

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice Chair - Second District  
MARK LOVELACE  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
WENDY B. CHAITIN  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, September 2, 2014**

**9:00 AM**

**Regular Meeting**

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Childhood Cancer Awareness Month Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Childhood Cancer Awareness Month Proclamation.pdf](#)

2. Certificate of Achievement for Kelly Ryan Joyce for Achieving the Rank of Eagle Scout (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Achievement.

**Attachments:** [Kelly Ryan Joyce Eagle Scout Court of Honor Certificate.pdf](#)

3. Appointment of JoAnne Joy to the North Humboldt Recreation & Park District (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors appoint JoAnne Joy to the North Humboldt Recreation & Park District to fill the vacancy left by the resignation of Verne Sjonsby.

**Attachments:** [Appointment to North Humboldt Recreation & Park District.pdf](#)

4. Letter of Support for the Bureau of Land Management (BLM) Grant Proposal to the State Coastal Conservancy for Improved Management of the Lost Coast Headlands Area Project (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign letter of support.

**Attachments:** [BLM Grant Proposal Letter of Support.pdf](#)

5. Letter of Support for the Redwood Meat Company Processing Project Funding Request to the McLean Foundation (Supervisor Rex Bohn and Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign letter of support.

**Attachments:** [Redwood Meat Company Funding Letter of Support.pdf](#)

**Clerk of the Board**

6. Supplemental Budget for Fund 1100, Budget Unit 101, Board of Supervisors for Fiscal Year (FY) 2014-15 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget in Fund 1100, Budget Unit 101, Board of Supervisors in the amount of \$8,000 for travel (4/5 vote required); and direct the Auditor-Controller to incorporate the supplemental budget attached.

**Attachments:** [Supplemental Budget for Board of Supervisors FY 2014-15.pdf](#)

**County Administrative Office**

7. Adoption of New Classification of CAO Project Manager and Allocation and Funding of Position

**Recommendation:** That the Board of Supervisors adopt the new job classification of CAO Project Manager (class number 0198, salary range 479, employee unit 08) into the classification plan, effective immediately; reclassify one existing vacant and frozen IT Applications Analyst I/II (class number 0622, salary range 415/430, position number 01, type FO) in budget unit 118, to CAO Project Manager (class 0198, salary range 479), effective September 14, 2014; and allocate funding to fill one CAO Project Manager position (class 0198, salary range 479, type FT) in budget unit 118, as shown in Attachment 3.

**Attachments:** [New Classification of CAO Project Manager.pdf](#)

**Public Works**

8. Extend the Term of the Humboldt County Fire Safe Council for an Additional Two Years

**Recommendation:** That the Board of Supervisors review a staff report regarding a proposal to extend the Humboldt County Fire Safe Council (FSC) for an additional two years; review and approve the resolution extending the FSC as amended and the list of proposed FSC member appointees; direct staff to recruit for nominations for FSC member alternates and schedule alternate appointments when nominations are made; and direct the Clerk of the Board to post an announcement requesting FSC alternate nominations.

**Attachments:** [Extend Term of Fire Safe Council for Two Years.pdf](#)

9. Assignment of Denton Carrick, Road Maintenance Worker III as a Road Maintenance Supervisor

**Recommendation:** That the Board of Supervisors authorize the compensation for Denton Carrick as if he had been promoted to the classification of Road Maintenance Supervisor from September 14 through January 17th, 2015, pursuant to Section 12.4 of the Memorandum of Understanding between the County of Humboldt and AFSCME Local 1684.

**Attachments:** [Assign Road Maintenance Worker III as Road Maintenance Supervisor.pdf](#)

#### **D. SPECIAL PRESENTATIONS**

##### **Board of Supervisors**

1. Proclamation in Honor of the Humboldt County Transition Age Youth Collaboration (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign a proclamation in honor of the Humboldt County Transition Age Youth Collaboration.

**Attachments:** [Humboldt County Transitional Age Youth Collaboration Proclamation.pdf](#)

2. Proclaim September 2014 as Local Food Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Local Food Month Proclamation.pdf](#)

#### **E. MATTERS SET FOR TIME CERTAIN**

#### **F. ITEMS PULLED FROM CONSENT**

#### **G. MATTERS INITIATED BY BOARD MEMBERS**

## H. DEPARTMENT REPORTS

### Clerk of the Board

1. Update on New Agenda Management System (Granicus) and Recording of Failed Motions and Meeting Actions of the Board of Supervisors

**Recommendation:** That the Board of Supervisors approve staff's recommendation for recording actions of the Board of Supervisors as follows: on Agenda Items where the Board of Supervisors takes an action other than what was recommended in the Staff Report, the Clerk of the Board will now record that action on the "Action Summary" document, rather than generating a separate "Board Order" to record the final action of the Board; and all motions where Board Members vote be recorded in the "Action Summary" for that meeting, regardless of whether the motion passes or fails.

**Attachments:** [Recording Failed Motions in Granicus.pdf](#)

## I. CLOSED SESSION

## J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Appearances Sign-In Sheet and Handouts

**Attachments:** [Public Appearances Sign In Sheet and Handouts.pdf](#)

## K. ADMINISTRATIVE ABATEMENT HEARINGS

## L. PUBLIC HEARINGS

## M. AFTERNOON DISCUSSION ITEMS

### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**