

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, July 18, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Auditor/Controller

1. Contract for External Audit for Fiscal Year 2016-2017

Recommendation: That the Board of Supervisors approve the Professional Services and HIPAA Business Associate Agreements with the accounting firm of CliftonLarsonAllen LLP, CPAs, of Roseville, California regarding the County's financial audit for the year ended June 30, 2017; authorize the Chair of the Board to sign two (2) originals of the proposed Professional Services Agreement as well as the engagement letter and HIPAA Business Associate Agreement attached thereto; and direct the Clerk of the Board to return one (1) signed original of the proposed Professional Services Agreement to the Auditor-Controller.

Attachments: [Contract for External Audit](#)

2. Distribution of Excess Proceeds from Tax Sale of April 22-25, 2016

Recommendation: That the Board of Supervisors approve the distribution of the excess proceeds resulting from the April 22-25, 2016, public auction of parcels listed on Attachment A to the claimants and in the amounts listed for each parcel.

Attachments: [Distribution of Excess Proceeds from Tax Sale](#)

Board of Supervisors

3. CalRecycle Food Waste Prevention and Rescue Grant Letter of Support (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [CalRecycle Food Waste Prevention Rescue Grant Letter of Support](#)

4. Resolution Authorizing Road Closures for the Humboldt Redwoods Marathon, Half Marathon and 5K on Sunday, October 15, 2017 from 9:00 a.m. to 4:00 p.m. (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to return a fully executed copy of the Resolution to Humboldt Redwoods Marathon, P.O. Box 4989, Arcata, CA 95518-4989.

Attachments: [Resolution Authorizing Road Closure for Humboldt Redwoods Marathon](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of July 11, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of July 11, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Approval of the Action Summary - Meeting of July 11, 2017](#)

County Administrative Office**6. Program Year 2017-18 Title I Workforce Innovation and Opportunity Act Subgrant**

Recommendation: That the Board of Supervisors adopt the attached Resolution (Attachment 1), accepting Program Year 2017-18 Title I Workforce Innovation and Opportunity Act (WIOA) Subgrant, Registration Number K8106176; authorize and direct the Chair of the Board to sign the two (2) copies of the Subgrant Agreement (Attachment 2); authorize and direct the County Administrative Officer, or designee, to sign fiscal documents utilizing these funds, such as contracts, after review and approval by County Counsel and Risk Management pursuant to Separation of Duties Assignment adopted September 27, 2005; authorize and direct the Workforce Development Board (WDB) Executive Director, or designee, to sign administrative documents as required by the State of California Employment Development Department, and pursuant to Separation of Duties Assignment adopted on September 27, 2005; and direct the Clerk of the Board to return the signed original Subgrant Agreement (two (2) copies) to the WDB Executive Director for submission to the state.

Attachments: [WIOA Subgrant](#)

Department of Health and Human Services: Administration**7. Authorize Temporary Increase in Pay for Amanda Ruddy, Supervising Environmental Health Specialist Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)**

Recommendation: That the Board of Supervisors authorize temporary increase in pay for Supervising Environmental Health Specialist Amanda Ruddy, (Class 0519, Range 461) as though promoted to Director of Environmental Health (Class 0510, Range 507) retroactive beginning July 2, 2017 and continuing until the incumbent returns to the position.

Attachments: [Temporary Increase in Pay for Amanda Ruddy](#)

Department of Health and Human Services: Mental Health**8. Agreement between Humboldt County and Transitional Residential Treatment Facilities, Inc. for Fiscal Years 2017-18 through 2019-20**

Recommendation: That the Board of Supervisors approve the agreement between Humboldt County and Transitional Residential Treatment Facilities, Inc. (TRTF) for fiscal years 2017-2018 through 2019-20; authorize the Chair of the Board to execute three (3) originals of the agreement effective July 1, 2017; and direct the Clerk of the

Board to return two (2) executed originals of the agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS - Mental Health.

