

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, September 11, 2018

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Retirement Resolution for Deputy Branch Director of Mental Health Donna Wheeler (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the resolution.

**Attachments:** [Staff Report](#)  
[Retirement Resolution for Donna Wheeler.pdf](#)

2. Proclaim September 17th through September 23rd, 2018 as Constitution Week in Humboldt County (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Proclamation and direct the Clerk of the Board to forward a fully executed copy to Jean K. Giannini, Chairman, Daughters of the American Revolution, Eel River Valley Chapter, P.O. Box 816, Fortuna, CA 95540.

**Attachments:** [Staff Report](#)  
[Constitution Week Proclamation .pdf](#)

### **Clerk of the Board**

3. Approval of the Action Summary - Meeting of September 4, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of September 4, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 9-4-18.pdf](#)  
[Minutes 9-4-18.pdf](#)

### **County Administrative Office**

4. Appointment of Nick Wilczek to the Access Humboldt Board of Directors

**Recommendation:** That the Board of Supervisors appoint Nick Wilczek as the county representative on the Access Humboldt Board of Directors.

**Attachments:** [Staff Report](#)  
[HumCo 2018 Access Humboldt](#)

**5. Set Public Hearing for Adoption of Fee Updates**

**Recommendation:** That the Board of Supervisors direct the Clerk of the Board to schedule a public hearing on Tuesday, October 2, 2018 at 9:00 a.m. or as soon thereafter as the matter may be heard, for consideration of adoption of an ordinance updating the Humboldt County Schedule of Fees and Charges; direct the Clerk of the Board to post and publish the required pre-adoption summary of the ordinance and public hearing notice for updating the Humboldt County Schedule of Fees and Charges at least 10 (ten) days prior to the public hearing; two publications are required, with at least five (5) days intervening between the dates of the first and last publication, not counting such publication dates; direct the Clerk of the Board to have the data and documentation supporting the new fees for public review at least ten (10) days prior to the public hearing; and direct the Clerk of the Board to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)].

**Attachments:** [Staff Report](#)  
[Public Hearing Notice-Summary](#)  
[Fee Ordinance](#)

**Department of Health and Human Services: Mental Health****6. Second Amendment to the Professional Services Agreement with Alcohol Drug Care Services, Inc. Regarding the Provision of Residential Alcohol and Drug Treatment and Counseling Services**

**Recommendation:** That the Board of Supervisors Approve, and authorize the Chair of the Board to execute, the attached second amendment to the professional services agreement with Alcohol Drug Care Services, Inc. regarding the provision of residential alcohol and drug treatment and counseling services for the period of July 1, 2016 through June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[ADCS Second Amendment to Services Agreement.pdf](#)  
[ADCS First Amendment to Services Agreement](#)  
[ADCS Agreement with Alcohol Drug Care Services Inc](#)  
[GL AL UL SSL 01-04-2019 WC 07-01-2019-insurance](#)

7. Mental Health Organizational Provider Services Agreement with Crestwood Behavioral Health, Inc. - Pathways Regarding the Provision of Adult Residential Treatment Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached mental health organizational provider services agreement with Crestwood Behavioral Health, Inc. - Pathways regarding the provision of adult residential treatment services to eligible Medi-Cal beneficiaries residing in Humboldt County for fiscal years 2018-2019 through 2020-2021; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached mental health organizational provider services agreement to the Department of Health and Human Services - Contract Unit.

**Attachments:** [Staff Report](#)  
[CW Signed Scanned copy 8-8-18 tc.pdf](#)  
[CBHI 2018 Subrogation Waiver Endorsement](#)  
[CBHI 2018 Additional Insured Endorsement](#)  
[CBHI 2018 All California Counties](#)

8. Application Process for Local Implementation Agreements Regarding the Provision of Professional Services Intended to Reduce the Impact of Mental Illness within Humboldt County

**Recommendation:** That the Board of Supervisors approve the attached Prevention and Early Intervention Program - Local Implementation Agreement Application Package; approve the attached local implementation agreement templates regarding the provision of professional services intended to reduce the impact of mental illness within Humboldt County; authorize the Department of Health and Human Services - Mental Health Director to execute local implementation agreements that are substantially similar to the attached local implementation agreement templates, after review and approval by County Counsel, Risk Management and the County Administrative Office; authorize the Department of Health and Human Services - Mental Health Director to execute any future amendments to the local implementation agreements executed thereby, after review and approval by County Counsel, Risk Management and the County Administrative Office; and direct the Clerk of the Board to return (1) original executed copy of this item to the Department of Health and Human Services - Contract Unit.

**Attachments:** [Staff Report](#)  
[Revised PEI Local Implementation Agreement Application Package \(8-24-18\)..](#)  
[Revised PEI Local Implementation Agreement Guidelines \(8-24-18\) \(sm\)](#)  
[Revised PEI Local Implementation Agreement Template \(Non-Tribal Organiza..](#)  
[Revised PEI Local Implementation Agreement Template \(Tribal Organization..](#)

**Planning and Building Department**

9. Release from Conveyance and Agreement to Allow Construction of Second Residential Unit on Lots 6,7,23, and 32 of the Central Estates II Final Map Subdivision Phase IID.

