

BOARD OF SUPERVISORS

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ESTELLE FENNELL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, January 15, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Appoint Mr. Phoenix to the Housing Trust Fund and Homelessness Solutions Committee (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Appoint Mr. Phoenix to the Housing Trust Fund and Homelessness Solutions Committee.

Attachments: [Staff Report](#)
[PhyreResume](#)
[Housing Trust Fund and Homelessness Solutions Committee Roster Redacted](#)

2. Informational Report on the Appointment of Toby Vanlandingham to the Human Rights Commission Representing the Fifth District (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[HRC Roster](#)
[TobyVanlandingham](#)

3. Retirement Resolution Maureen Fitzgerald (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[Resolution](#)

4. Letter of Appreciation to John LaBoyteaux for his Service on the Williamson Act Advisory Committee (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign a letter of appreciation.

Attachments: [Staff Report](#)
[JohnLaBoyteaux](#)

Clerk of the Board

5. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[Attachment 1](#)

6. Approval of the Action Summary - Meeting of January 8, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of January 8, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 1-8-19](#)

County Administrative Office

7. Resolution for the County of Humboldt to Opt-in to Outreach Agreement with the California Complete Count Census 2020

Recommendation: That the Board of Supervisors:

1. Adopt Resolution ____ proclaiming the Board of Supervisors' support of, and participation in, the 2020 Census, and authorizing the County Administrative Officer to execute the County-Optional Agreement with the State of California, which will make the county eligible to receive up to \$100,000 during fiscal years 2018-19 and 2019-20.

Attachments: [Staff Report](#)
[Census 2020 - County Package](#)
[Resolution to Opt-in to Outreach Agreement CSAC](#)
[Resolution 19-03](#)

County Clerk/Recorder/Registrar of Voters

8. Approval of Help America Vote Act Contract No. 18G26112 and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the county to receive the sum of \$25,000 through grant funding provided by the Help America Vote Act (HAVA) Polling Place Accessibility Training Program;
2. Adopt the attached supplemental budget for FY 2018-19 in the amount of \$25,000 (4/5 vote required); and
3. Authorize the Clerk/Recorder/Registrar of Voters, or her designee, to execute the necessary documents and the attached contract to carry out the purpose of the Board's order.

Attachments: [Staff Report](#)
[Supplemental Budget](#)
[Agreement 18G26112](#)
[Contract Certificate](#)

Department of Health and Human Services: Administration

9. Donation of Vehicles to the County Motor Pool

Recommendation: That the Board of Supervisors:

1. Approve the donation of one (1) Ford Taurus Sedan, one (1) Chevy Malibu Sedan, five (5) Ford F-150 Trucks to the County Motor Pool for capitalization, maintenance and insurance purposes.

Attachments: [Staff Report](#)

10. Extension of Extra Help Hours Past the 960 Hour Limit

Recommendation: That the Board of Supervisors:

1. Approve the extension of extra help hours for the following employees:
 - a. Ronald Allen, Community Health Outreach Worker I to 1920 hours through June 30, 2019;
 - b. Rana Avery, Community Health Outreach Worker I to 1920 hours through June 30, 2019;
 - c. Emily Barnes, Nurse Case Manager to 1920 hours through June 30, 2019;
 - d. Roxanne Cameron, Medical Office Assistant to 1920 hours through June 30, 2019;
 - e. Morgan Chapman, Mental Health Maintenance Custodian to 1920 hours through June 30, 2019;
 - f. Dylan Degraff, Staff Services Specialist to 1920 hours through June 30, 2019;
 - g. Petar Demirev, Departmental Information Systems Technician to 1920 hours through June 30, 2019;
 - h. Jessica Fox, Mental Health Case Manager I to 1920 hours through June 30, 2019;
 - i. Anita Fullbright, Public Health Nurse to 1920 hours through June 30, 2019;
 - j. Haylee Gaston, Mental Health Worker to 1920 hours through June 30, 2019;
 - k. Carlos Gonzales-Bobadilla, Mental Health Clinician I to 1920 hours through June 30, 2019;
 - l. Aenoi Khounsinvong, Mental Health Cook to 1920 hours through June 30, 2019;
 - m. Tyler Jennings, Mental Health Worker I to 1920 hours through June 30, 2019;
 - n. Cathy Lubin, Environmental Health Technician I to 1920 hours through June 30, 2019;
 - o. Terri Majors, Peer Coach I to 1920 hours through June 30, 2019;
 - p. Constance Mitchell, Public Health Nurse to 1920 hours through June 30, 2019;
 - q. Brianna Penner, Mental Health Case Manager I to 1920 hours through June 30, 2019;
 - r. Shaun Peterson, Health Education Specialist to 1920 hours through June 30, 2019;
 - s. Shawna Reckinger, Psychiatric Nurse to 1920 hours through June 30, 2019;
 - t. Silvia Ramirez, Nutrition Aide to 1920 hours through June 30, 2019;
 - u. Alexander Scherbatskoy, Mental Health Clinician I to 1920 hours through June 30, 2019;
 - v. Linda Shepard, Nutrition Aide to 1920 hours through June 30, 2019;
 - w. Melissa Smith, Office Assistant I to 1920 hours through June 30, 2019;
 - x. Sarah Smith, Social Worker III to 1920 hours through June 30, 2019;
 - y. Kristi Todd, Office Assistant I to 1920 hours through June 30, 2019; and
 - z. Christiana Yee, Mental Health Worker I to 1920 hours through June 30, 2019.

