

BOARD OF SUPERVISORS

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Second District
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Fifth District



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County Administrative Officer
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County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, October 11, 2016

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. National Business Women's Week Proclamation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [National Business Women's Week Proclamation](#)

2. Appreciation Letter to Ovieda Elliot for Service on the First Five Children and Families Commission (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the chair to sign the letter of appreciation.

Attachments: [Appreciation Letter to Ovieda Elliot](#)

3. Appointment of Mel Berti to the Fortuna Fire Protection Board of Commissioners (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors appoint Mel Berti to the Fortuna Fire Protection Board of Commissioners.

Attachments: [Appointment of Mel Berti to Fortuna Fire Protection Board](#)

4. Fortuna Kiwanis 2016 Business Woman of the Year and Woman of Distinction Certificates (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Certificates.

Attachments: [Fortuna Kiwanis Certificates of Recognition](#)

County Administrative Office

5. Board Meetings - Calendar Year 2017

Recommendation: That the Board of Supervisors cancel Board meetings on the following dates in Calendar Year 2017 and direct the Clerk of the Board to notify all County departments of these cancelled meetings:

Tuesday, January 31, 2017 (5th Tuesday)
Tuesday, February 21, 2017 (Presidents' week)
Tuesday, May 30, 2017 (5th Tuesday)
Tuesday, July 4, 2017 (County holiday)
Tuesday, August 1, 2017 (Summer break)
Tuesday, August 8, 2017 (Summer break)
Tuesday, August 29, 2017 (5th Tuesday)
Tuesday, September 26, 2017 (RCRC conference)
Tuesday, October 31, 2017 (5th Tuesday)
Tuesday, November 21, 2017 (Thanksgiving week)
Tuesday, November 28, 2017 (CSAC conference)
Tuesday, December 19, 2017 (Holiday break)
Tuesday, December 26, 2017 (Holiday break)

Attachments: [Calendar Year 2017 Board Meetings](#)

Department of Health and Human Services: Administration

6. Governor's Office of Emergency Services (Cal OES) Victims of Crime Child Abuse Treatment (CHAT) Program Grant Subaward and Supplemental Budget to Fund Mental Health Clinician and Mental Health Case Manager Positions (Supplemental Budgets Require 4/5 Vote)

Recommendation: That the Board of Supervisors ratify all previous actions taken by the Department of Health and Human Services (DHHS) and the County of Humboldt Board of Supervisors Board Chair pertaining to the Child Abuse Treatment (CHAT) grant; adopt the attached resolution which ratifies DHHS' submission of the CHAT grant application and the Board Chair's execution of the documents associated therewith; adopt the supplemental budget as attached in Exhibit B for fiscal year 2016-17, DHHS Mental Health budget unit 1170-424, Supplemental Budget requires 4/5 vote; approve the allocation of one (1.0 FTE) Mental Health Clinician I/II (job class 0909A/B, salary range 414/444) position in budget unit 424, effective immediately upon Board approval; approve the allocation of one (1.0 FTE) Mental Health Case Manager I (job class 0907, salary range 346) positions in budget unit 424, effective immediately upon Board approval; and direct the Clerk of the Board to return one certified copy of the Board Report to the DHHS Contract Unit.

Attachments: [Program Grant Subaward and Supplemental Budget](#)

District Attorney

7. California Governor's Office of Emergency Services (Cal OES) Grant Augmentation and Supplemental Budget - Fiscal Year (FY) 2016-2017, Victim Witness Assistance Program

Recommendation: That the Board of Supervisors authorize the Chair to sign the attached Grant Award Face Sheet and the (2) Certifications of Assurance of Compliance; approve the attached supplemental budget in Fund 1100, Budget Unit 208, District Attorney's Victim Witness Program (4/5 vote); direct the Auditor-Controller to incorporate the attached supplemental budget into the adopted FY 2016-17 budget; and direct the Clerk of the Board to process and return the Grant Award Face Sheet and the (2) Certifications of Assurance of Compliance to the District Attorney's (DA) Office, attention Rachelle Davis, for submission to the State.

