

ZONING ADMINISTRATOR

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COUNTY OF HUMBOLDT
ZONING ADMINISTRATOR
Planning and Building Department
3015 H St.
Eureka, CA 95501

AGENDA

Thursday, November 16, 2023

10:00 AM

Regular Meeting - Virtual

HOW TO LISTEN OR WATCH THE ZONING ADMINISTRATOR MEETING:

You may access the live stream of the meeting in two ways:

1. You may access the live stream of the meeting by using the following link:
<https://zoom.us/j/86599462366> Password: 604225
2. Call in via telephone at 346 248-7799, enter meeting ID 865 9946 2366 Password: 604225

PUBLIC COMMENT INSTRUCTIONS DURING THE MEETING:

Participate in the public comment period of the meeting in the following two ways:

1. **Via Computer as an attendee:** To raise your hand click the Raise Hand icon on the bottom of the Zoom window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify the host your hand is raised. You will also see the hand icon turn green. When you want to lower your hand, you can click the hand icon again and your hand will be lowered. When you are called upon to speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues, please use the call-in option below.
2. **Via phone call using cellphone or landline:** When the Zoning Administrator meeting begins, call in to the conference line. When the Zoning Administrator starts to discuss the item you wish to comment on, Press *9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic, press *6 to unmute.

Please note that each Zoom meeting has a unique meeting ID and password. Any item on this agenda that is continued to a future date will use the meeting ID and password applicable to the date the agenda item is to be heard again. Agendas are posted on the Friday before the meeting at <https://humboldt.legistar.com>

PUBLIC COMMENT PRIOR TO THE MEETING:

Submit public comments via email to Planningclerk@co.humboldt.ca.us and provide the Project title, Record or Case number and date of the hearing. If you do not have access to email, contact the Planning Clerk at 707-267-9409 The Agenda is posted on the Friday prior to the meeting. Comments received after the agenda has been published can be found at the "Attachments" section of the "Meeting Details" link next to the posted Agenda at: <https://humboldt.legistar.com>. All public comment and supplemental information submitted after Wednesday, will be included with the administrative record after the fact.

A. CALL TO ORDER**B. AGENDA MODIFICATIONS**

C. CONSENT CALENDAR

1. Shelter Cove Resort Improvement District - Storage Building Coastal Development Permit, Conditional Use Permit, and Special Permit
Record Number: PLN-2023-18251
Assessor Parcel Number: 108-111-027-000
Shelter Cove area

The applicant is seeking a Coastal Development Permit to construct a 2000 square foot accessory storage building for the existing Fire Department, a Conditional Use Permit for Essential Services Civic Use Type, and a Special Permit for Design Review.

Recommendation: That the Zoning Administrator:

1. Adopt the resolution (Attachment 1) which does the following:
 - a. Find that the proposed project complies with the South Coast Area Plan and Zoning Ordinance; and
 - b. Find the project exempt from CEQA pursuant to Sections 15061(b)(2) and 15303(e) of the CEQA Guidelines, and that there is no substantial evidence that the project will have a significant effect on the environment; and
 - c. Approve the Coastal Development Permit, Conditional Use Permit, and Special Permit subject to the recommended conditions of approval (Attachment 1A).

Attachments:

[18251 Staff Report 11.16.23](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 1A - Conditions of Approval](#)

[Attachment 2 - Site Plan](#)

[Attachment 3 - Building Plans](#)

[Attachment 4 - Referral Agency Comments and Recommendations](#)

2. Bill Coastal Development Permit and Notice of Merger

Case Number: PLN-2023-18704

Assessor's Parcel Number: 510-371-036, 510-371-064

McKinleyville area

A Notice of Merger to combine two parcels, one of which was created as a potential right-of-way and is proposed to be vacated. Associated with the merger and CDP is vegetation maintenance and installation of a fence. A Coastal Development Permit is required for the merger due to the location of the properties in the Coastal Zone.

Recommendation: That the Zoning Administrator:

Adopt the resolution (Attachment 1) which does the following:

- a. Finds that the project is Categorically Exempt from environmental review pursuant to Section 15305 - Class 5, Minor Alterations in Land Use Limitations of the CEQA Guidelines; and
- b. Makes all the required findings for approval of the Coastal Development Permit and Notice of Merger; and
- c. Approves the Coastal Development Permit and Notice of Merger subject to the recommended Conditions of Approval (Attachment 1A)

Attachments:

[18704 Staff Report 11.16.23](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 1A - Conditions of Approval](#)

[Attachment 1B - Site Map](#)

D. ITEMS PULLED FROM CONSENT**E. ADJOURNMENT**

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.