BOARD OF SUPERVISORS

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Clerk of the Board

COUNTY OF HUMBOLDT BOARD OF SUPERVISORS

825 FIFTH STREET EUREKA, CA 95501 SUPERVISORS' CHAMBER, FIRST FLOOR

AGENDA

Tuesday, November 14, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 17-0081-001-SF, Asian Defoliating Moth Trapping Contract in the Amount of \$9,993.00

Recommendation: That the Board of Supervisors approve cooperative agreement No.

17-0081-001-SF, known as the Asian Defoliating Moth Trapping Contract with the California Department of Food and Agriculture; authorize the chair to sign the original agreement and one copy of the cover page, and return all signed copies to the Agricultural Commissioner's office for further processing; and grant a waiver

from the provisions of the nuclear free ordinance.

Attachments: Cooperative Agreement No. 17-0081-001-SF.pdf

Board of Supervisors

2. Proclaim November 11th-19th, 2017 as National Hunger and Homelessness Awareness Week (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: National Hunger and Homelessness Awareness.pdf

Clerk of the Board

3. Approval of the Action Summary - Meeting of November 7, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of

November 7, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: Approval of the Action Summary - Meeting of November 7, 2017.pdf

County Administrative Office

4. Financing for Senate Bill (SB) 863 Humboldt County Corrections Reentry Resource Center

Recommendation: That the Board of Supervisors approve \$2.3 million in financing from the 2016

Finance Plan for Senate Bill (SB) 863 Humboldt County Corrections Reentry

Resource Center (CRRC).

Attachments: Financing for Senate Bill (SB) 863.pdf

5. Service Animal Policy

Recommendation: That the Board of Supervisors approve the county-wide Service Animal Policy

(Attachment A) to provide standardization, uniformity, and ensure compliance

with Americans with Disabilities Act (ADA) Title II Regulations.

Attachments: Service Animal Policy.pdf

Measure Z Memorandum of Understandings

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute

Memorandum of Understandings (MOU) with the following agencies: City of Eureka and the City of Rio Dell; and direct the Clerk of the Board to return two

copies of all of the agreements to the County Administrative Office for

processing.

Attachments: Measure Z Memorandum of Understandings.pdf

 Aviation Gap Funding Needed to Complete the Humboldt County Airport Rescue and Fire Fighting Facility Building Project

Recommendation: That the Board of Supervisors ratify, in accordance with the 2016 Finance Plan, the

withdrawal of \$314,266 to secure the Aviation Gap Funding needed to complete the Humboldt County Airport Rescue and Fire Fighting Facility Building Project; and authorize the County Administrative Officer to fund capital improvement projects in accordance with the 2016 Finance Plan, on an as-needed basis, without further action

of the Board.

Attachments: Aviation Gap Funding.pdf

County Clerk/Recorder/Registrar of Voters

8. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)

Recommendation: That the Board of Supervisors receive staff report; receive staff impact analysis

and district resolution for the Arcata School District; and approve Arcata School District resolution to transition to even-year elections pursuant to California

Elections Code, Sections 14050-14057.

Attachments: District Resolutions to Transition to Even-Year Elections.pdf

9. Appointment of Special District Directors

Recommendation: That the Board of Supervisors receive staff report; and appoint attached slates of

individuals to special district governing boards, pursuant to California Elections

Code, Sections 10515 and 10517.

Attachments: Appointment of Special District Directors.pdf

Department of Health and Human Services: Administration

10. Second Option to Extend the Lease at 430 F Street, Suite B, Eureka

Recommendation: That the Board of Supervisors approve exercising the second option to extend the

lease at 430 F Street, Suite B, Eureka with KOK Rentals, LLC through

November 30, 2019; authorize Public Works-Real Property Division to send a notice to the Lessor that the County is exercising the second option to extend the Lease; and direct the Clerk of the Board to return one executed agenda item to

Public Works-Real Property Division.

Attachments: Second Option to Extend the Lease at 430 F Street, Suite B, Eureka.pdf

11. Extend Existing Acting Supervisor out of Class Temporary Pay for William Linn, Administrative Analyst II Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors authorize to extend the existing acting supervisor out of

class pay for Administrative Analyst II, William Linn, (Class 0626B, Range 412) as though promoted to Program Coordinator (Class 1425, Range 419) beginning October 28, 2017 and continuing until the position is filled pursuant to Article 12.4.1 of the

AFSCME MOU.

