

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, April 9, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 898 9590 4334

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Aviation

[24-653](#)

1. Bid Authorization for Murray Field (EKA) Runway 12/30 and Taxiway A Rehabilitation

- Recommendation:** That the Board of Supervisors:
1. Receive and approve the plans and specifications for the Murray Field (EKA) Runway 12/30 and Taxiway A Rehabilitation;
 2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened April 29, 2024 at 2:00PM;
 3. Find that the project is exempt from environmental review, pursuant to Section 15301 of the California Environmental Quality Act Guidelines; and
 4. Direct Clerk of the Board Staff to prepare and file the CEQA Notice of Exemption (Attachment 3) with the County Clerk and State of California-Governor's Office of Planning and Research.

- Attachments:**
- [Staff Report](#)
 - [Attachment 1 - EKA RW12-30 - Special Provisions.pdf](#)
 - [Attachment 2 - EKA RW12-30 - Plan Set.pdf](#)
 - [Attachment 3 - EKA RW12-30 - CEQA NOE.pdf](#)
 - [Attachment 4 - EKA RW12-30 - Bid Notice.pdf](#)

[24-654](#)

2. Bid Authorization for Garberville Airport (O16) Runway 18/36, Taxiway A, Taxiway B, Taxiway C, and Apron Rehabilitation

- Recommendation:** That the Board of Supervisors:
1. Receive and approve the plans and specifications for the Garberville Airport (O16) Runway 18/36, Taxiway A, Taxiway B, Taxiway C, and Apron Rehabilitation;
 2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened April 29, 2024 at 2:00PM;
 3. Find that the project is exempt from environmental review, pursuant to Section 15301 of the California Environmental Quality Act Guidelines; and
 4. Direct Clerk of the Board Staff to prepare and file the CEQA Notice of Exemption (Attachment 3) with the County Clerk and State of California-Governor's Office of Planning and Research.

- Attachments:**
- [Staff Report](#)
 - [Attachment 1 - O16 RW18-36 - Special Provisions.pdf](#)
 - [Attachment 2 - O16 RW18-36 - Plan Set.pdf](#)
 - [Attachment 3 - O16 RW18-36 - CEQA NOE.pdf](#)
 - [Attachment 4 - O16 RW18-36 - Bid Notice.pdf](#)

Board of Supervisors

[24-330](#)

3. Proclaim April 2024 as Sexual Assault Awareness Month

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

[24-348](#)

4. 2024 McKinleyville Chamber Member's Choice Awards

Recommendation: That the Board of Supervisors:
1. Ratify the Chair's signature on the certificates.

Sponsors: Supervisor Madrone

Attachments: [Staff Report](#)
[McKinleyville Chamber Awards.pdf](#)

[24-375](#)

5. National Animal Control Officer Appreciation Week Proclamation

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

[24-382](#)

6. Godwit Day Proclamation

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Wilson

Attachments: [Staff Report](#)
[Godwit Days Proclamation.pdf](#)

[24-712](#)

7. Proclaim April 2024 as Grange Month in Humboldt County

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

[24-734](#)

8. National Dispatcher Appreciation Week in Humboldt County

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

Clerk of the Board

[24-372](#)

9. Notice of Vacancy for One At-Large Vacancy on the Great Redwood Trail Agency

Recommendation: That the Board of Supervisors:
1. Receive and file the vacancy notice.

Attachments: [Staff Report](#)
[GRT Vacancy 040924.pdf](#)

[24-389](#)

10. Quarterly Report of Current and Project Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Appointment Vacancies 040924.pdf](#)

[24-699](#)

11. Approval of the Action Summary - Meeting of March 26, 2024

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of March 26, 2024 and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - March 26, 2024.pdf](#)
[Minute Sheet.docx](#)
[Action Summary - March 26, 2024.pdf](#)

County Administrative Office

24-245

12. New Appointments to the Humboldt County Workforce Development Board

Recommendation: That the Board of Supervisors:

1. Review the attached membership applications from Chris Albright, Emilia Bartolomeu, Cindy Bumgarner, and Ashley Vellis (attachments 1, 2, 3 and 4); and
2. Appoint Chris Albright, Emilia Bartolomeu, Cindy Bumgarner, and Ashley Vellis to the Humboldt County Workforce Development Board (HCWDB) for a two-year term effective immediately pursuant to HCWDB Bylaws.

