

**BOARD OF SUPERVISORS**

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First District  
ESTELLE FENNELL  
Chair - Second District  
MARK LOVELACE  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, September 1, 2015**

**9:00 AM**

**Regular Meeting**

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Letter of Appreciation to Dr. George Jutila for Service on the Humboldt County Aviation Advisory Committee (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Aviation Advisory Committee Appreciation Letter.pdf](#)

2. Informational Report on the Appointment of Joe Shepp to the Humboldt County Aviation Advisory Committee Representing District 2 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [Aviation Advisory Committee Appointment.pdf](#)

3. Letter of Appreciation to Tom Cleary for Service on the Humboldt County Fish & Game Commission (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Fish & Game Commission Letter of Appreciation.pdf](#)

4. Approve Resolution Proclaiming the Existence of a Local Health Emergency Caused by Air Quality Impacts Due to Smoke from Wildfires that Began on July 30, 2015 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution related to the existence of a local health emergency caused by air quality impacts due to smoke from wildfires.

**Attachments:** [Air Quality Emergency Resolution.pdf](#)

5. Childhood Cancer Awareness Month Proclamation (Supervisor Estelle Fennell and Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Childhood Cancer Awareness Proclamation.pdf](#)

**Clerk of the Board****6. Approval of the Action Summary - Meeting of August 25, 2015**

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of August 25, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 8-25-2015.pdf](#)

**County Administrative Office****7. Confidential Materials Shred Service Request for Proposal Evaluation and Recommendation for Award**

**Recommendation:** That the Board of Supervisors authorize the Purchasing Agent to execute an umbrella contract with Shred Aware LLC for confidential materials shred service for an initial contract period of five years beginning October 1, 2015 through September 30, 2020; authorize the Purchasing Agent to execute individual contractor service agreements to establish an initial level of service for each department, division or facility in need of confidential materials services; and authorize department heads or their designees to execute subsequent individual contractor service agreements to increase or decrease services within their department budget limits.

**Attachments:** [Shred Service Contract.pdf](#)

**Department of Health and Human Services: Administration****8. First Option to Extend the Lease at 430 F Street, Suite B, Eureka**

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the Lease at 430 F Street, Suite B, Eureka with CUE, LLC through November 30, 2017; authorize Public Works-Real Property Division to send a notice to Lessor that the County is exercising the first option to extend the Lease; and direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

**Attachments:** [Lease Extension 430 F Street, Eureka.pdf](#)

**Department of Health and Human Services: Mental Health****9. Second Option to Extend the Lease for 2933 H Street Modular Building**

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the Lease with Performance Modular, Inc. for the modular building located at 2933 H Street, Eureka, through November 30, 2016; authorize the Public Works-Real Property Division to send a notice to Lessor that the County is exercising the second option to extend the Lease; and direct the Clerk of the Board to return one executed agenda item to the Public Works-Real Property Division.

**Attachments:** [Lease Extension 2933 H Street Modular Building.pdf](#)

**Department of Health and Human Services: Public Health****10. AIDS Drug Assistance Program Funding for Fiscal Years 2015-17 and Supplemental Budget for Fiscal Year (FY) 2015-16 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign four (4) original signature pages of State Standard Agreement 15-10478 with the California Department of Public Health (CDPH)-Office of AIDS in the amount of \$10,252 in Fund 1175, Budget Unit 437-CARE North Coast AIDS Project (NorCAP) for the period of July 1, 2015 through June 30, 2017; authorize the Chair to sign the Darfur Contracting Act Certification, the CC-307 Contractor Certification, and the Payee Data Record (STD.204); direct the Clerk of the Board to return all signed documents to Department of Health and Human Services (DHHS) Contract Unit; and direct the Auditor-Controller to supplement Fund 1175, Budget Unit 437 - CARE NorCAP in the amount of \$5,126 per Attachment A.

**Attachments:** [AIDS Drug Assistance Program.pdf](#)

**11. Agreement with Nurse-Family Partnership® for the Period of July 1, 2015 to June 30, 2018**

**Recommendation:** That the Board of Supervisors approve the Agreement with Nurse-Family Partnership (NFP) for the period of July 1, 2015 to June 30, 2018; authorize the Chair of the Board to sign three (3) original agreements between the County of Humboldt and Nurse-Family Partnership; and direct the Clerk of the Board to return two (2) signed originals of the Agreement to the Department of Health and Human Services (DHHS) Contract Unit.

**Attachments:** [Agreement with Nurse-Family Partnership.pdf](#)

**Department of Health and Human Services: Social Services****12. First Option to Extend the Lease at 930 Sixth Street, Eureka**

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the Lease at 930 Sixth Street, Eureka with California Newspapers Partnership, Inc. through November 30, 2016; authorize Public Works-Real Property Division to send a notice to Lessor that the County is exercising the first option to extend the Lease; and direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

**Attachments:** [Lease Extension 930 Sixth Street, Eureka.pdf](#)

**District Attorney****13. California Governor's Office of Emergency Services (Cal OES) Grant Application - Fiscal Year (FY) 2015-2016 Victim Witness Assistance Program**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the attached Grant Award Face Sheet and the (2) Certifications of Assurance of Compliance; approve the attached supplemental budget in Fund 1100, Budget Unit 208, District Attorney's Victim Witness Program (4/5 vote); and direct the Clerk of the Board to process and return the Grant Award Face Sheet and the (2) Certifications of Assurance of Compliance to the District Attorney's (DA) Office, attention Rachelle Davis, for submission to the State.