Attachments: Extend existing acting supervisor out of class temporary pay for William Linn.pdf

Department of Health and Human Services: Mental Health

12. California Department of Health Care Services Substance Use Disorder Services Standard Agreement No. 17-94072 for Fiscal Years 2017-18, 2018-19 and 2019-20

Recommendation: That the Board of Supervisors approve the execution of the California

Department of Health Care Services Substance Use Disorder Services Standard Agreement No. 17-4072 for Fiscal Years 2017-18, 2018-19 and 2019-20; authorize the Department of Health and Human Services (DHHS)-Mental Health Director, and he County Alcohol and Drug Administrator, to sign and submit the Substance Use Disorder Services Standard Agreement, Certifications, and any subsequent amendments to this multi-year Substance Use Disorder Services Standard Agreement to the State Department of Health Care Services; and direct the Clerk of the Board to send a certified copy of this agenda item to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

Attachments: Substance Use Disorder Services Standard Agreement 17-94072.pdf

Department of Health and Human Services: Public Health

13. Approval of Agreement Concerning Targeted Case Management (TCM) and Medi-Cal Administrative Activities (MAA) between the County of Humboldt and Plumas County for the Period Beginning July 1, 2017 through June 30, 2018

Recommendation: That the Board of Supervisors approve the agreement with Plumas County

concerning Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) between the County of Humboldt and Plumas County for the period beginning July 1, 2017 through June 30, 2018; authorize the Chair of the Board to sign two (2) originals of the attached agreement; and direct the Clerk of the Board to return two (2) signed originals of the agreement and one (1) copy of the Board Motion to the Department of Health and Human Services (DHHS)

-Contract Unit for transmittal to DHHS-Public Health.

Attachments: Approval of Agreement concerning Targeted Case Management.pdf

14. Agreement with the State of California Office of Traffic Safety for the Pedestrian and Bicycle Safety Program for Fiscal Years 2017-18 and Supplemental Budget (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve the Agreement PS18011 with the Office of

Traffic Safety (OTS) in the amount of \$125,000 for the period of October 1, 2017 to September 30, 2018; authorize the Director of Public Health to sign two (2) originals of the signature page of the Agreement; approve Supplemental Budget (Attachment B) to increase revenues by \$100,000 in Fund 1175 Public Health, Budget Unit 414 Health Education (4/5 vote); direct Auditor-Controller to supplement Fund 1175, per Attachment B; authorize the Director of Public Health or designee to approve all future amendments to agreement PS18011 upon review and approval of County Counsel and Risk Management; and direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS-Contract Unit.

Agreement with the State of California Office of Traffic Safety.pdf

Department of Health and Human Services: Social Services

Attachments:

15. Agreement with United Indian Health Services to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with United Indian Health

Services to assist the Department of Health and Human Services (DHHS)

increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to

the (DHHS)-Contract Unit for forwarding to DHHS-Social Services

Administration.

Attachments: Agreement with United Indian Health Services.pdf

District Attorney

16. Grant Award for Fiscal Year (FY) 2017-18 Automobile Insurance Fraud Program (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached Resolution accepting the Grant

Award from the State of California for the Automobile Insurance Fraud Program FY 2017-18; approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5th vote required) Government Code Section 29088 Transfers from contingencies - Government Code Section 29125; direct the Clerk of the Board to process and return the Resolution to the District Attorney's Office, attention Rachelle Davis, for further processing and submission to the State; and direct the Clerk of the Board to provide the attached supplemental

budget to the Auditor-Controller's Office, if approved.

Attachments: Grant Award for Fiscal Year (FY) 2017-18 Automobile Insurance Fraud Program.pd

17. Grant Award for Fiscal Year (FY) 2017-18 Workers' Compensation Insurance Fraud Program (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached Resolution accepting the Grant

Award from the State of California for the Workers' Compensation Insurance Fraud Program FY 2017-18; approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote) Government Code Section 29088 Transfers from contingencies - Government Code Section 29125; direct the Clerk of the Board to process and return the Resolution to the District Attorney's Office, attention Rachelle Davis, for further processing and submission to the State; and direct the Clerk of the Board to provide the attached supplemental

budget to the Auditor-Controller's Office, if approved.

Attachments: Grant Award for Fiscal Year (FY) 2017-18.pdf

18. Software License and Support, and Internet Based Hosting Agreement with Karpel Solutions for Implementation, Support, Maintenance and Hosting Services Pertaining to a Paperless Case Management System Contract Amendment for Update/Upgrades/Enhancements Testing Site

Recommendation: That the Board of Supervisors approve the annual support services for Karpel

Solutions as the vendor to maintain a hosted updated testing site for the District Attorney's office; authorize the Board Chair to execute the attached software license and support, and internet based hosting agreements with Karpel Solutions for installation and configuration of a hosted testing site for the support, maintenance and hosting services pertaining to a paperless case management system; and direct the Clerk of the Board to return two (2) executed originals of the attached agreements to

the Humboldt County District Attorney's Office.

