
[Attachment 3: Tax Rate Statement.pdf](#)

11. Resolution Requesting Consolidation of Cuddeback Union School District Bond Election in the amount of \$700,000 with the March 3, 2020, Presidential Primary Election

**Recommendation:** That the Board of Supervisors:

1. Direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Cuddeback Union School District;
2. Consolidate this election with the Presidential Primary Election to be held on March 3, 2020;
3. Direct Cuddeback Union School District to reimburse the County of Humboldt for costs incurred pursuant to Resolution No. 2019-2020-04; and
4. Request the Clerk of the Board forward the signed Board Order and copy of Cuddeback Union School District Resolution No. 2019-2020-4 to the Humboldt County Office of Elections.

**Attachments:**

[Staff Report](#)

[Attachment 1: Resolution No. 2019-2020-04.pdf](#)

[Attachment 2: Full Text of Bond Measure.pdf](#)

[Attachment 3: Tax Rate Statement.pdf](#)

12. Resolution from Arcata Fire Protection District Requesting Consolidation of the Special Election with Humboldt County's Presidential Primary Election on March 3, 2020, and Placing the Special Tax Measure on the Ballot

**Recommendation:** That the Board of Supervisors:

1. Direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Arcata Fire Protection District;
2. Consolidate this election with the Presidential Primary Election to be held on March 3, 2020;
3. Direct Arcata Fire Protection District to reimburse the County of Humboldt for costs incurred pursuant to Resolution No. 19-214; and
4. Request the Clerk of the Board forward the signed Board Order and copy of Arcata Fire Protection District Resolution No. 19-214 to the Humboldt County Office of Elections.

**Attachments:**

[Staff Report](#)

[Attachment 1: Resolution No. 19-214.pdf](#)

[Attachment 2: Ordinance No. 20-20.pdf](#)

**Department of Health and Human Services: Administration**

13. Increase to Full-Time Equivalent for Mental Health Clinician Position for Treatment within Humboldt County Correctional Facility

**Recommendation:** That the Board of Supervisors:

1. Approve the increase in full-time equivalent (FTE) from .60 to 1.0 for Mental Health Clinician I/II position in budget unit (BU) 424 (class 0909A/B, salary range 426/456, position 17) occupied by Bobbie Spurlock effective the first pay period following approval.

**Attachments:** [Staff Report](#)

14. Recommended Allocations of Funding Made Available through the California Department of Housing and Community Development's California Emergency Solutions and Housing Program

**Recommendation:** That the Board of Supervisors:

1. Approve the recommended allocations of funding made available through the California Department of Housing and Community Development's California Emergency Solutions and Housing Program; and
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to enter into contract negotiations with the selected organizations.

**Attachments:** [Staff Report](#)  
[CESH Notice of Funding Availability dated August 15, 2018](#)  
[CESH Notice of Funding Availability dated March 21, 2019](#)  
[RFP No. DHHS2019-02](#)  
[Arcata House Partnership Shelter Support Proposal](#)  
[Arcata House Partnership One-Stop referral, Coordinated Entry System intake and s](#)  
[City of Eureka Proposal](#)  
[DHHS - Mental Health Proposal](#)  
[Redwood Community Action Agency - Youth Services Bureau Proposal](#)

**Department of Health and Human Services: Mental Health**

15. Professional Services Agreement with North Coast Substance Abuse Council, Inc. Regarding the Provision of Residential Substance Use Disorder Treatment and Counseling Services

**Recommendation:** That the Board of Supervisors:

1. Approve the attached professional services agreement with North Coast Substance Abuse Council, Inc. regarding the provision of residential substance use disorder treatment and counseling services for the period of September 1, 2019 through February 29, 2020;
2. Authorize the Department of Health and Human Services - Mental Health

Director, or designee, to execute any and all subsequent amendments to the agreement, after review and approval by County Counsel and Risk Management; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[Professional Services Agreement with North Coast Substance Abuse Council, Inc. R](#)

[NCSAC 19-20 Cert](#)

[NCSACWC2020](#)

**Libraries**

16. Temporary Increase in Pay for Martha Baxter, Senior Library Assistant, Pursuant to Article 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

***Recommendation:*** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Senior Library Assistant, Martha Baxter, (Class 0657, Range 336, Step B) as though promoted to Librarian II (Class 0653, Range 373, Step 1A) effective Sept. 17, 2019 and continuing until the position is filled on a permanent basis or another solution is identified.

