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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, June 4, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 891 3517 4744

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Agricultural Commissioner

[24-918](#)

1. Cooperative Services Agreement No. 24-7306-0254-RA known as the Humboldt County Financial Plan for the Wildlife Services Program between Humboldt County and United

States Department of Agriculture-Animal and Plant Health Inspection Services-Wildlife Services

- Recommendation:** That the Board of Supervisors:
1. Approve Agreement No. 24-7306-0254-RA the Humboldt County Financial Plan with United States Department of Agriculture-Animal and Plant Health Inspection Services- Wildlife Services;
 2. Authorize the Chair to sign three copies each of Cooperative Services Agreement No. 24-7306-0254-RA and CSA amendment, and return all signed copies to the Agricultural Commissioner's office for further processing; and
 3. Grant a waiver of the Nuclear Free Ordinance.

- Attachments:**
- [Staff Report](#)
 - [Cooperative agreement No. 24-7306-0254-RA.pdf](#)
 - [CSA Amendment.pdf](#)
 - [Ex A - Combined Maps Humboldt](#)
 - [WS fully executed Coop Agrmt 23-7306-0254-RA](#)
 - [Executed USDA Aphis Wildlife Services Work and Financial Plan.pdf](#)

Aviation

[24-889](#)

2. Supplemental Budget for Murray Field Airport Budget Unit 3530-372 in the amount of \$36,500 (4/5th Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the Supplemental Budget (Attachment 1) to cover expenditures in the Murray Field Airport Budget Unit (3530-272) for fiscal year (FY) 2023-24.

- Attachments:**
- [Staff Report](#)
 - [Supplemental Budget \(3530372\).pdf](#)

Board of Supervisors

[24-856](#)

3. Proclaim June 2024 as Elder Abuse Awareness Month in Humboldt County

- Recommendation:** That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bohn

- Attachments:**
- [Staff Report](#)
 - [Proclamation.pdf](#)

[24-933](#)

4. Resolution for Temporary Road Closures for the “Old Timers Day Parade” in Orleans on June 16, 2024

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution and direct the Clerk of the Board to mail a certified copy to Penny Eckert, Orleans Community Service Club, P.O. Box 181, Orleans, CA 95556.

Sponsors: Supervisor Madrone

Attachments: [Staff Report](#)
[Resolution for 2024 Old Timers Parade in Orleans](#)
[Resolution No. 24-66.pdf](#)

[24-954](#)

5. Proclamation for Two Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (2SLGBTQIA+) Pride Month

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Pride Month Proclamation.pdf](#)

Clerk of the Board[24-938](#)

6. Letter of Appreciation to Dave Kahan for Service on the Humboldt County Fire Safe Council

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter.

Attachments: [Staff Report](#)
[Letter of Appreciation .pdf](#)
[Executed Letter of Appreciation - Dave Kahan.pdf](#)

[24-934](#)

7. Letter of Appreciation to Alissa Norman for Service on the Behavioral Health Board

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)

[24-935](#)

8. Appointments to the Humboldt County Fire Safe Council

Recommendation: That the Board of Supervisors:
1. Approve the recommended appointments to the Humboldt County Fire Safe Council.

Attachments: [Staff Report](#)
[Nomination Letter.pdf](#)

County Administrative Office

[24-803](#)

9. Request a Transfer from Contingencies and Associated Supplemental Budget in the amount of \$260,000 for Project Trellis per prior Board Action (4/5th Voted Required)

Recommendation: That the Board of Supervisors:
1. Approve a transfer from Contingencies in the amount of \$260,000 in Fiscal Year (FY) 2023-24 to the Contributions to Other Funds (1100-199) and associated Supplemental Budget for the Economic Development Division Project Trellis Budget Unit (1120-275422) for past expenses related to the ongoing administration of Project Trellis (4/5th Vote Required).

