

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNELL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 16, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Godwit Days Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Godtwit Days Proclamation.pdf](#)

2. Proclaim May 2019 as Adult Literacy Awareness Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the proclamation.

Attachments: [Staff Report](#)
[Proclamation](#)

3. Support for the Nor Rel Muk Wintu Nation Petition for Federal Acknowledgement (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[Nor Rel Muk Wintu Nation Federal Recognition Letter of Support](#)

4. Letter of Appreciation to Justin Zabel for his Service on the Aviation Advisory Committee (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[MrZabel_Redacted](#)

5. Appointment of William Wickman to the Aviation Advisory Committee as the 5th District Representative (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Aviation Advisory](#)

6. Letter of Appreciation to Nina Surbaugh for her Service on the McKinleyville Municipal Advisory Committee (MMAC) (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Surbaugh_Redacted](#)

7. Appointment of Bonnie Oliver to the McKinleyville Municipal Advisory Board as a 5th District Representative (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[MMACRoster](#)

8. Letter in Support of SB 230 (Senator Caballero): a Bill Related to Law Enforcement, Use of Deadly Force, Training and Policies (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[SB 230 Law Enforcement Use of Deadly Force Policy Training Letter of Support](#)
[SB 230 Letter of Support Documents.pdf](#)

Clerk of the Board

9. Approval of the Action Summary - Special Meeting of April 8, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 8, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 4-8-19](#)

10. Approval of the Action Summary - Meeting of April 9, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 9, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 4-9-19](#)

County Administrative Office**11. Resolution of Intention to Modify the Humboldt County Tourism Business Improvement District Management District Plan**

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution contained in Attachment 1 declaring the Board's intention to modify the Humboldt County Tourism Business Improvement District Management District Plan, which will result in a public hearing on May 7, 2019.

Attachments: [Staff Report](#)
[Attachment 1-Final Board Resolution.docx](#)
[Attachment 2 - Final Board Resolution for HCTBID Modification](#)
[Attachment 3 -Outreach Letter to City Managers.docx](#)
[Attachment 4-Modified HCTBID MDP 3-6-19 Redline.pdf](#)
[Attachment 5-Modified HCTBID MDP 3-6-19 Clean.pdf](#)

12. First Amendment to the Professional Services Agreement with The KPA Group for Master Planning Services and Americans with Disabilities Act (ADA) Transition Planning Services

Recommendation: That the Board of Supervisors:

1. Approve the First Amendment to the Professional Services Agreement with The KPA Group for Master Planning Services and ADA Transition Planning Services.

Attachments: [Staff Report](#)
[Agreement with The KPA Group](#)
[KPA Master Plan Amendment 1 Signed - Exhibits C-H](#)

13. Bid Award Authorization for Coroner's Office Americans with Disabilities Act (ADA) Project - Project Number 2018-403

Recommendation: That the Board of Supervisors:

1. Receive and file the bids for accessibility upgrades for the Coroner's Office ADA project number 2018-403;
2. Award the project to the lowest responsible and responsive bidder, Crawford Construction Specialties; and
3. Authorize the Purchasing Agent to sign the construction agreement with Crawford Construction Specialties in the form of the attached sample agreement subject to approval from County Counsel and Risk Management.

Attachments: [Staff Report](#)
[Attachment 1 Coroner's Office Bid Results](#)
[Attachment 2 Construction Agreement - Crawford Construction Specialties](#)
[Proof of Publication.pdf](#)

14. Adoption of Resolution Updating Authority of the Risk Manager to Settle or Compromise Claims and Settle Pending Actions

Recommendation: That the Board of Supervisors:

1. Adopt the proposed resolution delegating updated authority to the County Risk Manager to allow, settle or compromise claims and settle pending actions not exceeding \$30,000 and County Counsel to make certain litigation decisions.

Attachments: [Staff Report](#)
[Att. 1 Resolution Updating Authority](#)
[Resolution 19-30](#)

County Clerk/Recorder/Registrar of Voters

15. Authorize OmniBallot Online Agreement with Democracy Live, Inc.

Recommendation: That the Board of Supervisors:

1. Authorize the County Clerk/Recorder/Registrar of Voters or her designee to execute the attached contract with Democracy Live, Inc.