***Attachments:***

[Staff Report](#)

**Planning and Building Department****17. Adoption of Ordinance Amending County Code Relative to Code Enforcement Procedures**

**Recommendation:** That the Board of Supervisors:

1. Adopt Ordinance No. \_\_\_\_, amending Section 351-6 of Chapter 1, Division 5, Title III, and Sections 352-3, 352-4, 352-56, 352-8 and 352-13 of Chapter 2, Division 5, Title III of Humboldt County Code (HCC) relating to public nuisances, abatement and penalties.

**Attachments:** [Staff Report](#)  
[Ordinance](#)  
[Post adoption summary](#)

**Public Works****18. Consultant Services Agreement with Green DOT Transportation Solutions Regarding the Provision of Tribal Transportation Planning Services to the North Coast Tribal Transportation Commission**

**Recommendation:** That the Board of Supervisors:

1. Approve the selection of Green DOT Transportation Solutions as the consulting firm to provide tribal transportation planning services to the North Coast Tribal Transportation Commission;
2. Approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Green DOT Transportation Solutions regarding the provision of tribal transportation planning services to the North Coast Tribal Transportation Commission;
3. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute any and all subsequent amendments to, and task orders issued pursuant to the terms and conditions of, the attached consultant services agreement with Green DOT Transportation Solutions after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one (1) original executed copy of the attached consultant services agreement with Green DOT Transportation Solutions to the Humboldt County Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Selection Committee Review.pdf](#)  
[Consultant Service Agreement with Green DOT, NCTTC.pdf](#)



19. Accept Completed Contract for Storm Damage Repair to Maple Lane (3K460) at Post Mile 0.14; Federal Project Number FEMA 4308-DR-CA PW-1301; Contract Number 217314

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including the change order approved by the Public Works Department, between Mobley Construction, dba MCI and Humboldt County for construction of Storm Damage Repair to Maple Lane at Post Mile 0.14; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor-Controller, in the amount of \$684.98, which will bring the total amount paid to 100 percent of the contract.

**Attachments:** [Staff Report](#)  
[Executed Contract and Contract Change Order 1](#)  
[Acceptance Letter](#)

20. Extension of Extra Help Hours - Roads-Maintenance 1200 325 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the extension of extra-help employment hours for Road Maintenance Worker I, Antoine Smith, to a maximum of 1920 hours for fiscal year (FY) 2019-20 (4/5 vote required).

**Attachments:** [Staff Report](#)

21. Purchase of Two (2) DYNAPAC Chip Seal Rollers CP1200W, Authorization to Enter into Purchase Agreement, Declare Equipment Surplus, Establish Fixed Asset Line Roads-Maintenance and Approve the Supplemental Budget for Heavy Equipment (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the purchase of two (2) DYNAPAC Chip Seal Rollers CP1200W;
2. Authorize the Purchasing Agent to enter into a purchase agreement with Pape Machinery;
3. Declare two (2) 1988 Hyster Chip Seal Rollers C530A, equipment numbers 46827 & 46828 as surplus;
4. Approve the attached supplemental budget for fund 3540, budget unit (BU) 330- Heavy Equipment (4/5 vote required); and
5. Direct the Auditor-Controller to establish fixed asset line 8488- Roads Equipment in fund 1200, BU 325- Roads-Maintenance per the attached appropriation transfer.

**Attachments:** [Staff Report](#)  
[Supplemental Budget- Heavy Equipment \(3540330\).pdf](#)  
[Appropriation Transfer- Roads-Maintenance \(1200325\).pdf](#)  
[Quote-CP1200W-CountyHumboldt.pdf](#)

22. Defer the Approval of the Humboldt County 4th Street Property Acquisition and Development Project and Consummation of the Purchase of the 4th Street Properties to a Later Date

**Recommendation:** That the Board of Supervisors:

1. Defer the approval of the Humboldt County 4th Street Property Acquisition and Development Project and consummation of the real properties located at 1017 4th Street, 1023 & 1025 4th Street, and 1031, 1035 & 1039 4th Street in Eureka to a later date.

