

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, October 3, 2017**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Proclaim October 1st - 7th, 2017 as National 4-H Week in Humboldt County (Supervisor Mike Wilson)

***Recommendation:*** That the Board of Supervisors adopt the Proclamation.

***Attachments:*** [4H Week Proclamation](#)

2. Domestic Violence Awareness Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Domestic Violence Awareness Month in Humboldt County](#)

3. Continuation of Emergency: Existence of a Local Health Emergency Caused by Air Quality Impacts Due to Smoke from Wildfires that Began on July 25, 2017 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors declare that a local health emergency caused by air quality impacts due to smoke from wildfires that began on July 25, 2017, remains in effect until October 17, 2017.

**Attachments:** [Continuation of Local Health Emergency Due to Wildfire Smoke](#)

4. Certificate of Achievement for Dalynn Rousseau for Achieving the Rank of Eagle Scout (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors ratify authorization for the chair to sign the Certificate of Achievement.

**Attachments:** [Certificate of Achievement for Dalynn Rousseau for Achieving the Rank of Eagle Scout](#)

5. Water Professionals Appreciation Week Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Water Professionals Appreciation Week Proclamation](#)

**Clerk of the Board**

6. Approval of the Action Summary - Meeting of September 19, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of September 19, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary - Meeting of September 19, 2017](#)

**County Administrative Office**

7. Third Amendment to Professional Service Agreement with SZS Consulting Group, LLC and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the third amendment to the agreement for consultant services with SZS Consulting Group, LLC (SZS); authorize the Purchasing Agent to execute the proposed amendment with SZS and any future amendments thereto; and adopt the attached supplemental budget for the ADA Compliance budget unit (4/5 vote required).

**Attachments:** [Third Amendment to Service Agreement with SZS Consulting Group, LLC](#)

**County Clerk/Recorder/Registrar of Voters**

8. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)

**Recommendation:** That the Board of Supervisors receive staff report; receive staff impact analysis and district resolution for the Redway Fire Protection District; and approve Redway Fire Protection District resolution to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

**Attachments:** [District Resolutions for Redway Fire Protection District](#)

9. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)

**Recommendation:** That the Board of Supervisors receive staff report; receive staff impact analysis and district resolution for the Riverside Community Services District; and approve Riverside Community Services District resolution to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

**Attachments:** [Resolution for Riverside Community Services District](#)

**Department of Health and Human Services: Mental Health**

10. Agreement with Glenn County Health Services for Specialty Mental Health Services Provided by DHHS-Mental Health

**Recommendation:** That the Board of Supervisors approve, and authorize the Board Chair to execute, three (3) originals (attached) of the Agreement with Glenn County Health and

Human Services for Specialty Mental Health Services provided by DHHS-Mental Health; and direct the Clerk of the Board to return two (2) signed originals of the attached agreement to the DHHS-Contract Unit for transmittal to Glenn County for final execution.

*Attachments:*      [Agreement with Glenn County Health Services](#)

**Department of Health and Human Services: Public Health**

**11. Request to Approve Leases with Rynecki and Rynecki, LLC and 2nd & H Street, LLC for Office Space Located at 100 H Street and Parking Lot Located at Second and H Street**

*Recommendation:* That the Board of Supervisors approve and authorize the Chair to sign the lease in duplicate, with Rynecki and Rynecki, LLC for office space at 100 H Street, Eureka through November 30, 2020 with an option to extend this lease upon the same terms and conditions for two (2), two (2) year terms; approve and authorized the Chair to sign the lease in duplicate with 2nd & H Street, LLC for the fenced parking lot at Second and H Street, Eureka through November 30, 2020 with an option to extend this lease upon the same terms and conditions for two (2) two (2) year terms; authorize Public Works-Real Property Division to send notices with fully executed leases to Lessors that the county is approving the leases through November 30, 2020 with an option to extend this lease upon the same terms and conditions for two (2) two (2) year terms; and direct the Clerk of the Board to return one executed agenda item and one fully executed lease for both the office space at 100 H Street and the fenced parking lot at Second and H Street to Public Works - Real Property Division, retaining the second fully executed leases with meeting records.

*Attachments:*      [Staff Report](#)  
                             [Lease with Rynecki and Rynecki, LLC](#)  
                             [Lease with 2nd and H Street, LLC](#)

**Department of Health and Human Services: Social Services****12. Redwood Community Action Agency Agreement for Temporary Shelter Services and Long Term Transitional Housing Placements for Eligible Youth for Fiscal Year 2017-2018**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to execute three (3) originals of the attached contract with Redwood Community Action Agency (RCAA) in the amount of \$192,000.00 for temporary shelter services and long term placements for eligible youth for fiscal year 2017-2018; direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health & Human Services DHHS-Contract Unit for forwarding to DHHS-Social Services Administration, and authorize the DHHS-Social Services Director to exercise the options to extend the agreement on behalf of DHHS-Children & Family Services, under the same terms and conditions for fiscal year 2018-2019 and fiscal year 2019-2020.

