

BOARD OF SUPERVISORS

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ESTELLE FENNELL
Chair - Second District
MARK LOVELACE
Vice Chair - Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, July 7, 2015

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Auditor/Controller**1. Transfer from General Fund Contingencies (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve the attached transfer of \$34,000 from General Fund Contingencies to the Auditor-Controller for payment of penalties owed the State of California Employment Development Department for fiscal year 2014-15 (4/5 vote required).

Attachments: [Transfer from General Fund Contingencies.pdf](#)

Board of Supervisors**2. Resolution Declaring Saturday, September 5, 2015 as Bigfoot Days in Willow Creek (Supervisor Ryan Sundberg)**

Recommendation: That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to mail a certified copy of the Resolution to the Bigfoot Days Committee at P.O. Box 8, Willow Creek, CA 95573.

Attachments: [Bigfoot Days Resolution.pdf](#)

3. Resolution Authorizing Road Closures for the Humboldt Redwoods Marathon, Half Marathon and 5K on Sunday, October 18, 2015 from 9:00 a.m. to 4:00 p.m. (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to return a fully executed copy of the Resolution to Humboldt Redwoods Marathon, P.O. Box 4989, Arcata, CA 95518-4989.

Attachments: [Resolution Authorizing Road Closure for Redwoods Marathon.pdf](#)

4. Resolution from the Arcata Fire Protection District (AFPD) Requesting Consolidation with the General Municipal Election to be Held on November 3, 2015, and Calling for Submission to the Electorate within AFPD Consideration the Question of Whether a Special Tax Shall Be Issued for the Purpose of Raising Funds to Provide Fire Protection Services to the Constituents of the District (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors approve the request for election consolidation with the condition that the Arcata Fire Protection District reimburse the County for costs incurred pursuant to this request, and request the Clerk of the Board forward the signed Board Order and copy of AFPD Resolution #15-151 to the Humboldt County Elections Department.

Attachments: [Arcata Fire Protection District Election Consolidation.pdf](#)

5. Resolution from the Humboldt Local Agency Formation Commission (LAFCO) Requesting the Registrar of Voters Conduct and Give Notice of a Special Election for the Formation, Special Tax, and Election of Governing Board Members of the Fruitland Ridge Fire Protection District, Set the Date for the Fire Protection District Formation Election for November 3, 2015 and Consolidate the Election with the General Municipal Election to be Held on November 3, 2015 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors approve the request for election consolidation with the condition that LAFCO reimburse the County for costs incurred pursuant to this request, and request the Clerk of the Board forward the signed Board Order and copy of LAFCO Cover Letter and Resolution #15-04 to the Humboldt County Elections Department.

Attachments: [LAFCO Election Consolidation.pdf](#)

6. Resolution Authorizing the Director of Public Works to Submit a Grant Application to the Environmental Enhancement and Mitigation (EEM) Program for the McKay Community Forest Phase II Project (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the resolution and direct the Clerk of the Board to forward a fully executed copy to the Director of Public Works.

Attachments: [McKay Tract Phase II Funding Resolution.pdf](#)

7. Letter of Support and Request for Amendments for Assembly Bill (AB) 243 - Medical Marijuana Cultivation (Supervisor Mark Lovelace and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Support Letter for AB 243 Medical Marijuana.pdf](#)

Clerk of the Board

8. Approval of the Action Summary - Meeting of June 16, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of June 16, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 6-16-2015.pdf](#)

9. Approval of the Action Summary - Meeting of June 23, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of June 23, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 6-23-2015.pdf](#)

County Administrative Office

10. Professional Services Agreement with the City of Fortuna

Recommendation: That the Board of Supervisors approve the attached agreement with the City of Fortuna and authorize the Chair to sign.

Attachments: [Professional Services Agreement with City of Fortuna.pdf](#)

Department of Health and Human Services: Administration

11. Reallocate Vacant Office Assistant I/II Position to Vocational Assistant

Recommendation: That the Board of Supervisors approve the reallocation of Office Assistant I/II position (salary range 254/285, class 0179A/B, position 40) currently vacant to Vocational Assistant (salary range 277, class 742) classification in budget unit 511 immediately upon approval.

Attachments: [Reallocate Vacant Office Assistant Position.pdf](#)

12. Authorize Temporary Increase in Pay for Jennifer Blair, Mental Health Clinician II Pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize temporary increase in pay for Mental Health Clinician II, Jennifer Blair, (Class 0909B, Range 438) as though promoted to Supervising Mental Health Clinician (Class 0916, Range 462) beginning June 20, 2015 and continuing until the position is filled. Pursuant to section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

Attachments: [Temporary Increase in Pay for Mental Health Clinician II.pdf](#)

