

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNELL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, February 26, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients for 2018
(Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Ratify authorization for the chair to sign the Certificates of Recognition.

Attachments: [Staff Report](#)
[Arcata Chamber of Commerce Certificates of Recognition 2018.pdf](#)

2. Certificates of Recognition for the Fortuna Chamber of Commerce 2018 Award Winners (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the Certificates of Recognition.

Attachments: [Staff Report](#)

[Fortuna Chamber of Commerce Award Certificates.pdf](#)

3. Letter of Appreciation for Lance Morton for his service on the Human Rights Commission (HRC) (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)

[HRC Roster.pdf](#)

[Letter](#)

Clerk of the Board

4. Appointment of Michelle Nielsen to the Housing Trust Fund and Homelessness Solutions Committee representing the Department of Planning and Building

Recommendation: That the Board of Supervisors:

1. Receive and file the appointment.

Attachments: [Staff Report](#)

[Department Letter.pdf](#)

[Updated Roster.doc](#)

[Michelle_Redacted.pdf](#)

5. Approval of the Action Summary - Special Meeting of February 19, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 19, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)

[Action Summary Special Meeting 2-19-19](#)

6. Approval of the Action Summary - Meeting of February 19, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 19, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)

[Action Summary 2-19-19](#)

County Administrative Office

7. Bid Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ)
Consent Decree Barrier Removal at the Coroner's Office, 3012 I Street, Eureka, California 95501

Recommendation: That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Coroner's Office Americans with Disabilities Act (ADA) Project; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on March 26, 2019.

Attachments: [Staff Report](#)

[Coroner's Office Architectural Plans for ADA Improvements](#)

[Coroner's Office Design Specifications](#)

[Coroner's Office Lead Specifications](#)

[Coroner's Office Hazardous Materials Report](#)

County Clerk/Recorder/Registrar of Voters

8. Adopt Resolution Authorizing the County to Receive Grant Funding through Help America Vote Act (HAVA) Federal Funds, Approve Establishing a Dedicated Fund and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the county to receive the sum of \$25,000 through grant funding provided by the Help America Vote Act (HAVA) for efforts to improve cyber security and infrastructure related to VoteCal;
2. Direct the Auditor-Controller to establish a HAVA Cyber Security 271 Fund pursuant to Exhibit D of the Grant Agreement, No. 18G27112;
3. Adopt the attached supplemental budget for Fiscal Year (FY) 2018-19 in the amount of \$25,000 (4/5 vote required) (Attachment 2);

4. Direct the Clerk of the Board to return a certified copy of the attached resolution to the Office of Elections for further processing and submission to the Secretary of State; and
5. Authorize the Clerk/Recorder/Registrar of Voters to execute the necessary documents and the attached contract to carry out the purpose of the Board's order.

Attachments:

[Staff Report](#)
[Attachment 1: Board Resolution](#)
[Attachment 2: Supplemental Budget](#)
[Attachment 3: Agreement Cyber Security](#)
[Attachment 4: Contractor Certification](#)
[Attachment 5: General Terms and Conditions](#)
[Resolution 19-16](#)

Department of Health and Human Services: Mental Health

9. Professional Nursing Clinical Education Affiliation Agreement with Redwoods Community College District Regarding the Placement of Student Interns at Various Department of Health and Human Services - Mental Health Facilities

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services (DHHS) Director to execute, the attached professional nursing clinical education affiliation agreement with Redwoods Community College District regarding the placement of student interns at various Department of Health and Human Services - Mental Health facilities;
2. Authorize the DHHS - Mental Health Director, or a designee thereof, to execute student placement agreements substantially similar to the attached professional nursing clinical education affiliation agreement with Redwoods Community College District, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two fully executed original copies of the attached professional nursing clinical education affiliation agreement with Redwoods Community College District to the DHHS - Contract Unit for further processing.

