

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 24, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificates of Recognition for Soroptimist International of Arcata Award Winners (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors ratify authorization for Chair to sign the Certificates of Recognition.

Attachments: [Soroptimist International of Arcata Award Certificates.pdf](#)

2. Proclaim August 18, 2018 as Bridge Fest Day (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Bridge Fest Day Proclamation.pdf](#)

3. Letter of Support for Northern Humboldt Union High School District's Recognition of Local Organizations in Support of High School Students in Learning about Education and Potential Careers (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [NHUHSD Letter of Support.pdf](#)

4. Ferndale Lions Club's 80th Anniversary Resolution (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution.

Attachments: [Ferndale Lions Club's 80th Anniversary Resolution.pdf](#)

5. Ferndale Garden Club's 80th Anniversary Resolution (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution.

Attachments: [Ferndale Garden Club's 80th Anniversary Resolution.pdf](#)

6. Allocation of Two New Positions, and Disallocation of One Half-Time Position for First 5 Humboldt/Humboldt County Children and Families Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors allocate one (1.0) full-time equivalent (FTE) Senior Fiscal Assistant (class 0124, salary range 347) in budget unit (BU) 439; effective immediately following approval; allocate one (1.0) full-time equivalent (FTE) Administrative Analyst I (class 0626, salary range 379) in budget unit (BU) 439, effective immediately following approval; and disallocate one (.50) half-time equivalent (FTE) Program Coordinator (class 1425, salary range 419) in budget unit (BU) 444, effective immediately following approval.

Attachments: [First 5 Humboldt.pdf](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of April 17, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of April 17, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of April 17, 2018.pdf](#)

County Administrative Office

8. Temporary Out of Class Assignment for the Administrative Services Officer in the County Administrative Office

Recommendation: That the Board of Supervisors authorize Vanessa Ericksen to work out of class as an Administrative Services Officer in the County Administrative Office effective April 9, 2018 and continuing until the position is filled.

Attachments: [Temporary Out of Class Assignment.pdf](#)

County Clerk/Recorder/Registrar of Voters

9. Supplemental Budget and Request for Transfer of Funds from Recorder's Modernization Trust Fund 3662 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget for \$31,596 to provide funding for the automated indexing module included in the previously approved contract for the Eagle Clerk/Recorder software system; and direct the Auditor's Office to implement the attached supplemental budget (4/5 vote required).

Attachments: [Supplemental Budget and Request for Transfer of Funds.pdf](#)

Department of Health and Human Services: Administration**10. Full-Time Equivalent Correction for Mental Health Psychiatric Nurse**

Recommendation: That the Board of Supervisors approve the change in full-time equivalent (FTE) from 1.00 to .70 for Psychiatric Nurse position in budget unit (BU) 424 (class 0913, salary range 457, position 24) occupied by Marcile Raney; and approve the increase of the FTE for Psychiatric Nurse position in BU 424 (class 0913, salary range 457, position 24) upon vacancy to a 1.0 FTE effective the first pay period following approval.

Attachments: [Full-Time Equivalent Correction for Mental Health Psychiatric Nurse.pdf](#)

Department of Health and Human Services: Mental Health**11. Approval of Jet Dekruse, MFT as Clinical Director and Hospital Administrator of Humboldt County Mental Health-Sempervirens**

Recommendation: That the Board of Supervisors adopt the statements of qualifications and duties pertaining to the position of Clinical Director and Hospital Administrator; acting as the Governing Body of Sempervirens Psychiatric Health Facility, approve the appointment of Jet Dekruse, MFT as Clinical Director and Hospital Administrator of Humboldt County Mental Health Sempervirens Psychiatric Health Facility, effective March 26, 2018; and direct the Clerk of the Board to forward one (1) certified copy of the Board Report to the DHHS-Contract Unit for transmittal to DHHS-Mental Health Administration.