Attachments: [Staff Report](#)
[Chris Albright Application](#)
[Emilia Bartolomeu Application](#)
[Cindy Bumgarner Application](#)
[Ashley Vellis Application](#)

24-355

13. Additional Modifications and Approval of the 2024-28 Humboldt County Strategic Plan

Recommendation: That the Board of Supervisors:

1. Approve the modified 2024-28 Humboldt County Strategic Plan

Attachments: [Staff Report](#)
[Strategic Plan 2024](#)
[Strategic Plan 2024 Printer Friendly](#)

24-362

14. Supplemental Budget for County Administrative Office, Information Technology Division in the Amount of \$259,000 for Information Technology Projects (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for Information Technology (County IT) budget, 3550118, in the amount of \$259,000 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental Budget Transfer](#)
[Probation Switch PROPOSAL-31291](#)
[Probation Switch PROPOSAL-31292](#)
[Sheriff Switch PROPOSAL-31294](#)
[IT Switch PROPOSAL-31263](#)
[Logikcull Invoice INV158676](#)
[Dell Gis Server Quote](#)
[County of Humboldt - Laserfiche Full User - Participant User Add On - Prorated Support .76 Year](#)

[24-364](#)

15. Approval of a Secured Property Tax Revenue Exchange Agreement with the Salmon Creek Fire Protection District

Attachments: [Staff Report](#)
[Secured Property Tax Revenue Exchange Agreement with Salmon](#)
[Resolution 24-01 Authorizing a Secured Property Tax Revenue](#)

[24-378](#)

16. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve a waiver of the 960 extra-help limitation for Elaine Starks and an extension of 120 hours, to a maximum of 1,080 hours for fiscal year 2023-24, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

Attachments: [Staff Report](#)

[24-656](#)

17. Bid Authorization for Conflict Counsel Americans with Disabilities Act Compliance Project, Project Number 2024-402

Recommendation: That the Board of Supervisors:
1. Receive and approve the plans and specifications for the Conflict Counsel Americans with Disabilities Act Compliance Project, Project Number 2024-402; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on April 30, 2024.

Attachments: [Staff Report](#)
[515 J Street Drawings](#)
[Lead Specifications](#)

[24-711](#)

18. Supplemental Budget in the Amount of \$600,000 from the General Fund to Courts-County Contribution (1100-250) for Indigent Defense Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a supplemental budget (Attachment 1) in the amount of \$600,000 from the General Fund to the Court-County Contribution budget unit (1100-250) for provision of indigent defense services (4/5 vote required).

Attachments: [Staff Report](#)
[Supplemental Budget 1100250](#)

County Clerk/Recorder/Registrar of Voters

[24-393](#)

19. Certification of the Results of the March 5, 2024, Statewide Primary Election

Recommendation: That the Board of Supervisors:

1. Accept the Certified Statement of Results of the Official Canvass for the March 5, 2024, Statewide Primary Election.

Attachments: [Staff Report](#)
[Certificate of Final Election Results.pdf](#)
[Summary of Election Results.pdf](#)
[Precinct by Precinct Report.pdf](#)

Department of Health and Human Services: Administration

[24-350](#)

20. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Temporary Shelter and Support Services to Individuals and Families experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of temporary shelter and support services to individuals and families experiencing homelessness in Humboldt County in an amount not to exceed \$680,725 for the period of July 1, 2024 through June 30, 2025;
2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[FY 24-25 BKCHF Temporary Shelter and Support Services Agreement \(signed\) _rm](#)

[Executed PSA - Betty Kwan Chinn Homeless Foundation.pdf](#)

Human Resources

[24-703](#)

21. Adoption of the Resolution Approving the County Attire & Grooming Policy

Recommendation:

That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) approving the County Attire & Grooming Policy.