Attachments: Software License and Support, and Internet Based Hosting Agreement.pdf

Human Resources

19. Revision to the Amendment of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to Adopt the New 40 Hour Classification of Communicable Disease Investigator I/II

Recommendation: That the Board of Supervisors adopt the new 40 hour classification of

Communicable Disease Investigator I/II (class 0524, salary range 342/370, unit 04) into the classification plan; and adopt Resolution No._____ (attached) approving the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to include the new 40 hour classification of Communicable Disease Investigator I/II effective immediately

following approval.

Attachments: Revision to the Amendment of the Memorandum of Understanding.pdf

Planning and Building Department

20. Code Enforcement Compliance Agreements with Various Responsible Parties

Recommendation: That the Board of Supervisors approve the attached Compliance Agreements

with various Responsible Parties; authorize the Director of Planning and Building

Department, or his designee, to sign original pages of the agreements; and

authorize the Director of Planning and Building Department or his designee to sign future amendments directly related to these Compliance Agreements upon review

and approval of County Counsel.

Attachments: Code Enforcement Compliance Agreements.pdf

Probation

21. United States Marshals Service Regional Fugitive Task Force Memorandum of Understanding

Recommendation: That the Board of Supervisors accept the United States Marshals Service

Regional Fugitive Task Force (RFTF) Memorandum of Understanding (MOU); and authorize the Chief Probation Officer to sign two (2) original copies of the MOU (Attachment 1) and any modification, extensions and all other documents required by United States Marshals Service for participation in the RFTF.

Attachments: United States Marshals Service Regional Fugitive Task Force MOU.pdf

Public Works

22. Lease/Purchase of Two Ten/Twelve Yard Dump Trucks, Authorization to Enter Into Lease/Purchase Agreements (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the lease/purchase of two (2) ten/twelve

(10/12) yard dump trucks; and authorize the Purchasing Agent to enter into

lease/purchase agreements with Umpqua Bank (4/5 vote required).

Attachments: Lease Purchase of Two Ten Twelve Yard Dump Trucks.pdf

23. Request to Use County Equipment in the Annual Truckers' Parade

Recommendation: That the Board of Supervisors authorize the use of County Road equipment in the

annual Truckers' Parade.

Attachments: Request to Use County Equipment in the Annual Truckers' Parade.pdf

24. Extension of Extra Help Hours - Facilities Management (162) (4/5 Vote Required)

Recommendation: That the Board of Supervisors extend Kendall Cobine, and Lindsey Day extra

help employment hours 960 hours to a maximum of 1,920 hours for fiscal year 2017-2018 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5

vote required).

Attachments: Extension of Extra Help Hours.pdf

25. Extension of Extra Help Hours - Measure Z (298) (4/5 Vote Required)

Recommendation: That the Board of Supervisors extend Dylan Mace, and Dustyn Punch extra help

employment hours 960 hours to a maximum of 1,920 hours for fiscal year

2017-2018 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5

vote required).

Attachments: Extension of Extra Help Hours.pdf

26. Ratification of the Revised Letter of Commitment for the Humboldt County Public Works Aviation Division and Redwood Coast Energy Authority for a Solar Plus Battery Storage Microgrid at the California Redwood Coast-Humboldt County Airport in McKinleyville in Partnership with Redwood Coast Energy Authority and Schatz Energy Research Center at Humboldt State University

Recommendation: That the Board of Supervisors ratify the Board Chair's execution of the revised letter

of commitment dated October 23, 2017, to the California Energy Commission and

Schatz Energy Research Center.

Attachments: Ratification of the Revised Letter of Commitment.pdf

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: Public Comment.pdf

Petition Attachment 1.pdf
Petition Attachment 2.pdf

E. SPECIAL PRESENTATIONS

Board of Supervisors

 Office of Education Superintendent Chris Hartley's Annual Report on Local School Districts 2017 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action,

if required.

Attachments: <u>HCOE.pdf</u>

F. MATTERS SET FOR TIME CERTAIN

County Administrative Office

1. 9:30 a.m. - Challenge Award Presentation

Recommendation: That the Board of Supervisors recognize the following the departments for their

innovative programs that were recently given Challenge Awards by the California State Association of Counties (CSAC): North Coast Department of Child Support Services, Public Works, Agriculture Department, Sheriff's Office, and County

Administrative Office.

Attachments: CSAC Challenge Award Presentation.pdf

2. 1:30 p.m. - Allocation of Unspent Measure Z Funding (4/5th Vote Required)

Recommendation: That the Board of Supervisors review the recommendations from the Measure Z

Citizens' Advisory Committee (Attachment I) and provide direction on allocating

unspent Measure Z funds (4/5 vote).