Attachments: [Staff Report](#)
[Attachment 1 - Signed First Amendment Democracy Live](#)
[Attachment 2 - OmniBallot Online Agreement](#)
[Attachment 3 - OmniBallot Bundled Proposal](#)

Department of Health and Human Services: Administration

16. Recommended Allocations of Funding Made Available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program

Recommendation: That the Board of Supervisors:

1. Approve the recommended allocations of funding made available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program; and
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to enter into contract negotiations with the selected organizations.

Attachments:[Staff Report](#)[Homeless Emergency Aid Program Notice of Funding Availability dated September RFP No. DHHS 2019-01](#)[City of Arcata Proposal](#)[City of Arcata Attachment 1](#)[City of Arcata Attachment 2](#)[City of Arcata Attachment 3](#)[City of Arcata Attachment 3, Exhibit A](#)[City of Arcata Attachment 3, Exhibit B](#)[City of Arcata Attachment 3, Exhibit C](#)[City of Arcata Attachment 3, Exhibits D-F](#)[City of Arcata Attachment 3, Exhibits G-K](#)[Housing Authority of the County of Humboldt Proposal](#)[Arcata House Partnership Emergency Shelter Proposal](#)[DHHS - Mental Health Proposal](#)[Affordable Homeless Housing Alternatives, Inc. Proposal](#)[Humboldt Senior Resource Center Proposal](#)[Humboldt County Public Defender Proposal](#)[DHHS - Transition Age Youth Division Proposal](#)[Redwood Community Action Agency Youth Proposal](#)[Arcata House Partnership Shelter Staffing Proposal](#)[City of Eureka Proposal](#)[City of Eureka Attachment 1](#)[City of Eureka Attachment 2](#)[City of Eureka Attachment 3](#)[City of Eureka Attachment 4](#)[City of Eureka Attachment 5](#)[City of Eureka Attachment 6](#)[City of Eureka Attachment 7](#)[City of Eureka Attachment 8](#)[City of Eureka Attachment 9](#)[Redwood Community Action Agency Households Proposal](#)[DHHS - Public Health Proposal](#)[DHHS - Public Health Attachment 1](#)[DHHS - Public Health Attachment 2](#)[DHHS - Public Health Attachment 3](#)[DHHS - Public Health Attachment 4](#)[DHHS - Public Health Attachment 5](#)

[DHHS - Public Health Attachment 6](#)
[DHHS - Public Health Attachment 7](#)
[DHHS - Employment Training Division Proposal](#)
[DHHS - Employment Training Division Attachment A](#)
[DHHS - Employment Training Division Attachment B](#)
[DHHS - Employment Training Division Attachment C-1](#)
[DHHS - Employment Training Division Attachment C-2](#)
[DHHS - Employment Training Division Attachment C-3](#)
[DHHS - Employment Training Division Attachment C-4](#)
[College of the Redwoods Proposal](#)

Department of Health and Human Services: Public Health

17. Memorandum of Understanding (MOU) between the Department of Health and Human Services (DHHS)- Social Services and DHHS- Public Health for implementation of the CalWORKs Home Visiting Initiative (HVI)

Recommendation: That the Board of Supervisors:

1. Approve the MOU between DHHS- Social Services and DHHS- Public Health for the period of April 9, 2019 through June 9, 2019 to be automatically renewed until otherwise terminated as outlined in the agreement; and
2. Authorize the Directors of DHHS-Social Services and DHHS- Public Health or their designees to sign two original signature pages of the MOU.

Attachments: [Staff Report](#)
[Attachment A - CalWORKS Home Visiting Initiative MOU](#)

18. First Amendment to the Application Service Provider Agreement with Persimmony International, Inc. for Electronic Case Management and Time Management Solution

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the Service Provider Agreement between Persimmony International, Inc. and Department of Health and Human Services (DHHS) - Public Health for Electronic Case Management (ECM) and Time Management Solution; and
2. Direct the Clerk of the Board to return the signed documents to DHHS - Contract Unit for further processing.