Attachments:

[Staff Report](#)

[Attire and Grooming Policy](#)

[Resolution No _____](#)

[Resolution No. 24-40.pdf](#)

Planning and Building Department

[24-394](#)

22. Reallocation of Two Positions and Granting an Exception to Fiscal Year (FY) 2023-2024 Hiring Freeze for Humboldt County Planning and Building Department

Recommendation:

That the Board of Supervisors:

1. Approve the reallocation of 1.0 full time equivalent (FTE) Planning Manager position (classification # 0681, position # 01, salary range 517) in Budget Unit 277, to 1.0 FTE Senior Planner (classification # 0660, position # 03, salary range 491) in Budget Unit 277, effective the pay period following Board approval;

2. Approve the reallocation of 1.0 full time equivalent (FTE) Senior Administrative Analyst position (classification # 0605C, position # 01, salary range 509) in Budget Unit 282, to 1.0 FTE Administrative Analyst I/II (M/C) (classification # 0605A/B, position # 01, salary range 455/486) in Budget Unit 282, effective the pay period following board approval; and

3. Approve an exception to the Fiscal Year (FY) 2023-24 hiring freeze for the Senior Planner (Class 660) in 1100-277 Current Planning and Administrative Assistant II M/C (Class 605) in 1100-282 Long Range Planning.

Attachments:

[Staff Report](#)

Probation[24-137](#)

23. Agreement Between Humboldt County Probation and Noble Software Group, LLC in the Amount of \$140,000

Recommendation: That the Board of Supervisors:

1. Approve the Agreement with Noble Software Group, LLC for hosting Noble Assessment Platform, Inter-Rater Reliability, Noble View, Validation Study, and Training Program; and
2. Authorize the Chief Probation Officer, Coral Sanders, to sign this agreement and any future amendments to this agreement after approval by County Counsel, Risk Management, and the County Administrative Office.

Attachments: [Staff Report](#)
[NOBLE Humboldt COI](#)
[Humboldt Endorsement](#)
[Noble HUMBOLDT WOS](#)
[2023-10-12 - Certificate](#)
[Noble 23-26 FINAL rm.pdf](#)

[24-312](#)

24. Mutual Aid Agreement between County of Shasta and County of Humboldt for the Mutual Provision of Temporary Secure Non-Exclusive Detention Space for Detained Youth During an Emergency Evacuation

Recommendation: That the Board of Supervisors:

1. Approve the attached Mutual Aid Agreement between County of Shasta and County of Humboldt; and
2. Direct the Clerk of the Board to return two signed copies of the agreement to Chief Probation Officer Coral Sanders

Attachments: [Staff Report](#)
[Humboldt Mutual Aid revised rm.pdf](#)
[Executed Mutual Aid Agreement - County of Shasta .pdf](#)

Public Works[24-15](#)

25. Fourth Amendment to Lease at 1606 Pickett Road, McKinleyville, with the McKinleyville Community Services District to Continue Use as a Library

Recommendation: That the Board of Supervisors:

1. Approve the Fourth Amendment to Lease with lessor, McKinleyville Community Services District (MCSD), for continued use of the McKinleyville

- Library facility at 1606 Pickett Road, McKinleyville;
2. Authorize the Chair of the Board of Supervisors to sign the Fourth Amendment to Lease; and
 3. Direct the Clerk of the Board to return one (1) executed Fourth Amendment to Lease to Public Works - Real Property.

