

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, April 12, 2016**

**9:00 AM**

**Regular Meeting**

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Certificates of Recognition for the McKinleyville Chamber of Commerce Award Recipients for 2015 (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Recognition.

**Attachments:** [McKinleyville Chamber of Commerce Award Certificates.pdf](#)

2. Support for SB 1136 - Fire Prevention: State Responsibility Areas (SRA) Reporting (Supervisor Rex Bohn and Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign a letter in support of SB 1136.

**Attachments:** [Support for SB 1136 Fire Prevention SRA Reporting.pdf](#)

**Clerk of the Board**

3. Approval of the Action Summary - Meeting of April 5, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of April 5, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 4-5-2016.pdf](#)

**County Administrative Office**

4. Measure Z Contract with North Coast Substance Abuse Council, Inc.

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board to execute an agreement with the North Coast Substance Abuse Council, Inc. (NCSAC) for Measure Z funding, a local half-cent sales tax; and direct the Clerk of the Board to return two copies of all of the agreements to the County Administrative Office for processing.

**Attachments:** [Measure Z Contract with North Coast Substance Abuse Council.pdf](#)

**Department of Health and Human Services: Mental Health**

5. Appointment to the Humboldt County Behavioral Health Board

**Recommendation:** That the Board of Supervisors appoint Christine Thompson to the Humboldt County Behavioral Health Board for a three year term.

**Attachments:** [Appointment to Behavioral Health Board.pdf](#)

**Department of Health and Human Services: Public Health****6. Insight System Maintenance and Support Agreement with Netsmart Technologies**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Maintenance and Support Agreement between Department of Health and Human Services (DHHS)-Public Health and Netsmart Technologies for the period of January 1, 2015 through December 31, 2016 in the amount of \$67,446; and direct the Clerk of the Board to return the signed documents and one (1) copy of the Board Motion to the DHHS Services Contract Unit for transmittal to DHHS-Public Health.

**Attachments:** [Insight System Maintenance, Support Agreement.pdf](#)

**Probation****7. Reallocation of the Legal Secretary I/II (class 1144, salary range 302/323, position 01) position in budget unit 294, to Senior Legal Office Assistant (class 0168, salary range 331).**

**Recommendation:** That the Board of Supervisors:

1. Reallocate the Legal Secretary I/II (class 1144, salary range 302/323, position 01) position, currently occupied by Sherri McKenna in budget unit 294 to Senior Legal Office Assistant (class 0168, salary range 331) and reclassify Ms. McKenna accordingly, effective the beginning of the bi-weekly pay period immediately following approval.

**Attachments:** [Reallocation of the Legal Secretary I Position in Budget Unit 294.pdf](#)

**Public Works****8. Loan of Flat Car Bridges to California Department of Parks and Recreation (CDPR)**

**Recommendation:** That the Board of Supervisors authorize the loan of three flat car bridges owned by the County for the Benbow Dam Removal Project being undertaken by the CDPR; and authorize the Director of Public Works to sign the attached contract with the CDPR to fund the transport and oversight of installation of the flat car bridges by Humboldt County Public Works Road Division (DPW) personnel.

**Attachments:** [Loan of Flat Car Bridges to CDPR.pdf](#)

**9. Supplemental Budget for Budget Unit 3530376 for Kneeland Airport Runway Maintenance Equipment (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors adopt the attached supplemental budget for FY 2015-16 (4/5 vote required).

**Attachments:** [Public Works Supplemental Budget.pdf](#)

10. California Aid to Airports Program (CAAP) Grant Offer for State Airport Improvement Program (AIP) Matching Grant for Federal AIP Grant No. 3-06-0092-009-2015, Garberville Airport (016), Design Runway 18/36 and Taxiway

**Recommendation:** That the Board of Supervisors ratify the Public Works Director's February 11, 2016 execution of the California Aid to Airports Program Grant Agreement for Federal AIP Matching Funds (attached).

**Attachments:** [CAAP Grant Offer.pdf](#)

11. Assignment of Nicholas Massy, Road Maintenance Worker III, as Road Maintenance Supervisor (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize compensation for Nicholas Massey as if he had been promoted to the classification of Road Maintenance Supervisor from April 24, 2016 through June 4, 2016, pursuant to Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), section 12.4. (4/5 vote required).

