

**BOARD OF SUPERVISORS**

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Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, July 14, 2015**

**9:00 AM**

**Regular Meeting**

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Blue Lake Rancheria Letter of Support for the Tribe's Application to the Bureau of Indian Affairs (BIA) to Transfer to Tribal Trust a 1.37 Acre Parcel in Manila (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**Attachments:** [Blue Lake Rancheria Letter of Support for Transfer to Tribal Trust.pdf](#)

2. Phase II Lost Coast Redwood Salmon Initiative Letter of Support (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support, and direct the Clerk of the Board to forward a fully executed copy of the letter to Mike Cipra, Executive Director of the Northcoast Regional Land Trust, P.O. Box 398, Bayside, CA 95524.

**Attachments:** [Letter of Support for Salmon.pdf](#)

**Clerk of the Board**

3. Approval of the Action Summary - Meeting of July 7, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of July 7, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 7-7-2015.pdf](#)

**Code Enforcement Unit**

4. Special Assessments for Unpaid Administrative Penalties: Vanessa Flieg, A.P. 208-221-013; and Cyndra Ball, A.P. 214-061-007

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e): Adopt the attached resolutions declaring a special assessment against each said real property for unpaid administrative penalties.

**Attachments:** [Special Assessments for Unpaid Administrative Penalties.pdf](#)

**County Administrative Office**

5. Resolution Accepting Program Year 2015-16 Title I Workforce Innovation and Opportunity Act Sub-Grant, Changing Name of "Workforce Investment Board (WIB)" to "Workforce Development Board (WDB)", and Delegating Signature Authority

**Recommendation:** That the Board of Supervisors adopt the attached Resolution (Attachment 1), accepting Program Year 2015-16 Title I Workforce Innovation and Opportunity Act (WIOA) Sub-grant, Registration Number K698361; authorize and direct the Chair of the Board to sign the sub-grant Agreement (Attachment 2); amend Resolution No. 2005-05-64 to change "Workforce Investment Board (WIB)" to "Workforce Development Board (WDB)" in the Separation of Duties Assignment adopted on September 27, 2005, and for all references pertaining to WIB therein to be deemed to refer to WDB; authorize and direct the County Administrative Officer, or designee, to sign fiscal documents, such as contracts, utilizing these funds, after review and approval by County Counsel and Risk Management, as per the Separation of Duties Assignment adopted on September 27, 2005; authorize and direct the WDB Executive Director (formerly referred to as the WIB Executive Director), or designee, to sign administrative documents as required by the State of California Employment Development Department, and as per the Separation of Duties Assignment adopted on September 27, 2005; and direct the Clerk of the Board to return the signed original Sub-grant Agreement (seven copies) to the WDB Executive Director for submission to the state.

**Attachments:** [Workforce Investment Board-Workforce Development Board.pdf](#)  
[WIOA Sub-Grant Modification No. 3](#)  
[WIOA Sub-Grant Modification No. 5](#)

6. Authority to Sign Grant Agreement with United States Economic Development Administration

**Recommendation:** That the Board of Supervisors authorize the County Administrative Officer to execute the Financial Assistance Agreement for the United States Economic Development Administration's (US EDA) Economic Adjustment Planning Grant, submit fund requests and sign contracts to carry out grant activities.

**Attachments:** [Grant Agreement with US Economic Development Administration.pdf](#)

**Department of Health and Human Services: Mental Health**

7. Request to Authorize the Department of Health and Human Services-Mental Health to Join the Feasibility Study and Continue Prevention and Early Intervention Programs with California Mental Health Services Authority

**Recommendation:** That the Board of Supervisors approve request from the Department of Health and Human Services (DHHS)-Mental Health to authorize the Auditor-Controller to pay the California Mental Health Services Authority (CalMHSA) for Humboldt County's proportionate share of the feasibility study to improve the

efficiency of the Medi-Cal mental health claiming process; authorize the DHHS-Mental Health Director to sign the Memorandum of Understanding (MOU) between CalMHSA and Humboldt County for the Statewide Prevention and Early Intervention (PEI) Phase II Sustainability Funding and future MOUs pertaining to subsequent phases of this program; approve request from the DHHS-Mental Health to authorize the Auditor-Controller to pay the CalMHSA for Humboldt County's proportionate share of cost to sustain the statewide PEI programs; and direct the Clerk of the Board to return one copy of the executed Board Agenda Item to the DHHS-Contract Unit for transmittal to DHHS Mental Health Administration.

**Attachments:** [Mental Health to Join Feasibility Study with CA Mental Health.pdf](#)

8. Approval of California Department of Health Care Services Mental Health Performance Contract for the term July 1, 2015 through June 30, 2016

**Recommendation:** That the Board of Supervisors approve the Mental Health Performance Contract between Department of Health Care Services (DHCS) and Humboldt County Health and Human Services (DHHS) for the term July 1, 2015 to June 30, 2016; authorize the Director of DHHS-Mental Health to sign the Performance Contract and subsequent amendments or documents related to the Performance Contract on behalf of Humboldt County; and direct the Clerk of the Board to send the DHHS-Mental Health Administration two (2) certified copies of this Board Order for submission to DHCS for final execution.