Attachments:

[Staff Report](#)

[Attach 1 - 2016-05-24 BOS Lease Agreement with MCSD for 1606 Pickett Rd.pdf](#)

[Attach 2 - Executed First Amendment to Lease.pdf](#)

[Attach 3 - 2022-2-15 BOS 2nd Amendment 1606 Pickett Rd Mck Library.pdf](#)

[Attach 4 - 2023-5-23 BOS 3rd Amendment 1606 Pickett Rd Mck Library.pdf](#)

[Attach 5 - McKinleyville Library 4th Lease Amendment.pdf](#)

[Attach 6 - ADA Access Compliance- McKinleyville Library 3.22.2024.pdf](#)

[Attach 7 - McKinleyville Library \(1606 Pickett Road\) Punchlist - 3.22.2024.xlsx](#)

24-311

26. Storm Damage Repairs to Mattole Road (Bull Creek) (F3D010) Post Miles 13.66-13.68 & 16.15 Project

Recommendation:

That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repairs to Mattole Road (Bull Creek) (F3D010) Post Miles 13.66-13.68 & 16.15 Project;
2. Accept Public Work's determination that the project is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15302 - "Replacement or Reconstruction" and 15269(a) - "Emergency Projects"; and,
3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 14, 2024, at 2:00 p.m.

Attachments:

[Staff Report](#)

[Mattole PM 13.66-13.68 & 16.15 Plans \(2024-03-19\) signed.pdf](#)

[Mattole PM 13.66-13.68 & 16.15 Specifications \(2024-03-19\) signed.pdf](#)

24-340

27. Storm Damage Repair to Poole Road (2G015) Post Mile 2.00, 2.25 & 2.36 Project

Recommendation:

That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25 and 2.36 Project;
2. Accept Public Work's determination that the project is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15302 - "Replacement or Reconstruction" and 15269(a) - "Emergency Projects";

and,

3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 14, 2024, at 2:00 p.m.

Attachments:

[Staff Report](#)

[Poole Road PM 2.00, 2.25, 2.36 Plan Set .s.pdf](#)

[Poole Road PM 2.00, 2.25, 2.36 2023 Fed Specs .s.pdf](#)

[24-341](#)

28. Sixth Amendment to the Professional Services Agreement with Morrison Structure, Inc. Regarding the Provision of Engineering Services for Mattole Road Bridge (04C-055) Over the Mattole River at Honeydew

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Sixth amendment to the professional services agreement with Morrison Structures, Inc. regarding the provision of engineering services for the Mattole Road Bridge (04C-055) over the Mattole River at Honeydew; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached sixth amendment to the professional services agreement with Morrison Structures, Inc. to the Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement MRB dated January 24, 2012.pdf](#)

[First Amendment MRB dated May 13, 2014.pdf](#)

[Second Amendment MRB dated March 22, 2016.pdf](#)

[Third Amendment MRB dated December 6, 2016.pdf](#)

[Fourth Amendment MRB dated April 19, 2022.pdf](#)

[Fifth Amendment MRB dated April 25, 2023.pdf](#)

[MSI Insurance Certifications.pdf](#)

[Sixth Amendment to MRB Engineering Services Agreement MSI signed_rm.pdf](#)

[Executed Sixth Amendment - Mattole Road Bridge.pdf](#)

[24-381](#)

29. Supplemental Budget for Motor Pool-Reserve Fiscal Year 2023-24 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool-Reserve (3500351) in the amount of \$715,154. (4/5 Vote Required)

Attachments:

[Staff Report](#)

[Supplemental Budget](#)

[24-390](#)

30. Authorize a Temporary and Retroactive Increase in Pay for Scott Carns, Road Maintenance Worker III, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary and retroactive increase in pay for Scott Carns, Road Maintenance Worker III, (class 0230, range 400) as though promoted to Road Maintenance Supervisor (class 0204, range 420) retroactively beginning Feb. 3, 2024, and continuing until return of Road Maintenance Supervisor, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (4/5 vote required).