Attachments: Allocation of Unspent Measure Z Funding.pdf

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

J. PUBLIC HEARINGS

Planning and Building Department

 Extension of Coastal Zone Commercial Cannabis Prohibition Ordinance; Case Number OR-17-006

Recommendation:

That the Board of Supervisors introduce the proposed Ordinance extending the provisions of Humboldt County Code Section 313-54 (Attachment B); open the public hearing, receive and consider the staff report and proposed determination of exempt status under CEQA, accept public comment, and close the public hearing; deliberate on the proposed Ordinance; adopt Resolution No. (Attachment A) a Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to the California Environmental Quality Act (CEQA), Humboldt County Code Section 312-50 - concerning adoption of zoning ordinance amendments, and conformance with the California Coastal Act; and adopt Ordinance No. (Attachment B) approving the proposed Zoning Ordinance changes; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the Ordinance (Attachment C) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted Ordinance along with the names of those Supervisors voting for and against the Ordinance; and direct the Clerk of the Board to record in the action summary of the Board meeting that the Ordinance has been duly published and posted, and to give notice of the decision to any interested parties.

Attachments: <u>Ext</u>

Extension of Coastal Zone Commercial Cannabis Prohibition Ordinance.pdf

Proof of Publication.pdf

2. Interim Zoning Ordinance Amendments: Commercial Cannabis Activities for Adult Use & Interim Permitting; Case Number OR-17-007

Recommendation:

That the Board of Supervisors introduce the proposed Ordinance amending sections 314-55.3 and 314-55.4 of Chapter 4 of Division 1 of Title III of the County Code (Attachment B); open the public hearing, receive and consider the staff report and determination that no further environmental review is required pursuant to CEQA, accept public comment, and close the public hearing; deliberate on the proposed Ordinance; adopt Resolution No. (Attachment A) a Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to the California Environmental Quality Act (CEQA), Humboldt County Code Section 312-50 concerning adoption of Zoning Ordinance amendments; adopt Ordinance No. (Attachment B) approving the proposed Zoning Ordinance changes. The proposed amendments to Chapter 4 of the Zoning Regulations will become effective 30 days from the date of their adoption; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against then Ordinance (Attachment C) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted Ordinance along with the names of those Supervisors voting for and against the Ordinance; and direct the Clerk of the Board to record in the action summary of the Board meeting that the Ordinance has been duly published and posted, and to give notice of the decision to any interested parties.

Attachments:

Commercial Cannabis Activities for Adult Use & Interim Permitting.pdf

<u>Proof of Publication.pdf</u>

3. Alchemy Group Zone Reclassification; Assessor Parcel Numbers: 214-181-017 and 214-181-018; Application Number: 13623; Case Number ZR-17-005; Phillipsville Area

Recommendation:

That the Board of Supervisors introduce the proposed Ordinance by title and waive further reading of Ordinance No. (Attachment 2) amending Section 311-7 of the Humboldt County Code - the Zoning Ordinance by rezoning Assessor Parcel Numbers 214-181-017 and 214-181-018 from CH-Q-D to C-2-Q-D as shown on the attached map; open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment; close the public hearing; and approve Resolution No. (Attachment 1), a Resolution of the Board of Supervisors of the County of Humboldt making the necessary findings to reclassify the zoning for the subject property; adopt Ordinance No. , amending Section 311-7 of the Humboldt County Code by reclassifying property in the Phillipsville area within APNs 214-181-017 and 214-181-018 currently zoned (CH-D-Q) Highway Service Commercial, Design Control, Qualified to C-2-D-Q Community Commercial, Design Control, Qualified (Attachment 2); the Q-Qualified Zone includes provisions to ensure compatibility with the CR-Commercial Recreation General Plan Land Use designation that applies to the site, and to retain the development standards of the CH Zone as recommended by the Planning Commission; direct the Clerk of the Board to publish a Summary of the Ordinance within 15 days of the date of the hearing (Attachment 3) along with the names of those supervisors voting for and against the

Ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted Ordinance along with the names of those supervisors voting for and against the Ordinance; and direct Planning Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research.

Attachments: Alchemy Group Zone Reclassification.pdf

Proof of Publication.pdf

K. DISCUSSION ITEMS

L. CLOSED SESSION

- 1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957.
- 2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Public Works Director pursuant to Government Code sections 54954.5 and 54957.
- **3.** It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Child Support Services Director pursuant to Government Code sections 54954.5 and 54957.
- 4. Conference with Legal Counsel pursuant to Government Code section 54956.9 subd. (d)(2) regarding the status of the California Attorney General's ongoing investigation into the County's compliance with the Child Abuse Neglect and Reporting Act.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: http://humboldtgov.org/