Attachments: [Staff Report](#)

District Attorney**11. Amended Resolution Regarding Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program**

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution regarding acceptance of grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program which includes an acknowledgement of the county's responsibility of liability in performance of the grant award; and
 2. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

Attachments: [Staff Report](#)
[Board of Supervisors Amended Resolution FY2018-19 AF.doc](#)
[Resolution 19-04](#)

12. Amended Resolution Regarding Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution regarding acceptance of grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program which includes an acknowledgement of the county's responsibility of liability in performance of the grant award; and
 2. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

Attachments: [Staff Report](#)
[Board of Supervisors Amended Resolution FY2018-19 WC.doc](#)
[Resolution 19-05](#)

Human Resources**13. Approval of a Professional Services Agreement with Koff & Associates to Perform a Classification and Compensation Study**

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Koff & Associates regarding a countywide employee classification and compensation study in an amount not to exceed \$527,500.00; and
 2. Authorize the Director of Human Resources to execute any future amendments to the professional services agreement with Koff & Associates that do not cumulatively exceed \$50,000.00 upon approval by Risk Management and County Counsel.

Attachments: [Staff Report](#)
[Koff & Associates Professional Services Agreement](#)
[Merced County RFP #7171](#)
[Koff & Associates Response to Merced County RFP #7171](#)

14. Amendment of the Classification Plan and Associated Resolution to Comply with State Minimum Wage Requirements

- Recommendation:** That the Board of Supervisors:
1. Assign Library Materials Mender (class 0152) from salary range 266 to 277;
 2. Assign Election Worker (class 0191) from salary range 271 to 277;
 3. Assign Office Assistant I (class 0179) from salary range 271 to 277;
 4. Assign Library Assistant (class 0127) from wage range 275 to 277;
 5. Assign Office Assistant 1 (37.5) (class 0180) from wage range 258 to 264; and
 6. Adopt Resolution No. _____ (attached) approving the amendment to the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4

Attachments: [Staff Report](#)
[2019 01 15 - Resolution - Revised Salary Recommendation for Positions Under Mi](#)

Planning and Building Department

15. First Amendment to the Professional Services Agreement with Planet Labs Inc. for High Resolution Satellite Imagery

Recommendation: That the Board of Supervisors:

1. Approve the First Amendment to the Professional Services Agreement with Planet Labs Inc. for high resolution imagery and authorize the Director of the Planning and Building Department to sign the first amendment.

Attachments: [Staff Report](#)
[1. Signed Professional Services Agreement Amendment - Planet Labs.pdf](#)
[Planet Labs COI- Humboldt.pdf](#)
[Executed Planet Labs First Amendment to Agreement.pdf](#)

Public Works

16. Request to Approve Option to Extend the Lease Term at 930 Sixth Street, Eureka

Recommendation: That the Board of Supervisors:

1. Approve the Department of Health and Human Services (DHHS) request to exercise the Option to extend the lease term with California Newspaper Partnership for the period of March 1, 2019 through February 28, 2020; and
2. Authorize Public Works - Real Property Division to send notice to Lessor that the county is exercising the option to extend the lease term.