Attachments: [Staff Report](#)
[First Amendment to the Application Service Provider Agreement](#)
[Application Service Provider Agreement with Persimmony International, Inc.](#)

Department of Health and Human Services: Social Services

19. Agreement with Olin Jones and the Department of Health and Human Services for the period of April 16, 2019 through April 15, 2020

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with Olin Jones for the period of April 16, 2019 through April 15, 2020 to serve as the tribal consultant for the stipulated judgment by the Attorney General for the Department of Health and Human Services (DHHS) in an amount not to exceed \$180,481 per 1-year term, with a potential total term of 3 years with optional extensions; and
2. Direct the Clerk of the Board to route the fully executed agreement to DHHS-Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Olin Jones for the Period of April 16 2019 th
OLINC-199999](#)

Libraries

20. Rio Dell Library Closure to Facilitate American's with Disabilities Act (ADA) Upgrades

Recommendation: That the Board of Supervisors:

1. Approve temporary closure of the Rio Dell Branch Library, to facilitate ADA upgrades.

Attachments:

[Staff Report](#)

Planning and Building Department

21. Approve an Agreement for Consultant Services for preparation of an Environmental Impact Report for the Kramer Properties, Inc. North McKay Tract General Plan Amendment, Zone Reclassification, Final Map Subdivision and Planned Development Permit, FMS15-004, ZR15-008, GPA15-005, PDP15-001, and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive the staff report, authorize the Chairperson of the Humboldt County Board of Supervisors to execute the attached Agreement for Preparation of an Environmental Impact Report (EIR) by a Special Services Consultant under Contract to the County (Agreement) (Attachment 1). The parties to this Agreement are the County of Humboldt (County) and Stantec Consulting, Inc. (Consultant);
2. Approve utilizing fund 3575, EIR Contractors, as an escrow account for depositing payments from the applicant for consulting services and for paying expenditures for consulting service;

3. Authorize supplemental budget as attached in the amount of \$133,449.00; and
4. Authorize the Director of Planning and Building to execute for the county subsequent amendments to the agreement, with review and approval by County Counsel, as follows:

- a. Changes in Scope of Services (Attachment 1, Exhibit A) consistent with the overall project description; and
- b. Changes in Schedule of Performance (Attachment 1, Exhibit B) amending interim completion dates, final completion date and county personnel services to administer the agreement; and
- c. Changes in total compensation not to exceed 50 percent of the amount of the original agreement; and
- d. Changes to the term of the contract to extend for up to six (6) months upon a showing of good cause.

Attachments:

[Staff Report](#)

[Attachment 1 Professional-Services-Agreement-Stantec.pdf](#)

[EXHIBIT A.docx](#)

[EXHIBIT B.docx](#)

[EXHIBIT C.docx](#)

[Attachment 2 Insurance Certificate.pdf](#)

[Attachment 3 Site Plan - McKay Ranch Tentative Map \(6-30-15\).pdf](#)

[Attachment 4 Supplemental Budget Attachment.xlsx](#)

22. Supplemental Budget for Budget Unit 1100-262 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

- 1. Approve the attached supplemental budget for budget unit 1100-262, Building Inspections by \$100,000.00 (4/5 vote required).

Attachments:

[Staff Report](#)

[Supplemental Budget Attachment.pdf](#)

Sheriff

- 23.** Agreement between Mission Critical Partners, LLC and County of Humboldt to conduct a Multi-Agency Consolidated Emergency Communications and Emergency Operations Feasibility Study

Recommendation: That the Board of Supervisors:

1. Approve the agreement between Mission Critical Partners, LLC and the County of Humboldt to conduct a feasibility study of a multi-agency consolidated Emergency Communications Center and Emergency Operations Center within the County of Humboldt (Attachment 1);
2. Authorize the Chair of the Board of Supervisors to sign the original copies of the agreement and all amendments, extensions or revisions to the document for the term of the agreement; and
3. Instruct the Clerk of the Board to return the original signed agreements to the Sheriff's Office.

