

**BOARD OF SUPERVISORS**

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Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
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Fourth District  
STEVE MADRONE  
Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

Tuesday, November 7, 2023

9:00 AM

Regular Meeting - Hybrid

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

**REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 816 3009 0068

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 2 minutes to comment. Please turn off your TV or live stream to avoid delays.**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record.**

**(Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:**

**<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Board of Supervisors**

**[23-1267](#)**

- 1. Veterans Day Proclamation (Supervisor Natalie Arroyo)**

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Veterans Day Proclamation.pdf](#)  
[23-1441](#)

2. Hunger and Homelessness Awareness Week Proclamation (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation.pdf](#)  
[23-1461](#)

3. Retirement Resolution for Susan Carns (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Retirement Resolution.

**Attachments:** [Staff Report](#)  
[Retirement Resolution.pdf](#)  
[23-1498](#)

4. California Clerk of the Board of Supervisors Week Proclamation (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[COB Proclamation.pdf](#)

**Clerk of the Board**

[23-1469](#)

5. Appoint New Members to the Humboldt Fire Safe Council

**Recommendation:** That the Board of Supervisors:  
1. Approve the recommended appointments to the Humboldt County Fire Safe Council.

**Attachments:** [Staff Report](#)  
[HCFSC Nominate State Parks Mathewson.pdf](#)  
[HCFSCNomination\\_HCRCD\\_Alt\\_Henderson.pdf](#)  
[HCFSCNomination\\_HCFCA\\_Robertson.pdf](#)

[23-1478](#)

6. Letters of Appreciation to Justin McDonald and Julia Sullivan for Their Service on the Humboldt County Fire Safe Council

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Letters of Appreciation.

**Attachments:** [Staff Report](#)  
[Letters of Appreciation.pdf](#)

[23-1490](#)

7. Approval of the Action Summary - Meeting of October 17, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of October 17, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - October 17, 2023.pdf](#)  
[Minute Sheet.docx](#)

[23-1491](#)

8. Approval of the Action Summary - Meeting of October 24, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of October 24, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - October 24, 2023.pdf](#)  
[Minute Sheet.docx](#)

[23-1503](#)

9. Reappoint Sylvia DeRooy to the Housing Authority as the At Large Senior Tenant Commissioner

**Recommendation:** That the Board of Supervisors:  
1. Reappoint Sylvia DeRooy to the Housing Authority as the At-Large Senior Tenant Commissioner.

*Attachments:*            [Staff Report](#)  
                                  [Housing Authority Commission 110723.pdf](#)

**County Administrative Office**

[23-1359](#)

**10. Workforce Innovation and Opportunity Act (WIOA) Adult Program Fourth Contract Amendment**

*Recommendation:*    That the Board of Supervisors:

1. Approve and authorize the Board Chair to sign the attached contract amendment (Attachment 5) for Humboldt State University Sponsored Program to perform Workforce Innovation and Opportunity Act Adult program activities in compliance with the terms and conditions as set forth by the California State Employment Development Department; and
2. Direct the Clerk of the Board to return the signed original amendment with Humboldt State University Sponsored Programs Foundation to the Economic Development Division.

*Attachments:*            [Staff Report](#)  
                                  [HSUSPF WIOA Adult PSA\\_Fully executed.pdf](#)  
                                  [HSUSPF WIOA Adult First Amendment.pdf](#)  
                                  [HSUSPF WIOA Adult Second Amendment\\_Fully executed.pdf](#)  
                                  [HSUSPF WIOA Adult Third Amendment\\_fully executed.pdf](#)  
                                  [HSUSPF WIOA Adult Fourth Amendment.pdf](#)

**Department of Health and Human Services: Administration**

[23-1420](#)

**11. Inter-Departmental Memorandum of Understanding By and Between Humboldt County Department of Health and Human Services and Humboldt County Sheriff's Office Regarding Implementation of the Justice Involved Pre-Release Medi-Cal Eligibility and Enrollment Project in Humboldt County**

*Recommendation:*    That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Social Services Director and the Humboldt County Sheriff, or designees thereof, to execute, the attached inter-departmental memorandum of understanding regarding implementation of the Justice Involved Pre-Release Medi-Cal Eligibility and Enrollment Project in Humboldt County;
2. Authorize the Department of Health and Human Services - Social Services Director and the Humboldt County Sheriff, or designees thereof, to execute any and all subsequent amendments to the attached inter-departmental memorandum of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and

Human Services - Contract Unit and the Humboldt County Sheriff's Office with one fully executed, certified copy of the Board Order related to this item.

