

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 14, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Certificates of Recognition for Soroptimist International of Eureka and Humboldt Bay (Supervisor Rex Bohn and Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

Attachments: [Certificates of Recognition for Soroptimist International.pdf](#)

2. Resolution Recognizing David Stockton on his Retirement as Executive Director of the Visitor Center in Humboldt Redwoods State Park (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Resolution.

Attachments: [Retirement Resolution for Dave Stockton.pdf](#)

3. Informational Report on the Appointment of Philip Anzada and Kamilah Barajas to the Human Rights Commission Representing District 3 (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointments to Human Rights Commission.pdf](#)

4. Letter of Support for AB 211 (Bigelow) Fire Fee Expenditures (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support for AB 211 Fire Fee Expenditures.pdf](#)

5. Letter of Support for Tenure Track Faculty Position for the Range and Soils Program at Humboldt State University (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Support Letter for Tenure Track Position at HSU.pdf](#)

Child Support Services

6. Reallocation of Staff Services Manager Position to Supervising Child Support Specialist Position

Recommendation: That the Board of Supervisors approve the reallocation of the 1.0 PTE Staff Services Manager (class 0395, salary range 454, position 01) position in budget unit 206, to Supervising Child Support Specialist (class 0136, salary range 402), effective March 27, 2017.

Attachments: [Reallocation of Child Support Position.pdf](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of March 7, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of March 7, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 3-7-2017.pdf](#)

County Administrative Office

8. Pension Funding Policy

Recommendation: That the Board of Supervisors approve the Pension Funding Policy to allow an established salary percentage deduction to be placed in an internal authorized trust and to make payments from said trust to the Public Agency Retirement Services Section 115 trust; authorize the Auditor-Controller to establish a Pension Management Trust Fund, No. 3249, to deposit departmental salary deductions for the Pension Rate Stabilization Program and to transfer the current balance in 1100-199-3265, Contributions Other-Contributions to PARS Post-Employment, to the said trust fund.

Attachments: [Pension Funding Policy.pdf](#)

9. Request to Approve Award of a Professional Services Agreement to Volaire Aviation, Inc. for Airport Governance and Sustainability Study (4/5 Vote Required)

Recommendation: That the Board of Supervisors receive and file the proposals in response to Request for Proposals #16-I00-MBT for an organizational analysis of the county airport system; review the staff ratings of the proposals received in response to Request for Proposals #16-100-MBT for an organizational analysis of the county airport system; approve awarding a professional services agreement for an organizational analysis of the county airport system to Volaire Aviation, Inc.; authorize the Purchasing Agent to negotiate and execute a professional services agreement with Volaire Aviation, Inc. to perform an organizational analysis of the county airport system that is substantially similar to the attached sample professional services agreement, after review and approval by County Counsel and Risk Management; and approve the attached supplemental budget in FY 2016-17 budget unit 1100-199 to allow for the full amount of the professional services agreement with Volaire Aviation, Inc. (4/5 vote required).

Attachments: [Staff Report, Attachments 1-4.pdf](#)
[Attachment 5 - Volaire Aviation Response.pdf](#)
[Attachment 6 - Kaplan Kirsch Rockwell Response.pdf](#)
[Attachment 7 - Mead and Hunt Response.pdf](#)
[Attachment 8 - Ratings Sheet.pdf](#)

Department of Health and Human Services: Mental Health

10. Recognition of Donations Made to the Hope Center, Department of Health and Human Services (DHHS), Mental Health

Recommendation: That the Board of Supervisors accept donations of Four Hundred Fifty Dollars made to the Hope Center in the memory of Ruth Needham.

Attachments: [Donations Made to Hope Center.pdf](#)

Department of Health and Human Services: Public Health

11. State Standard Agreement with California Department of Parks and Recreation for Water Testing by the Public Health Laboratory

Recommendation: That the Board of Supervisors approve state standard agreement C1637037 with the California Department of Parks and Recreation (CDPR) for water testing by the Public Health Laboratory for the North Coast Redwoods District for up to \$25,000 to commence upon Notice to Proceed through March 31, 2019; authorize the Chair to sign three (3) originals of the agreement and one (1) contractor certification clause (CCC-307); authorize the Public Health Director to sign future amendments or budget revisions to this agreement; direct the Clerk of the Board to return three (3) signed agreements and one (1) CCC-307 to Department of Health and Human Services (DHHS)-Contract Unit to forward to DHHS-Public Health; and direct the Clerk of the Board to return one (1) copy of the Board Order to DHHS-Public Health for submission to CDPR.

Attachments: [Agreement for Water Testing by Public Health Laboratory.pdf](#)

Human Resources

12. Abolish the Current Eligibility List for Senior Health Education Specialist

Recommendation: That the Board of Supervisors abolish the current eligibility list for Senior Health Education Specialist effective immediately following approval.

Attachments: [Abolish Eligibility List for Senior Health Education Specialist.pdf](#)

Planning and Building Department

13. Request to Extend the Appointment and Additional Compensation to Acting Deputy Director of the Planning and Building Department, Robert Russell, for a Time Period to Exceed Twenty (20) Consecutive Work Days

Recommendation: That the Board of Supervisors approve the request to provide additional compensation for Acting Deputy Director, Robert Russell (class #0626, budget unit 268, position 01) to continue to serve as the Acting Deputy Director of the Planning and Building Department beyond twenty (20) consecutive days.