Attachments: [Cal OES Grant Augmentation and Supplemental Budget](#)

Libraries

8. Adjust Humboldt County Library (HCL) Hours of Operation for November 23, 2016; December 24, 2016; and December 31, 2016 at All HCL Locations

Recommendation: That the Board of Supervisors approve the change in open hours for the HCL as specified on Attachment 1 to accommodate an early closure of the County

Library on November 23, 2016 and closure December 24 and December 31, 2016.

Attachments: [Proposed Change in Hours](#)

Planning and Building Department

9. Release from Conveyance and Agreement to Allow Construction of Second Residential Unit on Lot 23 (APN 511-084-042) of the Morgan Final Map Subdivision. Case Number PRK-16-001. Assessor Parcel Number 511-081-069. 1350 Underwood Court, McKinleyville Area

Recommendation: That the Board of Supervisors consider the application; authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions) for Lot 23 of the Morgan Final Map Subdivision (Attachment A); direct Planning and Building Department - Planning Division to record the Quitclaim and Partial Reconveyance (for Development Restrictions); and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

Attachments: [Morgan Final Map Subdivision](#)

Public Works

10. Humboldt County Fire Safe Council Five-Year Term Extension

Recommendation: That the Board of Supervisors review a staff report and associated supporting documents regarding a proposal to renew the Humboldt County Fire Safe Council ("HCFSC") for five years; review and approve the attached resolution extending the HCFSC as amended; and review and approve the attached list of proposed HCFSC member appointees and alternates.

Attachments: [Fire Safe Council Five-Year Term Extension](#)

11. Third Amendment to the Agreement for Consultant Services to Rehabilitate Brookwood Drive Bridge (04C-124) over Jacoby Creek, Contract No.: 594124

Recommendation: That the Board of Supervisors approve the Third Amendment to the Agreement for Consultant Services with Quincy Engineering, Inc., which expands the scope of work and increases the cost to provide consultant services pertaining to the rehabilitation of Brookwood Drive Bridge (04C-124) Over Jacoby Creek; authorize the Chairman of the Board to execute three (3) originals of the Third Amendment to the Agreement for Consultant Services with Quincy Engineering, Inc.; and direct the Clerk of the Board to return two (2) executed originals of the Third Amendment to the Department of Public Works.

Attachments: [3rd Amendment to Agreement for Brookwood Drive Bridge](#)

D. SPECIAL PRESENTATIONS

1. National Disability Employment Awareness Month (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [National Disability Employment Awareness Month](#)

2. Binational Health Week and Latino Health Awareness Month in Humboldt County (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Binational Health Week Proclamation](#)

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of 2016-2017 Member and Alternate to the California State Association of Counties (CSAC) Board of Directors

Recommendation: That the Board of Supervisors appoint a Member and Alternate to the California State Association of Counties Board of Directors, and direct the Clerk of the Board to notify Sue Ronkowski at CSAC, 1100 K Street, Suite #101, Sacramento, CA 95814, of the appointments.

Attachments: [2016-2017 Member, Alternate to CSAC Board of Directors](#)

2. Blue Ribbon Task Force Appointments

Recommendation: That the Board of Supervisors make appointments to the newly formed Blue Ribbon Task Force.

Attachments: [Blue Ribbon Task Force Appointments](#)

County Administrative Office

3. Responses to 2015-16 Grand Jury Reports: Earthquakes, Flood, Tsunami and Police Training

Recommendation: That the Board of Supervisors review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachment 2); approve the documents, as may be modified, as the response; direct the Clerk of the Board, within five working days, to submit the final response with an accompanying Board Order to the 2015-16 Grand Jury and the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

Attachments: [Responses to 2015-16 Grand Jury Reports](#)

Planning and Building Department

4. Analysis of Certification of Petition, Mobile Home Park Space Rent Stabilization

Recommendation: That the Board of Supervisors receives a staff report on the impacts and possible costs associated with implementation of Mobile Home Park Space Rent Stabilization Initiative.