**Attachments:**

[Staff Report](#)

[FY 23-24 HCSO Inter-Departmental Pre-Release Medi-Cal Eligibility and Enroll](#)

[23-1442](#)

12. Single Data Sharing Agreement with the California Health and Human Services Agency Regarding Implementation of the California Health and Human Services Data Exchange Framework

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached single data sharing agreement with the California Health and Human Services Agency regarding implementation of the California Health and Human Services Data Exchange Framework as required by California Health and Safety Code Section 130290;
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute all subsequent amendments to the attached single data sharing agreement with the California Health and Human Services Agency, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) certified copy of the Board Order pertaining to this item.

**Attachments:**

[Staff Report](#)

[CA Health & Human Services DxF Single Data Sharing Agreement](#)

[23-1450](#)

13. Intergovernmental Agreement with the California Department of Health Care Services Regarding the Transfer of Public Funds

**Recommendation:**

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached intergovernmental agreement with the California Department of Health Care Services;
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute the attached intergovernmental agreement with the California Department of Health Care Services regarding the transfer of public funds;
3. Authorize the Department of Health and Human Services, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached intergovernmental agreement with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services to transfer up to

\$3,187,714 to the California Department of Health Care Services in the first quarter of calendar year 2024, as directed by the California Department of Health Care Services; and

5. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board Order related to this Item.

*Attachments:*            [Staff Report](#)  
                                  [CY 22 IGT Humboldt County](#)

**Department of Health and Human Services: Public Health**

[23-1429](#)

14. Tobacco-Free Humboldt Allocation Agreement for Proposition 99 and Proposition 56 Funds with California Tobacco Prevention Program for Fiscal Years 2023-2028

*Recommendation:*    That the Board of Supervisors:

1. Retroactively accept the Tobacco-Free Humboldt allocation agreement with the California Tobacco Prevention Program in the amount of \$150,000 for the period of January 1, 2022, through June 30, 2022;
2. Retroactively accept the Tobacco-Free Humboldt allocation agreement with the California Tobacco Prevention Program in the amount of \$300,000 for the period of July 1, 2022, through June 30, 2023;
3. Accept the Tobacco-Free Humboldt allocation agreement with the California Tobacco Prevention Program in the amount of \$600,000 for the period of July 1, 2023, through June 30, 2025;
4. Authorize the Department of Health and Human Services - Director of Public Health or a designee thereof to sign the yearly allocation agreement for fiscal years (FY) 2023-2028;
5. Authorize the Director of Public Health, or designee thereof, to sign all future amendments and documents directly related to this agreement upon review and approval of County Counsel and Risk Management; and
6. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contract Unit.

*Attachments:*            [Staff Report](#)  
                                  [Tobacco-Free Humboldt Allocation Agreement for Proposition 99 and Proposition](#)  
                                  [Tobacco-Free Humboldt Allocation Agreement for Proposition 99 and Proposition](#)  
                                  [Tobacco-Free Humboldt Allocation Agreement for Proposition 99 and Proposition](#)

**Department of Health and Human Services: Social Services**

[23-1421](#)

15. Inter-Departmental Memorandum of Understanding By and Between the Humboldt County Department of Health and Human Services and the Humboldt County Probation Department Regarding Implementation of the Justice Involved Pre-Release Medi-Cal Eligibility and Enrollment Project in Humboldt County

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Department of Health and Human Services - Social Services Director and the Humboldt County Chief Probation Officer, or designees thereof, to execute, the attached inter-departmental memorandum of understanding regarding implementation of the Justice Involved Pre-Release Medi-Cal Eligibility and Enrollment Project in Humboldt County;
  2. Authorize the Department of Health and Human Services - Social Services Director and the Humboldt County Chief Probation Officer, or designees thereof, to execute any and all subsequent amendments to the attached inter-departmental memorandum of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit and the Humboldt County Probation Department with one fully executed, certified copy of the Board Order related to this item.

**Attachments:** [Staff Report](#)  
[FY 23-24 HCPD Inter-Departmental Pre-Release Medi-Cal Eligibility and Enrollment 23-1431](#)

**16. Data Access Agreement with the Judicial Council of California Regarding Access to Various Juvenile Court Forms**

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute, the attached data access agreement with the Judicial Council of California regarding access to various juvenile court forms;
  2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached data access agreement with the Judicial Council of California, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
  3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board Order related to this item.

**Attachments:** [Staff Report](#)  
[Data Access Agreement with the Judicial Council of California Regarding Access MS Word Version of JV Forms Memo to Users 091906](#)

**Human Resources**

[23-1400](#)



17. Approval of Resolution to Adopt Merit System California Department of Human Resources (CALHR) Job Specification for Child Support Specialist I/II Classification

**Recommendation:** That the Board of Supervisors:  
1. Adopt the resolution (Attachment 1) adopting the amended job specification for Child Support Specialist I/II (classification # 0141A/B) into the classification system immediately.