**Attachments:** [Road Maintenance Supervisor.pdf](#)

### **Sheriff**

12. Fiscal Year 2015-16 Budget Adjustment Request for Humboldt County Correctional Facility Budget Unit 243 for Purchase of Body Scanner (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplemental budget adjustment request in budget unit 243 Sheriff - Jail to establish a fixed asset line item in fiscal year budget 2015-16 for the purchase of a full-body security scanning system (4/5 vote required). Revenue 1100-243-504410, Public Safety Realignment, \$118,750; and Expense 1100-243-8119, Fixed Asset - Security System, \$118,750.

**Attachments:** [FY 2015-2016 Budget Adjustment.pdf](#)

### **Treasurer/Tax Collector**

13. Financing the Approved Office Space and Building Capital Projects Improvements

**Recommendation:** That the Board of Supervisors approve and sign the attached Professional Services Agreement (PSA) for contractual services for Bond Counsel with the law firm of Stradling Yocca Carlson & Rauth to work with the County for financing the Office Space and Building Capital Projects Improvements approved on January 19, 2016; approve and sign the attached Professional Services Agreement (PSA for contractual services for Placement Agent services with Raymond James to work with the County for financing the Office Space and Building Capital Projects Improvements approved January 19, 2016; receive and approve the revised Statement of Investment Policy dated April 12, 2016 which will now allow Municipal Securities to be purchased in the County

Investment Pool (Investment Pool) with maturities beyond five years to facilitate debt financing for Humboldt County capital improvement projects; approve and sign the attached Resolution showing your Board's intention to reimburse the costs incurred for the Office Space and Building Capital Projects Improvements with a public offering of tax-exempt obligations to reimburse the Investment Pool.

**Attachments:** [Office Space and Building Capital Projects Improvements.pdf](#)

**14. Resolution for Chapter 8 Sale of Tax-Defaulted Properties to the Shelter Cove Resort Improvement District**

**Recommendation:** That the Board of Supervisors approve Resolution # \_\_\_\_\_ for the sale of tax-defaulted property to the Shelter Cove Resort Improvement District No. 1 (Attachment 1); approve and sign the Agreement to Purchase Tax Defaulted Property with the Shelter Cove Resort Improvement District No 1 (Attachment 4); and return all original documentation to the Treasurer-Tax Collector for sending to the State Controller's Office for approval and execution pursuant to Revenue and Taxation Codes 3795.

**Attachments:** [Chapter 8 Sale of Tax Defaulted Properties.pdf](#)

**D. SPECIAL PRESENTATIONS**

**Board of Supervisors**

**1. Retirement Resolution for Kevin Metcalf on His Retirement from Humboldt County Environmental Health (Supervisor Mark Lovelace)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Kevin Metcalf Retirement Resolution.pdf](#)

**2. Resolution Honoring Margaret Morris on Her Retirement from the Humboldt County Clerk/Recorder's Office (Supervisor Mark Lovelace)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Margaret Morris Retirement Resolution.pdf](#)

**3. Resolution Honoring Cheryl Antony as the Governor's Volunteer and Service Award Winner for 2016 (Supervisor Estelle Fennell)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Cheryl Antony Recognition Resolution.pdf](#)

4. Godwit Days Proclamation (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*Attachments:* [Godwit Days Proclamation.pdf](#)

5. Proclaim April 10 - 16, 2016 as National Crime Victims' Rights Week in Humboldt County (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*Attachments:* [National Crime Victim Rights Week Proclamation.pdf](#)

6. Resolution Recognizing the Sexual Assault Response Team (SART) (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors adopt the Resolution.

*Attachments:* [SART Resolution.pdf](#)

**DHHS: Public Health**

7. National Public Health Week 2016: Report on Public Health Efforts to Sustain and Improve Community Health

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Attachments:* [National Public Health Week.pdf](#)

**E. MATTERS SET FOR TIME CERTAIN**

**F. ITEMS PULLED FROM CONSENT**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**H. DEPARTMENT REPORTS**

**I. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fuls. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

*Attachments:*      [Public Comment Sign-In Sheet and Handouts.pdf](#)

**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**