**Attachments:** [Redwood Community Action Agency Agreement](#)

**Human Resources****13. Test Use Agreements for Written Examinations**

**Recommendation:** That the Board of Supervisors authorize the Director of Human Resources to execute test use agreements with Cooperative Personnel Services.

**Attachments:** [Test Use Agreements for Written Examinations](#)

**Libraries****14. Adjust Humboldt County Library Hours of Operation for November 22, December 23 and December 30, 2017 at All Branch Locations**

**Recommendation:** That the Board of Supervisors (Board) approve the changes in hours of operation due to holidays for the Humboldt County Library (HCL), as specified in Attachment 1, to accommodate for early closure of the County Library on November 22, and closure for December 23 and December 30, 2017.

**Attachments:** [Humboldt County Library Hours of Operation](#)

**Planning and Building Department**

15. Release from Conveyance and Agreement to Allow Construction of Second Residential Unit on Lot 35 (APN 301-041-041) of the Kincaid Court Final Map Subdivision; Case Number PRK-17-001; Assessor Parcel Number 019-041-002; 4779 Kincaid Court, Eureka, CA

**Recommendation:** That the Board of Supervisors consider the application; authorize the Chair of the Board to execute the Quitclaim and Reconveyance (for Development Restrictions) for Lot 35 of the Kincaid Court Final Map Subdivision (Attachment A); direct the Planning and Building Department to record the Quitclaim and Reconveyance (for Development Restrictions); and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

**Attachments:** [Release from Conveyance and Agreement](#)

16. Administrative Abatement Funding Transfer and Supplemental Budget: Juan and Shirley Velasquez; 672 South Road, Scotia, California; APN: 205-212-027 (4/5 Vote Required)

**Recommendation:** The Board of Supervisors authorize the cost of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-14, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-22 to 351-26; authorize a transfer from the Code Enforcement Trust Fund, account 3440-000, in the amount of \$8,400 to the Planning and Building Department's revenue account 1100-277-631130 to cover the cost of the abatement, and to pay the expenses associated with the abatement out of account 1100-277-2403; and authorize the Auditor-Controller to execute the supplemental budget shown in Attachment "A" for fiscal year 2017-2018 (4/5 vote required).

**Attachments:** [Administrative Abatement Funding Transfer and Supplemental Budget](#)

**Public Works**

17. Approval of Etter Subdivision: APN 107-102-008 et at, Honeydew Area

**Recommendation:** That the Board of Supervisors accept and approve the subdivision map for filing with the County Recorder; accept the dedications to the County of Humboldt of Parcel A (Mattole Road) for road and culvert purposes, Parcel B for public utility purposes, Parcel C for public utility purposes, Parcel D (Burrell Road) for public road purposes, and Parcel E for public utility purposes; direct the Clerk of the Board to sign the subdivision map on behalf of the Board of Supervisors; authorize the Chair of the Board of Supervisors to execute the Conveyance and

Agreement; and direct the Clerk of the Board to transmit the Subdivision Map and the Conveyance and Agreement to the County Recorder.

**Attachments:** [Etter Subdivision; APN 107-102-008 et at, Honeydew Area](#)

18. Walnut Drive (3J300) and Fern Street (3K210) Traffic Signal Project; Project Number: RPL-5904(107); Contract Number: 213501

**Recommendation:** That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between Wahlund Construction, Inc., and Humboldt County for the Walnut Drive (3J300) and Fern Street (3K210) Traffic Signal Project; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$3,033.00, which will bring the total amount paid to 100% of the contract.

**Attachments:** [Traffic Signal Project; Project Number RPL-5904\(107\)](#)

19. Memorandum of Understanding (MOU) Between the Aeronautical Services Group of the Federal Aviation Administration (FAA) and the Humboldt County Aviation Division

**Recommendation:** That the Board of Supervisors authorize the Public Works Director, or a Deputy Public Works Director as an alternate, to execute the Memorandum of Understanding for implementation of NOTAM Manager System.