Attachments: [Staff Report](#)
[Attachment No. 1 - Lease dated February 27, 2018](#)
[Attachment No. 2 - Correspondance with Ms. Paula Patton](#)

17. Storm Damage Repair to Eel River Drive (3H160) Post Mile 1.00; Federal Project Number: Federal Emergency Management Agency (FEMA) 4301-DR-CA PW-585; Contract Number 217307

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Kapel Construction, Inc., and Humboldt County for construction of Storm Damage Repair to Eel River Drive Post Mile 1.00; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$297.53, which will bring the total amount paid to 100 percent of the contract.

Attachments: [Staff Report](#)
[Acceptance Statement](#)
[Executed Contract and Contract Change Orders 1-2](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Presentation from Mindy Fattig, Executive Director of Humboldt Del-Norte Special Education Local Plan Area (SELPA), related to Local Special Education Programs (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Hear the presentation and take appropriate action as needed.

Attachments: [Staff Report](#)
 [Grand Jury Report.pdf](#)
 [CGJ Responses HDN SELPA 9-25-18.pdf](#)

I. DEPARTMENT REPORTS**Clerk of the Board**

1. Consider Making the Appointment to the At-Large Position on the Planning Commission

Recommendation: That the Board of Supervisors:
1. Consider making the appointment to the At-Large position on the Planning Commission.

Attachments: [Staff Report](#)
[Planning Applications.pdf](#)
[John Schutt.pdf](#)
[Ed Musgrave.pdf](#)
[Laura Cutler.pdf](#)
[Melanie McCavour.pdf](#)
[Teisha Mechetti.pdf](#)
[Elizabeth Campbell-Chase.pdf](#)
[Kathryn Donahue.pdf](#)
[Kevin Caldwell.pdf](#)
[Michael Harvey.pdf](#)
[Peggy O'Neill.pdf](#)
[Alexis Larsen.pdf](#)
[Ben Shepherd.pdf](#)
[Bonnie Oliver.pdf](#)
[Carol Hoopes.pdf](#)
[David Spreen.pdf](#)
[McLinda Mclarin.pdf](#)

J. PUBLIC HEARINGS

Planning and Building Department

1. Zoning Text Amendments and Zone Reclassifications to Implement the General Plan

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report and public testimony;
2. Close the public hearing;
3. Approve the strategy to carry out Zoning Text Amendments and Zone Reclassifications to implement the General Plan;
4. Adopt the attached resolution (Resolution 19-__ (Attachment 1)) doing the following:
 - a. Consider the Environmental Impact Report (EIR) for the Humboldt County General Plan and find that it sufficiently addresses the potential environmental impacts associated with adoption of the Zone Reclassifications for three specific properties to be consistent with the General Plan designation: the Redwood Rural Health Center property in Redway (APN 077-312-016), the Save the Redwoods League parcels in Orick (APNs 519-231-018 and 520-012-013), and the Louis Gosselin property in the Fortuna area (APN 200-031-033); and find that the EIR was prepared in accordance with Section 15168 (c)(2); and no new information has been presented to change the findings of the EIR in accordance with section 15162 of the state California Environmental Quality Act (CEQA) guidelines;
 - b. Make all of the required findings for approval based on evidence in the staff report and public testimony;
5. Adopt the attached ordinance implementing Zone Reclassifications for three specific properties to be consistent with the General Plan designation: the Redwood Rural Health Center property in Redway (APN 077-312-016), the Save the Redwoods League parcels in Orick (APNs 519-231-018 and 520-012-013), and the Louis Gosselin property in the Fortuna area (APN 200-031-033) (Attachment 2);
6. Direct the Planning and Building Department to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act; and
7. Direct the Clerk of the Board to publish summaries of the ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance (Attachment 4) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2a](#)
 [Attachment 2b](#)
 [Attachment 3 - Strategy for the GPU Rezones](#)
 [Attachment 3a Schedule](#)
 [Attachment 4](#)
 [Attachment 5](#)
 [Resolution 19-06](#)
 [Ordinance 2622](#)
 [Public Comment](#)
 [Proof of Publication](#)

K. DISCUSSION ITEMS

L. CLOSED SESSION

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>