Attachments: [Agreement with Transitional Residential Treatment Facilities, Inc.](#)

9. Second Amendment to the Agreement with Netsmart Technologies, Inc. for Avatar Software and Services

Recommendation: That the Board of Supervisors approve the second amendment to the agreement with Netsmart Technologies, Inc. for Avatar software and services (Attachment 1); authorize the Chair to sign three (3) originals of the second amendment to the agreement with Netsmart Technologies, Inc.; and direct the Clerk of the Board to return two (2) signed originals of the second amendment to the agreement to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

Attachments: [Staff Report](#)
[Second Amendment to Agreement with Netsmart Tech., Inc.](#)
[Agreement with Netsmart Technologies, Inc.](#)
[First Amendment to Agreement](#)

Department of Health and Human Services: Social Services

10. Agreement with Arcata House Partnership to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with Arcata House Partnership to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS - Social Services Administration.

Attachments: [Agreement with Arcata House Partnership](#)

Public Defender

11. Advance Salary Request and Department Change for Deputy Public Defender (DPD), Jason Sheets (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a retroactive advance salary step for Jason Sheets to Deputy Public Defender (DPD) III, Step E, effective at the beginning of the next payroll cycle, pursuant to Section 7 of the Humboldt County

Salary Resolution (4/5 vote required); and transfer the payroll funds that were taken from Measure Z budget unit 292, to pay for Jason Sheets' salary in the correct budget unit. Public Defender 219.

Attachments: [Advance Salary Request and Department Change for DPD](#)

Public Works

12. Extension of Lease Agreement for Courthouse Snack Bar (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve by a 4/5 vote to extend the lease with Jeanne Fleek and Michael Scollard (Lessee) for the Courthouse Snack Bar, through September 30, 2018; authorize Real Property to notify Lessee of approval of the extension; and direct the Clerk of the Board to return one executed agenda item to Public Works Real Property.

Attachments: [Extension of Lease Agreement for Courthouse Snack Bar](#)

13. Local Transportation Fund Claim for Fiscal Year 2017-18

Recommendation: That the Board of Supervisors authorize the Chair of the Board to sign the attached Local Transportation Fund claim; and direct the Clerk of the Board to return the claim to the Public Works Department for attachment of required documentation and submittal to the Humboldt County Association of Governments (HCAOG).

Attachments: [Local Transportation Fund Claim](#)

14. Agreement for Consultant Services with GHD Inc. for the Manila Highway 255 Shared Use Path Project

Recommendation: That the Board of Supervisors authorize the Chair to sign the attached Agreement for Consultant Services with GHD Inc. to perform engineering and environmental services for the Manila Highway 255 Shared Use Path Project.

Attachments: [Agreement for Consultant Services with GHD Inc.](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****County Administrative Office****1. 9:15 a.m. - Americans with Disabilities Act Consent Decree Presentation and Discussion**

Recommendation: That the Board of Supervisors receive the presentation and discussion regarding the Americans with Disabilities Act (ADA) Consent Decree with the U.S. Department of Justice (DOJ) as of June 2017.

Attachments: [Americans with Disabilities Act Consent Decree](#)

Public Works**2. 11:00 a.m. - Elk River Watershed Stewardship Program**

Recommendation: That the Board of Supervisors receive a staff report and remarks from the executive director of the North Coast Regional Water Quality Control Board regarding the status of the Elk River Watershed Stewardship Program; and authorizes the Chair of the Board of Supervisors to sign the attached letter requesting termination of the grant agreement for the Elk River Watershed Stewardship Program.

Attachments: [Elk River Watershed Stewardship Program](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS**

J. ADMINISTRATIVE ABATEMENT HEARINGS**K. PUBLIC HEARINGS****L. DISCUSSION ITEMS****M. CLOSED SESSION**

1. Conference With Real Property Negotiators - Pursuant to Government Code section 54956.8 it is the intention of the Board of Supervisors to meet in closed session to grant authority to its negotiators regarding the price and terms of payment for the purchase of real properties located at 1031-1035-1039 Fourth Street (Assessor Parcel Number (APN) 001-174-006), 1023-1025 Fourth Street (APN 001-174-007), and 1017 Fourth Street (APN 001-174-008), all in Eureka, California. The County's negotiators are identified as Thomas K. Mattson, Director of Public Works, Erin Damm, and Christopher Shaver; the parties with whom they may negotiate are identified as Gerald D. and Belinda M. Rush (agent Joyce Reinhart).

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>