

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Chair - Second District  
MARK LOVELACE  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
WENDY B. CHAITIN  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, January 20, 2015**

**9:00 AM**

**Regular Meeting**

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Resolution Authorizing Road Closures for the 44th Avenue of the Giants Marathon, Half Marathon and 10K Race on Sunday, May 3, 2015 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Resolution.

**Attachments:** [Road Closure for Avenue of the Giants Run.pdf](#)

2. Resolution of Recognition for Carolyn Crnich, Clerk/Recorder Upon her Retirement (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Resolution.

**Attachments:** [Carolyn Crnich Retirement Resolution.pdf](#)

3. Certificate of Recognition for Sergeant William Nova on His Retirement from the Eureka Police Department (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Certificate of Recognition.

**Attachments:** [Sergeant William Nova Retirement Certificate of Recognition.pdf](#)

4. Consider Sending Letters to Senator Boxer and Senator Feinstein Regarding Drought Legislation and Humboldt County's Request to Participate in the Negotiations (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letters.

**Attachments:** [Drought Legislation Talks and Request to Participate.pdf](#)

**Clerk of the Board**

5. Informational Report on Board Member Appointments (District Specific) to the Citizens Advisory Committee on Measure Z

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [District Specific Appointments to Citizens Advisory Committee on Measure Z.pdf](#)

6. Approval of the Action Summary - Meeting of January 13, 2015

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of January 13, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 1-13-2015.pdf](#)

**Human Resources**

7. Aerosol Transmissible Diseases Exposure Control Plan

**Recommendation:** That the Board of Supervisors approve the Aerosol Transmissible Diseases Exposure Control Plan; and direct Human Resources and applicable County departments to implement the Aerosol Transmissible Diseases Exposure Control Plan.

**Attachments:** [Aerosol Transmissible Diseases Exposure Control Plan.pdf](#)

**Probation**

8. Extension of Extra Help Hours to 1530 for Juvenile Corrections Officers Annaly Monasterio, Tim Jaegel, Chanler Bronson, and Scott Ward (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Juvenile Corrections Officers Annaly Monasterio, Tim Jaegel, Chanler Bronson, and Scott Ward to 1530 hours through June 30, 2015, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Extension of Extra Help Hours for Juvenile Corrections Officers.pdf](#)

**Public Works**

9. Construction of Storm Damage Repairs on Briceland Thorne Road at PM 2.25 & 2.35, Project No.: ER- 4400(024), Contract No.: 206267 & 206338

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to sign contract change order number 2 for the total amount of \$808.65; approve the attached budget transfer to provide funding; accept the completed contract, including all change orders approved by the Public Works Department, between G.R. Wilcox Enterprises, Inc., and Humboldt County for the storm damage repairs on Briceland Thorne Road; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$762.61. This will bring the total amount paid to 100 percent of the contract.

**Attachments:** [Construction of Storm Damage Repairs on Briceland Thorne Road.pdf](#)

**10. Local Transportation Fund Partial Claim for Fiscal Year 2014-15**

**Recommendation:** That the Board of Supervisors authorize the Chairperson to sign the attached local transportation fund partial claim; and direct the Clerk of the Board to return the claim to the Public Works Department for attachment of required documentation and submittal to the Humboldt County Association of Governments (HCAOG).

**Attachments:** [Local Transportation Fund Partial Claim for Fiscal Year 2014-15.pdf](#)

**11. Extension of Extra-Help Hours - Water Management (251) (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors extend the allowable extra-help employment hours for Robert Vogt to a maximum of 1,771 hours for fiscal year 2014-2015 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Extension of Extra-Help Hours - Water Management.pdf](#)

**Sheriff****12. Classification Review for Purposes of Changing Job Titles for the Correctional Officer Job Class Series to Correctional Deputy (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the revised job description and name change for Correctional Officer I/II (class 0424, salary range 328/348, unit 04) to Correctional Deputy I/II; approve the revised job description and name change for Correctional Supervisor (class 0421, salary range 363, unit 04) to Supervising Correctional Deputy; approve the revised job description and name change for Correctional Supervisor (class 0420, salary 403, unit 04) to Supervising Correctional Deputy; approve the revised job description for Correctional Lieutenant (class 0419, salary range 461, unit 08); approve the revised job description for Correctional Captain (class 0437, salary range 475, unit 08); and approve the attached supplemental budget to cover costs associated with the purchase of new badges for the appropriate deputies.

**Attachments:** [Classification Review for Correctional Officer Job Class Series.pdf](#)

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Certificate of Achievement for Seth Andrew Downey for Achieving the Rank of Eagle Scout (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorization for the Chair to sign the Certificate of Achievement.