**Attachments:**

[Staff Report](#)

[Exhibit A - Site Plan](#)

[Exhibit B - Notice of Intention to Purchase Real Property](#)

[Exhibit C - City of Eureka Resolution 2019-49](#)

[Exhibit D - Initial Study and Mitigated Negative Declaration](#)

[Exhibit E - Amended Notice of Intention to Purchase Real Property](#)

### **Sheriff**

23. Acceptance of Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) Program Mental Health Training Grant on behalf of Humboldt County Sheriff's Office and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve acceptance of the \$24,300.00 grant award for the Byrne JAG Mental Health Training Grant on behalf of the Humboldt County Sheriff's Office;
2. Authorize the Sheriff, Undersheriff or Deputy Director Sheriff's Administration to execute the standard agreement (attachment 1) and all related reimbursement claims, applications, contracts, agreements and amendments thereto and all other documents required by The Board of State and Community Corrections (BSCC) for the Byrne JAG Mental Health Training Grant;
3. Direct the Auditor/Controller to create a trust fund for the Byrne JAG Mental Health Training Grant funds in accordance with the grant requirements. Trust fund number to be determined by the Auditor/Controller; and
4. Approve the supplemental budget for the Correctional Facility Byrne JAG Mental Health Training Grant (attachment 2). Budget unit number to be determined by the Auditor/Controller (4/5 vote required).

**Attachments:**

[Staff Report](#)

[Byrne JAG Mental Health Grant Contract](#)

[Supplemental budget request for the Byrne JAG Mental Health Training Grant](#)

**24. Resolution to Adopt Recruitment and Retention Incentive Programs for Deputy Sheriff II Lateral Police Officer Hires and Dispatcher Hires**

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ adopting a recruitment and retention incentive program for Deputy Sheriff II (class 0416B) lateral police officer candidates; and
2. Adopt Resolution No. \_\_\_\_\_ adopting a recruitment and retention incentive program for Emergency Communications Dispatcher (class 0128) candidates.

**Attachments:**

[Staff Report](#)

[Resolution for Deputy Sheriff II](#)

[Resolution for Dispatch](#)

**25. Supplemental Budget Request for Sheriff Operations Edward Byrne Memorial Justice Assistant Grant (Byrne JAG) State Budget Unit 1100-221920 and the allocation of one full time (1.0 FTE) Sheriff's Sergeant Position (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the Supplemental Budget for Sheriff Operations Byrne JAG State Budget Unit 1100-221920 (Attachment 1) (4/5 vote required); and
2. Approve the allocation of one full-time (1.0 FTE) Sheriff's Sergeant position (salary range 451, class 0414) in budget unit 1100-221 effective immediately (4/5 vote required).

**Attachments:**

[Staff Report](#)

[Supplemental Budget for Sheriff Operations Budget unit 1100-221920](#)

**26. Governing Body Resolution for the Emergency Management Performance Grant Federal Fiscal Year (FFY) 2019 and the Homeland Security Grant Program FFY 2019; Authorization to Appoint Individuals to Act on Behalf of the Governing Body and the Operational Area; and Supplemental Budget (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign Resolution No. \_\_\_\_\_, the Governing Body Resolution (Attachment 1) for the Emergency Management Performance Grant (EMPG) and direct the Clerk of the Board to certify;
2. Authorize the Chair to sign Resolution No. \_\_\_\_\_, the Governing Body Resolution (Attachment 2) for the Homeland Security Grant Program (HSGP) and direct the Clerk of the Board to certify;
3. Authorize the Sheriff, Undersheriff, and Deputy Director of Sheriff's Administration to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining EMPG or HSGP funding provided by the U.S. Department of Homeland Security and sub-granted through the State of California;
4. Direct the Clerk of the Board to return two (2) signed and certified copies, one for each of the above-named resolutions, to the Sheriff's Office of Emergency Services, Attn: Ryan Derby, for immediate submission to the California Governor's Office of

