

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA**

**Tuesday, May 16, 2017**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Certificate of Recognition for Annette DeModena, Humboldt County 2017 Republican of the Year (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors ratify the Certificate of Recognition.

**Attachments:** [2017 Republican of the Year Certificate.pdf](#)

2. Proclaim May 15th - May 21st, 2017 as National Salvation Army Week (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Salvation Army Week Proclamation.pdf](#)

3. Military Appreciation Month Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Proclamation.

**Attachments:** [Military Appreciation Month Proclamation.pdf](#)

**Clerk of the Board**

4. Approval of the Action Summary - Meeting of May 9, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of May 9, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 5-9-2017.pdf](#)

**County Administrative Office**

5. Ratification of Ordinance No. 24 of the Humboldt No. 1 Fire Protection District which Adopts the 2016 California Fire Code and Certain Local Amendments Thereto

**Recommendation:** That the Board of Supervisors ratify Ordinance No. 24 of the Humboldt No. 1 Fire Protection District which adopts the 2016 California Fire Code and certain local amendments thereto; direct the Clerk of the Board to transmit the Board of Supervisors' determination to the Humboldt No. 1 Fire Protection District within fifteen (15) days of such determination; and direct staff to file a copy of the findings of the Humboldt No. 1 Fire Protection District, and any findings of the Humboldt County Board of Supervisors, along with a copy of the ratified version of Ordinance No. 24 that is expressly marked to identify the provisions to which each finding refers, with the California Department of Housing and Community Development.

**Attachments:** [Ordinance No. 24 of Humboldt No. 1 Fire Protection Dist.pdf](#)

6. New Appointment to the Humboldt County Workforce Development Board (HC-WDB)

**Recommendation:** That the Board of Supervisors review the attached membership application for Cindie Fonseca; and appoint Cindie Fonseca to the HC-WDB in accordance with the HC-WDB bylaws for a term of two years, effective immediately.

**Attachments:** [Appointment to Workforce Development Board.pdf](#)

**County Counsel****7. Supplemental Budget for Budget Unit 121, Extra Help (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the attached County Counsel supplemental budget request for budget unit 1100-121, to increase the extra help line item 1-400 (4/5 vote required).

**Attachments:** [County Counsel Supplemental Budget.pdf](#)

**Department of Health and Human Services: Mental Health****8. Appointment to the Humboldt County Behavioral Health Board**

**Recommendation:** That the Board of Supervisors appoint Draven Keller to the Humboldt County Behavioral Health Board for a three year term.

**Attachments:** [Appointment to Behavioral Health Board.pdf](#)

**Department of Health and Human Services: Public Health****9. Approval of State Standard Agreement #17-94011 for Medi-Cal Administrative Activities with the California Department of Health Care Services for the period beginning July 1, 2017 through June 30, 2020**

**Recommendation:** That the Board of Supervisors approve and authorize State Standard Agreement #17-94011 with the California Department of Health Care Services (DHCS) concerning Medi-Cal Administrative Activities (MAA) for the period beginning July 1, 2017 through June 30, 2020; direct the Board Chair to sign four (4) originals of State Standard Agreement #17-94011, Exhibit D(F) Certification Regarding Lobbying, Contractor Certification Clause, and the California Civil Rights Laws Certification; authorize the Public Health Director, or designee, to sign any future amendments to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return four (4) signed originals of State Standard Agreement #17-94011, Exhibit D(F) Certification Regarding Lobbying, Contractor Certification Clause, and the California Civil Rights Laws Certification to the Department of Health and Human Services (DHHS) - Contracts Unit for submittal to DHCS for signature.

**Attachments:** [Medi-Cal Administrative Activities Agreement.pdf](#)

**Public Defender**

10. Approve Exercising the Option to Extend the Lease for 935 Third Street, Eureka, with Carter Properties

**Recommendation:** That the Board of Supervisors approve exercising the option to extend the lease with Carter Properties for 935 Third Street, Eureka; direct the Clerk of the Board to return one executed board agenda item to Public Works, Real Property Agent; and authorize the Public Works Real Property Agent to send a letter notifying Carter Properties that the County is exercising the option to extend the lease for an additional two (2) year term, from July 1, 2017 through June 30, 2019.

**Attachments:** [Extension of Lease at 935 Third Street, Eureka.pdf](#)

11. Advance Salary Request for Deputy Public Defender, Brienne Bennett (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve an advance salary step for Deputy District Attorney (DDA) III, Step C, Brienne Bennett, to Deputy Public Defender (DPD) III, Step E, effective May 22, 2017, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Advance Salary Request for Deputy Public Defender.pdf](#)

**Public Works**

12. Lafayette Elementary School Safe Routes Improvement Project; Project Number: ATPL-5904 (145); Contract Number: 215100

**Recommendation:** That the Board of Supervisors receive and file the bids for the Lafayette Elementary School Safe Routes Improvement Project; award the contract to RAO Construction, Inc. for the total amount of \$636,415; authorize the Chair of the Board of Supervisors to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0326 and transfer \$705,000 from 1200321-2118 to the new contract account per the attached appropriation transfer.