**Attachments:** [Staff Report](#)  
[Attachment 1 Resolution No.](#)  
[Attachment 2 Child Support Specialist I-II](#)

**Planning and Building Department**

[23-1426](#)

18. Memorandum of Understanding (MOU) with the Wiyot Tribe and McKinleyville Community Services District to Establish a Cooperative Government-to-Government Relationship Regarding the McKinleyville Regenerative and Transformative Community.

**Recommendation:** That the Board of Supervisors:  
1. Review, approve, and authorize the Board Chair to sign the attached Memorandum of Understanding with the Wiyot Tribe and McKinleyville Community Services District for assistance in pre-planning affordable housing in McKinleyville.  
2. Provide the Planning and Building Department with the notice of action and executed documents.

**Attachments:** [Staff Report](#)  
[Attachment A - MOU](#)

**Public Defender**

[23-1416](#)

19. State of California Standard Agreement with the Board of State and Community Corrections for Extension of the Indigent Defense Grant Program

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Public Defender, or a designee thereof, to execute the attached State of California Standard Agreement with the California Board of State and Community Corrections extending the Indigent Defense Program from July 1, 2023, through Feb. 28, 2025;  
2. Authorize the Public Defender, or a designee thereof, to execute any and all subsequent amendments to the attached State of California Standard Agreement with the California Board of State and Community Corrections, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached agreement with the California Board of State and Community Corrections.

**Attachments:**

[Staff Report](#)

[BSCC Humboldt\\_IDG-STD 213 \(1-Year Extension\)-162-23 \(002\).pdf](#)

**Public Works**

[23-1323](#)

**20. Approval of Lease, with Jon Stone and Larry O. Doss (4/5 Vote Required)**

**Recommendation:**

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign the attached Lease Agreement with Jon Stone and Larry O. Doss, Joint Tenants, for use of 515 J Street, Eureka as office space;
2. Approve and authorize Public Works Director, and designees thereof, to negotiate terms for the purchase of real property located at 515 J Street in Eureka, California, with Jon Stone and Larry O. Doss and any duly authorized agents thereof;
3. Approve the attached supplemental budget for Conflict Counsel, 1100246, in the amount of \$85,000 (4/5 Vote Required); and
4. Approve the attached transfer from Contingencies in the amount of \$62,454 (4/5 Vote Required).

**Attachments:**

[Staff Report](#)

[515 J St LL Signed Lease 10.31.23.pdf](#)

[Supplemental Budget Conflict Counsel\).xlsx](#)

[Budget Adjustment Conflict Counsel.xls](#)

[23-1443](#)

**21. Accept Completed Contract for Storm Damage Repair to Cock Robin Island Road (2H090) Post Mile 0.50-0.57**

**Recommendation:**

That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Mobley Construction dba MCI and Humboldt County for construction of Storm Damage Repair to Cock Robin Island Road (2H090) Post Mile 0.50-0.57; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$500, which will bring the total amount paid to 100% of the contract.

**Attachments:**

[Staff Report](#)

[Executed Project Agreement and Change Orders](#)

[Acceptance Statement](#)

[23-1452](#)**22. Overlap of Two Individuals in the Executive Secretary Position for the Public Works Roads Department**

**Recommendation:** That the Board of Supervisors:

1. Authorize an appointment prior to vacancy, pursuant to section 6.A.2 of the Salary Resolution, of the Executive Secretary Position, Class 0167, Range 412, Position #01, (M&C) within the Public Works Roads Administration budget unit 1200320 effective Jan. 7, 2024. This appointment will result in an overlap in the position of three (3) weeks.

**Attachments:** [Staff Report](#)  
[23-1452 \(1\).docx](#)

[23-1464](#)**23. Resolution Authorizing the Humboldt County Department of Public Works to Apply for and Accept Funding Made Available Through the California Department of Resources Recycling and Recovery (CalRecycle) Grant Program for Implementation of SB 1383 Requirements**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County Department of Public Works Director, or a designee, to apply for, and if awarded, accept and administer funding made available through the CalRecycle funding for SB 1383; and
2. Direct the Clerk of the Board to provide a fully executed certified copy of the attached resolution to the Humboldt County Department of Public Works for submission to CalRecycle.

**Attachments:** [Staff Report](#)  
[SB1383 SOB Grant Resolution 2023](#)

**E. ITEMS PULLED FROM CONSENT****F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**[23-1134](#)**1. 9:30 AM - College of the Redwoods (CR) Students Visit and Presentation to the Board of Supervisors Meeting (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:

1. Welcomes the College of the Redwoods students to the Board meeting and

listens to their presentation.