Emergency Services; and

5. Approve the supplemental budget request for budget unit 1100-221830 HSGP-3 (Attachment 3). (4/5 vote required)

**Attachments:**     [Staff Report](#)  
                         [EMPG GBR.pdf](#)  
                         [HSGP GBR.pdf](#)  
                         [Supplemental Budget Request for 1100-221830](#)

**27. Supplemental Budget for Public Safety Power Shut-Off (PSPS) State Funding budget unit 1100-221801 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget for fiscal year (FY) 2019-20 for PSPS State Funding (Attachment 1) (4/5 vote required); and
2. Delegate authority to the Auditor/Controller's Office and County Administrator's Office (CAO) to approve budget transfer requests to create fixed assets for the PSPS Funding budget unit 1100-221801 up to \$50,000.00 for equipment and up to \$100,000.00 for building improvements that meet the eligibility criteria for the PSPS Funding (see attachment 2).

**Attachments:**     [Staff Report](#)  
                         [PSPS Funding Eligibility Requirements](#)  
                         [Eligible Use of PSPS Funds.pdf](#)

**28. Approval of Negotiated Contract of Inmate Telephone Systems and Jail Management Systems with ICSolutions, INC.**

**Recommendation:** That the Board of Supervisors:

1. Approve the Service Agreement for the Humboldt County Correctional Facility (HCCF) inmate telephone system and jail management system with ICSolutions, INC;
2. Authorize the Chair of the Board to sign three original copies of the service agreement (Attachment 1);
3. Authorize the Sheriff, Correctional Captain, or Deputy Director of Sheriff's Administration, to sign all amendments, extensions, revisions or termination of the agreement; and
4. Direct the Clerk of the Board to return the signed agreements to HCCF, Attn: Captain Duane Christian.

**Attachments:**     [Staff Report](#)  
                         [Humboldt CA Contract \(11-5-19\) without VVS\\_RM 11-26-19.pdf](#)

**D. ITEMS PULLED FROM CONSENT**

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**F. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Resolution Recognizing the Retirement of Michael Damian (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors  
1. Authorize the Board Chair to sign the Resolution.

**Attachments:** [Staff Report](#)  
[Michael Damian Retirement Resolution](#)

**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of Board Members to Various Boards, Commissions and Committees for Calendar Year 2020

**Recommendation:** That the Board of Supervisors:  
1. Appoint Board Members to various Boards, Commissions and Committees for calendar year 2020.

**Attachments:** [Staff Report](#)  
[Board Member Appointments List for 2020.pdf](#)

**County Administrative Office**

2. Humboldt County Convention and Visitor's Bureau 6-Month Report to the Board of Supervisors

**Recommendation:** That the Board of Supervisors:  
1. Receive a 6-month report, and hear a 10-minute presentation from, the Humboldt County Convention and Visitors Bureau (HCCVB) and take appropriate action as required.

**Attachments:** [Staff Report](#)  
[HCVB\\_12\\_10\\_Supervisors\\_REPORT.pdf](#)

**3. Board Discussion Regarding Measure Z Funding Related to Ongoing Salary and Benefit Costs**

**Recommendation:** That the Board of Supervisors:

1. Discuss Measure Z funding related to ongoing salary and benefit costs; and
2. Provide staff direction on the allocation of ongoing salary and benefit costs.