**Attachments:** [DHCS Contract Staff Report.pdf](#)  
[DHCS Contract.pdf](#)

**Department of Health and Human Services: Social Services**

9. Second Option to Extend the Lease at 231 Second Street, Eureka

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the Lease at 231 Second Street, Eureka with JLPREO, L.L.C. through September 30, 2016; authorize Public Works-Real Property Division to send a notice to Lessor that the County is exercising the second option to extend the lease; and direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

**Attachments:** [Extend Lease at 231 Second Street, Eureka.pdf](#)

10. Second Option to Extend Lease at 134 D Street, Suites 101 and 302, Eureka, CA

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the Lease at 134D Street, Suites 101 and 302, Eureka, CA with JLPREO, LLC through September 30, 2016; authorize Public Works-Real Property Division to send a notice to Lessor that the County is exercising the second option to extend the Lease through September 30, 2016; and direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

*Attachments:*      [Lease at 134 D Street, Suites 101 and 302, Eureka, CA.pdf](#)

**Public Works**

11. Francis Creek Culvert Replacement on Port Kenyon Road (2H010) PM 0.45 to PM 0.64, Agreement No.: P1210308, Contract No.: 211303

**Recommendation:** That the Board of Supervisors receive and file the bids for Francis Creek Culvert Replacement on Port Kenyon Road (2H010) PM 0.45 to PM 0.64; award the contract to Mercer-Fraser Company for the base bid amount of \$747,680.00; authorize the Chairman to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321 -0318 and transfer \$785,064.00 to the account per the attached appropriation transfer.

**Attachments:** [Francis Creek Culvert Replacement Project.pdf](#)

12. Remove Frozen Indefinitely (FO) Designation for Two Road Maintenance Worker III Positions

**Recommendation:** That the Board of Supervisors removes the Frozen Indefinitely (FO) designation from 2.0 FTE Road Maintenance Worker III (class 0230) positions in budget unit 325, effective at the beginning of the next biweekly pay period following approval.

**Attachments:** [Designations for Two Road Maintenance Worker III Positions.pdf](#)

13. Construction of Storm Damage Repairs on Mattole Road at PM 42.17, Project No.: ER-4400(071), Contract No.: 206407

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to sign contract change order number 3 for the total amount of \$11,083.26; approve the attached budget transfer to provide funding; accept the completed contract, including all change orders approved by the Public Works Department, between SJL Construction, Inc., and Humboldt County for the storm damage repairs on Mattole Road; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$12,836.59. This will bring the total amount paid to 100 percent of the contract.

**Attachments:** [Storm Damage Repairs on Mattole Road.pdf](#)

14. Monument Preservation Fund Update

**Recommendation:** That the Board of Supervisors receive and files this update to the Monument Preservation Fund.

**Attachments:** [Monument Preservation Fund Update.pdf](#)

**15. Lease Termination Agreement with Hendricks Enterprises, Inc., DBA Avis Rent-a-Car (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors (4/5 vote required) approve and authorize the Chairperson to execute the attached Lease Termination Agreement with Hendricks Enterprises, Inc., DBA Avis Rent-A-Car; and direct the Clerk of the Board to retain the original executed Lease Termination Agreement, and return two certified copies of the same to the Land Use Division for further processing.

**Attachments:** [Lease Termination Agreement with Avis Rent-a-Car.pdf](#)

**16. Adoption of Initial Study and Mitigated Negative Declaration of Environmental Impact for Proposed Humboldt Community Corrections Reentry Resource Center and New County Office Facility Project**

**Recommendation:** That the Board of Supervisors review the attached Initial Study and Mitigated Negative Declaration (Attachment 1) for the proposed Humboldt Community Corrections Reentry Resource Center and new County office facility, review and approve the changes documented in the Technical Memorandum (Attachment 4) and incorporate these changes into the Initial Study and Mitigated Negative Declaration, review and approve the recommended mitigation measures, and incorporate the approved mitigation measures as part of the project; find that the procedural requirements of the California Environmental Quality Act have been satisfied for this project; find, based on the evidence presented in the Initial Study and the staff report, that the project, with incorporation of the mitigation measures, will not have a significant effect on the environment; adopt the attached Initial Study and Mitigated Negative Declaration prepared by staff; and direct Public Works to file a Notice of Determination with the County Clerk.

**Attachments:** [Corrections Reentry Resource Center Staff Report.pdf](#)  
[Attachment 1 Corrections Reentry Resource Center.pdf](#)  
[Attachments 2-5 Corrections Reentry Resource Center.pdf](#)

**17. Approval of Central Estates Subdivision, Phase 2C, APN 508-252-031, McKinleyville**

**Recommendation:** That the Board of Supervisors accept and approve the subdivision map for filing with the County Recorder; accept the dedications to the County of Humboldt of Heartwood Drive for public road purposes, accept Sagewood Way, Parcels C, G, L, and Arbor Way for public utilities, accept Parcel M for non-vehicular access, accept Parcels A, F, I, and H for drainage facilities and public trails, and reject Sagewood Way for public road purposes and Parcel K for a pedestrian purposes; direct the Clerk of the Board to sign the subdivision map on behalf of the Board and further certify to the vacation of a portion of Parcel F, as shown on Book 23 of Maps, pages 96 through 100 accepted by the County of Humboldt on 11/09/2004 Resolution No. 04-94 pursuant to section 66434(g) of the Government code, and a portion of 2004-9646-4 recorded on 03/24/2004; authorize the Chair to execute the Conveyance and Agreement; and direct the Clerk of the Board to transmit the subdivision map and the Conveyance and Agreement to the County Recorder.