**Attachments:** [Cal OES Grant for Victim Witness.pdf](#)

**Public Works****14. Termination of License Agreement with Bridgeville Volunteer Fire Company and Approval of License Agreement with Bridgeville Fire Protection District**

**Recommendation:** That the Board of Supervisors approve and authorize the chairperson to execute the attached Termination of License Agreement with the Bridgeville Volunteer Fire Company (Company); find that the License with the Bridgeville Fire Protection District (District) is in the public interest in that the building will be used for the storage of firefighting equipment for the residents of the Bridgeville area; find that the interest of land to be used by the Bridgeville Fire Protection District pursuant to the terms of the License will not substantially conflict or interfere with the use of the property by County, as the County no longer uses the property; approve and authorize the chairperson to execute the Termination of License Agreement, in duplicate, with the Bridgeville Volunteer Fire Company; approve and authorize the chairperson to execute the attached License Agreement, in duplicate, with the Bridgeville Fire Protection District; and return one original of each agreement to Real Property for transmittal to Licensees.

**Attachments:** [Bridgeville Volunteer Fire Co. and District.pdf](#)

**Treasurer/Tax Collector****15. Transient Occupancy Tax and Airbnb Inc. Compliance with County Ordinances**

**Recommendation:** That the Board of Supervisors Support a Demand to Airbnb Requiring Compliance with Humboldt County Transient Occupancy Tax (Humboldt County Code Sections 712-1 through 712-15) and Humboldt County Board of Supervisor Resolution 12-38 Requiring Compliance With Humboldt County Tourism Business Improvement District Assessments.

**Attachments:** [Airbnb Inc Compliance with County Ordinances.pdf](#)

**D. SPECIAL PRESENTATIONS****Board of Supervisors****1. Proclaim September as Local Food Month in Humboldt County (Supervisor Mark Lovelace)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Local Food Month Proclamation.pdf](#)

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board****1. Appointment of Jan Price as the At-Large Member to the Humboldt County Housing Authority Commission (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors appoint Jan Price as the At-Large Member to the Housing Authority Commission (4/5 vote required).

**Attachments:** [Appointment to Housing Authority Commission.pdf](#)

**Libraries****2. Donations Made to the Humboldt County Library**

**Recommendation:** That the Board of Supervisors accept donations and grants made to the County Library in the amount of \$204,213 in support of the Library's programs and services during the period June, 2014 through June 2015.

**Attachments:** [Library Donations.pdf](#)

**I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.
3. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees
4. Conference with legal counsel to discuss pending litigation pursuant to Government Code Section 54956.9(a), case no.: CV 120232, Humboldt Coalition for Property Rights v. Humboldt County

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handouts**

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****Planning and Building Department**

1. Steven Childs Zone Reclassification and Agricultural Preserve Partial Dis-establishment and Cancellation; Case Numbers ZR-14-003, AGPN-14-007; Assessor Parcel Numbers 210-174-004, 210-174-005, 217-211-004, 217-211-009; Blocksburg Area

**Recommendation:** That the Board of Supervisors introduce Ordinance No. \_\_\_\_\_ by title and waive further reading; open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment; make the necessary findings as prepared by staff to approve the Zone Reclassification, and the dis-establishment and partial cancellation of a portion of the Tooby and Prior Agricultural Preserve; adopt Ordinance No. \_\_\_\_\_ amending Section 311 -7 of the Humboldt County Code by reclassifying property in the Blocksburg area within APNs 210-174-004, 210-174-005, 217-211-004, 217-211-009 currently zoned Agriculture Exclusive with a Special Building Site combining zone specifying a minimum lot size of 160 acres (AE B-5(l 60)) to Timber Production Zone (TPZ) (Attachment A); direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment B); adopt Resolution No. \_\_\_\_\_ dis-establishing a portion of the existing Tooby and Prior Agricultural Preserve (AGP # 77-18) (Attachment C); direct the Clerk of the Board to record a Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment D) on the parcels pursuant to Sections 51117 and 51141 of the California Government Code (C.G.C.), after attaching a copy of the fully executed Ordinance (Attachment A); direct Planning Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research; direct the Clerk of the Board to record copies of the Ordinance; direct the Clerk of the board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, the California Office of Land Conservation and any other interested party; and close the public hearing.

**Attachments:** [Childs Reclass Staff Report, Attachments 1-3.pdf](#)  
[Childs Reclass Attachment 4.pdf](#)  
[Childs Reclass Attachment 5.pdf](#)

**M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters



**N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**