**Attachments:**

[Staff Report](#)

[Measure Z Letter to BOS.docx](#)

[Funding application FINAL.docx](#)

[Ballot Language.pdf](#)

[Salary Calculations.pdf](#)

**4. First Quarter Fiscal Year 2019-20 Budget Update (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Receive a review of the Fiscal Year (FY) 2018-19 ending balances, first quarter budget results for FY 2019-20, and an initial projection of the county's budget condition for FY 2020-21;
2. Review the Humboldt County Fire Chief's request and provide direction on whether to carry forward \$1,084,189 in Measure Z funds from FY 2018-19 to FY 2019-20 for projects and equipment that were not purchased in FY 2018-19 due to unforeseen circumstances (4/5 vote required);
3. Review the County Administrative Office's request and provide direction on whether to carry forward \$48,300 in Measure Z funds from FY 2018-19 to FY 2019-20 for the audit of Measure Z funding that was not completed in FY 2018-19 (4/5 vote required);
4. Review the estimated unallocated Measure Z revenues along with the recommendations from the Measure Z Citizens' Advisory Committee (Attachment I) and provide direction on whether to allocate funding (4/5 vote required);
5. Approve a refund of \$400,000 based on excess fund balance in the Risk Management fund (3520), to be distributed proportionately to county funds based upon past contribution to this fund;
6. Approve a refund of \$1,300,000 based on excess fund balance in the Workers' Compensation fund (3523), to be distributed proportionately to county funds based upon past contribution to this fund;
7. Approve a refund of \$950,000 based on excess fund balance in the Unemployment fund (3527), to be distributed proportionately to county funds based upon past contribution to this fund;
8. Approve a refund of \$126,000 based on excess fund balance in the Central Services (Purchasing) fund (3555), to be distributed proportionately to county funds based upon past contribution to this fund;
9. Approve the list of budget adjustments shown on Attachment II (4/5 vote required), and authorize County Administrative Office (CAO) staff and the Auditor-Controller to make any technical corrections necessary to effectuate the Board's direction;
10. Allocate 1.0 full-time equivalent Accountant-Auditor I/II (Class 0643, Range

380/404) to budget unit 111 Auditor-Controller; and  
11. Provide additional direction to staff as appropriate.

**Attachments:**      [Staff Report](#)  
                             [Attachment I Recommendations for Measured Z Expenditures - Final 18-19.docx](#)  
                             [Attachment II Budget Adjustments.xls](#)  
                             [Attachment III HdL Analysis.pdf](#)  
                             [Attachment IV carry forward letter Revised.doc](#)

5. Adoption of the 2020 State and Federal Legislative Platforms

**Recommendation:** That the Board of Supervisors:

1. Provide input and direction to staff as desired regarding the proposed state and federal legislative platforms for 2020;
2. Provide input and direction to staff as desired on federal policy issues to receive priority federal advocacy services;
3. Provide input and direction to staff as desired on state issues to receive priority state advocacy services;
4. Adopt the proposed state and federal legislative platforms, incorporating any changes desired by the Board, as the final platforms for 2020;
5. Direct the County Administrative Officer to submit the final version of the state legislative platform to Governor Gavin Newsom, Assembly Member Jim Wood, State Senator Mike McGuire, California State Association of Counties, Rural County Representatives of California and Shaw/Yoder/Antwih/Schmelzer/Lange;
6. Direct the County Administrative Officer to submit the final version of the federal legislative platform to U.S. Representative Jared Huffman, U.S. Senators Dianne Feinstein and Kamala Harris, National Association of Counties and Paragon Government Relations; and
7. Authorize and direct the County Administrative Officer to advocate as needed to support the county's legislative platform, and resolutions adopted by the Board, during 2020.

**Attachments:**      [Staff Report](#)  
                             [2020 Legislative Platform. - FINAL.doc.doc](#)

**DHHS: Administration**

6. DHHS Housing Presentation

**Recommendation:** That the Board of Supervisors:

1. Receive and file the presentation by Connie Beck, Department of Health and Human Services (DHHS) Director.

**Attachments:**      [Staff Report](#)

**Public Works**

7. Introduction of Ordinance Adding Chapter 11, Section 3211 et seq. to Division 2 of Title III of the Humboldt County Code Regarding the Establishment of Traffic Impact Fees For the Greater Eureka Area