**Attachments:** [Lafayette School Safe Routes Improvement Project.pdf](#)

13. Earthquake Damage Repairs to Mattole Road (3C010) at Post Mile 43.17; Project Number: Emergency Relief (ER) 4820(004); Contract Number: 210207

**Recommendation:** That the Board of Supervisors receive and file the bids for Earthquake Damage Repairs to Mattole Road (3C010) at Post Mile 43.17; award the contract to OR Wilcox Enterprises, Inc., for the total amount of \$262,998; authorize the Chair of the Board of Supervisors to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0325 and transfer \$317,648 from 1200321 -2118 to the new contract account per the attached appropriation transfer.

**Attachments:** [Earthquake Damage Repairs to Mattole Road.pdf](#)

14. Agreement for Construction Management Services for the Red Cap Road Bridge Replacement Project over Big Rock Gulch at Post Mile 0.30. Contract Number. 594021

**Recommendation:** That the Board of Supervisors approve the selection of Ghirardelli Associates, Inc., as the consulting firm to provide construction management services for the Red Cap Road Bridge Replacement Project over Big Rock Gulch; approve, and authorize the Chair of the Board of Supervisors to execute three (3) originals of, the attached Consultant Services Agreement with Ghirardelli Associates, Inc., regarding the provision of construction management services for the Red Cap Road Bridge Replacement Project over Big Rock Gulch; and direct the Clerk of the Board to return two (2) executed originals of the attached Consultant Services Agreement to the Department of Public Works.

**Attachments:** [Agreement for Red Cap Road Bridge Replacement Project.pdf](#)

15. Federal Apportionment Exchange and State Match Program for Regional Surface Transportation Program (RSTP) Funds for FY 2016-17

**Recommendation:** That the Board of Supervisors authorize the Chair to sign two copies of the Agreement No. X17-5904(166); direct the Clerk of the Board to return two signed copies of the agreement and the authorizing Board Order to the Department of Public Works for transmittal to California Department of Transportation (Caltrans).

**Attachments:** [Regional Surface Transportation Program.pdf](#)

**Sheriff****16. Resolution Authorizing Submittal of Application to California Department of Parks and Recreation for Off Highway Vehicle Grant Funds Program**

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_ (Attachment 1) approving submittal of an application to the California Department of Parks and Recreation Grant Funds Program in the amount of \$97,801 for the period January-December 2018; and authorize the Sheriff to execute the necessary applications documents, contracts and agreements amendments thereto, in the name of the County of Humboldt, and all other documents required by California Department of Parks and Recreation for participation in the grant program.

**Attachments:** [Resolution for Off Highway Vehicle Grant Funds Program.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handouts**

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Code Enforcement Unit****1. Revised Code Enforcement Procedures**

**Recommendation:** That the Humboldt County Board of Supervisors receive the staff report on options for revised code enforcement procedures; direct staff on the options regarding expedition of the code enforcement process found on pages three (3) through four (4) of this report, which include:

- a. Continuing to conduct code enforcement investigations and proceedings in the same manner as is done currently;
- b. Implementing a moderately expedited enforcement process which reduces

the grace period after the service of a Notice of Nuisance and Findings of Nuisance and Order of Abatement from thirty (30) days to ten (10) days; and

c. Implementing a substantially expedited enforcement process that combines the abatement and administrative penalty processes, and significantly reduces the time required to abate and penalize nuisances and other violations of the Humboldt County Code; and

direct staff on the additional options related to the code enforcement process found on pages four (4) through five (5) of this report, which include:

a. Designating a County Hearing Officer, pursuant to California Government Code Section 22770, for the purpose of conducting and ruling on nuisance abatement, administrative penalty and other County hearings;

b. Designating the Code Enforcement Unit as the primary enforcement agency for violations of County ordinances regulating commercial marijuana cultivation; and

c. Ending the referral process and having the Code Enforcement Unit directly handle all complaints regarding alleged violations of the Humboldt County Code.

*Attachments:*      [Revised Code Enforcement Procedures.pdf](#)  
[Public Comment.pdf](#)

## **J. ADMINISTRATIVE ABATEMENT HEARINGS**

## **K. PUBLIC HEARINGS**

### **County Administrative Office**

1. Public Hearing on Renewal of the Humboldt County Tourism Business Improvement District

*Recommendation:* That the Board of Supervisors open the public hearing; receive public comment; and continue the meeting and the public hearing to Tuesday, May 23, 2017 for consideration of the Resolution Declaring Results of Majority Protest Proceedings and Establishing the Humboldt County Tourism Business Improvement District (Attachment 1).

*Attachments:*      [Renewal of TBID.pdf](#)

## **L. DISCUSSION ITEMS**

## **M. CLOSED SESSION**

1. Adjourn as the Humboldt County Board of Supervisors; convene as the Governing Board for the Humboldt County Public Authority for In-Home Supportive Services.

Conference with Labor Negotiator - Pursuant to Government Code section 54957.6, it is the intention of the Humboldt County Public Authority for In-Home Supportive Services to meet in closed session to review the Public Authority's position and instruct its designated labor negotiators with respect to various forms of compensation provided to the Public Authority's

represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organization: Service Employees International Union (SEIU).

Adjourn as the Governing Board for the Humboldt County Public Authority for In-Home Supportive Services; convene as the Humboldt County Board of Supervisors.

## **N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**