Attachments: [Staff Report](#)
[Transfer from Contingencies](#)
[Supplemental Budget - 1120275422](#)

Department of Health and Human Services: Administration

[24-930](#)

10. Ratification of, and Signature Authorization for, Memoranda of Agreement with Various Community-Based Organizations for the Provision of Physical Facilities to Serve as Temporary Services Locations in the Event of an Emergency or Disaster

Recommendation: That the Board of Supervisors:
1. Approve, and ratify the Humboldt County Sheriff's execution of, the attached memoranda of agreement with various community partners regarding operations of emergency services facilities during natural or human-caused disasters and emergencies throughout Humboldt County;
2. Authorize the Humboldt County Sheriff, or a designee thereof, to sign any and all subsequent amendments, and any other documents directly related, to the attached memoranda of agreement, after review and approval by County Counsel, Risk Management and the County

Administrative Office;

3. Authorize the Humboldt County Sheriff, or a designee thereof, to execute additional memoranda of agreement regarding operations of emergency services facilities during natural or human-caused disasters and emergencies that are substantially similar to the attached memoranda of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one certified copy of the Board order pertaining to this item to the Humboldt County Sheriff's Office.

Attachments:

[Staff Report](#)

[MOA Evacuation Shelter Arcata Community Center Honsal signed](#)

[TVES-DHHS Temporary Service Location MOA Executed \(1\)](#)

[MOA AHS with Sheriff signature](#)

[Unitarian Universalist MOA exec 8-10-23](#)

[MOA SHUSD with Sheriff signature](#)

[HealthSPORT - DHHS shower agreement](#)

[MOA MCSD1 Activity Center with Sheriff signature](#)

[MOA MCSD2 Azalea with Sheriff signature](#)

[MOA MHS with Sheriff signature](#)

[MOA SBMS with Sheriff signature](#)

Department of Health and Human Services: Behavioral Health

[24-836](#)

11. Appointments to the Humboldt County Behavioral Health Board

Recommendation:

That the Board of Supervisors:

1. Appoint Marguerite Story-Baker, Bob Daugherty, Shawn Burger, Kirsten Sumner and Raphael DiCaprio to the Humboldt County Behavioral Health Board for a 3-year term.

Attachments:

[Staff Report](#)

[Redacted Apps for MSB, BD, SB](#)

[Redacted apps KS, RD 5.14.24.pdf](#)

[24-862](#)

12. Memorandum of Understanding with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System

of Support Coalition within Humboldt County for the period of July 1, 2024 through June 30, 2025;

2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the Humboldt County Office of Education, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached memorandum of understanding with the Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Memorandum of Understanding with the Humboldt County Office of Education Regarding the C
24-886](#)

13. Grant Agreement with California Department of State Hospitals Regarding the Development and implementation of Local Solutions that are Designed to Reduce the Number of Individuals with Serious Mental Illness Arrested and Incarcerated for Behavior Connected to the Illness, and the Number of Felony Incompetent to Stand Trial Commitments, within Humboldt County

Recommendation:

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached grant agreement with California Department of State Hospitals;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached grant agreement with the California Department of State Hospitals regarding the development and implementation of local solutions that are designed to reduce the number of individuals with serious mental illness arrested or incarcerated for behavior connected to their illness, and the number of felony incompetent to stand trial commitments, within Humboldt County for the period of January 1, 2024, through December 31, 2028;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached grant agreement with the California Department of State Hospitals, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

Attachments: [Staff Report](#)
[Grant Agreement with California Department of State Hospitals Regarding the Development an](#)
[California Civil Rights Attachment DGS OLS04](#)
[Contractor Certification Clauses CCC 4-2017](#)

[24-911](#)

14. Revised Behavioral Health Board Bylaws

Recommendation: That the Board of Supervisors:

1. Review and adopt the updated Bylaws of the Behavioral Health Board approved by the Behavioral Health Board on March 28, 2024.
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[FINAL March 2024 BHB Bylaws](#)

Department of Health and Human Services: Public Health

[24-864](#)

15. Adoption of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Amending Ordinance No. 2718 Comprehensive Tobacco Retailer Licensing Ordinance (Ordinance No. 2718)

Recommendation: That the Board of Supervisors:

1. Adopt the Ordinance Amending Sections 817-4 and 817-19 of Chapter 7 of Title VII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers.