***Recommendation:*** That the Board of Supervisors:

1. Receive and file the Greater Eureka Area Traffic Impact Fee (GEATIF) report by TJKM Transportation Consultants (TJKM), dated March 2017 (Attachment 1);
2. Approve a finding that the traffic impact fees collected under the attached ordinance will be used to install traffic control devices at existing roadway intersections and will not be used to expand the road system;
3. Introduce the attached ordinance by title relating to traffic impact fees for the Greater Eureka Area to Chapter 11 of Division 2 of Title III of the Humboldt County Code and waive the first reading (Attachment 2);
4. Set the ordinance for adoption on December 17, 2019, or at least one (1) week away from the date of this hearing;
5. Direct staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the requirements of the California Environmental Quality Act (Attachment 3);
6. Direct the Clerk of the Board to publish the pre-adoption summary of the ordinance, and to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five days prior to the Board meeting at which the ordinance will be adopted. [Government Code Section 25124 (b)(1)] (Attachment 6); and
7. Direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance. [Government Code Section 25124(b)(1)] (Attachment 7).

***Attachments:***[Staff Report](#)[Attachment 1 - GEATIF Report](#)[Attachment 2 - Proposed Chap 11 of Div 2 of Title III 2019-12-03](#)[Attachment 3 - Notice of Exemption - CEQA](#)[Attachment 4 - Public Comments](#)[Attachment 5- Sample Fee Calculationsv 2019-12-03](#)[Attachment 6 - GEATIF pre adoption summary](#)[Attachment 7 - GEATIF post adoption summary](#)[TIF Public Hearing Notice](#)



**I. PUBLIC HEARINGS****Planning and Building Department****1. Extension of Temporary Moratorium on the Cultivation of Industrial Hemp (4/5 Vote Required)*****Recommendation:*** That the Board of Supervisors:

1. Introduce the proposed ordinance extending, for 1 year, the temporary moratorium on Cultivation of Industrial Hemp by title [Attachment 1];
2. Open the public hearing and accept public comment;
3. Find the ordinance exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15308 (regulatory activity to assure protection of the environment).
4. Adopt Ordinance No: \_\_\_\_\_ [Attachment 1] extending, for 1 year, the moratorium on industrial hemp cultivation and acceptance of applications for industrial hemp cultivation (4/5 vote required); and
5. Direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the ordinance [Attachment 2] and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance. (Government Code section 25124)

***Attachments:***[Staff Report](#)[Attachment 1 - Hemp Moratorium Ordinance Extension final.docx](#)[Attachment 2 - Post-Adoption Summary - Hemp Moratorium final.docx](#)**J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors****1. 9:05 a.m. - Assemblymember Wood End of the Year Wrap Up (Supervisor Rex Bohn)*****Recommendation:*** That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

***Attachments:***[Staff Report](#)

**Public Works**

2. 9:15 a.m. - Letters to the Sites Project Authority and Bureau of Reclamation Regarding Sites Reservoir Project

**Recommendation:** That the Board of Supervisors:

1. Receive public input on potential impacts from the Sites Reservoir Project on Humboldt County's Trinity River interests; and
2. Authorize the Chair of the Board to sign the two (2) attached letters to the Sites Project Authority and Bureau of Reclamation.

**Attachments:** [Staff Report](#)  
[Sites Reservoir Project Maps](#)  
[Humboldt Co Sites EIR-EIS comment letter 1-9-2018](#)  
[Sites Authority letter to Humboldt County 1-15-2018](#)  
[Kammen report 1-21-2019](#)  
[HumCo letter no. 1 to Sites Authority](#)  
[HumCo letter no. 2 to Sites Authority and BOR](#)

**Board of Supervisors - Closed Session**

3. 12:00 p.m. - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case.
4. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Agricultural Commissioner pursuant to Government Code sections 54954.5 and 54957.
5. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Chief Probation Officer pursuant to Government Code sections 54954.5 and 54957.
6. 12:00 p.m. - It is the intention of the board to meet in closed session pursuant to Government Code sections 54954.5(e) and 54957 to consider the appointment of a County Health Officer.

**L. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*All persons in attendance at public meetings are requested to observe the following rules of civil debate:*

- 1. We may disagree, but we will be respectful of one another.*
- 2. All comments will be directed to the issue at hand.*
- 3. Personal attacks are unacceptable.*
- 4. Applauding or other displays of approval/disapproval are discouraged.*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**