Attachments: [Extension of Deputy Director Position.pdf](#)

Public Works

14. Supplemental Budget - Motor Pool Vehicle Purchase (3500351) FY 2016-2017 (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the replacement purchase of five (5) All Wheel Drive (AWD) Patrol vehicles by Motor Pool; and approve the following supplemental budget to provide funding for the acquisition. (4/5 Vote Required)

Attachments: [Public Works Supplemental Budget.pdf](#)

15. Earthquake Damage Repairs to Mattole Road (3C010) at Post Mile 43.17; Project No. ER 4820(004); Contract No. 210207

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 25, 2017, at 2:00 p.m.

Attachments: [Earthquake Damage Repairs to Mattole Road.pdf](#)

16. Request for Qualifications (RFQ No. DPW2017-002) Regarding Design Engineering and Environmental Services for Holmes-Larabee Bridge (4C-171) and McCann Bridge (4C-172) Projects

Recommendation: That the Board of Supervisors authorize the Director of Public Works, or a designee thereof, to advertise and distribute the attached Request for Qualifications (RFQ No. DPW2017-002) regarding Design Engineering and Environmental Services for Holmes-Larabee Bridge (4C-171) and McCann Bridge (4C-172) Projects; and authorize the Director of Public Works, or a designee thereof, to negotiate with the highest-ranking consultant to develop a consultant services agreement for review and approval by the Board of Supervisors.

Attachments: [RFQ Holmes-Larabee Bridge, McCann Bridge.pdf](#)

Registrar of Voters/Recorder/County Clerk**17. Appointment of Special District Director**

Recommendation: That the Board of Supervisors receive staff report; and appoint qualified candidate to special district governing board, pursuant to California Election Code, §10515.

Attachments: [Appointment of Special District Director.pdf](#)

Sheriff**18. Fiscal Year 2017-18 Supplemental Budget Request for Homeland Security Grant Program in the Sheriff's Office of Emergency Services Budget Unit 213 (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve Fiscal Year 2017-18 supplemental budget request and establish fixed asset expense items for budget Unit 1100-213 Homeland Security Grant Program in the Sheriff's Office of Emergency Services, to facilitate the purchase of a Mobile Dispatch Unit - VESTA 911 Command Post (4/5 vote required).

Attachments: [Sheriff Supplemental Budget.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. ADMINISTRATIVE ABATEMENT HEARINGS**

K. PUBLIC HEARINGS**Planning and Building Department**

1. ZR-14-002, AGPN-15-001, JTMP-14-002, LLA-14-016. Milk Ranch Zone Reclassification, Agricultural Preserve Partial Dis-Establishment and Partial Cancellation. Joint Timber Management Plan, and Lot Line Adjustment. Assessor Parcel Numbers: 223-042-005, 223-042-006, 223-043-004, 223-044-003, 223-045-001, 223-045-008. Application Number: 9424. Garberville Area (4/5 Vote Required)

Recommendation: That the Board of Supervisors introduce Ordinance No. _____ by title and waive further reading; open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment; make the necessary findings as prepared by staff to approve the Zone Reclassification, and to conditionally approve (by 4/5 vote) the Joint Timber Management Plan and Lot Line Adjustment; determine that the dis-establishment and cancellation of a portion of the Schmook Ranch Agricultural Preserve is in the public interest; adopt Ordinance No. _____ amending Section 311 -7 of the Humboldt County Code by reclassifying property in the Benbow area within APNs 223-042-005, 223-042-006, 223-043-004, 223-044-003, 223-045-001 and 223-045-008 currently zoned Agriculture Exclusive with a Special Building Site combining zone specifying a minimum lot size of 160 acres (AE B-5(160)) to Timber Production Zone (TPZ) (Attachment A); direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment B); adopt Resolution No. _____, which contains the findings for Dis-establishment and Tentative Cancellation of the applicable portion of Land Conservation Contract No. 75-5 (AGP #75-5) (Attachment C); direct the Clerk of the Board to record a Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment D) on the parcels pursuant to Sections 51117 and 51141 of the California Government Code (C.G.C.), after attaching a copy of the fully executed Ordinance (Attachment A); direct Planning Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research; direct Planning Staff to publish a Notice of Decision as a display advertisement in accordance with Government Code Section 51284; direct the Clerk of the Board to record the Certificate of Tentative Cancellation of the applicable portion of Land Conservation Contract No. 75-5; direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, the California Office of Land Conservation and any other interested party; direct the Clerk of the Board to provide a copy of the published Notice of Decision to the Department of Conservation within 30 days of the tentative cancellation of the contract; direct Planning Staff to record the Joint Timber Management Plan, and the Notices of Lot Line Adjustments upon the applicant's completion of the conditions of approval; and close the public hearing.

Attachments: [Staff Report.pdf](#)
[Ordinance, Resolution, Cert. of Tentative Cancellation.pdf](#)
[Planning Commission Staff Report.pdf](#)
[Cert. of Rezoning, Attachments 7-10.pdf](#)

L. DISCUSSION ITEMS

M. CLOSED SESSION

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>