Assessor Parcel Number (APN) 508-252-031

Case Number FMS-07-08

**Recommendation:** That the Board of Supervisors consider the application; authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions) for Lots 6, 7, 23, and 32 of the Central Estates II Final Map Subdivision (Attachment A); direct the Planning and Building Department to record the Quitclaim and Partial Reconveyance (for Development Restrictions); and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

**Attachments:** [Staff Report](#)  
[Attachment A - Quitclaim and Partial Reconveyance.pdf](#)  
[Attachment B - Location Map.pdf](#)  
[Attachment C - Conveyance and Agreement \(for Development Restrictions\).pdf](#)

**Probation**

10. Supplemental Budget for Budget Unit 294 - Eureka Police Department Communication Systems Consoles Upgrade (4/5 vote required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget for budget unit 294, line 3225, for the Eureka Police Department Communications Systems Console upgrade.

**Attachments:** [Staff Report](#)  
[20180718 EPD HCCCP Funding Request for Radio System Upgrade](#)  
[HCCCP EC Minutes 081518 - DRAFT](#)  
[Supplemental Budget- 294 EPD](#)

**Public Works**

11. Approve Extension of License Agreement for Humboldt Trap and Skeet Club Facility at California Redwood Coast-Humboldt County Airport

**Recommendation:** That the Board of Supervisors authorize the Department of Public Works staff to sign and execute the attached letter (Attachment 3) granting the Humboldt Trap and Skeet Club a 3-year extension of its license agreement.

**Attachments:** [Staff Report](#)  
[Attachment 1 - 02-26-2013 License Agreement Humboldt Trap and Skeet Club AC](#)  
[Attachment 2 - 07-24-2018 License Extension Request Letter](#)  
[Attachment 3 - draft 2018 Letter Granting Extension](#)  
[Attachment 4 - 2018-6-9 HTSC Insurance Certificate](#)

12. Adoption of Ordinance Authorizing the Director of Public Works or his Designee to Acquire and Accept Interest in Real Property on Behalf of the Board of Supervisors

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_, relating to Section 25350.60 of the Government Code, which provides that the Board of Supervisors may, by ordinance, authorize a county officer to perform any or all acts necessary to approve and accept for the county the acquisition of any interest in real property.

**Attachments:** [Staff Report](#)  
[Ordinance 2611.pdf](#)  
[Attachment 2 - SUMMARY FOR PUBLICATION AFTER ADOPTION OF ORDINANCE](#)

13. Agreement Regarding Region-Wide Dial-A-Ride Services Effective July 1, 2018

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached agreement regarding region-wide Dial-A-Ride services by and between the Humboldt Transit Authority, City of Arcata, County of Humboldt and the Humboldt County Association of Governments; and direct the Clerk of the Board to return two (2) original signed copies of the attached agreement to the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[DAR Funding Agreement-062718 rv2.pdf](#)

**14. Resolution to Summarily Vacate a Portion of Burrell Road near Honeydew**

**Recommendation:** That the Board of Supervisors adopt the attached resolution to summarily vacate a portion of Burrell Road in Honeydew, pursuant to Streets and Highways Code section 8344. (Attachment 1); accept and execute five easement deeds for a turnout over "Parcel H" on Tract 0652, filed in Book 25 of Maps, pages 72 through 75 (Attachment 2); and direct the Clerk of the Board to record in the Office of the County Recorder via the Land Use Division a certified copy of the resolution and the five original easement deeds.

**Attachments:** [Staff Report](#)  
[Resolution 18-94.pdf](#)  
[Exhibit A- Legal Description Burrell Road](#)  
[Exhibit B- Portion of Burrell Road to be Vacated](#)  
[Attachment 2 - Easement Deeds for turnout.pdf](#)  
[Attachement 3A - Burrell Road Vacation Area Map](#)  
[Attachment 3B- Portion of Burrell Road to be Vacated](#)  
[Attachment 4 - 2018-5-17 Burrell Road Planning Memo](#)  
[Attachment 5 - 2018-5-17 Environmental Memo](#)  
[Attachment 6 - 2018-5-14 PG&E Response](#)  
[Conformed Resolution 2018-016789.pdf](#)  
[Conformed Deeds 2018--16789-794.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS**

*Board of Supervisors*

1. Consider Adopting a Resolution in Support of the Paris Agreement and Strong Climate Action (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors adopt the resolution.

**Attachments:** [Staff Report](#)  
[Resolution 18-95.pdf](#)

## I. DEPARTMENT REPORTS

### County Administrative Office

1. Auditor Controller Accounting and Management Review

**Recommendation:** That the Board of Supervisors receive a report from Cooperative Personnel Services Human Resources Consulting (CPS HR) regarding the Auditor-Controller Management and Accounting Review; direct all departments to participate in an Accounting Systems Improvement working group; direct staff to return to your Board with a transition plan to transfer Human Resource responsibilities contained in the Payroll Division of the Auditor's Office to the Human Resources Department; and take other action as necessary.

**Attachments:** [Staff Report](#)  
[Humboldt County Auditor-Controller 9-6-18](#)

## J. PUBLIC HEARINGS

### Planning and Building Department

1. Revisions to the County's Zoning Ordinance to Increase Per-Diem Allowances for Planning Commissioners

**Recommendation:** That the Board of Supervisors open the public hearing, accept public comment, close the public hearing, and adopt Ordinance No. \_\_\_\_ [Attachment 1] amending Section 312-1.3.3 of Humboldt County Code - Planning Commission Formation and Composition - to increase per-diem rates for Planning Commissioners from \$30 to \$140; and direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the ordinance [Attachment 2] and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance.

*Attachments:*      [Staff Report](#)  
[Ordinance 2612.pdf](#)  
[ATTACHMENT 2.docx](#)  
[PC Pre-Adoption Summary.doc](#)

## **K. DISCUSSION ITEMS**

## **L. CLOSED SESSION**

## **M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**