Attachments: [Staff Report](#)
[Proposed Amendment to Ordinance No.docx](#)
[Post-Adoption Summary](#)
[Ordinance 2738.pdf](#)

[24-894](#)

16. Grant Agreement with Sierra Health Foundation for the California Overdose Prevention and Harm Reduction Initiative to Provide Harm Reduction and Support and Services for Fiscal Years 2023-24 through 2026-27

Recommendation: That the Board of Supervisors:

1. Approve Grant Agreement with Sierra Health Foundation for the period of March 1, 2024, through June 30, 2027;

2. Authorize the Director of Public Health, or a designee thereof, to sign the signature page of the agreement; and

3. Authorize the Director of Public Health, or a designee thereof, to execute all future contracts, amendments, and documents directly related to the award upon review and approval of the County Administrative Office, County Counsel and Risk Management.

Attachments: [Staff Report](#)
[SHF-Humboldt Agreement CA24CHR1050](#)

[24-932](#)

17. Request for Budget Transfer/Adjustment for Multimode Plater Reader Public Health Lab (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors:

1. Authorize Request for Budget Transfer/Adjustment for fixed asset purchase of one Multimode Plate Reader and Laptop Kit in the amount of \$21,581 (Requires 4/5 vote); and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Public Health with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[455001 App Transfer](#)

Planning and Building Department

[24-878](#)

18. Humboldt County 2023 General Plan Annual Progress Report and 2023 Housing Element Annual Progress Report, LRP-2024-18915

Recommendation: That the Board of Supervisors:

1. Receive and file the staff report concerning the 2023 General Plan Annual Progress Report (Attachment A) and the 2023 Housing Element Annual Progress Report, summarized in Attachments A and B pursuant to Government Code Section 65400(a)(2).

Attachments: [Staff Report](#)
[Attachment A - 2023 General Plan Annual Report dated March 25, 2024](#)
[Attachment B - Details of the 2023 Housing Element Progress Report](#)

Public Works

[24-740](#)

19. Second Amendments to the Agreement for Consultant Services with Quincy Engineering, Inc. as Assigned to Consor North America, Inc. Regarding the Provision of Design Engineering and Environmental Services for the Holmes-Larabee Bridge Project and

McCann Bridge Project

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached second amendment to the agreement for consultant services with Quincy Engineering, Inc. as assigned to Consor North America, Inc. regarding the provision of design engineering and environmental services for the Holmes-Larabee Bridge Project [Contract Number 594171];
2. Approve, and authorize the Chair of the Board to execute, the attached second amendment to the agreement for consultant services with Quincy Engineering, Inc. as assigned to Consor North America, Inc. regarding the provision of design engineering and environmental services for the McCann Bridge Project [Contract Number 594172]; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached second amendments to the Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[Consultant Services Agreement for Holmes-Larabee Bridge dated April 24, 2018.pdf](#)

[Consultant Services Agreement for McCann Bridge dated April 24, 2018.pdf](#)

[First Amendment to Holmes-Larabee Bridge dated February 28, 2023.pdf](#)

[First Amendment to McCann Bridge dated February 28, 2023.pdf](#)

[Second Amendment to Holmes-Larabee Consultant Services Agreement Consor Signed_rev1_rm](#)

[Second Amendment to McCann Bridge Consultant Services Agreement Consor Signed_rm.pdf](#)

[COI_Consor-County of Humboldt - Holmes-Larabee.pdf](#)

[COI_Consor-County of Humboldt - McCann.pdf](#)

[Executed Agreement for the Holmes-Larabee Bridge Project.pdf](#)

[Executed Agreement for the McCann Bridge Project.pdf](#)

[24-751](#)

20. Consultant Services Agreement with Consor North America, Inc., Regarding the Provision of On-Call Bridge Program Management, Structural Analysis, Design Engineering, and Other Related Services

Recommendation:

That the Board of Supervisors:

1. Approve the selection of Consor North America, Inc. as the consulting firm to provide on-call bridge program services;
2. Approve and authorize the Chair of the Board to execute, the attached consultant services agreement with Consor North America, Inc. regarding the provision of on-call bridge program services;
3. Authorize the Public Works Director, or a designee thereof, to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement with Consor North America, Inc., after review and approval by County Counsel, County Administrative Office and Risk management; and

4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with Consor North America, Inc. to the Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[Final Ranking of SOQ's for RFQ No. DPW2023-005 dated Dec. 12, 2023.pdf](#)

[COI County of Humboldt Consor EXP 20241231.pdf](#)

[Consultant Services Agreement with Consor North America Inc Consor Signed rm.pdf](#)

[Consultant Services Agreement with Consor North America Inc Consor Signed rm.pdf](#)

[Consultant Services Agreement with Consor North America Inc Consor Signed rm.pdf](#)

[Executed Agreement - Consor North America.pdf](#)

[24-828](#)

21. Second Option to Extend the Lease Agreement with the Elaine Joyce Foote Revocable Trust Regarding the Use of Office Space located at 404 H Street, Eureka, California

Recommendation:

That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director to exercise the second option to extend the term of the lease agreement with the Elaine Joyce Foote Revocable Trust regarding the use of office space located at 404 H Street, Eureka, California; and
2. Direct the Clerk of the Board to provide the Humboldt County Public Works - Real Property with one (1) fully executed certified copy of the Board Order relating to this item.

Attachments:

[Staff Report](#)

[Lease Agreement at 404 H Street, Eureka, California](#)

[First Amendment](#)

[First Option to Extend to Letter](#)

[Approval from Owner](#)

[Second Option to Extend Letter](#)

[24-870](#)

22. Consultant Services Agreement with GHD, Inc. Regarding the Provision of Professional Consulting Services to Assist with the Humboldt Bay Living Shoreline Planning Project

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, the attached consultant services agreement with GHD, Inc. regarding the provision of professional consulting services to assist with stakeholder engagement, technical analysis, engineering, and permitting for the Humboldt Bay Living Shoreline Planning Project; and
2. Authorize the Public Works Director to execute any and all future amendments to the attached consultant services agreement with GHD, Inc. that do not cumulatively exceed \$50,000, after review and approval by

County Counsel, Risk Management, and the County Administrative Office.

Attachments: [Staff Report](#)

[1 - GHD Living Shoreline Agreement complete.pdf](#)

[24-872](#)

23. Authorize a Retroactive and Temporary Increase in Pay for Gordon Sjoquist, Senior Equipment mechanic, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors:

1. Authorize a Retroactive and temporary increase in pay for Gordon Sjoquist, Senior Equipment Mechanic (class 0213, range 441) as though promoted to Equipment Superintendent (class 0202, range 483) beginning April 12, 2024 and continuing through June 10, 2024 or until the return of the Equipment Superintendent.

Attachments: [Staff Report](#)

[24-896](#)

24. Resolution Approving a List of Projects to be Funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for Fiscal Year 2024-2025

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution approving a list of projects to be funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for fiscal year (FY) 2024-2025; and
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached resolution to the Department of Public Works for submission to the California Department of Transportation.

Attachments: [Staff Report](#)

[Resolution Approving a List of Projects to be funded by California Senate Bill 1](#)

[24-903](#)

25. Bid Award Authorization for Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25, & 2.36 and Mill Street Extension (3G306) Post Mile 0.04

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25, & 2.36 and Mill Street Extension (3G306) Post Mile 0.04;
2. Award the project agreement to Danielson Construction, Inc., for the total amount of \$154,480;
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$5,000.

Attachments: [Staff Report](#)
[Bid Results for Storm Damage Repair to Poole Road \(2G015\) Post Miles 2.00, 2.25, & 2.36 and N](#)
[Construction Agreement for Storm Damage Repair to Poole Road \(2G015\) Post Miles 2.00, 2.25,](#)
[24-906](#)

26. Humboldt County Probation Building Fire Reconstruction Project (Project #170212F) Change Order Number 5.0 and Final Acceptance (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Public Works Director, or a designee thereof, to execute, Change Order Number 5.0 for the Humboldt County Probation Building Fire Reconstruction Project for a total cost increase of \$14,152.33 and a time extension of 34 calendar days (4/5 vote required);
2. Accept the work of Adams Commercial General Contracting, Inc. as substantially complete for the Humboldt County Probation Building Fire Reconstruction Project; and
3. Authorize the Public Works Director, or a designee thereof, to file the Notice of Completion for the project as required.