**Attachments:** [Certificate of Achievement for Eagle Scout.pdf](#)

2. Proclaim January 21, 2015 as Kiwanis Day in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Kiwanis Day Proclamation.pdf](#)

3. Humboldt County Convention and Visitors Bureau Annual Report for 2014 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the report and take appropriate action, if necessary.

**Attachments:** [Convention and Visitors Bureau Annual Report for 2014.pdf](#)  
[CVB Handouts.pdf](#)

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees and Commissions through March 31, 2015

**Recommendation:** That the Board of Supervisors review the report and decommission the Status of Women Committee.

**Attachments:** [Vacancies on Boards, Committees, Commissions.pdf](#)

2. Consider Making Appointment to Fill Vacant Seats on the Shelter Cove Resort Improvement District #1 Board of Directors

**Recommendation:** That the Board of Supervisors consider appointing David Summer to fill the vacant seat on the Shelter Cove Resort Improvement District #1 Board of Directors with a term expiring December 31, 2015.

**Attachments:** [Appointment to Fill Vacant Seats on Shelter Cove RID 1.pdf](#)

### **County Administrative Office**

3. Continuity of Government

**Recommendation:** That the Board of Supervisors receive the presentation on Continuity of Government (COG) planning; adopt the COG plan and each department's Continuity of Operations Plan (COOP); and direct department heads to ensure designated representatives continue to work with the COG task force and annually update their department's COOP.

**Attachments:** [Continuity of Government Staff Report.pdf](#)  
[COG.pdf](#)  
[COG - Annex C Essential Functions.pdf](#)  
[COG - Annex D Alternate Facilities.pdf](#)  
[COG - Annex E Critical Documents.pdf](#)  
[COG - Annex F Lines of Succession.pdf](#)  
[COG - Annex G Delegation of Authority.pdf](#)  
[COG - Annex H Mission Critical Systems.pdf](#)  
[COG - Annex I-1 Employee Roster.pdf](#)  
[COG - Annex I-2 Vendor Roster.pdf](#)  
[COG - Annex I-3 Equipment Requirements.pdf](#)  
[COG - Annex I-4 Supply Requirements.pdf](#)

4. Resolution Regarding Commitment of Land to Build a New Courthouse for the Superior Court of California, County of Humboldt

**Recommendation:** That the Board of Supervisors approve the attached Resolution and direct staff to forward it to the Superior Court for transmittal to the Judicial Council of California.

**Attachments:** [Resolution Regarding Commitment of Land to Build a New Courthouse.pdf](#)

**Planning and Building Department**

5. AGPN-14-005. County-Initiated Notice of Intent to Serve Notice of Non-Renewal of the McBride-West Point Ranch Land Conservation Contract (Westpoint Preserve), Resolution No. 88-20, Assessor Parcel Numbers (APNs) 101-251-002, 101-253-001, 101-254-001, 102-162-002. Bear River Area.

**Recommendation:** That the Board of Supervisors receive staff report; and direct staff to continue working with the property owner and bring the item back to the Board with an appropriate recommendation.

**Attachments:** [Notice of Non-Renewal of Land Conservation Contract.pdf](#)

**I. CLOSED SESSION**

1. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); Michael Martin, et. al. v. Kenneth Beebe, et.al; Humboldt County Superior Court Case No. DR130285.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Counsel pursuant to Government Code sections 54954.5 and 54957.

**Attachments:** [Contract with Frank DeMarco.pdf](#)

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Appearance Sign-In Sheet and Handouts

**Attachments:** [Public Appearance Sign-In Sheet and Handouts.pdf](#)

**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS**

**M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Humboldt Bay Harbor Working Group Update (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear the Presentation and take appropriate action as needed.

**Attachments:** [Humboldt Bay Harbor Working Group Update.pdf](#)

**Clerk of the Board**

2. Consider Making Appointments to Fill the Two (2) At Large Vacant Seats, the Two (2) Alternate Seats, the Fire Chief Association Seat, and the Sheriff Representative Seat on the Citizens' Advisory Committee on Measure Z Expenditures

**Recommendation:** That the Board of Supervisors make the appointments to fill the two (2) At Large vacant seats, the two (2) Alternate seats, the Fire Chief Association seat, and the Sheriff representative seat on the Citizens' Advisory Committee on Measure Z Expenditures.

**Attachments:** [Appointments to Fill Vacant Seats on Measure Z Committee.pdf](#)

**County Administrative Office**

3. County Administrative Officer Report: Federal Legislative Update and Various Other Topics

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer regarding end of year 2014 legislative activity at the federal level, and various other topics, and take action as may be required.

**Attachments:** [CAO Report 1-20-2015.pdf](#)

**Board of Supervisors**

4. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*



*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**