

**BOARD OF SUPERVISORS**

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County Administrative Officer  
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County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, June 2, 2015**

**9:00 AM**

**Regular Meeting**

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Continuation of Emergency - Prolonged Drought in Humboldt County (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors declare that a local state of emergency, per Resolution #15-49, remains in effect until June 23, 2015, related to prolonged drought in Humboldt County.

**Attachments:** [Continuation of Drought Emergency.pdf](#)

2. Resolution Recognizing the Humboldt Arts Council and the State-Local Partnership Program (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [Humboldt Arts Council and State Partnership Program Resolution.pdf](#)

3. Letter of Support for the Prairie Creek Corridor Restoration and Recreational Enhancement Proposal (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter.

**Attachments:** [Prairie Creek Corridor Restoration Letter of Support.pdf](#)

**Clerk of the Board**

4. Approval of the Action Summary - Meeting of May 26, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of May 26, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 5-26-2015.pdf](#)

**Department of Health and Human Services: Public Health****5. Ground Ambulance Permit Renewals for Fiscal Year 2015-16**

**Recommendation:** That the Board of Supervisors authorize the Health Officer to renew ambulance operating permits for Fiscal Year 2015-16 for the attached ground ambulance providers.

**Attachments:** [Ground Ambulance Permit Renewals Staff Report.pdf](#)  
[Arcata-Mad River Ambulance Application.pdf](#)  
[K'ima w Medical Center Application.pdf](#)  
[City Ambulance of Eureka Application.pdf](#)  
[Southern Trinity Area Rescue Application.pdf](#)

**Human Resources****6. Approval of Revised Job Class Description and Salary Range Assignment for Risk Manager and Resolution to Amend Compensation Plan for Management and Confidential Employees**

**Recommendation:** That the Board of Supervisors approve the updated/revised job class description for Risk Manager (class 0700, unit 08) and reduce the assigned salary range for Risk Manager from 514 to 469; and adopt Resolution No. \_\_\_\_\_ (attached) approving the Amendment to Attachment 1 of Exhibit A of the Compensation Plans for Management and Confidential Employees and Elected and Appointed Department Heads for fiscal years 2014-15 to include the reassigned salary range for Risk Manager, effective immediately

**Attachments:** [Revised Job Class Description and Salary Range for Risk Manager.pdf](#)

**Public Works**

7. Memorandum of Agreement between City of Eureka and County of Humboldt for Planning and Establishment of a Traffic Impact Fee Program to be Implemented within the Greater Eureka Area

**Recommendation:** That the Board of Supervisors approve the Memorandum of Agreement between the City of Eureka and County of Humboldt to plan and establish a traffic impact fee program for the unincorporated greater Eureka area. Authorize the chair to sign the Memorandum of Agreement after funding has been identified and approved (Attachment 1); consider for inclusion in the FY 2015-16 adopted budget an additional funding request of \$130,000 from the General Fund for the establishment of the traffic impact fee and refer the matter to the public hearing on 06/08/2015; direct staff to work with the City of Eureka to jointly issue a request for proposals (RFP) for the preparation of a traffic impact study; and direct staff to work with the City of Eureka to assess the process necessary to adopt an interim fee while the traffic impact study is being prepared.

**Attachments:** [MOA for Traffic Impact Fee Program.pdf](#)

**Sheriff**

8. Fiscal Year 2014-15 Supplemental Budget Request for Coroner/Public Administrator Budget Unit 272 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget request in Budget Unit 272 Coroner/Public Administrator to allow for increased costs of autopsies and forensic medical services in fiscal year budget 2014-15 (4/5 vote required).

**Attachments:** [Supplemental Budget for Coroner-Public Administrator.pdf](#)

9. Acceptance of Modification 09 of the Cooperative Law Enforcement Annual Drug Operations Plan and Financial Plan with the United States Department of Agriculture, Forest Service, Six Rivers National Forest #11-LE-1 1051360-218

**Recommendation:** That the Board of Supervisors authorize the Sheriff and Chair of the Board to sign four (4) originals of Modification 09 of the Cooperative Law Enforcement Annual Drug Operations Plan and Financial Plan with the United States Department of Agriculture (USDA), Forest Service, Six Rivers National Forest #11-LE-11051360-218 (Attachment 1) for the period ending September 30, 2015.