Attachments: [Staff Report](#)
[170212F-CO 5.0.pdf](#)

[24-927](#)

27. Supplemental Budget for Roads Heavy Equipment Fiscal Year 2023-24 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Roads Heavy Equipment (3540330) in the amount of \$895,733. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Supplemental Budget 3540330.pdf](#)

[24-942](#)

28. Consultant Services Agreement with HDR Architecture, Inc. Regarding the Provision of Architecture and Engineering Services for the Public Health Laboratory Replacement Project, #170256

Recommendation: That the Board of Supervisors:

1. Approve the attached Consultant Evaluation Sheet for Request for Qualifications No. DPW2024-002;
2. Approve, and authorize Chair of the Board to execute, the attached consultant services agreement with HDR Architecture, Inc. regarding provision of architecture and engineering services in the amount of \$1,499,470 for the period of May 28, 2024, through June 30, 2027;
3. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services

agreement with HDR Architecture, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and

4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with ORW Architecture, Inc. to the Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[170256 - SOQ Review Tabulation - Final.pdf](#)

[170256-HDR Inc AgrmntExhibits-050624-f1-signed_rm.pdf](#)

[Executed Agreement - HDR Architecture.pdf](#)

Sheriff

[24-883](#)

29. Humboldt County Sheriff's Office (HCSO) Training Memorandum of Understanding

Recommendation:

That the Board of Supervisors:

1. Approve the attached HCSO Training Memorandum of Understanding (MOU);
2. Authorize Sheriff William Honsal to execute the MOU on behalf of the department with any other law enforcement agency in California provided there are no changes to the MOU;
3. Authorize Sheriff William Honsal to execute the MOU on behalf of the department with any other law enforcement agency in California provided any proposed changes to the MOU are approved in advance by County Counsel, Risk Management, and the County Administrative Office; and
4. The authorizations in recommendations #2 and #3 above, shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal, including subsequent renewals, amendments, extensions, or addendums to the MOU.

Attachments:

[Staff Report](#)

[Agreement by and Between County of Humboldt .docx](#)

[24-923](#)

30. Agricultural Access Pass Program

Recommendation:

That the Board of Supervisors:

1. Authorize the Humboldt County Sheriff to establish an agricultural access pass program for the purpose of issuing identification documents granting any qualifying agricultural producer access to the qualifying producer's property during local emergencies.

Attachments:

[Staff Report](#)

[Bill Text - AB-1103 Agricultural lands_livestock producers_managerial employees_livestock pa
2024 Agricultural Access Pass Program Overview](#)

[24-939](#)

31. Exception to Hiring Freeze for Humboldt County Correctional Facility (HCCF) Correctional Deputy I/II Positions

Recommendation: That the Board of Supervisors:
1. Approve an exception to the hiring freeze for 4.0 FTE Correctional Deputy I/II (Class 0424) for FY2023-24.

Attachments: [Staff Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

[24-929](#)

1. 10:00 AM - Annual Update Presentation from Rural County Representatives of California (RCRC) President and Chief Executive Officer Patrick Blacklock

Recommendation: That the Board of Supervisors:
1. Hear the presentation and take appropriate action if needed.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)

County Administrative Office

[24-772](#)

2. 10:30 AM - Receive Updates on Headwaters Fund Activities; Approve Extensions and Modifications to the Headwaters Fund Master Participation Agreements; Ratify Previous Agreement Amendment Dates; and Authorize Loan Participation of \$2,000,000 of Headwaters Funds to Support Life Plan Humboldt (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Receive partner updates on Lending Activity through the Headwaters Fund Revolving Loan Fund;
2. Approve the 5th Amendment to the Redwood Region Economic Development Corporation's (RREDC) Headwaters Fund Lender Agreement to extend the agreement term to June 30, 2026 and increase funding available to \$4,000,000 (Attachment 1);
3. Approve the 3rd Amendment to Arcata Economic Development Corporation's (AEDC) Headwaters Fund Lender Agreement to extend the

agreement term to June 30, 2026 and increase funding available to \$5,000,000 (Attachment 2);