Attachments: [Analysis of Certification of Petition](#)

I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Agricultural Commissioner/Sealer of Weights and Measures pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Human Resources pursuant to Government Code sections 54954.5 and 54957.
3. Conference with Legal Counsel pursuant to Government Code section 54956.9 subd. (d)(1); Tim Phillis and Kathy Phillis v. County of Humboldt; Humboldt County Superior Court Case No. DR150517.
4. Conference re Personnel Performance Evaluation -- pursuant to Government Code Section 54957, subd. (b)(1) regarding Department of Health & Human Services employee; and Conference with Legal Counsel -- pursuant to Government Code Section 54956.9, subd. (d)(2) relating to threatened litigation by Department of Health & Human Services employee.

5. Conference with Legal Counsel to discuss threatened litigation pursuant to Government Code Section 54956.9 relating to Humboldt Mendocino Marijuana Advocacy Project, an unincorporated association v. County of Humboldt, the Board of Supervisors of the County of Humboldt, Humboldt Superior Court Case No. CV160171.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign In Sheet and Handouts

Attachments: [Public Comment Sign In Sheet and Handouts](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

Auditor/Controller

1. Resolution Establishing Fiscal Year 2016-2017 Budgets for Special Districts Governed by the Humboldt County Board of Supervisors

Recommendation: That the Board of Supervisors adjourn and reconvene as the Board of Directors of those special districts governed by the Board of Supervisors; open the public hearing; receive reports from staff; receive testimony from public; close the public hearing; approve and adopt the Fiscal Year 2016-2017 budgets for special districts governed by the Board of Supervisors; and adopt the attached resolution No._____, establishing fiscal year 2016-2017 budgets for special districts governed by the Board of Supervisors.

Attachments: [Resolution on FY 2016-2017 Budgets for Special Districts](#)

Planning and Building Department

2. Grosjean Lot Line Adjustment and Zone Boundary Adjustment Application. Case Numbers LLA-15-002, ZBA-15-001. Assessor Parcel Numbers 504-021-007, 504-021-017. 15 Glendale Drive, Glendale Area

Recommendation: That the Board of Supervisors introduce Ordinance No._____, (Attachment A) by title and waive further reading; open the public hearing and receive the staff report and public comment; close the public hearing and deliberate; make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA) and adopt Ordinance No._____, (Attachment A)

amending Section 311-7 of the Humboldt County Code by reclassifying property in the Glendale area (ZBA-15-001; Grosjean) from Agriculture General with a combining zone that requires a five-acre minimum parcel size (AG-B-5(5)) to Agriculture General (AG) to conform to the reconfigured lot lines approved with the LLA; direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office and any other interested party, direct Planning and Building Department - Planning Division to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA); and direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance by the Board, along with the names of those Supervisors voting for and against the ordinance (Attachment B) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

Attachments: [Grosjean Lot Line Adjustment and Zone Boundary Adjustment](#)

3. Appeal of Planning Commission Approval of the Dollar General Coastal Development and Special Permit. Case Number CDP-14-033AA, SP-14-049AA. Assessor Parcel Number 305-101-054. Humboldt Hill Area (Continued Agenda Item)

Recommendation: That the Board of Supervisors open the public hearing and receive the staff report, testimony and argument by the appellant and applicant, and public comment; based on the findings in the staff report and testimony received about the project, deny the appeal, uphold the Planning Commission's approval of the project, making the findings in Resolution No._____, (Attachment E) for the Dollar General Coastal Development and Special Permit application subject to the conditions of approval; direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the agent and any other interested party; and close the public hearing.

Attachments: [Dollar General Coastal Development and Special Permit Appeal](#)

M. AFTERNOON DISCUSSION ITEMS

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>