Attachments: [Staff Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

[24-327](#)

1. 10:00 am - 2022 Fire Chief's Annual Report

Recommendation: That the Board of Supervisors:

1. Hear the presentation; and
2. Take appropriate action if needed.

Sponsors: Supervisor Bushnell and Supervisor Madrone

Attachments: [Staff Report](#)
[1. 2022 HCFA Annual Report Final RFS.pdf](#)
[Fire Chiefs Detail of Expenditures 20-21 through 23-24](#)

H. MATTERS INITIATED BY BOARD

Board of Supervisors

[24-368](#)

1. Proclaim April 2024 as Child Abuse Prevention Month in Humboldt County and Hear the Child Abuse Prevention Coordinating Council Annual Report

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation and receive the Humboldt Child Abuse

Prevention Coordinating Council (CAPCC) annual report.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Proclamation.pdf](#)
[CAPCC 2023 Annual Report.pdf](#)
[Public Comment - H1.pdf](#)

[24-395](#)

2. Rate Payer Assistance Presentation

Recommendation: That the Board of Supervisors:
 1. Hear the presentation and act if required.

Sponsors: Supervisor Arroyo and Supervisor Madrone

Attachments: [Staff Report](#)
[RCEA Rate Payer Assistance April 9 2024.pptx](#)
[County of Humboldt - Rate Payer Assistance Presentation.pptx](#)

I. PUBLIC HEARINGS

Planning and Building Department

[24-320](#)

1. Amendment to the Coastal and Inland Zoning Ordinance Provisions to Provide a Uniform Set of Standards for the Development, Siting, Size, and Installation of Signs Within the Unincorporated Areas of Humboldt County

Recommendation: That the Board of Supervisors:

1. Open the public hearing, receive and consider the staff report, and accept public comment;
2. Close the public comment portion of the public hearing;
3. Deliberate and comment on the draft ordinances presented;
4. Adopt the resolution (Attachment 1A) to take the following actions:
 - a. Find the Coastal Sign Ordinance is exempt from CEQA pursuant to Section 15308, 15311, and 15265 of the State CEQA Guidelines; and
 - b. Find the Coastal Sign Ordinance is consistent with the Local Coastal Plan and the Coastal Act;
5. Adopt Attachment 2, the Coastal Sign Ordinance (Amending sections 313-87.3.1, 313-87.3.2, and 313-87.3.3 of Chapter 3 of Division 1 of Title III of the County Code, Coastal Zoning Code relating to Signs and Nameplates) as recommended by the Planning Commission;
6. Direct the Clerk of the Board to publish post-adoption summaries of the Coastal Ordinance (Attachment 4) within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a

certified copy of the full text of the adopted ordinances along with the names of those Supervisors voting for and against the ordinance;

7. Direct Planning staff to prepare and file a Notice of Exemption with the County Clerk and the Office of Planning and Research;
8. Adopt the resolution (Attachment 1B) to take the following actions:
 - a. Find the Inland Sign Ordinance is exempt from CEQA pursuant to Section 15308 and 15311 of the State CEQA Guidelines;
 - b. Find the Inland Sign Ordinance is consistent with the General Plan;
9. Adopt Attachment 3, the Inland Sign Ordinance (Amending Sections 314-87.2.1, 314-87.2.2 and 314-2.2.1; Adding Sections 314-87.2.3, 314-87.2.4, 314-87.2.5, 314-87.2.6, 314-87.2.7, 314-87.2.8, 314-87.2.9, 314-87.2.10, 314-87.2.11, 314-87.2.12, 314-87.2.13; and Repealing Sections 314-87.2.1.1, 314-87.2.1.2, 314-87.2.1.3, 314-87.2.2.2, 314-87.2.2.3, 314-87.2.2.4, 314-87.2.2.5, 314-87.2.2.6, 314-87.2.2.7 and 314-87.2.2.8 of Chapter 4 of Division 1 of Title III of the Humboldt County Code relating to Signs and Nameplates) as recommended by the Planning Commission;
10. Direct the Clerk of the Board to publish post-adoption summaries of the Inland Ordinance (Attachment 5) within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinances along with the names of those Supervisors voting for and against the ordinance; and
11. Direct Planning staff to prepare and file a Notice of Exemption with the County Clerk and the Office of Planning and Research.