Attachments:

[Staff Report](#)
[Professional Nursing Clinical Education Affiliation Agreement with Redwoods Community College District](#)
[CR Certificate of Insurance expires 7-1-2019](#)

Department of Health and Human Services: Social Services

10. First Amendment to the Professional Services Agreement Between the Humboldt County Department of Health and Human Services - Child Welfare Services and Kevin Kelly, PhD Regarding the Performance of Court-Ordered Competency and Psychological Evaluations for Youth and Adult Clients

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement between the Department of Health and Human Services - Child Welfare Services and Kevin Kelly, PhD regarding the performance of court-ordered competency and psychological evaluations for youth and adult clients for the period of Jan. 1, 2018 through June 30, 2019;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all future amendments to the professional services agreement with Kevin Kelly, PhD, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two fully executed original copies of the attached first amendment to the professional services agreement with Kevin Kelly, PhD to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[First Amendment to the Professional Services Agreement between the Humboldt County Department of Health and Human Services and Kevin Kelly, PhD](#)
[Professional Services Agreement between the Humboldt County Department of Health and Human Services and Kevin Kelly, PhD](#)

Human Resources

11. Revised Job Specification for Senior Program Manager - Employment and Training Division (ETD)

Recommendation: That the Board of Supervisors:

1. Adopt the revised classification of Senior Program Manager - Employment and Training Division (class 0933, salary range 511, unit 08).

Attachments: [Staff Report](#)
[SeniorProgramManager-ETD 01-2019](#)
[SeniorProgramManager-ETD Red Line Changes 01-2019](#)
[Agenda Item C18 02-27-2018](#)
[2019-01-11 Revised ETM Class Review Report](#)

Planning and Building Department

12. Release from Conveyance and Agreement to Allow Construction of Second Residential Unit on Lot 20 of the Central Estates II Final Map Subdivision Phase IID; Assessor Parcel Number (APN) 508-402-020; Case Number FMS-07-08

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions) for Lot 20 of the Central Estates II Final Map Subdivision (Attachment A);
2. Direct the Planning and Building Department to record the Quitclaim and Partial Reconveyance (for Development Restrictions); and
3. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

Attachments: [Staff Report](#)
[Attachment A](#)
[Attachment B](#)

Public Works

13. Amendment to Lease at 1711 Third Street, Eureka with Rosemarie Dinsmore

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign two (2) originals of the Amendment to the Lease with Rosemarie Dinsmore for the office space at 1711 Third Street, Eureka, through September 30, 2019; and
2. Direct the Clerk of the Board to return one (1) executed original of the Amendment to Lease to the Public Works, Real Property for transmittal to the Lessor.

Attachments: [Staff Report](#)
[Amendment to Lease](#)
[Attachment 1 - Current Lease](#)
[Attachment 2 - First Option](#)
[Attachment 3 - Second Option](#)
[Attachment 4- Correspondence with Ms. Tricia Wilwerding](#)

14. Pedestrian Safety Crossing Signal Project

- Recommendation:** That the Board of Supervisors:
1. Approve the attached plans and specifications for the Pedestrian Safety Crossing Signal Project; and
 2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 2, 2019, at 2 pm.

Attachments: [Staff Report](#)
[216100 Pedestrian Safety Crossing Plans.pdf](#)
[216100 Pedestrian Safety Crossing Special Provisions.pdf](#)
[Proof of Publication.pdf](#)

15. Extension of Extra-Help Hours- Roads-Right of Way (322) (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Extend Cailan Halliday extra-help employment hours 960 hours to a maximum of 1,920 hours for Fiscal Year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Staff Report](#)

Sheriff

16. Ratification of Local Emergency Proclamation due to severe weather on or about February 12, 2019.

- Recommendation:** That the Board of Supervisors:
1. Ratify the resolution of the Director of Emergency Services proclaiming the existence of a local emergency following severe weather on or about February 12, 2019 (Attachment 1).