Attachments: [Jet Dekruse, MFT as Clinical Director and Hospital Administrator.pdf](#)

Department of Health and Human Services: Social Services**12. Agreement between the Humboldt County Department of Health and Human Services and Kevin Kelly, PhD for the Administration of Mental Health Evaluations to Youth and Adult Clients**

Recommendation: That the Board of Supervisors approve the contract between County of Humboldt Department of Health and Human Services (DHHS) - Child Welfare Services and Kevin Kelly, PhD for the administration of court ordered mental health evaluations to youth and adult clients; authorize the Chair to execute three (3) originals of the agreement; authorize the DHHS-Child Welfare Services Director to amend program elements of the agreement as necessary for fiscal year 2017-2018 and 2018-2019 after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to return three (3) fully executed originals of the agenda item and agreement to DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement for Administration of Mental Health Evaluations.pdf](#)

Public Works**13. Consultant Services Agreements with Quincy Engineering, Inc. Regarding the Provision of Design Engineering and Environmental Services for the Holmes-Larabee and McCann Bridge Projects**

Recommendation: That the Board of Supervisors approve the selection of Quincy Engineering, Inc. as the consulting firm to provide design engineering and environmental services for the Holmes-Larabee Bridge Project [Federal Aid Project Number BRLO-5904(138)]; approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Quincy Engineering, Inc., regarding the provision of design engineering and environmental services for the Holmes-Larabee Bridge Project [Contract Number 594171]; approve the selection of Quincy Engineering, Inc. as the consulting firm to provide design engineering and environmental services for the McCann Bridge Project [Federal Aid Project Number BRLO 5904(147)]; approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Quincy Engineering, Inc. regarding the provision of design engineering and environmental services for the McCann Bridge Project [Contract Number 594172]; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached consultant services agreements to the Department of Public Works for further processing.

Attachments: [Staff Report.pdf](#)
[Consultant Services Agreement-Holmes-Larabee Bridge.pdf](#)
[Certificate of Liability Insurance for Attachment 1.pdf](#)
[Consultant Services Agreement-McCann Bridge.pdf](#)
[Certificate of Liability Insurance for Attachment 2.pdf](#)

14. Resolution Adopting a List of Projects for Fiscal Year 2018/19, Funded by SBI: The Road Repair and Accountability Act of 2017

Recommendation: That the Board of Supervisors adopt the resolution (Attachment 1) approving the list of projects for funding through the Senate Bill 1 (SB1) Road Repair and Accountability Act for FY 2018/19.

Attachments: [Resolution Adopting a List of Projects Funded by SB1.pdf](#)

15. Request for Budget Transfer/Adjustment in Measure Z (1100298) and Approval for the Purchase of Two Flat Rail Car Bridges (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$52,080 for the Roads Maintenance Division to purchase two flat car bridges in the current fiscal year using Measure Z funding (4/5 vote required).

Attachments: [Request for Budget Transfer.pdf](#)

Sheriff

16. Acceptance of Boating Safety and Enforcement Financial Aid Program Agreement

Recommendation: That the Board of Supervisors authorize the Chair to sign four (4) copies of the Boating Safety and Enforcement Financial Aid Program Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for Fiscal Year 2018-19 (Attachment 1); authorize the Sheriff to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by California Department of Parks and Recreation for participation in the Boating Safety and Enforcement Financial Aid Program; and direct the Clerk of the Board to return signed copies of the agreement to the Sheriff's Office, attention: Norma Lorenzo for submittal to funding agency.

Attachments: [Boating Safety and Enforcement Financial Aid Program Agreement.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN**County Administrative Office**

1. 9:15 a.m. - Measure Z Citizens' Advisory Committee Recommendations for Fiscal Year 2018-19 and Unspent Measure Z Funding in FY 2017-18

Recommendation: That the Board of Supervisors review requests from outside agencies, contained on page two, and provide direction on whether to carry forward Measure Z funds from Fiscal Year (FY) 2017-18 into FY 2018-19; review the Sheriff's request and provide direction on whether to carry forward Measure Z funds from FY 2017-18 into FY 2018-19 for a consolidated dispatch study and radio infrastructure project; review the Department of Health and Human Services' request and provide direction on whether to carry forward Measure Z funds from FY 2017-18 into FY 2018-19 to assist Hoopa High School with a remodel to accommodate a medical center on campus; and review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment 1 for FY 2018-19.

Attachments: [Measure Z Citizens' Advisory Committee Recommendations.pdf](#)
[Public Comment.pdf](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office**

1. Appointment of Interim Auditor-Controller

Recommendation: That the Board of Supervisors appoint Cheryl Dillingham as the Interim Auditor-Controller effective Monday, April 30, 2018 and until a newly elected Auditor-Controller officially takes the oath of office.

Attachments: [Appointment of Interim Auditor-Controller.pdf](#)

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS**

L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>