Attachments:

[Attachment 1 - DRAFT Coastal Sign Ord Resolution.docx](#)

[Staff Report](#)

[Attachment 2 -DRAFT Inland Sign Ord Resolution.docx](#)

[Attachment 3 - Coastal Sign Ordinance 4.9.docx](#)

[Attachment 4 - Inland Sign Ordinance.docx](#)

[Attachment 5 - Post-Adoption Summary - Coastal.docx](#)

[Attachment 6 - Post-Adoption Summary - Inland.docx](#)

[Attachment 7 - Combined Public Comments](#)

[Attachment 8 - Code Comparison Table](#)

[Resolution No. 24-41.pdf](#)

[Resolution No. 24-42.pdf](#)

[Updated and Final Ordinance 2736.pdf](#)

[Updated and Final Ordinance 2735.pdf](#)

J. DEPARTMENT REPORTS

Clerk of the Board

[24-373](#)

1. Consider Making an At Large Appointment to the Forestry Advisory Committee

Recommendation: That the Board of Supervisors:
1. Consider making an appointment to the Forestry Review Committee.

Attachments: [Staff Report](#)
[Elicia Goldsworthy - Redacted.pdf](#)
[Forestry Review Committee Roster121223redecacted.pdf](#)

County Administrative Office

[24-279](#)

2. Modification to the Project Trellis Local Equity Program Manual and Consideration of the Ongoing Impacts of the Project Trellis Program

Recommendation: That the Board of Supervisors:
1. Approve proposed modifications to the Humboldt County Local Equity Program (LEP) Manual (Attachment 1) for the current round of funding;
2. Consider the ongoing funding and staff impacts of Project Trellis and provide staff guidance on future allocation of resources for the program;
and
3. Direct staff to return with a supplemental budget in the amount of \$360,000 of General Fund allocation to Economic Development Fund 1120, Budget Unit 275422 to support a cash match of \$100,000 and to resolve prior unfunded program work of \$260,000.

Attachments: [Staff Report](#)
[\(Attachment 1\) LEP Manual V2.2](#)
[\(Attachment 2\) Draft LEP Manual V2.3 Redline](#)
[\(Attachment 3\) CEG-Award Agreement Unexecuted](#)
[\(Attachment 4\) Resolution 23-63 - CAO signatory Authority](#)
[\(Attachment 5\) Audit Memo CEG Awards](#)

Libraries

[24-268](#)

3. Resolution for an Exception to the 180-Day Wait Period for Temporary Employment of Retired Annuitant as Library Operations Manager with the Humboldt County Library (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve a resolution allowing an exception to the 180 day wait period to employ Ronda Wittenberg as an extra help retired annuitant Library Operations Manager (class 0661, salary range 512, step E) with the Humboldt County Library, to provide continuity of services while the Library onboards and trains its newly appointed Library Operations Manager to this critically needed permanent position (4/5 vote required).

Attachments: [Staff Report](#)
[Resolution.docx](#)
[Resolution No. 24-43.pdf](#)

Sheriff

[24-325](#)

4. Acceptance of a Report of the Sheriff's Automated License Plate Reader (ALPR) Program

Recommendation: That the Board of Supervisors:

1. Accept the report of the Sheriff's Automated License Plate Reader (ALPR) Program consistent with the requirements of California Civil Code 1798.90.55(a), during a regularly scheduled meeting of the Board, provide members of the public and the Board with an opportunity to comment upon and provide suggestions relating to the Sheriff's Office's Operation of the Automated License Plate Reader technology within Humboldt County, to include policies, procedures, privacy concerns and transparency toward concerned community members and policy makers.

Attachments: [Staff Report](#)
[Power Point](#)
[HCSO Policy 437](#)

K. CLOSED SESSION

L. ADJOURNMENT