**Attachments:** [Staff Report](#)

[23-1379](#)

2. 10:00 AM - California State Association of Counties (CSAC) Institute for Excellence in County Government Executive Institute Credential Presentation

**Recommendation:** That the Board of Supervisors:  
1. That the Board of Supervisors receive the CSAC Government Executive Institute and report and recognize Credentials Presentation for the first CSAC Institute in Northern California hosted by Humboldt County.

**Attachments:** [Staff Report](#)

### **Planning and Building Department**

[23-1507](#)

3. 11:00 AM - Options for Addressing Concerns with Number of Cannabis Permits and Size of Permitted Cannabis Cultivation on a Parcel

**Recommendation:** That the Board of Supervisors:  
1. Direct staff to return on Nov. 28, 2023, with a resolution to place an ordinance on the March, 2024 ballot to amend the Commercial Cannabis Land Use Ordinance to limit the number of allowed cannabis permits, and to place a limit on the area of cannabis cultivation that can be permitted on a parcel.

**Attachments:** [Staff Report](#)  
[Modifications to Ordinance\\_draft.pdf](#)

### **Board of Supervisors (Closed Session)**

[23-1363](#)

4. 12:30 PM - Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to Grant Authority to its Negotiators Regarding the Price and Terms of Payment for the Purchase of Real Properties Located at 803 4th Street, Eureka, California 95501 (Assessor Parcel Number 001-134-006). The County’s Negotiators are Identified as: Elishia Hayes, County Administrative Officer, and Sean Meehan, Public Works Deputy Director Facility Management. The Parties with Whom the County may Negotiate are Identified as: Tina Christensen-Kable, Realtor, Coldwell Banker Cutten Realty

### **County Counsel (Closed Session)**

[23-1465](#)

5. 12:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Kay Marie Gibbs v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2301390

[23-1479](#)

6. 12:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Matter of Potter Valley Hydroelectric Project, FERC Project No. 77.

[23-1480](#)

7. 12:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Dallas Brooks Achane v. D. Twitchell, et al., Case No. 3:23-cv-01301-JD

[23-1496](#)

8. 12:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Gerald McGuire v. County of Humboldt, Humboldt County Superior Court Case No. CV2301707

[23-1497](#)

9. 12:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of U.S. Bank Trust National Association v. Ryan Zavala, et al., Humboldt County Superior Court Case No. CV2301493

[23-1505](#)

10. 12:30 PM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Molly Conso v. City of Eureka, et al., Case No. 21-cv-04480-RMI

**County Administrative Office**[23-1470](#)

11. 2:00 PM - Public Opinion Research Related to Future Ballot Measures

**Recommendation:** That the Board of Supervisors:

1. Receive the report on public opinion research regarding public interest in potential ballot measures;
2. Provide direction to staff regarding inclusion of potential elements described below in the ordinance creating the Office of the Director of Finance;
3. Direct staff to return at the November 28, 2023 Board of Supervisors meeting with a resolution and any and all other documents necessary to place a measure regarding creation of the Office of the Director of Finance on the March, 2024 ballot; and
4. Direct staff to conduct further public outreach regarding a local revenue measure and return with any and all other documents necessary to place such a measure on the November, 2024 ballot.

**Attachments:** [Staff Report](#)  
[Humboldt County Public Opinion Results Presentation.pdf](#)

**H. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**[23-1468](#)

1. Approve a General Fund Allocation of \$25,000 for Contract Amendment Related to Formation of a Southern Humboldt Business Improvement District (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:

1. Approve a General Fund Allocation of \$25,000 for the Economic Development Division Budget Unit (1120-275) to fund a contract amendment with Civitas for services related to formation of a Southern Humboldt Business Improvement District; and
2. Authorize the County Administrative Officer, or a designee thereof, to execute a contract amendment with Civitas for services related to formation of a Southern Humboldt Business Improvement District; and
3. Direct staff to return with a supplemental budget to effectuate the Board's order; and
4. Direct staff and the Economic Development Director to work with Civitas to complete the formation process for the business improvement district.

**Attachments:** [Staff Report](#)  
[Southern Humboldt BID Feasibility Study.pdf](#)  
[Public Comment.pdf](#)

**I. DEPARTMENT REPORTS****County Administrative Office**[23-1476](#)

1. Memorandum of Agreement Related to the Emergence of the Offshore Wind (OSW) Industry in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Receive and review the Memorandum of Agreement, on behalf of the County of Humboldt, with CROWLEY WIND SERVICES, LLC supporting Economic Development and Workforce planning activities and studies to help advance programs and services (attachment 1) and direct staff accordingly.

**Attachments:** [Staff Report](#)  
[Humboldt-Crowley EcDev Workforce Memo of Agmt CRWLY Clean CRWLY s](#)

**J. PUBLIC HEARINGS****K. CLOSED SESSION (See Matters Set for Time Certain)****L. ADJOURNMENT**