Attachments: [Staff Report](#)
[Proclamation - Feb Storms](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 9:05 a.m. - McKinleyville High School Leadership and Government Students Visit to the Board of Supervisors Meeting (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Welcomes the McKinleyville High School Leadership and Government Students to the Board Meeting.

Attachments: [Staff Report](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. AJ's Transitional Living Facility Presentation on their Programs and Services (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Hear the presentation and take appropriate action, if necessary.

Attachments: [Staff Report](#)
[Public Comment](#)

2. Nomination for Appointment to the California Coastal Commission for the Seat Requiring a Representative from the North Coast Region (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Support the nominations of Brett Watson, Mayor of the City of Arcata and Natalie Arroyo, Council Member for the City of Eureka; and
2. Direct the Clerk of the Board to notify the Office of the Governor, Mona Pasquil Rogers, Appointments Secretary, State Capitol, California 95814, of the nominations.

Attachments:

[Staff Report](#)

[Office of the Governor Letter requesting nominations for the Coastal Commission s](#)

[Natalie Arroyo Resume.pdf](#)

[Brett Watson Cover Letter and Resume.pdf](#)

[Letter](#)

I. DEPARTMENT REPORTS**County Administrative Office****1. 7-Year Financial Forecast**

Recommendation: That the Board of Supervisors:

1. Receive a staff report on the financial forecast of the county's major funds over the next 7 years.

Attachments: [Staff Report](#)
[7 year financial forecast](#)

2. Mid-Year Budget Review for Fiscal Year (FY) 2018-19, Budget Outlook for FY 2019-20, Recommendation for Budget Adjustments and Transfer from General Fund Contingencies (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the current FY 2018-19 and projected FY 2019-20 budget years;
2. Direct the County Administrative Office (CAO) to prepare the FY 2019-20 budget based on the following parameters:
 - a. Set departmental allocations from the General Fund to increase by 3 percent based on current year General Fund allocations;
 - b. Accept and consider requests for additional General Fund appropriations with a preference given to one-time requests and those that focus on the Cannabis Excise Tax ballot language;
 - c. Set an annual departmental contribution to Public Agency Retirement Services (PARS) to 1.5 percent of salaries;
3. Approve allocating General Fund savings experienced by the Elections Office in the current fiscal year for the purchase of elections voting equipment in FY 2019-20;
4. Approve a transfer from General Fund Contingencies in the amount of \$860,060 (Attachment I) and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
5. Approve the list of budget adjustments (Attachment I) and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
6. Allocate 1.0 full-time equivalent (FTE) Construction Project Manager (job class 0206, salary range 479), 2.0 FTE limited duration Code Compliance Officer I/II (job class 0343, salary range 364/387), and deallocate 1.0 FTE CAO Project Manager (job class 0198, salary range 497);
7. Direct staff to return at third quarter only if the budget parameters set forth for FY 2019-20 require substantial changes; and

8. Provide additional direction to staff as appropriate.

Attachments:

[Staff Report](#)

[Mid-year -Budget Adjustments & Transfers 18-19](#)

[Mid-year -Budget Adjustments & Transfers 18-19 cont](#)

[Attachment II - The Proposed State Budget](#)

[Cannabis Excise Tax Expenditures](#)

[Additional General Fund Appropriation Requests 18-19](#)

[Budget Calendar19-20- With Measure Z](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 subd. (d)(1); Judith C. Magney v. County of Humboldt, et al., District Court Case No. 17-cv-02389.
2. It is the intention of the Board of Supervisors to meet in closed session to discuss threatened litigation pursuant to Government Code Section 54956.9(d)(2) from the Hoopa Valley Tribe regarding cannabis permits.
3. Conference with Legal Counsel – pursuant to Government Code section 54956.9, subd. (d)(1) regarding existing litigation; Mostranski v. Humboldt County, et al.; Case No. DR170379
4. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>