**Attachments:** [Central Estates Subdivision.pdf](#)

**Sheriff****18. Reallocation of Vacant Position in Sheriff's Department Animal Control Division Budget Unit 297 Measure Z Funds**

**Recommendation:** That the Board of Supervisors approve the reallocation of the vacant 1.0 FTE Program Coordinator (class 425, salary range 414, position 01) in budget unit 297 Sheriff's Office Measure Z Funds to Animal Control and Facilities Manager (class 439, salary range 418, position 01) effective the beginning of the payroll period following approval.

**Attachments:** [Vacant Position in Sheriff's Department Animal Control.pdf](#)

**D. SPECIAL PRESENTATIONS****Board of Supervisors****1. Resolution Honoring Changing Tides 40th Anniversary (Supervisor Ryan Sundberg)**

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Changing Tides 40th Anniversary.pdf](#)

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS**



**H. DEPARTMENT REPORTS****I. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**K. ADMINISTRATIVE ABATEMENT HEARINGS****Code Enforcement Unit**

1. Cost Recovery Assessment Hearing. The Estate of Edwin and Pearl Arndt, 2150 Park Road, McKinleyville, CA. AP# 509-121-033/509-141-047

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-33 through 351-44: Open the Public Hearing for discussion of the Cost Recovery Assessment for 2150 Park Road, McKinleyville; close the Public Hearing for the Cost Recovery Assessment for 2150 Park Road, McKinleyville; confirm the Findings and Orders Confirming Account and Assessment in the sum of ten thousand nine hundred thirty-six dollars and sixty-three cents (\$10,936.63); authorize the Chair of the Board to sign the Findings and Order Confirming the Account and Assessment; direct the Auditor, upon receipt of the monies assessed, to deposit the money used for the administrative abatement, consisting of eight thousand six hundred fifty-nine dollars and nine cents (\$8,659.09), back into the Code Enforcement Trust Fund account number 3440000; direct the Auditor, upon receipt of the monies assessed, to deposit two thousand two hundred seventy-eight dollars and fifty-four cents (\$2,278.54) into the County Counsel Office revenue account number 1100-121-603-040 to recoup

Code Enforcement staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter; direct the Auditor, upon receipt of the monies assessed, to deposit five dollars (\$5.00), into the Recorder's account number 3661-000-808-000, for copying costs of property deed; and direct the Auditor, upon receipt of the monies assessed, to deposit seven hundred fifty-nine dollars and seventy-five cents (759.75), into Planning's account 1100277-608000 for services.

**Attachments:** [Cost Recovery Assessment Hearing for Estate of Arndt.pdf](#)

2. Cost Recovery Assessment Hearing. The Estate of Ellen Riness, c/o Rachel Steeves, 977 Hawks Hill Road, Loleta, CA. AP# 308-251-011

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-33 through 351-44, open the Public Hearing for discussion of the Cost Recovery Assessment for 977 Hawks Hill Road, Loleta; close the Public Hearing for the Cost Recovery Assessment for 977 Hawks Hill Road, Loleta; confirm the Findings and Orders Confirming Account and Assessment in the sum of six thousand one hundred forty-one dollars and ninety-two cents (\$6,141.92); authorize the Chair of the Board to sign the Findings and Order Confirming the Account and Assessment; and direct the Auditor to transfer eight hundred fifty-five dollars and fifty-four cents (\$855.54) to cover the additional costs of the abatement from Fiscal Year 2014/15 from the Code Enforcement Trust.

**Attachments:** [Cost Recovery Assessment Hearing Estate of Riness.pdf](#)

3. Administrative Abatement Hearing. Russell Papstein. 4181 Weiler Road, Eureka California, AP# 019-161-021

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 351-22, hold an administrative hearing to determine whether a public nuisance exists on the subject property; and adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing.

**Attachments:** [Administrative Abatement Hearing Russell Papstein.pdf](#)

## L. PUBLIC HEARINGS

### Planning and Building Department

1. Green Diamond Resource Co. General Plan Amendment and Zone Reclassification Petition. Application Number 9568. Case Numbers GPP-14-006, ZRP-15-002. Assessor Parcel Numbers 300-011-014 and 300-011-015. 4475 Walnut Drive, Eureka

**Recommendation:** That the Board of Supervisors open the public hearing and receive the staff report and public comment; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's Office and any other interested party.

*Attachments:*      [Green Diamond Resource Co. General Plan Amendment.pdf](#)

## **M. AFTERNOON DISCUSSION ITEMS**

### **Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## **N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**