**Attachments:** [Staff Report](#)  
[MOU on NOTAM Manager System.pdf](#)  
[NOTAM Originators Safety Risk Management.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handouts**

**Attachments:**      [Public Comment Sign-In Sheet and Handouts](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office****1. Presentation on the County's 2017 State Legislative Program**

**Recommendation:** That the Board of Supervisors hears the presentation and takes appropriate action, if required.

**Attachments:**      [County's 2017 State Legislative Program](#)

**Planning and Building Department****2. Adoption of Coastal Commission Modifications to the Interim Use Local Coastal Program Amendment; Case Numbers GPA-16-001 and OR-16-001; Assessor Parcel Numbers: N/A; Samoa Peninsula, King Salmon and Fields Landing**

**Recommendation:** That the Board of Supervisors open the public hearing, receive and consider the staff report, and accept public comment; close the public hearing and deliberate; adopt Resolution No. \_\_\_\_\_ (Attachment 1), a Resolution of the Board of Supervisors of the County of Humboldt Making the Required Findings for Certifying Compliance with the California Environmental Quality Act and Approving Amendments to the Interim Use Local Coastal Program Amendment, Acknowledging Receipt of Accepting, Agreeing to and Approving Modifications



A, B and C (or 1, 2 and 3) as Adopted by the California Coastal Commission on August 10, 2017, Amending the Humboldt County General Plan/Coastal Land Use Plan (Humboldt Bay Area Plan) Chapter 2 Section 2.30 Clarifying Local Coastal Program Applicability; Directing Planning Staff to Transmit the Amended Interim Use Local Coastal Program Amendment to the California Coastal Commission for Review and Certification, and Certifying the Board of Supervisors Intends to Carry Out the Humboldt County Local Coastal Program in a Manner Fully in conformity with the California Coastal Act, Case Numbers CPA-16-01 and OR-16-01; adopt Ordinance No. \_\_\_\_\_ (Attachment 2), Ordinance of the Board of Supervisors of the County of Humboldt Amending Title III, Division 1, Chapter 3, Section A, Part 1, Section 313-3.4; Title III, Division 1, Chapter 3, Section B: Regulations in All or Several Zones, Part 3: Development Standards Index of the Humboldt County Code/Coastal Implementation Plan; and Title III, Division 1, Chapter 3, Section B, Part 3, Section 313-104.1 et seq., of the Humboldt County Code/Coastal Implementation Plan; direct the Clerk of the Board to give notice of the decision to the County Assessor's Office, and any other interested party; and direct the Clerk of the Board to publish a Post Adoption Summary of the Ordinance (Attachment 3) within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the ordinance, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

***Attachments:***

[Staff Report](#)

[Executed Resolution](#)

[Executed Ordinance](#)

[Post-Adoption Summary of Ordinance](#)

[Coastal Commission Resolutions and Adopted Findings](#)

[BOS Resolution 16-87 Approved July 19, 2016](#)

## **J. PUBLIC HEARINGS**

### **County Administrative Office**

1. Public Hearing to Consider Adoption of an Ordinance for the 2017-18 Update of the Humboldt County Schedule of Fees and Charges (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors open the public hearing; introduces by title, Ordinance No. \_\_\_\_\_ (Attachment IV), updating the Humboldt County Schedule of Fees and Charges for 2017-18, waive the first reading of the ordinance; receive the staff report and public comments; approve and/or modifies the new, increased, decreased, deleted or changed fees, as shown in the 2017-18 Humboldt County Schedule of Fees and Charges (Attachment I); adopt the Ordinance; and direct the Clerk of the Board, within 15 days, to publish a post-adoption summary of the ordinance (Attachment V) with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along

with the names of those Supervisors voting for and against the ordinance [Government Code Section 25124 (b)(1)]; and close the public hearing.

***Attachments:***

[Staff Report](#)

[Proposed Fee Schedules](#)

[Supporting Documentation for Fee Changes](#)

[Supporting Documentation for New Fees](#)

[Executed Ordinance](#)

[Summary for Publication after Adoption of Ordinance](#)

[Proofs of Publication](#)

**Planning and Building Department**

2. Ordinance Amending Section 314-99.1 of County Code Title III, Division 4, Chapter 4, Exceptions to Development Standards

***Recommendation:*** That the Board of Supervisors introduce Ordinance No. \_\_\_\_\_ (Attachment B) by title and waive further reading; open the public hearing and receive the staff report and public testimony; close the public hearing and deliberate; approve the proposed Addendum to the Final Supplemental Environmental Impact Report (FSEIR) for the Housing Element (SCH #2009022077) and Resolution No. \_\_\_\_\_ (Attachment A), approval of development code changes in the Housing Opportunity Zones of the inland areas will become effective 30 days from the date of its passage; adopt Ordinance No. \_\_\_\_\_ (Attachment B), which amends Humboldt County Code Title III, Division 4, Chapter 4 (Regulations Outside the Coastal Zone), Section 314-99.1 Exceptions to Development Standards; and direct the Clerk of the Board to publish a summary of the Ordinance (Attachment C) within 15 days after adoption by the Board.

***Attachments:***

[Ordinance, Exceptions to Development Standards](#)

[Proof of Publication](#)

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

1. Conference with Legal Counsel - Pursuant to Government Code Section 54956.9 Regarding Pending Litigation; Randall Sand and Gravel v. County of Humboldt; Barnum Timer Company, et al., Real Party in Interest, Case No. CV170395

**M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**