13. Authorization to Negotiate and Execute Recruitment and Retention Incentive for Medical Director, Senior Psychiatrist, Physician/Psychiatrist, Director of Public Health Nursing and Director - Psychiatric Nursing (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the Human Resources Director and Director of Health and Human Services, or designee to negotiate and execute individual employment agreements pertaining to recruitment and retention incentives for employees in the class series of Medical Director, Senior Psychiatrist (currently being developed) and Physician/Psychiatrist not to exceed \$30,000.00 respectively; authorize the Human Resources Director and Director of Health and Human Services, or designee to negotiate and execute retention incentives for incumbents in the job classification of Medical Director and Physician/Psychiatrist, not to exceed \$30,000.00; authorize the Human Resources Director and Director of Health and Human Services, or designee the ability to negotiate recruitment and retention incentives for employees in the job classification of Director - Psychiatric Nursing and in the job classification of Director of Public Health Nursing not to exceed \$20,000.00 respectively; and Authorize the Human Resources Director and Director of Health and Human Services, or designee the ability to negotiate retention incentives for incumbents in the job classification of Director - Psychiatric Nursing and in the job classification of Director of Public Health Nursing, not to exceed \$20,000.00 effective immediately upon approval. Pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Authorization to Negotiate Recruitment and Retention Incentives.pdf](#)

District Attorney

14. Lease for 712 Fourth Street for the Victim Witness Office

Recommendation: That the Board of Supervisors approve and authorize the Chairperson to execute the Lease with Mike Retzloff and Cindy McKenzie for 712 Fourth Street; and direct the Clerk of the Board to return one executed Lease to Real Property for transmittal to Lessor.

Attachments: [Lease for 712 Fourth Street for Victim Witness.pdf](#)

Human Resources

15. Adopt the New Management Job Classes of Animal Control and Facilities Manager and Senior Psychiatrist and Adopt the Resolution to Amend the Compensation Plan for Management and Confidential Employees to Include the New Job Classes

Recommendation: That the Board of Supervisors adopt the new management job class of Animal Control and Facilities Manager (class 0439, salary range 418, unit 08); adopt the new management at-will job class of Senior Psychiatrist (class 0924, salary range 696, unit 08); and adopt Resolution No. _____ (attached) approving the Amendment to Attachment 1 of Exhibit A of the Compensation Plans for Management and Confidential Employees and Elected and Appointed Department Heads for fiscal years 2014-15 to include the new job classes of Animal Control and Facilities Manager (class 0439, salary range 418) and Senior Psychiatrist (class 0924, salary range 696), effective immediately upon Board approval.

Attachments: [New Animal Control and Psychiatrist Positions.pdf](#)

Public Works

16. Eel River Drive Rehabilitation and Overlay Project No.: RPL 5904 (108); Contract No.: 213500

Recommendation: That the Board of Supervisors rescind their action regarding advertisement of this project at the May 26, 2015 meeting (Agenda Item No. C-10); approve the plans and specifications as now submitted; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with bids to be opened on Tuesday, August 11, 2015 at 2:00 p.m.

Attachments: [Eel River Drive Rehabilitation and Overlay Project.pdf](#)

Recorder/County Clerk

17. Supplemental Budget for Historical Records Preservation for Fiscal Year 2014-15 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the supplemental budget for Fiscal Year 2014-15 (4/5 vote required).

Attachments: [Historical Records Preservation.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Humboldt Bay Marathon Presentation (Supervisor Rex Bohn & Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Humboldt Bay Marathon Presentation.pdf](#)
[Humboldt Bay Marathon Handouts.pdf](#)

2. Presentation Thanking the Board of Supervisors for their Leadership to Provide for Community Access to Media Through Cable Franchise Agreements (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Presentation to Thank BOS for Access to Media.pdf](#)
[Presentation to Thank BOS Handouts.pdf](#)

3. Proclaim the Week of July 12-18, 2015 as Pretrial, Probation and Parole Supervision Week in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Pretrial Probation and Parole Supervision Week Proclamation.pdf](#)

4. Local Child Support Agency Report (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Child Support Services Report.pdf](#)

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT**

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Further Clarity on Roles and Responsibilities of the Various Marijuana Subcommittees (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors more clearly define the roles and responsibilities of the various Marijuana Subcommittees.

Attachments: [Roles and Responsibilities of Marijuana Subcommittees.pdf](#)

H. DEPARTMENT REPORTS

Planning and Building Department

1. HOME Program First Time Homebuyer Grant Application

Recommendation: That the Board of Supervisors approve the attached resolution authorizing submission of a First Time Homebuyer Grant Application; and authorize the Department to sign Grant Documents consistent with the attached Resolution.

Attachments: [First Time Homebuyer Grant Application.pdf](#)

I. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****County Administrative Office****1. Community Development Block Grant Amended Microenterprise Financial Assistance Program Guidelines and Microenterprise General Support Services Program Guidelines**

Recommendation: That the Board of Supervisors open public hearing; receive staff report and public comments; close public hearing; adopt Resolution amending the Community Development Block Grant (CDBG) Microenterprise Financial Assistance Program Guidelines and adopting the CDBG Microenterprise General Support Services Program Guidelines (Attachment 1); and direct the Clerk of the Board to return a signed copy of the Resolution to the Economic Development office.

Attachments: [CDBG Amended Microenterprise Program.pdf](#)

M. AFTERNOON DISCUSSION ITEMS**Board of Supervisors****1. California Cannabis Voice Humboldt (CCVH) Presentation on Proposed Draft Land Use Ordinance (Supervisor Ryan Sundberg and Supervisor Estelle Fennell)**

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [CCVH Presentation.pdf](#)
 [CCVH Handouts.pdf](#)

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>