Attachments: [Staff Report](#)
 [Agreement between Mission Critical Partners, LLC and County of Humboldt Signer](#)
 [Mission Critical Partners Proposal](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN**County Administrative Office**

1. 1:30 p.m. - Fiscal Year 2018-19 Measure Z Year-End Projections, and Fiscal Year 2019-20 Measure Z Citizens' Advisory Committee Recommendations and Revenue Projections

Recommendation: That the Board of Supervisors:

1. Approve the Sheriff's request to modify the position allocations (Attachment I) contained in the Sheriff Measure Z budget unit (1100-297) in Fiscal Year (FY) 2019-20 to improve supervisorial oversight;
2. Approve the request from the Department of Health and Human Services, Social Services to carry forward Measure Z funds from FY 2018-19 into FY 2019-20 to fund a software upgrade that was delayed beyond FY 2018-19; and
3. Review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment II for FY 2019-20.

Attachments:[Staff Report](#)[Attachment I - Sheriff Measure Z Position Allocation Table](#)[Attachment II - Citizens' Advisory Committee - Recommendations for Measured Z \]](#)[Attachment III - MZ Applications List 2019](#)[1. 2-1-1](#)[2. AJs Transitional Living](#)[3. Blue Lake Rancheria Volunteer Fire Department BLRFD](#)[4. Boys and Girls Club of the Redwoods BGCR](#)[5. Bridgeville Community Center](#)[6a. City of Arcata](#)[6b. City of Arcata](#)[6c. City of Arcata](#)[6d. City of Arcata](#)[7. City of Arcata Police](#)[8a. City of Blue Lake 1](#)[8b. City of Blue Lake 2](#)[9a. City of Eureka Community Services District](#)[9b. City of Eureka Community Services District CPTED](#)[10. City of Eureka Police](#)[11. City of Eureka Police and HBF](#)[12. City of Eureka Public Works and County Public Works](#)[13. City of Eureka Public Works](#)[14. City of Ferndale](#)[15a. City of Fortuna Police Department POP](#)[15b. City Fortuna Police Department SRO](#)[15c. City of Fortuna Police Department DTF](#)[16. City of Rio Dell](#)[17. Eel River Cleanup Project ERCP](#)[18. Garberville Sanitary District](#)[19. Hoopa Fire](#)[20. Hoopa Valley Tribal Police Department](#)[21. Humboldt CERT](#)[22. Humboldt County District Attorney-APS EVAST](#)[23. Humboldt County Department of Aviation](#)[24. Humboldt County DHHS MIST](#)[25. Humboldt County District Attorney](#)[26. Humboldt County Fire Chiefs Association HCFCA](#)[27. Humboldt County Library](#)

[28. Humboldt County Public Defender](#)
[29. Humboldt County Public Works and Resort Improvement District No 1](#)
[30a. Humboldt County Public Works 1](#)
[30b. Humboldt County Public Works 2](#)
[30c. Humboldt County Public Works 3](#)
[31. KMUD Redwood Community Radio](#)
[32. McKinleyville Land Trust](#)
[33. Mercys Haven](#)
[34. Miranda CSD](#)
[35. North Coast Substance Abuse Council Inc](#)
[36. Orleans Community Services District](#)
[37. Palo Verde Volunteer Fire Department PVVFD](#)
[38. Redway Community Services District](#)
[39. Redwood Rural Health Center RRHC](#)
[40. Resort Improvement District No 1](#)
[41. SHARC](#)
[42. STAR](#)
[43. Waterfront Recovery Services](#)
[44. DHHS-SSB 2-26-19](#)
[45. KIMAW FY19-20 MEASURE Z APP](#)
[46. Eureka City Schools](#)
[47. City of Trinidad 2019 Measure Z app](#)
[Attachment IV - Measure Z - All Letters of Support - 2019](#)
[Public Comment](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider Support for Senate Bill 212 (SB 212)(Senator Ben Allen) to Give General Law Cities, Counties and School Districts the Ability to Adopt two Majority-Winner Voting Methods: two-Round Runoff and Ranked Choice Voting (RCV) for Local Elections (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Consider sending a letter in support of SB 212 to the Chair of the Senate Elections and Constitutional Amendments Committee, State Capitol, Room #2203, Sacramento, CA 95814.

Attachments: [Staff Report](#)
 [SB 212 RCV Voting Bill Text and Letter of Support.pdf](#)
 [Letter of Support](#)

I. DEPARTMENT REPORTS

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>