4. Ratify effective dates of previous amendments to the Headwaters Fund Lender Agreements and Headwaters Fund Master Participation Agreements as described below; and

5. Authorize AEDC and RREDC to collectively draw \$2,000,000 from the Headwaters Revolving Loan Fund to participate in interim financing for Life Plan Humboldt (4/5th vote required).

Attachments:

[Staff Report](#)

[RREDC - Lender Agreement - Fifth Amendment Signed by RREDC](#)

[AEDC - LENDER AGREEMENT - Third Amendment Signed by AEDC](#)

[AEDC - LENDER and MASTER PARTICIPATION AGREEMENTS - EXECUTED 4-8-14](#)

[AEDC - LENDER AGREEMENT - First Amendment \(Executed\)](#)

[AEDC - LENDER AGREEMENT - Second Amendment \(Executed\)](#)

[AEDC - MPA - First Amendment \(Executed\)](#)

[AEDC - MPA - Second Amendment \(Executed\)](#)

[Resolution 22-95](#)

[RREDC - LENDER and MASTER PARTICIPATION AGREEMENTS - EXECUTED 4-8-14](#)

[RREDC - Lender Agreement - First Amendment \(EXECUTED\)](#)

[RREDC - Lender Agreement - Second Amendment \(EXECUTED\)](#)

[RREDC - LENDER AGREEMENT - Third Amendment](#)

[RREDC - Lender Agreement - Fourth Amendment \(EXECUTED\)](#)

[RREDC - MPA - First Amendment \(Executed\)](#)

[RREDC - MPA - Second Amendment \(Executed\)](#)

[Resolution 22-96](#)

[Loan Proposal - Life Plan Humboldt Redacted](#)

[HWF RLF Lender Manual - Revised April 28, 2020](#)

H. PUBLIC HEARINGS**Sheriff**

[24-753](#)

1. Public Hearing to Provide the Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only) and Semi-Annual Measure K Submission of Data

Recommendation:

That the Board of Supervisors:

1. Find the notice of public hearing was provided as required by law;
2. Hold the public hearing;
3. Receive the Sheriff's Office 2023 data of ICE access as outlined in Government Code 7283.1 (d) and Measure K semi-annual data; and

4. Receive public comment.

Attachments:

[Staff Report](#)

[2023 Measure K Annual Data Report.docx](#)

[Proof of Public Notice.pdf](#)

[Public Notice for Annual BOS Report.docx](#)

I. MATTERS INITIATED BY BOARD

J. DEPARTMENT REPORTS

County Administrative Office

[24-902](#)

1. Proposed Fiscal Year (FY) 2024-25 Budget

Recommendation:

That the Board of Supervisors:

1. Receive and review Humboldt County's Proposed FY 2024-25 Budget;
2. Approve the Proposed Budget FY 2024-25 appropriations subject to modifications and staff direction for adoption of the final budget on June 25, 2024;
3. Adopt a Resolution authorizing an Inter-Fund Loan for the Forest Resources and Recreation Fund (1710);
4. Approve the transfer of \$2,000,000 in FY 2024-25 from the Tax Loss Reserve Fund (3010) to the General Fund;
5. Approve a hiring freeze for all departments that receive an Additional Request for General Fund Appropriation for personnel costs in FY 2024-25 and funds that have negative estimated fund balances in FY 2024-25 and direct those departments to request exemptions to the hiring freeze from your Board;
6. Approve the prepayment of the FY 2024-25 CalPERS Unfunded Accrued Liability (UAL) contribution in the amount of \$33,906,491;
7. Authorize department heads to continue to approve voluntary unpaid furloughs for employees under their appointment authority for FY 2024-25;
8. Direct the Auditor-Controller to create a General Fund Trust for the purpose of the housing trust fund;
9. Direct the County Administrative Officer to return to your Board at mid-year with considerations of a contribution to the General Reserve;
10. Direct the County Administrative Officer to return to your Board on June 25, 2024, to consider the adoption of the Final Budget for FY 2024-25; and
11. Take other action as appropriate.