**Attachments:** [Cooperative Law Enforcement Annual Drug Ops Plan.pdf](#)

10. Acceptance of Modification 11 of the Cooperative Law Enforcement, Annual Patrol, Operating Plan and Financial Plan with the United States Department of Agriculture, Forest Service, Six Rivers National Forest #11-LE-11051360-218 and Approve Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the Sheriff and Chair of the Board to sign four (4) originals of Modification 11 of the Cooperative Law Enforcement Annual Patrol Operating Plan and Financial Plan with the United States Department of Agriculture (USDA), Forest Service, Six Rivers National Forest #11-LE-11051360-218 (Attachment 1) for the period ending September 30, 2015; and approve a supplemental budget in Budget Unit 221 Sheriff's Operations to allow for implementation of Cooperative Agreement Modification 11 (4/5 vote required).

**Attachments:** [Cooperative Law Enforcement Annual Patrol.pdf](#)

### **Treasurer/Tax Collector**

11. Request for Discharge of Accountability of Unsecured Tax Accounts

**Recommendation:** That the Board of Supervisors approve an Authorization of Discharge of Accountability for county tax assessments, penalties, and costs deemed uncollectable pursuant to Revenue and Taxation Code 2611.1.

**Attachments:** [Request for Discharge of Accountability of Unsecured Tax Accounts.pdf](#)

## **D. SPECIAL PRESENTATIONS**

### **Board of Supervisors**

1. Proclaim June 2015 as General Aviation Appreciation Month (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [General Aviation Appreciation Month Proclamation.pdf](#)

## **E. MATTERS SET FOR TIME CERTAIN**

## **F. ITEMS PULLED FROM CONSENT**

## **G. MATTERS INITIATED BY BOARD MEMBERS**

## H. DEPARTMENT REPORTS

### Clerk of the Board

1. Consider Making Appointment to Fill Vacant Seats on the Shelter Cover Resort Improvement District Board #1 Board of Directors

**Recommendation:** That the Board of Supervisors consider appointing Jac Hargrave to fill the vacant seat on the Shelter Cover Resort Improvement District #1 Board of Directors with a term expiring December 1, 2017.

**Attachments:** [Appointment to Shelter Cove RID.pdf](#)

### County Administrative Office

2. Proposed Fiscal Year (FY) 2015-16 Budget

**Recommendation:** That the Board of Supervisors receive and review Humboldt County's Proposed FY 2015-16 Budget; approve a one-year waiver of the Board policy on Balanced Budget to allow the General Fund's fund balance (savings) to be used for on-going expenses; adopt the draft Resolutions Authorizing Inter-Fund Loans for the Aviation Fund (3530) and Forest Resources and Recreation Fund (1710) (Attachment I and II); continue budget discussion to the public hearings scheduled for Monday, June 8, 2015 (1:30 p.m. and 6 p.m.); directs the County Administrative Officer to return to the Board on June 23, 2015, to consider adoption of the final budget for FY 2015-16; and take other action as appropriate.

**Attachments:** [Proposed FY 2015-16 Budget.pdf](#)  
[About the Budget.pdf](#)  
[Governance.pdf](#)  
[Law & Justice.pdf](#)  
[Health and Human Services.pdf](#)  
[Library & Agriculture.pdf](#)  
[Planning & Building.pdf](#)  
[Public Works.pdf](#)  
[Personnel Allocations.pdf](#)  
[Fixed Assets.pdf](#)  
[Glossary-Index.pdf](#)

**I. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

**Attachments:**      [Public Comment Sign-In Sheet and Handouts.pdf](#)

**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****Clerk of the Board**

1. Southern Humboldt Joint Unified School District's (SHUSD) Request to Cancel a Portion of the Unissued General Obligation Bonds Authorized by the Voters on June 8, 2010

**Recommendation:** That the Board of Supervisors open the public hearing, receive the staff report and public comment; close the public hearing and deliberate as necessary; based on the findings in the staff report, the documents submitted by SHUSD and testimony received at the public hearing, approve SHUSD's request to cancel a portion of the unissued general obligation bonds authorized by Measure L, which was passed by the voters on June 8, 2010; and direct the Clerk of the Board to formally notify SHUSD of the Board of Supervisors' decision regarding the request to cancel a portion of the unissued general obligation bonds authorized by Measure L.

**Attachments:**      [SHUSD Cancellation of Unissued General Obligation Bonds.pdf](#)

**Planning and Building Department**

2. Community Development Block Grant Final Performance Report for 2010 Microenterprise Grant

**Recommendation:** That the Board of Supervisors receive report; open public hearing and receive public comment; and direct staff to submit final report to the State of California Housing and Community Development Block Grant (CDBG) Program.

**Attachments:** [CDBG Report for 2010 Microenterprise Grant.pdf](#)

**M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**