Attachments:

- [Staff Report](#)
- [Attachment 1 Resolution Loan from General Fund for McKay](#)
- [Attachment 2 Additional Funding Requests](#)
- [Attachment 3 199 Funding Requests](#)
- [Attachment 4 Voluntary Furlough 2024-25](#)
- [Attachment 5 Furlough Calendar 2024-25](#)
- [Attachment 6 Measure Z Final Rankings](#)
- [Attachment 7 humboldt-county-miscellaneous-2022](#)
- [Attachment 8 humboldt-county-safety-2022](#)
- [Attachment 9 Proposed Budget](#)

Public Works[24-700](#)

2. Introduction of an Ordinance adding Humboldt County Code Section 431-110 Relating to Parking on Washington Avenue in the McKinleyville Area.

Recommendation:

That the Board of Supervisors:

1. Introduce an Ordinance adding Humboldt County Code Section 431-110 relating to parking in the McKinleyville area; of Title IV of the Humboldt County Code by title and waive the first reading (Attachment 1);
2. Find that the proposed ordinance is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15301 - "Existing Facilities" and Section 15304 - "Minor Alterations to Land" (Attachment 4);
3. Set the attached ordinance for adoption on June 11, 2024, or at least one (1) week away from the date of the Board of Supervisors meeting at which the ordinance is first introduced;
4. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary (Attachment 2) of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the ordinance will be adopted [California Government Code Section 25124(b)(1)];
5. Direct the Clerk of the Board of Supervisors, within fifteen (15) days after adoption of the attached ordinance, to publish a post-adoption summary (Attachment 3) of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the ordinance [California Government Code Section 25124(b)(1)].

Attachments:[Staff Report](#)[1 - Washington Avenue Ordinance \(0.1 MB\)](#)[2 - Pre-adoption Summary \(0.1 MB\)](#)[3 - Post-adoption Summary \(0.1 MB\)](#)[4 - CEQA Notice of Exemption \(0.1 MB\)](#)[5 - Bikeways diagrams.pdf \(1.1 MB\)](#)[6 - 1st letters with only diagram 1.pdf \(1.1 MB\)](#)[7 - 1st letters with both diagrams.pdf \(1.1MB\)](#)[8 - 1st letter responses.pdf \(18.1 MB\)](#)[9 - 2nd Letter Package.pdf \(5.1 MB\)](#)[10 - 2nd letter responses.pdf \(3.1 MB\)](#)[11 - MMTS publishment.pdf \(14 MB\)](#)[12 - MMAC minutes 2023-11-08.pdf \(0.1MB\)](#)[13 - MMAC minutes 2024-01-24.pdf \(0.1 MB\)](#)[24-945](#)

3. Expenditure Authorization to City of Fortuna from Humboldt County Flood Control District (Rohner Creek Sub-Zone 1-1)

Recommendation:

That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors and reconvene as the governing board of the Humboldt County Flood Control District;
2. Authorize payment of \$30,500 from Fund 2840 to the City of Fortuna for reimbursement of costs incurred for monitoring and maintenance efforts associated with the Rohner Creek Flood Control, Habitat and Seismic Improvement Project; and
3. Adjourn as the governing board of the Humboldt County Flood Control District and reconvene as the Humboldt County Board of Supervisors.

Attachments:[Staff Report](#)[Attachment 1 - County Rohner Creek District Funds Request City of Fortuna 2023-11-08.pdf](#)**K. CLOSED SESSION**[24-887](#)

1. Conference with Legal Counsel - Pursuant to Government Code Section 54954.5 and 54957 to Consider Public Employee Appointment for the Position of the Agricultural Commissioner.

L. ADJOURNMENT